

MINUTES
KELSO SCHOOL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
12/14/21

The regular meeting of the Board of Directors of Kelso School District No. 458 was called to order at 6:00 p.m. at Kelso School District as well as on a Zoom online/phone platform.

Board Members:	Leah Moore (Zoom) Karen Grafton (In Person) Jeane Conrad - Vice President (In Person) Mike Haas - President (In Person) Ron Huntington (Zoom)
Cabinet Members:	Scott Westlund – Chief Financial Officer (Zoom) Holly Budge – Director of Human Resources (Zoom) Don Iverson – Director of Student Services (Zoom) Heather Ogden – Director of Special Programs (Zoom) Kim Yore – Director of Teaching & Learning (Absent)
Superintendent:	Mary Beth Tack (In Person)
Asst. Secretary:	Molly Guler (In Person)

OTHERS PRESENT – This meeting was held remotely as well as in person. Not all of the names of people in attendance were available, or partial names were listed. The names of people in attendance are listed as they were shown and included: Sara Richmond, William Y, Larry Crosby, Robin Schulthies, Kains Gutierrez, Gunnar Guttormsen, Ray Cattin and Seth Peck

COMMUNICATIONS, CORRESPONDENCE & INTRODUCTIONS -

- A. Swearing in of New Board Members:
 - a. Leah Moore - Position 1
 - b. Karen Grafton - Position 2
- B. Wallace Student Recognition

- a. Mrs. Bennetts 5th grade class was recognized for their outstanding work on the Columbia River Maritime Museum (CRMM) Miniboat Program. The staff and students shared with the board what the program was about.
- b. The CRMM program is a robust educational program that has educated over 1200 students in both the United States and Japan.
- c. Students work together in conjunction with Jake from CRMM on this full year project.
- d. They are challenged to cooperatively design, build, launch and then track a GPS enabled autonomous sailboat with the hopes that it will cross the Pacific Ocean.
- e. There are multiple departments who study things such as; weather patterns and ocean currents to look for the most perfect spot to launch their boat to have the most success, and design elements to ensure the boat is stable enough to withstand the elements and stay upright on its voyage, as well as departments who are in charge of design.
- f. They learn important skills during this project such as international relations, working in teams, confidence building, and how to challenge themselves.
- g. This journey can take years. There will be a social media page dedicated to sharing the progress over the years so that students, families, staff and the community can track where their boat is

COMMENTS & QUESTIONS –

Robin Schulthies - Said well done on the brochure that he receives at his home, referring to the Hilander Highlights. He likes the publication and commented on how well it is done. He was concerned however about the cost to the district to send something like this to the Kelso residents. Superintendent Tack will call tomorrow to follow up.

APPROVAL OF AGENDA - Motion Passed

Motion to Approve By: Director Huntington

Seconded By: Director Conrad

APPROVAL OF CONSENT AGENDA - Motion Passed

Minutes of November 15, 2021 Board Meeting & Work Session

Certificated Employment Recommendations

New Hires:

Reynolds, Colleen - Elementary Teacher, Lexington Elementary
1.0 FTE
Effective November 30, 2021

Out of Endorsement Waiver:

Kooiman, Peter - Teacher, Kelso High School
1.0 FTE
Effective August 24, 2021
AP Chemistry out of endorsement for General Science endorsement

Resignations:

Hensley, Tessa - Elementary Teacher, Barnes Elementary
1.0 FTE
Effective November 25, 2021

Lamer, Robert - Social Studies Teacher, Kelso High School
1.0 FTE
Effective December 20, 2021

Date Issued	Employee	Position	Bldg
12/7/2021	Alexy, David	Coach Basketball Boy's - Asst.	CMS
12/7/2021	Dieter, James	Coach Basketball Boy's - Head	CMS
11/17/2021	Tivnan, Joe	Coach Wrestling - Asst. 19.91% of four pooled stipends	KHS
11/23/2021	Hiatt, Len	Certificated Evaluations	Coweman
11/30/2021	Aldrich, Jessica	Coach Swimming Girl's - Asst. - Extended Season	Kelso High School
11/30/2021	Almer-Aloe, Teresa	Coach Soccer Girl's - Asst. - Extended Season	Kelso High School
11/30/2021	Chaney, Cedrique	Coach Football - Asst. .50 - Extended Season	Kelso High School
11/30/2021	Clark, Lori	Coach Swimming Girl's - Head - Extended Season	Kelso High School
11/30/2021	Connors, Patrick	Coach Golf Boy's - Head - Extended Season	Kelso High School
11/30/2021	Phillips, Brad	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Tatro, Kyle	Coach Soccer Girl's - Head - Extended Season	Kelso High School
11/30/2021	Wines, Tim	Coach Cross Country - Head - Extended Season	Kelso High School
11/30/2021	Amrine, Jaime	Coach Slow Pitch - Asst. - Extended Season	Kelso High School
11/30/2021	Amrine, Steve	Coach Football - Head - Extended Season	Kelso High School
11/30/2021	Crowe, Nick	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Dahlke, Dan	Coach Football - Asst. .50 - Extended Season	Kelso High School
11/30/2021	Gardner, Darin	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Hamilton, Jennifer	Coach Slow Pitch - Head - Extended Season	Kelso High School
11/30/2021	Iddings, Ryan	Coach Cross Country - Asst. - Extended Season	Kelso High School
11/30/2021	Kinch, Joe	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Krieder, Joe	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Langenbach, Jason	Coach Golf Boy's - Asst. - Extended Season	Kelso High School
11/30/2021	Mury, Michelle	Coach Volleyball - Head - Extended Season	Kelso High School
11/30/2021	Roberts, Justin	Coach Football - Asst. (Job share w/Joe Tivnan) - Extended	Kelso High School
11/30/2021	Sims, Carly	Coach Volleyball - Asst. - Extended Season	Kelso High School
11/30/2021	Sims, Kelly	Coach Volleyball - Asst. - Extended Season	Kelso High School
11/30/2021	Sunday, Fred	Coach Football - Asst. - Extended Season	Kelso High School
11/30/2021	Tivnan, Joe	Coach Football - Asst. (Job share w/Justin Roberts) - Extended	Kelso High School
11/30/2021	Webb, Bethany	Coach Volleyball - Asst. - Extended Season	Kelso High School

