Matt Nelson Superintendent **Sanford School Department**

073 Bethan Curricula

Bethany Lambert Curriculum Director

Business Administrator

Attachment J.5.
Cheryl Fournier

Curriculum Director
Stacey Bissell

Special Education Director

Steve Bussiere Assistant Superintendent 917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

SCHOOL COMMITTEE:

Don Jamison, Chair Paula Cote, Vice-Chair Jonathan Mapes John Roux Amy Sevigny

MEMO

Date: May 7, 2021

To: School Committee

From: Cheryl Fournier, Business Administrator

Re: RFQ for SPE Furniture

The following is a breakdown of the bids received for the SPE Furniture. I have included a copy of the bids received.

As we dug into looking at the details regarding the furniture bid, the cubbies were very different between the two bids. The Administrative Staff from Pride Elementary like the single cubby setup vs the double cubby setup. WB Mason did not have the single cubby option with their vendor. After a lot of thought and with Covid on our minds, the single cubby option feels like the right choice for Pride Elementary. Being able to have the children spaced out makes our schools safer.

We recommend awarding the desks and chairs to WB Mason, and the cubbies and shelves to Warren's. The increase costs will be covid related, and will be paid out of the ESSER II funds. See the attached breakout #1-#3.

Our recommendation is the break the bids between WB Mason and Warren's.

	Warren's	W B Mason #1	W B Mason #2
400 Triangle Desks	Top size 28" x 28" 3/4" solid plastic 12 gauge frame 1" 16 gauge steel legs Includes wire book box	Top size 27.5" x 27.5" 3/4" solid plastic 12 gauge frame 1" 16 gauge steel legs Available option wire book rack – not	Top size 27.5" x 27.5" 3/4" solid plastic 12 gauge frame 1" 16 gauge steel legs Available option wire book rack – not
		included \$6,800 to	included \$6,800 to

		add them	add them
52 four leg 12"	14 gauge 1.13"	18 gauge 1.13"	14 gauge 1.13"
Chairs	tubular steel welded	tubular steel welded	tubular steel welded
	to 12 gauge bracket	to 14 gauge bracket	to 14 gauge bracket
300 four leg 14" Chairs	Same as above	Same as above	Same as above
52 four leg 16" Chairs	Same as above	Same as above	Same as above
400 Birch Backpack Cubbies		Dimensions are slightly different – height shorter 2.75"	Dimensions are slightly different – height shorter 2.75"
	1 Section Coat locker	Two cubbies instead of one cubbie	Two cubbies instead of one cubbie
	11 Ply (15MM) Baltic Birch Plywood	15MM Baltic Birch Plywood	15MM Baltic Birch Plywood
	KydzStrong Construction	Intended for ages between 30 months and 72 months and	Intended for ages between 30 months and 72 months and
	KydzSafe Edges	weighs up to 100 lbs	weighs up to 100 lbs
		Ships via ground typically within 28 days	Ships via ground typically within 28 days
30 Birch Adjustable Shelves		Dimensions are slightly different – width 3" larger	Dimensions are slightly different – width 3" larger
	KydzStrong Construction	Ships via truck typically in 28 days	Ships via truck typically in 28 days
	KydzSafe Edges	Intended for ages 30 months and 144 months and weighing	Intended for ages 30 months and 144 months and weighing
	Every 1 ¼" adjustable shelves	up to 100 lbs	up to 100 lbs
	11 Ply (15MM) Baltic	Adjustable shelves	Adjustable shelves
	Birch Plywood	15MM Birch Plywood	15MM Birch Plywood

Warrantee	Limited Lifetime Warranty	Limited Lifetime Warranty Seating, controls, glides, pneumatic cylinders, casters - 3 years	Limited Lifetime Warranty Seating, controls, glides, pneumatic cylinders, casters - 3 years
Unpacked, remove cardboard, and assembled	Unpacked, remove cardboard, and assembled	Includes assembly, put in place, and removal of waste	Includes assembly, put in place, and removal of waste
Maximum Timing	4-5 weeks from date of order	6 weeks	6 weeks
Cost if a delay	As long as noted 2 weeks prior to delivery date, there is no charge Warren's does not have warehouse space to hold items, so there would be a cost	No cost in an event of a construction delay	No cost in an event of a construction delay
Cost if staggered delivery of order	Yes, shipping costs would be for each delivery	No cost noted	No cost noted
Total Cost	\$202,000.00	\$139,008.66	\$142,135.58

Hon

Desks \$59,274.45 Chair12 \$ 3,748.62 Chair14 \$19,977.92 Chair16 \$3,919.25

\$ 86,920.24

Jonti Craft

Lockers \$98,170.00

Shelves \$16,909.76

\$115,079.76

Thank you!

We're your office supply super hero!

Sincerely,
Jennifer Roberts
Marketing Director
Warren's Office Supplies
Jen@WarrensOfficeSupplies.com
www.WarrensOfficeSupplies.com
207-324-7103

Breakttackment J.5.

Desks & Chairs **Install Cost is Estimate and not final number

Qty	Alias 2	Sell	Ext Sell
400	Desks	\$ 99.23	\$ 39,692.00
52	Chair	\$ 38.06	\$ 1,979.12
300	Chair	\$ 38.06	\$ 11,418.00
52	Chair	\$ 39.41	\$ 2,049.32
1	Freight	\$ 2,273.68	\$ 2,273.68
1	Install	\$ 15,000.00	\$ 15,000.00
			\$ 72,412.12

Zack Crouanas | Sales Manager

W.B. Mason Company

106 Pine Tree Industrial Parkway

Portland, ME 04102

(p) 888-926-2766 (f) 877-329-9669

(c) 207-712-0703

Breakattachment J.5.

