



June 3, 2021

Dear Matt:

The Sanford Legacy Foundation approved the acceptance and terms of the donation made in memory of Stephen J Cutter at our 6/2/2021 meeting.

I am writing to request that this donation and naming rights be presented to the Sanford School Committee to finalize the process. The donation terms are as follows:

In consideration of Naming Rights for the donation of Twenty-Five Thousand (\$25,447.00) pledged to the Sanford Schools Legacy Foundation, we request that the Sanford School Committee grants Stephen J Cutter Memorial the naming rights to the Sanford Regional Technical Center's Fire Apparatus Bay.

- The parties agree that the Sanford Regional Technical Center apparatus bay shall be referred to in publications and communications by the Sanford School Department by the name "Stephen J Cutter Memorial".
- The naming of the SRTC Fire Apparatus Bay in the name of "In the Memory of Stephen J Cutter".
- Two plaques to be created, one on the outside wall between the two overhead doors and one inside the apparatus bay.
- The money donated will be allocated directly to the students and faculty of the Fire Science program for years to come.

Matt, please reach out with any questions regarding this matter. I can be reached at work at 283 7090 or cell at 603 494 5401.

Sincerely,

A handwritten signature in black ink that reads "Patsy Aprile". The signature is written in a cursive style with a large, looping "A" and "P".

Patsy Aprile
President
Sanford Legacy Foundation

Cc: Cheryl Fournier