Classified Employment Recommendations

New Hires:

Briones, Emileigh - Paraeducator, Sped Sig, Kelso High School
6.75 hrs/day, 191 days/year
Effective November 30, 2021

Goff, Anna - Nutrition Services Helper, Butler Acres Elementary
2.25 hrs/day, 190 days/year
Effective December 9, 2021

Nims, Jessica - Nutrition Services Helper, Kelso High School
5.5 hrs/day, 190 days/year
Effective December 9, 2021

Weber, Courtney - Paraeducator, Sped Resource, Huntington Middle School
7.0 hrs/day, 191 days/year
Effective December 9, 2021

Resignations:

McDonald, Julie - Paraeducator, Sped SLC, Huntington Middle School
6.50 hrs/day, 191 days/year
Effective January 3, 2021

Prochaska, Shelly - Paraeducator, Sped Resource, Kelso High School
6.50 hrs/day, 191 days/year
Effective November 27, 2021

Warrants:

December 14th, 2021			
General Fund	Warrant Date	Amount	Warrant Number
AP	11/10/2021	\$5,289.19	261065
AP- ACH	11/30/2021	\$7,463.72	261066
AP	11/30/2021	\$1,349,899.70	261067-261248
AP- Comp Tax	11/30/2021	\$1,297.11	261249
AP- Payroll	11/30/2021	\$7,649.22	261250-261253
AP- Payroll	11/30/2021	\$4,956,936.19	261254-261285
AP- Benefits	12/3/2021	\$1,857.33	261291-261293
Capital Projects Fund			
AP	11/30/2021	\$1,970,619.52	3639-3652
AP- Comp Tax	11/30/2021	\$127.58	3653
ASB Fund			
AP- ACH	11/30/2021	\$261.74	31008
AP	11/30/2021	\$53,401.81	31009-31041
AP- Comp Tax	11/30/2021	\$48.52	31042
Trust & Agency Fund			
AP	11/30/2021	\$1,000.00	1682

Contracts:

SUMMARY OF CONTRACTS / AGREEMENTS WITH KELSO SCHOOL DISTRICT

Company/Provider	Sponsor	Description of Services	Amount
Collins Architectural Group	Scott Westlund	Butler Acres Modernization Change Orders	
		CO 63 Demo Masonry chimney from bottom of main level floor slab to top of chimney, existing masonry may remain below the concrete slab	-\$1,938.00 Decrease
		CO 99 REV Revise formed curb at the north playground perimeter to be an extruded curb	-0- Cost
		CO101 Revise 3 Compartment Sink Drains to be 31/2 stainless steel locking basket strainer drain assembly with twist handle waste valve	\$4,181.00 Increase
		CO106 REV 1. Provide \$5,000 credit for rigid polyisocyanurate insulation 2. Install new 4" PVC downspouts where not indicated Add \$5,000	Net result -0- charges
FORMA Construction	Scott Westlund	Huntington Change Order Directives	
		CCD-016 Multiple changes as listed on Directive Sheet A455, A456, A471, A472, A501, A502, A503, A504, A511	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-025 Multiple changes as listed on Directive Sheet A101A, A101B, 102A, 102B, A121A, 121B, 122A, 122B, A400, A402A, A455, A456, A472, A491, A493	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-029 Multiple changes as listed on Directive Sheet A101A, A102A, S101A, S102A, E301A	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-030 Multiple changes as listed on Directive Sheet M301A, M302A, M401A, M401A, M401A, M402A, A121A, A1212, A122A, A801, A821, S203	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-031 Multiple changes as listed on Directive Sheet, A801, A802	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-033 Multiple changes as listed on Directive Sheet, Specification Section 095123, Sheet A120A	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-034 Multiple changes as listed on Directive Sheet M301A, M301B, M302A, M302B	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-035 Multiple changes as listed on Directive Sheet, E200A, E201A, E201B	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-036 Multiple changes as listed on Directive Sheet, A411, A454, A457, A458, A460, A461, A462	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-037 Multiple changes as listed on Directive Sheet, Spec Section 087100 Paragraph 3.6	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-038 Multiple changes as listed on Directive Sheet 121A, 121B, 802, E201B, M401B	As provided by Article 7.3 and 7.5 of the General Conditions
		CCD-039 Salvage existing library security gates located near door 229A at Library 229	As provided by Article 7.3 and 7.5 of the General Conditions
FORMA Construction	Scott Westlund	Wallace Elementary Change Order	
		CO 04 Various changes as listed on change order sheet which lowers contract cost	(\$371,928.09) Decrease
Hampton Inn & Suites	Bobby Freund	Room Reservations for KHS Wrestling Team 12/3/21-12/4/21	5 Rooms @ \$109 per room per night
Hampton Inn & Suites	Bobby Freund	Room Reservations for KHS Wrestling Team 12/17/21	6 Rooms @ \$109 per room per night
InsightInvestments	Cody Reid	Agreement to purchase remaining equipment on lease from Schedule 1 per attached Exhibit A (82 Chromebooks)	Cost is \$4,030.00 + tax
Magellan Healthcare, Inc	Holly Budge	To provide employee assistance program and related wellness services to KSD employees	Cost is explained in Addendum B Fee Schedule
PBS	Scott Westlund	Proposal for Land Surveying, Landscape Architecture & Civil Engineering Services at Coweeman Middle School Track and Field	Cost estimate is \$37,300.00 plus \$500.00 in reimbursable expenses
PBS	Scott Westlund	Proposal for Civil Engineering & Landscape Architecture Services at Huntington Middle School Track and Field	Cost estimate is \$31,000.00 plus \$500.00 in reimbursable expenses
PBS	Scott Westlund	Proposal for Landscape Architecture & Civil Engineering Services at Kelso High School Practice Fields	Cost estimate is \$28,300.00 plus \$500.00 in reimbursable expenses