Cubby's & Shelves **Install Cost is Estimate and not final number



Qty	Alias 2	S	ell	E:	kt Sell
400	Cubby	\$	125.81	\$	50,324.00
30	Shelf	\$	229.21	\$	6,876.30
				\$	57,200.30
1	Freight	\$	2,523.16	\$	2,523.16
i				\$	2,523.16
1	Install	\$	12,000.00	\$	12,000.00
				\$	12,000.00
				*	71,723.46

Zack Crouanas | Sales Manager W.B. Mason Company 106 Pine Tree Industrial Parkway Portland, ME 04102

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(c) 207-712-0703

Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Proposal Form for Quotations

RFQ Project: SPE Furniture - Desks, Chairs, Cabinets, and Shelves

(Signature and title)

To: Cheryl Fournier, Business Administrator Sanford School Department 917 Main Street, Suite 200 Sanford, Maine 04073 1. In compliance with the RFQ Invitation, Notification, Contact Information, Instructions/Conditions and Product/Services Specifications dated 04-02-21, the undersigned proposes and agrees as follows: To furnish the goods or services outlined in the attached Product/Services Specifications for the sum of \$ Dd,000.00. 2. It is understood that this quoted price may not be withdrawn for a period of thirty (30) days from the date proposals are opened. 3. It is understood that all persons interested in the bid set forth herein as principals are named herein and no other person who is not mentioned herein has any interest in this proposal or the contract to be entered into. This proposal must be made without connection to any other person, company or party entering a bid and it is in all respects fair and in good faith, without collusion or fraud. 4. By signing this page, it is understood that the person, company or party represented has examined all of the RFQ documents regarding this quote and is duly informed regarding all terms and conditions included. 5. The names and addresses of all persons interested in this bid as principals are as follows: 6. The undersigned has been in business as \mathbb{N} years, during which time there have been no complaints regarding failure to complete work or default on an awarded contract. Signature information:

(Address of entity)

(Phone and email contact information)

Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Product or Service Specifications

RFQ Project: SPE Furniture - Desks, Chairs, Cabinets, and Shelves

Sanford School Department will supply specifications as follows:

Product Specifications:

Product name

Product size

See below

Quantity required

Special requirements

Delivery locations

400 Triangle Desks with adjustable heights between 23 inches and 33 inches

(similar quality and look to HON Smartlink desks and chairs at our other schools)

52 four leg student chairs 12 inches

300 four leg student chairs 14 inches

52 four leg student chairs 16 inches

300 birch Backpack Cubby Cabinet 12" W x 15" D x 51" H

30 birch 42" x 48" x 15" Adjustable Shelf

Limited Lifetime Warrantee

Unpacked, remove cardboard, and assembled

The construction is expected to be finished end of June, please note the expected timeline of furniture deliver after order being placed. If the construction has a delay is there warehouse space or what is the timeline to change a delivery date? Is there additional costs if there is a delay to the delivery date?

Would there be additional cost for staggering the delivery date of the order (1/3 of the order at a time)?

To be delivered to Sanford Pride Elementary, 708 Main St, Sanford, ME 04073.





Warren's Office Supplies

The construction is expected to be finished end of June, please note the expected timeline of furniture delivery after order being placed. If the construction has a delay is there warehouse space or what is the timeline to change a delivery date? Is there additional costs if there is a delay to the delivery date?

- --The expected timeline for delivery is 4-5 weeks from date of order. However, we can request a delivery date that is further than the 4-5 weeks. The timeline to change the delivery date, would be at least 2 weeks prior to the delivery date. Both vendors have indicated that would be at no additional charge as long as we are complying with the minimum 2 week notice rule. This is allowed once at no charge.
- -- Warren's has no excess warehouse capacity at present. Storage would be additional. We have looked at Patco for rental, and looked at tractor trailer storage on your site. There would be an additional charge for storage, as well as an additional charge for extra handling.

Would there be an additional cost for staggering the delivery date of the order (1/3 of the order at a time)?

--Yes. The quotes would not be the same from the vendor, the freight quotes would change drastically.

Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

Vendor must note any exceptions to specifications and include said exceptions with the complete "Proposal Form for Quotations". Exceptions must be spelled out in detail and numbered. Failure of the vendor to note any exceptions to any portion of the specifications for this RFQ may result in the rejection of the proposal.

Matthew W. Petermann *Principal*

Gordon A. Salls

Athletic Director



Attachment J.5.

Aaron R. Tremblay Assistant Principal

Troy J. Watts
Assistant Principal

24 April 2021

Letter of Recommendation for Warren's Office Supply

To Whom It May Concern,

I am honored to be writing a letter of recommendation for Warren's Office Supply in Sanford Maine! We started working with Warren's frequently prior to our move to the new high school and couldn't be happier with their product selection, pricing, and service. While I have worked exclusively with Jen in the sales department, every member of their staff has always been friendly, helpful, and professional.

