

## FORM 1A

## Field Trip Authorization Form

Used for any field trip that will require students to travel over 100 miles one way and/or remain away from home overnight must be submitted to the Superintendent for approval prior to arrangements being made by the staff member involved. (Per Policy IICA)

Teacher/Advisor Name: Tim Ferguson School: SRJC

Class or Activity: SKILLS USA STATE MEETING

Purpose of Trip: SKILLS USA ADVISOR / OFFICER MEETING  
FOR STATE COMPETITION

Attach additional supporting documentation: Ex. - Programs, Student Lists, Accommodations

Grade Level(s): 9-12 No. of Students on trip: 1

Date(s) of Trip: DEC 2<sup>ND</sup> (AFTER SCHOOL) - DEC 3

Destination(s): BANGOR (UTC)

Method of Transportation: VAN (SCHOOL)

Number of Chaperones including teacher/advisor: 1

Will students be away from home overnight?  Yes  No

If Yes, explain accommodations: STATE PAYS FOR ROOMS  
FOR BOTH STUDENT & ADVISOR

Funding Source: SKILLS USA ACTIVITY FOR VAN USE!

Has this field trip occurred in previous years?  Yes  No

Signature of Teacher/Advisor

Date of Submission

Approval and Signature of Building Administrator

Date of Approval

Submit to Superintendent two weeks prior to requested trip date

Approval and Signature of Superintendent Date of Approval

School Committee Notified Date: \_\_\_\_\_  Notified Teacher/Advisor: Date: \_\_\_\_\_

## SkillsUSA Field Trip 12/2/2021-12/3/2021

State advisor's meeting 12/3

State officer meeting 12/2 and 12/3

Lucy Utgard State officer will be driving with me (Tim Fecteau SkillsUSA advisor) to Bangor using a school Van.

We will be staying at Fairfield Inn Bangor on 300 Odlin Road (#207-990-0001)

Rooms will be paid for by State SkillsUSA

Lucy will be rooming with another female State officer.

She will be chaperoned by me and State officer advisor Charlene Desmond.

All food will be paid for by SkillsUSA State.

We will be driving back after meeting on Friday 12/3.

My cell is 207-608-2928

Please let me know if there are any other questions.

Thanks Tim