Requests for Sunday Activity

Motion to Approve By: Director Grafton

Seconded By: Director Huntington

UNFINISHED BUSINESS

NEW BUSINESS

HEARD WALLACE SCHOOL ACHIEVEMENT PRESENTATION - RAY CATTIN & SETH PECK

The mission of Wallace Elementary is to prepare every student for success in middle school and beyond, both socially and academically.

Our Vision = All Students 100% Middle School Ready.

The Four Domains of AVID Elementary

1. Leadership

2. Culture

3. Systems

4. Instruction

Focus on Instructional Goal

At least 50% of teachers will routinely use WICOR strategies in at least one (or more) content area.

W = Writing to learn

I = Inquiry

C = Collaboration

O = Organization

R = Reading to learn

Observable examples of WICOR

W = One pagers, quick writes, two & three column notes, interactive notebooks

I = Making predictions, investigations, Costa's levels of questions (L2, L3)

C = Turn and talks, table groups, elbow partners

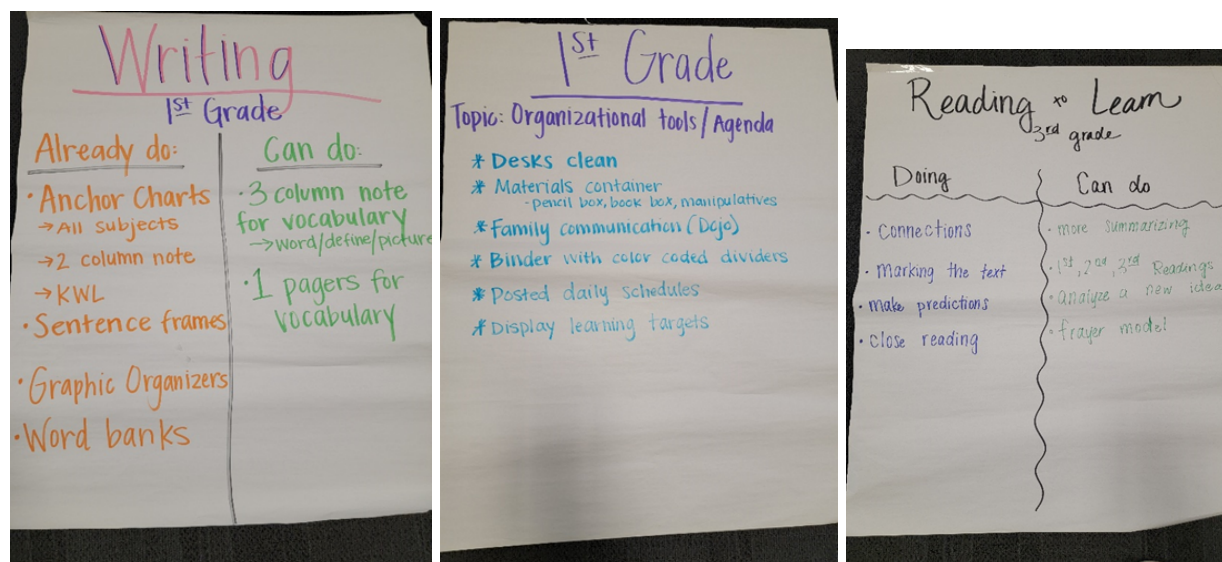
O = Use of planners, interactive notebooks

R = Marking the text, close reading

Systems Goal

Collaborative creation of a school wide matrix aligning AVID strategies (Grade level vertical and horizontal articulation)

Each grade level will implement 1-2 AVID strategies for each piece of WICOR



Leadership Goal

Communication of the school's mission and vision to all stakeholders (students, staff, parents, community)



Culture Goal

Creation of PLC time within the day to support collaboration and increased teacher collective efficacy.

GRADE	WEEK 1 (11/29 - 12/3)	WEEK 2 (12/6 - 12/10)	WEEK 3 (12/13 - 12/17)	WEEK 4
(Tues) K 11:30-12:00	TEAM TIME Nuts & Bolts (12/3) ✓	TEAM TIME	TEAM TIME	WINTER BREAK
(Wed) 1 st 11:30-12:00	Nuts & Bolts (11/29) ✓	TEAM TIME	TEAM TIME	
(W) 2 nd 11:30-12:00	Supervision (12/1)	Nuts & Bolts (12/8) ✓	Supervision (12/15)	
(T) 3 rd 11:30-12:00	Nuts & Bolts (12/1) ✓	Supervision (12/8)	TEAM TIME (12/15)	
(W) 4 th 11:30-12:00	Supervision (12/1)	Nuts & Bolts (12/8) ✓ SBA Data w/ Colleen	Supervision (12/15)	
(T) 5 th 11:30-12:00	Nuts & Bolts (12/1) ✓	Supervision (12/8)	SBA Data w/ Colleen	
(Wed) Pop Den (12:00)	TEAM TIME 12:00 (12/1)	TEAM TIME (12/8)	TEAM TIME (12/15)	



Director Haas- how many years have you had AVID at Wallace?