As we began purchasing everything from furniture to fixtures for the new building, Warren's provided us with catalogs, options, and pricing for whatever we were looking for. The items we ordered from them always came with a delivery date and at the price we were quoted. When items came without instructions, Warren's was always willing to come over and lend a hand with assembly and they found us instructions whenever we needed them. As Covid closed us down, we would have never reopened successfully without the help of Jen and Warren's. Jen found us quotes for PPE, sanitizing supplies, and Plexiglas that fit our budget. She also was able to work with suppliers to get us the necessary supplies so we could open school on time in September of 2020. That being said, we still count of Warren's for our day-to-day office supplies.

No matter what, we count on Warren's all the time! I always call Jen first and she will tell me whether or not she can get us what we need when we need it. They will not let you down and they are always friendly regardless of whether you order from them or not. If you need any more information, please do not hesitate to reach out to me! Mpetermann@sanford.org or 207.206.1706

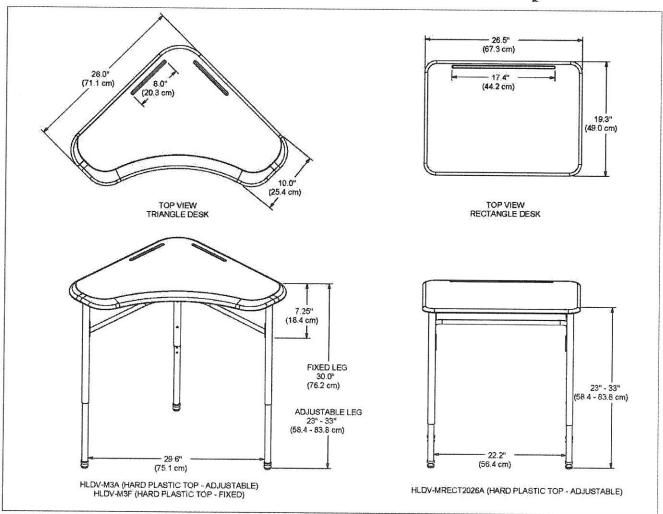
Sincerely,

Matthew Petermann

Principal

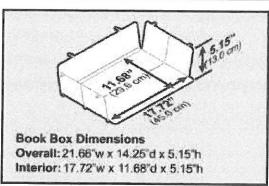


SmartLinkTM Value Series Student Desk Technical Specifications



QUICK REFERENCE TABLE

Models: Description	HLDV-M3F (Fixed)	HLDV-M3A (Adjustable)	HLDV-MRECT2026A (Adjustable)	HLDA-15 (Book Box)	
Carton Dimensions (Assembled)	41.25"w x 29.13"d x 31"h	41.25"w x 29.13"d x 23"h	14.57"w x 15.75"d x 22"h	14.57"w x 15.75"d x 22"h	
Individual Unit Weight	28 lbs	27 lbs	26 lbs	3.5 lbs	
Shipping Weight	63 lbs	59 lbs	57 lbs	16.2 lbs	
Cubes	17.8	12.6	10.9	2.9	
Quantity per Carton	2	2	2	4	



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QUICK REFERENCE TABLE

Item	Inside Dimension	Load Capacity	Storage Capacity
HLDA-15 (book box)	17.7"w x 11.7"d x 5.15"h	30 lbs.	1,065 in ³
HCLA65 (backpack hook)	N/A	20 lbs.	N/A

The HON Company 200 Oak Street Muscatine, IA 52761 800-833-3964 hon.com



SmartLinkTM Value Series Student Desk Technical Specifications

Hard Plastic Work Surface - Triangle: The top is constructed of 0.75" thick molded hard plastic, comprised of 75% wood flour which is specially formulated from 100% post industrial recycled wood waste. Edges are 0.5" radius. The top is pre-drilled for book box installation and left- or right-hand installation of backpack hooks. The top includes molded in left- and right-hand 8" long x 0.54" wide x 0.125" deep pencil grooves. Load limit on the work surface is tested to 300 lbs.

Hard Plastic Work Surface - Rectangle: The top is constructed of 0.625" thick molded hard plastic, comprised of 75% wood flour which is specially formulated from 100% post industrial recycled wood waste. Edges are 0.5" radius. The top is pre-drilled for book box installation and left- or right-hand installation of backpack hooks. The top includes a molded in 17.4" long x 0.54" wide x 0.125" deep pencil groove. Load limit on the work surface is tested to 300 lbs.

Adjustable Leg Assembly: Leg assembly is comprised of an upper leg, lower leg, and cross-brace. The upper leg is a 19.5" long, 1.13" diameter, 18-gauge steel tube and finished with powder coat paint. The lower leg is a 1" diameter, 16-gauge steel tube with chrome finish. Lower leg includes a 1" diameter press-fit steel swivel glide with nylon insert. The cross-brace is a 0.75" diameter 14-gauge steel tubing with integrated 12-gauge saddle brackets. Cross-brace is attached to the legs using 0.25"-20 screws with a T-25 drive head.

The lower legs adjust in increments of 1" which provide overall height adjustment of 23" to 33". Lower leg includes six (6) 0.25" - 20 threaded holes. A 0.25" - 20 screw with a T-25 drive head secures the upper and lower legs together. Each leg assembly is welded to a 3.5" x 3.5" x 4.5" triangular 12-gauge metal top bracket. The bracket is secured to the worksurface with five (5) #10-16 x 0.50" HI-LO screws with a phillips drive head.

Fixed: Leg assembly is comprised of a a single piece leg, cross-brace and mounting bracket. The leg is a 29" long, 1.25" diameter, 11-gauge steel tube and finished with powder coat paint. Leg includes a 1.25" diameter press-fit steel swivel glide with nylon insert. The cross-brace is 0.75" diameter, 14-gauge steel tubing with integrated 12-gauge saddle brackets. Cross-brace is attached to the legs using 0.25" - 20 screws with a T-25 drive head.