Mr. Cattin - Since the 2017-18 school year.

Mrs. Tack - To Seth and Ray thank you for your Vision and Mission. You are hands on leaders and are an exemplary example to your staff and students.

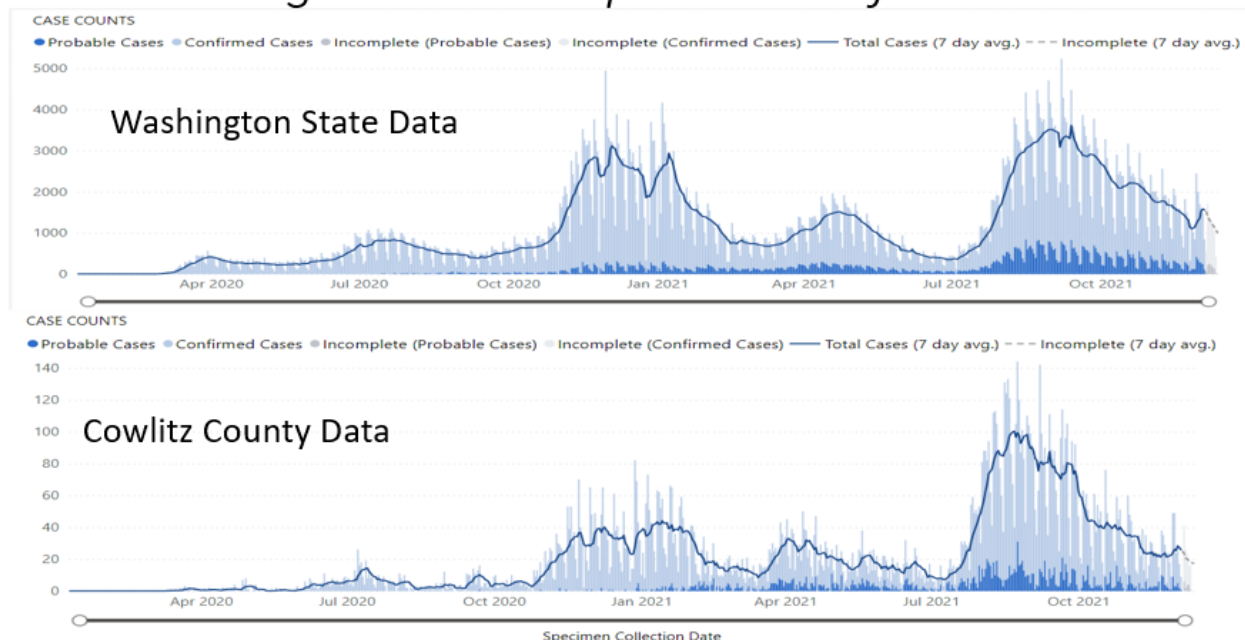
Mr. Peck - The building has given the students an excitement for getting to school.

Mr. Cattin - Thank you taxpayers for the Bond that has given the kids this state of the art facility.

HEARD HEALTH AND SAFETY FALL OPENING UPDATE - DON IVERSON

Current Data

Washington State Department of Health Data



Washington State---Current estimates Institute for Health Metrics Evaluation



Mitigation Strategies

- Staying home when sick and seeking evaluation.
- Face coverings/masks.
- Physical distancing.
- Increase ventilation.
- Handwashing.
- Respiratory etiquette.
- Cleaning and disinfecting.
- Access to COVID-19 Testing.



STAY HOME WHEN SICK

Staying home when sick with COVID-19 is essential to keep COVID-19 infections out of schools and prevent spread to others.

Students and school employees who have symptoms of infectious illness, such as influenza (flu) or COVID-19, should stay home and seek medical evaluation, which may include testing for COVID-19 and other respiratory infections.

If you're sick,
please stay HOME



Kelso School District Testing Center

2001 Allen Street
Open from 8:00-4:00 Monday-Friday
No appointment necessary.

NEW Opens for Kelso
School District Staff
starting at 7:00 AM!



Test to Stay Program

Enables more students to stay in school after cases or outbreaks are identified; minimizing out of school days and the need to close the school.

Test to Stay Protocol

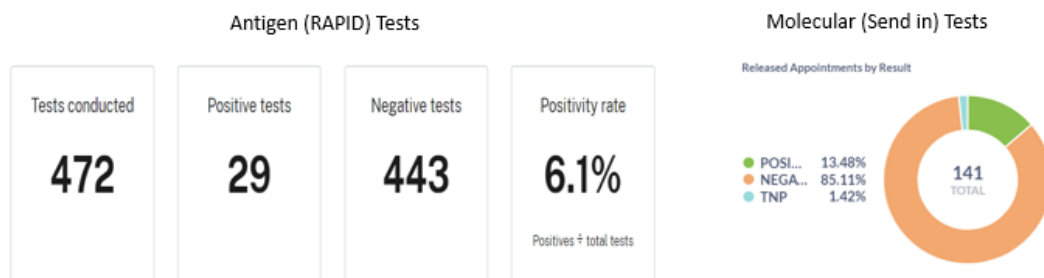
Students may continue to attend class in a modified quarantine status for 7 days after exposure, if they:

- Are tested at least twice during the 7 days of quarantine; AND
- Are asymptomatic; AND
- Continue to wear a mask; AND
- Continue to quarantine from (i.e., not participate in) all extracurricular activities at school, including sports, and other activities outside their home (e.g., scouts, music lessons, etc.) for the entirety of their modified quarantine period. This includes group childcare or youth development programs provided before and after school, which should not be attended during modified quarantine.