The legs are designed for an overall desk fixed height of 30". Each leg is welded to a 3.5" x 3.5" x 4.5" triangular 12-gauge metal top bracket. The bracket is secured to the worksurface with five (5) #10 - 0.75" wood screws with a phillips drive head.

Wire Book Box: Utilizes 11-gauge wire frame with 13-gauge perforated steel. Book box mounts using six (6) #10 x 0.50" large washer wood screws with square drive.

Compliance: The Student Desk meets or exceeds applicable ANSI/BIFMA and ISTA performance standards. Student Desks are SCS certified Indoor Advantage Gold conforming to the ANSI/BIFMA furniture emissions standard for open plan and conforms to the Collaborative for High Performance Schools (CHPS) EQ 2.2 and CA Section 01350.

Shipping: Adjustable leg desks ship with the upper leg and cross-brace assembly attached to the desk top. The lower adjustable leg ships unattached for field installation.

Fixed leg desks ship fully assembled.

All desks ship two (2) per carton.

The HON Company 200 Oak Street Muscatine, IA 52761 800-833-3964 hon.com

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Smartlink™ Seating Technical Specifications

Models:

HSS4L-06A HSS4L-24B HSSTK-18B HSS4L-12A HSS4L-30B HSSST-18B HSS4L-14A HSSCL-14A HSSA-WB1618 HSS4L-16B HSSCL-16B HSS4L-18B HSSCL-18B

Features:

- Base options include four-leg, cantilever, task, & stool.
- 4-leg models available with nylon (.E) or nickel-plated (.N) steel swivel glides.
- 16"and 18" 4-leg models available with optional multisurface casters (.C).
- Cantilever model available with all purpose (.E) or felt (.F) glide.
- · High impact-resistance one-piece seat shell.
- Easy access handle.

Construction:

Seat Shell (All models)

One-piece 0.25"-thick lightweight seat shell is constructed of 90% polypropylene and 10% glass fiber. Includes a molded-in handle that is 3.5" wide x 1.125" high.

4-Leg Chair Frame (HSS4L)

Leg assembly is comprised of two 1.125" OD, 14-gauge steel tubes welded to two 12-gauge sheet metal L-brackets. Stool versions also includes a 7/16" OD steel wire foot ring welded to the leg assembly. Seat shell is attached with six 3/16" tamper-resistant screws. Frame assembly is powder coat or chrome finish (except HSS4L-06A, powder coat only). Includes 1.25" diameter, self-leveling (swivel) glides with a nylon surface. Optional casters for 4-leg chairs are 40mm diameter.

Cantilever Chair Frame (HSSCL)

Leg assembly is comprised of 1.125" OD, 14-gauge steel tube welded to two 12-gauge sheet metal brackets. Seat shell is attached with six 3/16" tamper-resistant screws. Frame assembly is powder coat or chrome finish. Includes all-purpose (.E) or felt (.F) glides.

Task Chair (HSSTK)

Standard with a 5-star, 23" injection-molded base. Heavy duty steel control is attached using six 3/16" tamper-resistant screws to two 12-gauge sheet steel L-brackets. Pneumatic gas cylinder provides a 5" seat height adjustment range (16"–21"). Available with 60mm diameter hard (.H) or soft (.S) dual-wheel casters or nylon bell glides (.G).

Stool (HSSST)

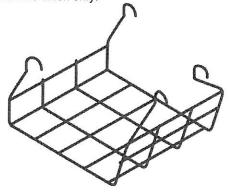
Standard with a 5-star, 25.5" injection-molded base with a height adjustable 20" diameter foot ring. Foot-ring is height adjustable from 7.25" to 12.75". Heavy duty steel control is attached using six 3/16" tamper-resistant screws to two 12-gauge sheet steel L-brackets. Pneumatic gas cylinder provides a 10" seat height adjustment range (22"–32"). Available with 60mm diameter hard (.H) or soft (.S) dual-wheel casters or nylon bell glides (.G).

Additional Information:

Shipping Information: Four-leg chairs, Four-leg caster chairs and Cantilever chairs ship four (4) per carton. Four-leg stools can come either two (2) or one (1) per carton. Task and Stool models are one (1) per carton. Wire book basket ships four (4) per carton

Compliance: Product meets or exceeds applicable ANSI/BIFMA and ISTA Performance Standards.

Wire Under-Seat Book Box (HSSA-WB1618) utilizes 6mm wire frame. Tool-less mounting hooks are plastic covered to protect the chair's finish. Use with 16" and 18" 4-leg chairs only. Chrome finish only.