Test to Stay Numbers

# of Eligible Students	# Participating	Positives Test Results	In person Instruction-- Days Recovered
27	24	1	168

November Test Data—623 Tests (Not including Athletics)

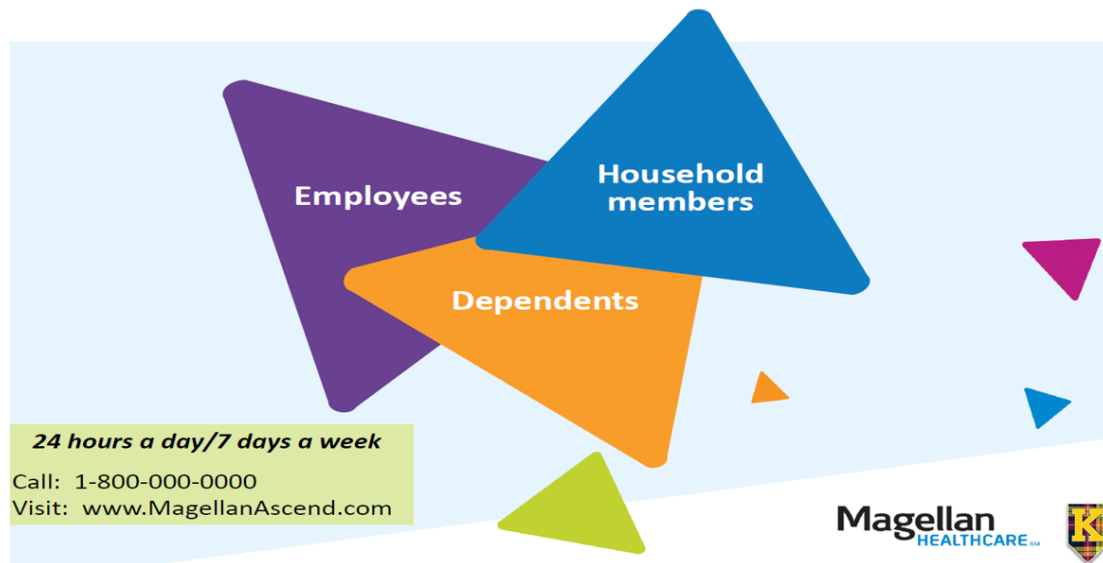


Winter Sports Testing Data

Number of Tests Given since 10/28/21	Positive Test Results
1468	8

STAFF WELLNESS UPDATE (MAGELLAN HEALTH EAP)- HOLLY BUDGE

Who is eligible?



13

Core focus areas

- Managing depression
- Controlling anxiety
- Improving sleep
- Drug or alcohol recovery
- Chronic pain
- Opioid recovery
- Reducing stress
- Balancing intense emotions
- Pregnancy & early parenting
- Nicotine recovery
- Moving beyond trauma
- Bipolar disorder
- Mindfulness and meditation

8

Evidence-based approaches

- Cognitive behavioral therapy
- Behavioral activation
- Mindfulness
- Motivational interviewing
- Positive psychology
- Acceptance and commitment therapy
- Dialectical behavior therapy
- Medication-assisted treatment (MAT) for opioid recovery

30+

Life topics

1,600+

Activities

Financial, legal and ID theft support



Financial coaching

- ✓ Two free 30-minute telephone consultations per year.
- ✓ Discounted fees if you elect to continue working with a financial coach beyond initial consultations
- ✓ Online tools, education and resources for help with:
 - ✓ Budget planning
 - ✓ Debt and credit
 - ✓ College and retirement planning
 - ✓ Taxes and audits
 - ✓ Loan and mortgage assistance



Legal assistance

- One free 60-minute telephone consultation per year.
- ✓ Discounted fees for services needed beyond 60 minutes
 - ✓ Online tools, education and resources for help with:
 - ✓ Debt and credit
 - ✓ Divorce
 - ✓ Real estate
 - ✓ Taxes and audits
 - ✓ Trusts
 - ✓ Wills

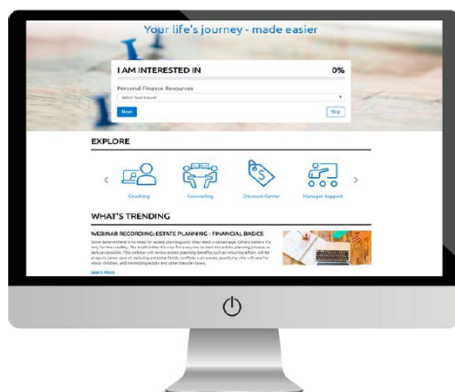


Identity theft resolution

- Two free 30-minute telephone consultations per year
- ✓ Fraud Resolution Specialist™
 - ✓ listens to issues, answers questions
 - ✓ and gives directions and tools to help resolve situation
 - ✓ Free ID Theft Emergency Response KitSM