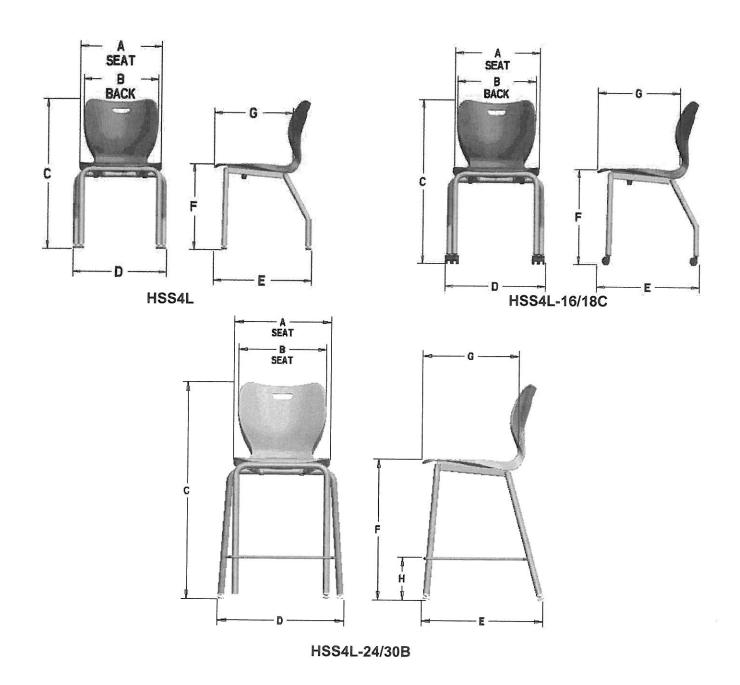


Outside: 12.25"W x 16"L x 9.75"H Inside: 12.25"W x 14"L x 6.5"H

The HON Company 200 Oak Street Muscatine, IA 52761 800-833-3964 hon.com

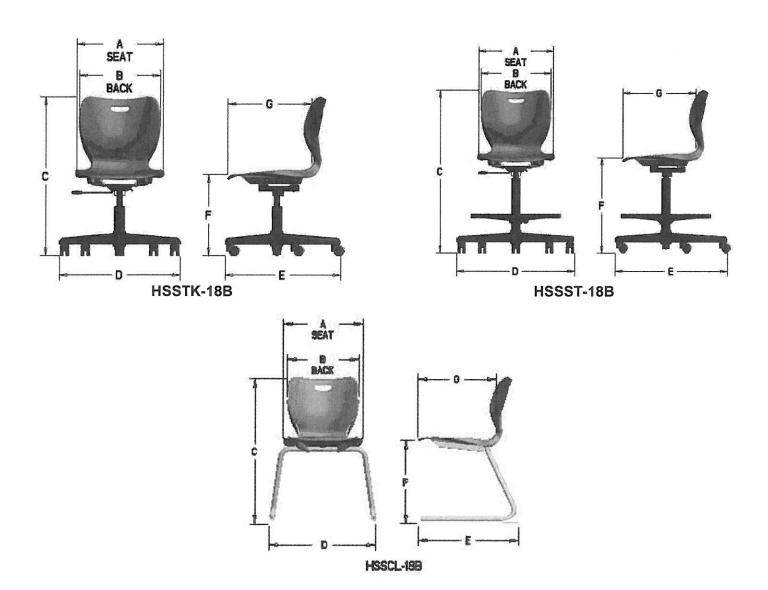


Smartlink™ Seating Technical Specifications





Smartlink™ Seating Technical Specifications





Smartlink™ Seating Technical Specifications

4 - LEG QUICK REFERENCE TABLE

Model:	A	В	C	D	E	F	G	Н	Shipping Weight	Ind. Unit Weight	Cubes (ft3)	QTY/Carton
HSS4L-06A	14 5/8	13 3/8	18 3/4	17	16 1/4	6 1/2	14	N/A	37 lb	81b	7.75	4
HSS4L-12A	14 5/8	13 3/8	23 1/2	17	17	11 3/4	14	NA	45 lb	101b	12.6	4
HSS4L-14A	14 5/8	13 3/8	25 1/2	17	17	13 3/4	14	N/A	49 lb	11 lb	12.6	4
HSS4L-16B	16 1/2	15 3/8	29	19 5/8	21	15 3/4	16 1/8	NA	541b	12 lb	16.6	4
HSS4L-18B	16 1/2	15 3/8	31	19 5/8	21	17 3/4	16 1/8	N/A	58 lb	13 lb	16.6	4
HSS4L-16BC	16 1/2	15 3/8	30	19 5/8	21	16 5/8	16 1/8	N/A	541b	121b	16.6	4
HSS4L-18BC	16 1/2	15 3/8	32	19 5/8	21	18 5/8	16 1/8	N/A	581b	13 lb	16.6	4
HSS4L-24B	16 1/2	15 3/8	38	22 1/8	21 7/8	24 3/4	16 1/8	7 1/2	49/30 lb	18 lb	16.8	2/1
HSS4L-30B	16 1/2	15 3/8	43 1/2	22 7/8	23 1/8	30 1/4	16 1/8	13	53/32 lb	20 lb	19	2/1

CANTILEVER QUICK REFERENCE TABLE

Model:	A	В	C	D	E	F	G	Shipping Weight	Ind. Unit Weight	Cubes (ft3)	QTY/Carton
HSSCL-14A	14 5/8	13 3/8	26 1/8	19 1/4	18 1/4	14 1/4	14	52 lb	12 lb	16.6	4
HSSCL-16B	16 1/2	15 3/8	29 1/4	21	20 3/4	16 1/4	16 1/8	55 lb	13 lb	16.6	4
HSSCL-18B	16 1/2	15 3/8	31 1/4	22 3/4	21 3/4	18 1/4	16 1/8	80 lb	18 lb	16.6	4

TASK/STOOL QUICK REFERENCE TABLE

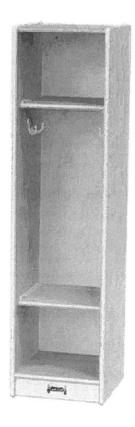
Model:	A	В	C	D	E	F	G	Shipping Weight	Ind. Unit Weight	Cubes (ft3)	QTY/Carton
HSSTK-18B	16 1/2	15 3/8	30-35	21 3/4	21 3/4	16-21	16 1/8	23 lb	17 lb	5.58	1
HSSST-18B	16 1/2	15 3/8	36-46	21 3/4	21 3/4	22-32	16 1/8	28 lb	21 lb	12.8	1

The HON Company 200 Oak Street Muscatine, IA 52761 800-833-3964 hon.com



2706JCPW

1 Section Coat locker with Plywood Back



12.5" W x 13" D x 48"H 31 Lbs.