Your life dashboard – www.MagellanAscend.com



Explore Services

What's Trending

Featured Topics

Your Apps

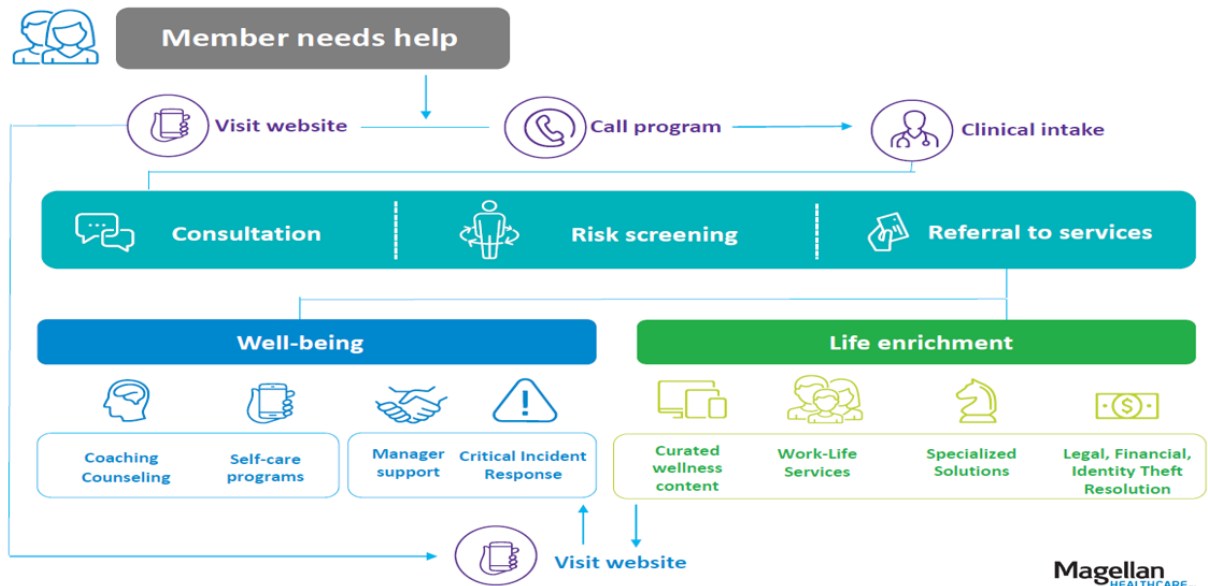
Find Care

Learning Center

Live Chat



Member engagement



Workplace support



Poster, flyer, digital sign, half-page card, intranet tile, brochure, videos

Analytics and Reporting



- ✓ **Utilization by Program Component:**
 - Counseling, coaching, training, critical incident response, financial/legal, work-life
- ✓ **Usage by Information Source:**
 - Manager/supervisor, co-worker, family/friend, intranet, member website, email, video/training, overall satisfaction, cases resolved in EAP
- ✓ **Top Reasons for Seeking EAP Services**
- ✓ **Outcomes Tracking**
- ✓ **Frequent Delivery**
 - Monthly, quarterly & annual reports distributed by acct. support team
 - Anytime access via client portal
- ✓ **Employee Surveys**
 - Within 48 hours of request for EAP services

90%
Reported
services helped
with concern



Why partner with Magellan Healthcare?

Experience and innovation

Creating the future for 50 years

Clinical expertise

Unparalleled depth and breadth

Customer care

The right size to focus on your unique business needs

Comprehensive solutions

Wellbeing for every life stage

Workplace support

Valuable management resources


Employee engagement

Robust communications and campaigns



BUDGET STATUS REPORT - OCTOBER - SCOTT WESTLUND

December 7, 2021

TO: Mary Beth Tack, Superintendent
FROM:  Scott Westlund, Chief Financial and Operations Officer
SUBJECT: Budget Status Reports for October 31, 2021.

The school district's annual financial statement (F196) was completed end of October and submitted to OSPI. Audit of the annual financial statements will occur in January and February 2022 by the Washington State Auditor's Office.

Overall, average annual District enrollment (including Running Start) for the 2021/22 school year was budgeted at 4826 FTE. November 1st total average enrollment was 4768 FTE or down 58 FTE from budget. The biggest gap in enrollment is coming from our Kindergarten numbers. Kinder enrollment is currently at 302 FTE average for the year, down 48 from budget. Running Start enrollment is currently at 89.5 FTE, which is about 20 FTE below the last few years average at this time of the year.

Ending fund balance as of August 31, 2021, is \$6,755,864. This equates into an 8.8% projected ending fund balance of anticipated expenditures and transfers for the 2021/22 school year.

With enrollment under budget for this school year, a projected shortfall of State revenue is approximately \$600,000 at this time. Use of federal ESSER funds, and efficient use of resources throughout the year should allow us to remain at or above the 8% minimum fund balance goal of the Board.

The budget looks good through the first two months of the school year.

HEARD POLICY 3432/3432P EMERGENCIES (1ST READING) - SCOTT WESTLUND

Not many changes to what is currently written in state law regarding our safe schools plans. The WSSDA attorney made slight changes to verbiage. The new language runs around Pandemics, and KSD is already well within the parameters of the policy. The procedure is all new language, nothing that KSD isn't already practicing.

Director Grafton - We have had a lot of changes in Principals, are we current on Principal training per our policy/procedure.

Director Westlund - most are, it is an online principal, a few assistant principals still need to get to this.

HEARD POLICY 3520/3520P STUDENT FEES, FINES OR CHARGES (1ST READING) - SCOTT WESTLUND

Only change in the policy itself is language around "designee's". The procedure page 2 talks about students' ability to pay fines as well as consequences. The only thing that schools can withhold are diplomas at this point.

Director Grafton- It says students with ASB Cards will pay \$2.

Director Westlund - We will inquire on this to see if this is incorrect. Maybe a miscommunication. We will update the board and make changes for the second reading.