- 5/8" 11-Ply Baltic Birch plywood.
- . **KYDZStrong**[®] Construction Dowel Pin construction with no external fasteners.
- **KYDZSafe**® Edges All corners have a minimum of a ½" radius.
- KYDZTuff® Finish Environmentally friendly, non-toxic, lead-free UV acrylic urethane finish.
- Fully assembled.
- Complies with H.R. 4040 Consumer Product Safety Improvement Act of 2008.
- GREENGUARD GOLD Certified
- Lifetime warranty.







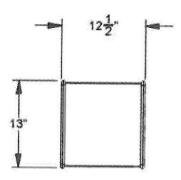


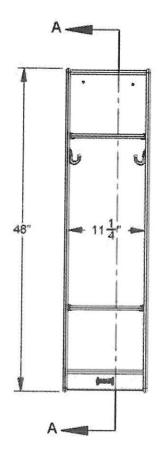


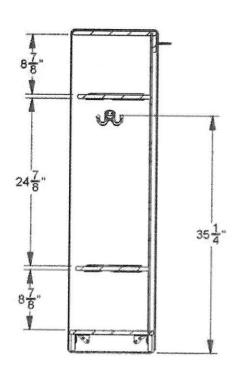




Early Learning KYDZ Furniture
For learning, for a lifetime.™







SECTION A-A















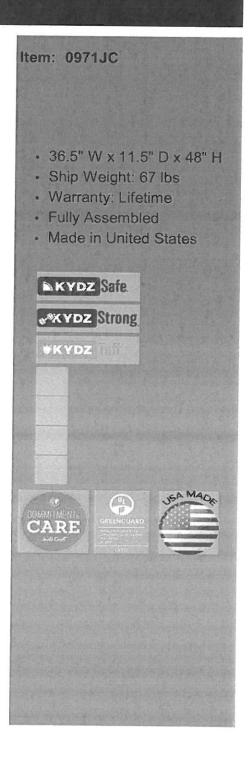
Jonti-Craft® Standard Bookcase





Traditional bookcases for housing hundreds of books. Features three shelves that adjust in 1½ inch increments. Wall fastener included for stability. Fully Assembled. KYDZSafe® edges. KYDZStrong® construction. KYDZTuff® finish. Birch plywood back

More Information at: http://www.jonti-craft.com/Catalog/Detail.asp?ltem=0971JC



Furniture Proposal: Sanford Pride Elementary

On behalf of WB Mason's Contract Furniture Team, I would like to thank you for considering WB Mason as Your Furniture Partner, Consultant, and Supplier.

In the continually evolving sector of classroom furniture, WB Mason prides itself on not only providing extremely competitive pricing, but also In working with our customers to design and provide the BEST OVERALL SOLUTION. WB Mason Is an organization focused on solving customer problems with personalized services and customized solutions.

We look forward to the opportunity to work with you on this project.

Best Regards,

Zack Crouanas

Furniture Manager - WB Mason, Portland ME

www.WBMasonInteriors.com



Furniture Proposal: Sanford Pride Elementary

Team Member	Title
John McDonald	Branch Manager John.McDonald@wbmason.com
Zack Crouanas	Contract Furniture Manager Zack.Crouanas@wbmason.com
Chad Decker	Account Executive Chad.Decker@wbmason.com
Danna Vaughan	Design & Specifications Manager <u>Danna.Vaughan@wbmason.com</u>



Furniture Proposal: Sanford Pride Elementary

Exception #1: Birch Backpack Cubby- Dimensions are slightly different than specified. Whitney Brothers dimensions are 12.5" W x 14.75" D x 48.25" H

Exception #2: Birch Adjustable Shelf- Dimensions are slightly different than specified. Whitney Brothers dimensions are 48" W x 15" D x 48H

In the event of a construction delay, WB Mason will work with the manufacturers on a revised ship date. There will be no additional cost to Sanford School Department if there is a delay.

Pricing in this proposal is based on specified quantities on RFQ and quoted install. This also includes assembly, put in place and removal of waste.



Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Proposal Form for Quotations