HEARD POLICY 4311/4311P SCHOOL RESOURCE OFFICER (1ST READING) - SCOTT WESTLUND

Further clarifications have been added. Kelso Chief of Police is aware of the changes. The school resource officer's job is not to deal with school disciplinary issues. They are to help with crime type discipline. These changes define the line between the school resource officer and school administration. Yearly outline of duties for the school resource officer. Procedure is new, all coming out of house bill 1214. The big one is training. Any SRO or similar position has to go through training. KSD SRO is currently going through this training. Complaint resolution process.

Director Grafton- Does this have something to do with anyone other than the SRO? Like game security?

Director Westlund - I don't believe so as our game security is more supervision. This would be our SRO and Security staff at the high school. Possibly outside agencies we contract with who work with kids.

HEARD UPDATE TO PROCEDURE 6700P NUTRITION, HEALTH & PHYSICAL FITNESS - SCOTT WESTLUND

One change, page 3. Students in prekindergarten through twelfth grade who qualify for reduced-price lunches will not be required to pay a lunch copay.

HEARD POLICY 6800 SAFETY, OPERATIONS & MAINTENANCE OF SCHOOL PROPERTY (1ST READING) - SCOTT WESTLUND

Adds "or designee" to the policy.

APPROVED RESOLUTION 2021/22-01 ACCEPTANCE OF COMMISSIONING REPORT FOR CARROLLS ELEMENTARY - SCOTT WESTLUND

A Resolution of the Board of Directors accepting the Building Commissioning Report for the Carrolls Elementary Modernization Project.

WHEREAS, the Kelso School District Board of Directors has received the final Building Commissioning Report from Construction Services Group ESD 112 regarding the Carrolls Elementary School Modernization project; and

WHEREAS, the Superintendent and Board have reviewed this report in its entirety and have noted the recommendations by the district's construction manager;

THEREFORE, BE IT RESOLVED by the Kelso School District Board of Directors, that the Building Commissioning Report for the Carrolls Elementary School Modernization project is hereby approved.

Dated this 14th day of December, 2021, at a regular meeting of the Board of Directors, Kelso District No. 454.

**Motion to Approve By: Director Huntington
Seconded By: Director Grafton**

APPROVED RESOLUTION 2021/22-02 ACCEPTANCE OF COMMISSIONING REPORT FOR WALLACE ELEMENTARY - SCOTT WESTLUND

A Resolution of the Board of Directors accepting the Building Commissioning Report for the Wallace Elementary New in Lieu project.

WHEREAS, the Kelso School District Board of Directors has received the final Building Commissioning Report from Construction Services Group ESD 112 regarding the Wallace Elementary School New In Lieu project; and

WHEREAS, the Superintendent and Board have reviewed this report in its entirety and have noted the recommendations by the district's construction manager;

THEREFORE, BE IT RESOLVED by the Kelso School District Board of Directors, that the Building Commissioning Report for the Wallace Elementary School New in Lieu project is hereby approved.

Dated this 14th day of December, 2021, at a regular meeting of the Board of Directors, Kelso District No. 454.

**Motion to Approve By: Director Grafton
Seconded By: Director Conrad**

**APPROVED RESOLUTION 2021/22-03 ACCEPTANCE OF FINAL PROJECT COMPLETION FOR
CARROLLS ELEMENTARY - SCOTT WESTLUND**

A Resolution of the Board of Directors certifying the Carrolls Elementary School Modernization project as complete.

WHEREAS, the Kelso School District Board of Directors has received notification from Integrus Architecture that the Carrolls Elementary School Modernization project is complete in accordance with contract specifications and documents; and

WHEREAS, the Superintendent and Board have walked through the project and concur;

THEREFORE, BE IT RESOLVED by the Kelso School District Board of Directors, that the work of the contractor, FORMA Construction Company is now complete.

Dated this 14th day of December 2021, at a regular meeting of the Board of Directors, Kelso School District No. 458

**Motion to Approve By: Director Huntington
Seconded By: Director Grafton**

**APPROVED RESOLUTION 2021/22-04 ACCEPTANCE OF FINAL PROJECT COMPLETION FOR
WALLACE ELEMENTARY - SCOTT WESTLUND**

A Resolution of the Board of Directors certifying the Wallace Elementary School New In Lieu project as complete.

WHEREAS, the Kelso School District Board of Directors has received notification from Integrus Architecture that the Wallace Elementary School New In Lieu project is complete in accordance with contract specifications and documents; and

WHEREAS, the Superintendent and Board have walked through the project and concur;

THEREFORE, BE IT RESOLVED by the Kelso School District Board of Directors, that the work of the contractor, FORMA Construction Company is now complete.

Dated this 14th day of December 2021, at a regular meeting of the Board of Directors, Kelso School District No. 458

**Motion to Approve By: Director Grafton
Seconded By: Director Moore**

APPROVED RESOLUTION 2021/22-05 MODIFICATIONS TO CREDIT CARD USAGE - SCOTT WESTLUND

WHEREAS, Kelso School District No. 458 has a need to provide a service of convenience for travel and other District related expenses, and

WHEREAS, one way to provide said service is to allow designated school personnel to utilize a bankcard in order to pay for authorized travel and lodging expenses, conference registrations and District business related expenses,

WHEREAS, said use of a bankcard by authorized personnel of a municipality is allowable under RCW.42.24.115, and

THEREFORE, BE IT RESOLVED, that Kelso School District be authorized and empowered to apply for and receive Bank of America Mastercards for Kelso School District No. 458 in the names of:

Mary Beth Tack – Superintendent	\$ 7,500
Scott Westlund – Chief Financial and Operations Officer	\$ 7,500
Lacey DeWeert – Kelso High School Principal	\$ 10,000
Kim Yore – Director of Teaching & Learning	\$ 25,000
Don Iverson – Director of Programs & Assessment	\$ 15,000
District Card – Title and LAP Programs	\$ 15,000
Greg Gardner – Principal Coweeman Middle School	\$ 5,000
Kim Allais – Principal Huntington Middle School	\$ 5,000
Rob Birdsell – Assistant Principal / ASB Advisor	\$ 10,000
Holly Budge – Director of Human Resources	\$ 5,000
Molly Guler – Executive Assistant to Superintendent	\$ 5,000
District Card – Fiscal Office	\$ 15,000
Paul Richie – Facilities/Maintenance Supervisor	\$ 5,000
Heather Ogden – Director of Special Education	\$ 5,000
David McDaniel – Transportation Supervisor	\$ 5,000
Kaydee Harris – Food Services Supervisor	\$ 5,000
District Card – Maintenance Department	\$ 5,000
Melissa Boudreau, CTE Administrator	\$ 7,500
Jason Coburn, Athletic Director	\$ 7,500

Motion to Approve By: Director Huntington

Seconded By: Director Grafton

ACCEPTANCE OF DONATION FOR SPECIAL EDUCATION DEPARTMENT - SCOTT WESTLUND

TO: Mary Beth Tack, Superintendent
SW

FROM: Scott Westlund, Chief Financial and Operations Officer

RE: Board Acceptance of Donation to Kelso School District.

We have received an equipment donation valued at \$6,499 from Tara Penter, parent of a Kelso student. The donation was secured through Special Education Director Heather Ogden. The speech-generating device belonged to Ms. Penter's son. She desires for the device to serve other students with communication needs in the future.

I would ask that the Board accept this donation as required under Board Policy 6114. Under Policy 6114, the Board must approve the acceptance any gift to the district, school, department or classroom of money, materials, or equipment having a value of \$5,000.00 or greater.

Motion to Approve By: Director Conrad

Seconded By: Director Huntington

SHARED REPORT FROM THE WSSDA CONFERENCE - BOARD MEMBERS

- **LEAH MOORE -**

- J Marie - Hot button issues. Makes me so thankful for our board and community. Especially seeing the perspective from other districts.
- Elevating Legislative priorities. helpful to see what others are saying about communicating with the legislature.

- **KAREN GRAFTON -**

- Make kindness normal. To write cards of encouragement and thankfulness
- Appreciated that on Saturday my children were home and got to hear part of the conference and provide perspective. Hearing students perspective is a wonderful asset to a school director
- Removing barriers and unleashing potential
- What are we learning about poverty and learning and the obstacles it creates, especially during COVID
- KSD team did an amazing job and represented us very well

- **JEANE CONRAD -**

- Thank KSD for allowing us to attend this conference. It was great to attend in person this year.
- At each session, it was opened by students and they were incredible and amazing. Look forward to watching them in the future. They all did something from the Arts.
- WSSDA onboard training on educational Equity. It was very informative and well done.
- It was an honor to be a part of the Kelso team “Bloom Where You Are Planted” on launching a virtual academy.
- Kelso School Board being nominated for the Board of Distinction was an incredible honor.
- Thanks to Mary Beth and team for nominating us.
- Thanks to the incredible team at Kelso that we get to work with.

- **MIKE HAAS -**

- School director elections are nonpartisan and this year many were politicized with candidates backed by parties. We are seeing a shift in where these roles are going. KSD does a good job keeping the focus on student success.

- Enjoyed the session where the OSPI Superintendent and WSSDA President. Learned a lot. Shared a list of all that has changed from COVID. What a remarkable couple of years with the pandemic.
- Loved watching everything performed by the students.
- **RON HUNTINGTON**
 - The Board of Distinction Award
 - Engaging families during COVID and beyond. Website design and Parent University were fantastic
 - Security, analytics and logistics was insightful
 - What to expect - Inspect what you expect and make sure it happens.
- **MARY BETH TACK**
 - Law Conference - lots of great info on social media, COVID and a view from D.C. Very important to hear from the attorney general and our legal counsel.
 - What we are learning about poverty and learning. 5 key strategies.
 - Worked with our directors on what that may look like for our district
 - Student perspective was key for keeping students at the center.

ELECTED BOARD OFFICERS - MIKE HAAS

- **PRESIDENT - JEANE CONRAD (ONLY NOMINEE)**
 - **NOMINATED BY - Mike Haas**
 - **SECONDED BY - Karen Grafton**
 - **ROLL CALL VOTE - UNANIMOUS**
- **PRESIDENT JEANE CONRAD NOW TAKES OVER VOTE**
- **VICE PRESIDENT - MIKE HAAS (ONLY NOMINEE)**
 - **NOMINATED BY - Leah Moore**
 - **SECONDED BY - Karen Grafton**
 - **ROLL CALL VOTE - UNANIMOUS**

SUPERINTENDENT REPORT

- Paul Richie Supervisor of Maintenance
 - Stepped in a big role and is already making a huge impact
 - Power outages
 - Construction with HMS and Rose Valley
 - Lexington gas leak
 - Coweeman and Kelso High School parking lot issue
 - We hit a home run on our
- TK
 - 2 classrooms at Butler Acres
 - 2 classrooms at Lexington

- 1 classroom at Barnes
- Director Iverosn, Jason Coburn, Winter Coaches and nurses
 - Winter sports testing and mandates at state level
 - Extraordinary performance to keep the integrity of health and safety of staff and students at forefront.

FOR THE GOOD OF THE ORDER

Adjourn to Executive Session RCW 42.30.110(1)(c) at 8:10 pm

Adjourn at 8:39 p.m.

X

President

X

Secretary