RFQ Project: SPE Furniture - Desks, Chairs, Cabinets, and Shelves

To: Cheryl Fournier, Business Administrator Sanford School Department 917 Main Street, Suite 200 Sanford, Maine 04073
1. In compliance with the RFQ Invitation, Notification, Contact Information, Instructions/Conditions and Product/Services Specifications dated <u>04-02-21</u> , the undersigned proposes and agrees as follows:
To furnish the goods or services outlined in the attached Product/Services Specifications for the sum of \$\\\139,008.66\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
2. It is understood that this quoted price may not be withdrawn for a period of thirty (30) days from the date proposals are opened.
3. It is understood that all persons interested in the bid set forth herein as principals are named herein and no other person who is not mentioned herein has any interest in this proposal or the contract to be entered into. This proposal must be made without connection to any other person, company or party entering a bid and it is in all respects fair and in good faith, without collusion or fraud.
4. By signing this page, it is understood that the person, company or party represented has examined all of the RFQ documents regarding this quote and is duly informed regarding all terms and conditions included.
5. The names and addresses of all persons interested in this bid as principals are as follows:
Zack Crownes - Sales Manager - WBMason 106 Pinetree Following PKM Pa
Zack Crownes - Sales Manager - WBMason 106 Pinetree Industrial Pky, Por John McDonald - Branch Manager - WB Mason 106 Pine Tree Industrial Pa
6. The undersigned has been in business as <u>\(\mathcal{M} \) \(\mathcal{M} \) for <u>\(\lambda \)</u> for <u>\(\lambda \)</u> years, during which time there have been no complaints regarding failure to complete work or default on an awarded contract.</u>
7. Signature information:
Dated this 26th day of April, 2021 By: Sales Manager Zack Crousnas - Sales Manager (Signature and title) (Printed name and title) (Name of entity) (Address of entity) (Address of entity) 207-712-0703 Zack. Cronanas Dwb. Mason. Com
By: Sales Manager _ Zack Crougnas - Sales Manager
(Signature and title) (Printed name and title)
(Name of entity) (Address of entity)
207-712-0703 Zack. Cronanas DWBMason. Lom

(Phone and email contact information)

Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Product or Service Specifications

RFQ Project: SPE Furniture - Desks, Chairs, Cabinets, and Shelves

Sanford School Department will supply specifications as follows:

Product Specifications:

Product name

Product size

See below

Quantity required

Special requirements

Delivery locations

400 Triangle Desks with adjustable heights between 23 inches and 33 inches



(similar quality and look to HON Smartlink desks and chairs at our other schools)

52 four leg student chairs 12 inches

300 four leg student chairs 14 inches

52 four leg student chairs 16 inches

400 birch Backpack Cubby Cabinet 12" W x 15" D x 51" H

30 birch 42" x 48" x 15" Adjustable Shelf

Limited Lifetime Warrantee

Unpacked, remove cardboard, and assembled

The construction is expected to be finished end of June, please note the expected timeline of furniture deliver after order being placed. If the construction has a delay is there warehouse space or what is the timeline to change a delivery date? Is there additional costs if there is a delay to the delivery date?

Would there be additional cost for staggering the delivery date of the order (1/3 of the order at a time)?

To be delivered to Sanford Pride Elementary, 708 Main St, Sanford, ME 04073.





4700 Series



Overview:

The 4700 student desk is available with a Melsur® solid plastic top. The Melsur® solid plastic top is standard with the "Ergo Edge," Scholar Craft's exclusive design for added comfort. The Melsur® solid plastic work surface is made of 3/4" solid plastic consisting of wood flour and Melamine resin with binder component to assure a durable, smooth, stain resistant surface. Top size: 27.5" x 27.5".

12 gauge frame structure MIG welded to 1" 16 gauge steel legs and cross-brace forming an unitized frame design. The nickel chrome plated leg inserts are made of 16 gauge steel. Silent, rubber cushioned stem adjustable height 1"diameter for ease of leveling. Glides are made of hard carbon steel with flat nylon bottom and chrome plated. Steel base glides, felt tip glides and Qball glides are available.

Available Options: Casters, Plastic Book Box, Metal Book Box, 5/16" diameter Wire book rack, Book bag hook. MDF top, Steel Glides, Felt Glides, Q-Ball Glides. Adjustable from 22" to 30" in one inch increments.

k · a · l · e · i · d · o · s · c · o · p · e

www.scholarcraft.com





Custom work surfaces available on request



E





Ovation 3100 Series Chairs



Overview:

The Ovation Series Stack chair is designed to promote comfort for todays 21st Century Learning Environment. The Ovation Chair is presently offered in 5 different sizes: 12", 14", 16", 18", 18XL"

The shell consists of heavy duty and static free, high-density polypropylene material with a light grain texture surface on both sides. The shell is injection molded into a one-piece shell unit with 17 heavy duty reinforcing structural ribs with waterfall edge. The ergonomically designed opening in the shell back provides added comfort as well as a handle grip. The shell is attached to the frame with steel rivets underneath the seat, which offers no exposed hardware on the surface.

The frames are formed of 1-1/8" 18-gauge tubular steel. (16-gauge on the XL). The legs are welded to two 14 gauge steel brackets with a continuous weld at all four connection areas. Brackets run front to back on the chair. No additional bracing is needed between the legs for support. The frame is bright nickel chrome plated after welding. The frames colors offered are: Chrome, Black, and Platinum.



WB0186 Single Section Coat Locker







Build your own coat locker configuration! This two section [upper and lower] coat locker integrates seamlessly with our best-selling WB0196A 10 Section Coat Locker or can be combined with other WB0186 lockers to create the coat locker solution that's exactly right for your room environment. Each upper and lower section includes a single sturdy rounded-over hook and separate cubby storage compartments for footwear, backpacks, binders and what-not. Constructed in beautiful, durable Birch plywood in safe, non-toxic Natural UV that won't yellow or fade and withstands the rigorous use by children. Product Dimensions: 12.5 in. Wide x 14.8 in. Deep x 48.0 in. High. Product arrives Fully Assembled. Intended for ages between 30 months & 72 months and weighing up to 100 pounds. Compact, efficient storage. Innovative space-saving design!

Made in USA.

GreenGuard™ Gold certified.

Full Lifetime Warranty.

Ships via Ground typically in 28 days.

Shipping Dims: 14 in. Wide x 16 in. Deep x 50 in. High x 42 Pounds.

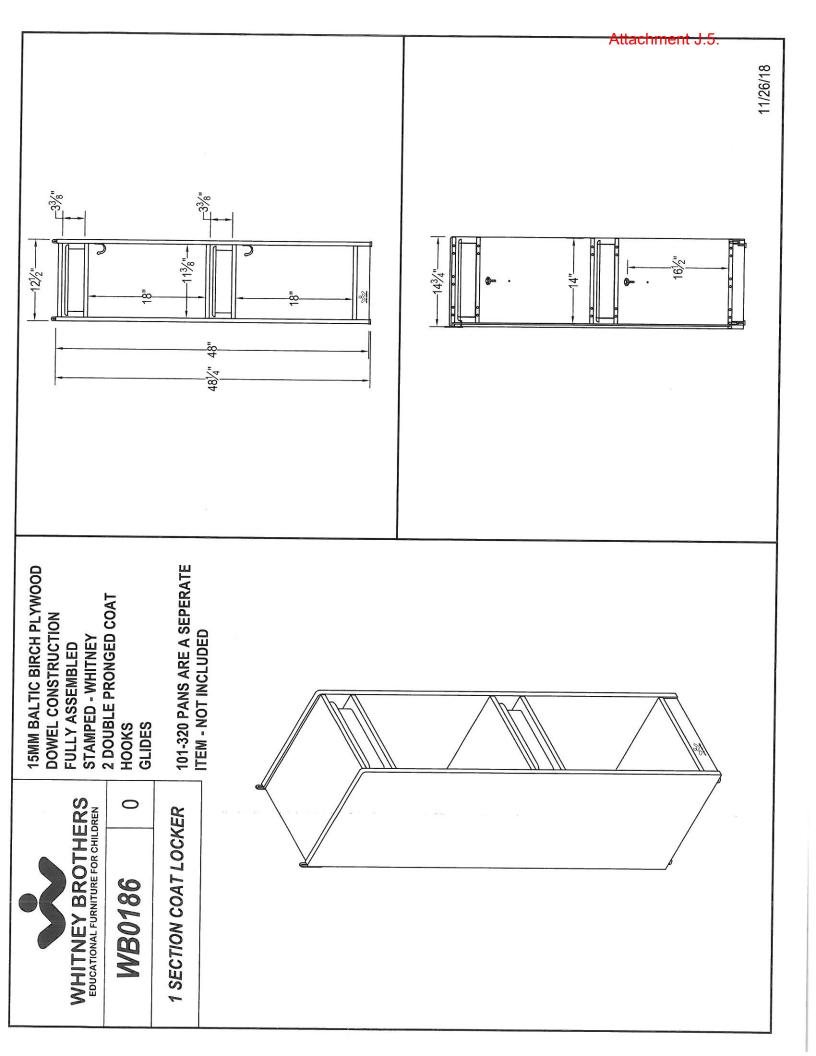




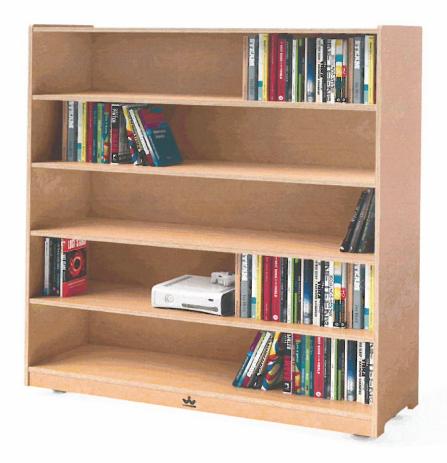




Ph: 1-800-225-5381
Fx: 1-603-357-1559
PO Box 644
93 Railroad Street, Keene NH 03431
www.whitneybros.com



WB1849 Shelf Cabinet 48H







Handsome and economical mobile shelf storage cabinet! Our Shelf Cabinet family features standard dimensions of 15-in depth and 48-in width and is available in heights of 24-in, 30-in, 36-in, 42-in, 48-in and 54-in. The WB1849 48-in Shelf Cabinet features one fixed and three adjustable shelves that provide flexible configuration to accommodate a varied assortment of taller books, larger toys, stuffed animals or other large items. Mounted on four heavy duty non-marking casters; includes wall attachment brackets for safety. Constructed in beautiful, durable 15mm birch plywood and 1/4-inch backboard with no visible screws or joinery for a fine finished furniture look. Need a different height? Check out the options in our Shelf Cabinet family: WB1843 54-in, WB1850 42-in, WB1853 36-in, WB1851 30-in and WB1852 24-in [each sold separately]. Constructed in beautiful, durable Birch plywood in safe, non-toxic Natural UV that won't yellow or fade and withstands the rigorous use by children. Product Dimensions: 48.0 in. Wide x 15.0 in. Deep x 48.0 in. High. Product arrives Fully Assembled. Intended for ages between 30 months & 144 months and weighing up to 100 pounds.

Fine finished furniture construction. Part of the Whitney Brothers® Shelf Storage Cabinet family.

Made in USA.

GreenGuard™ Gold certified.

Full Lifetime Warranty.

Ships via Truck typically in 28 days.

Shipping Dims: 49 in. Wide x 16 in. Deep x 49 in. High x 108 Pounds.



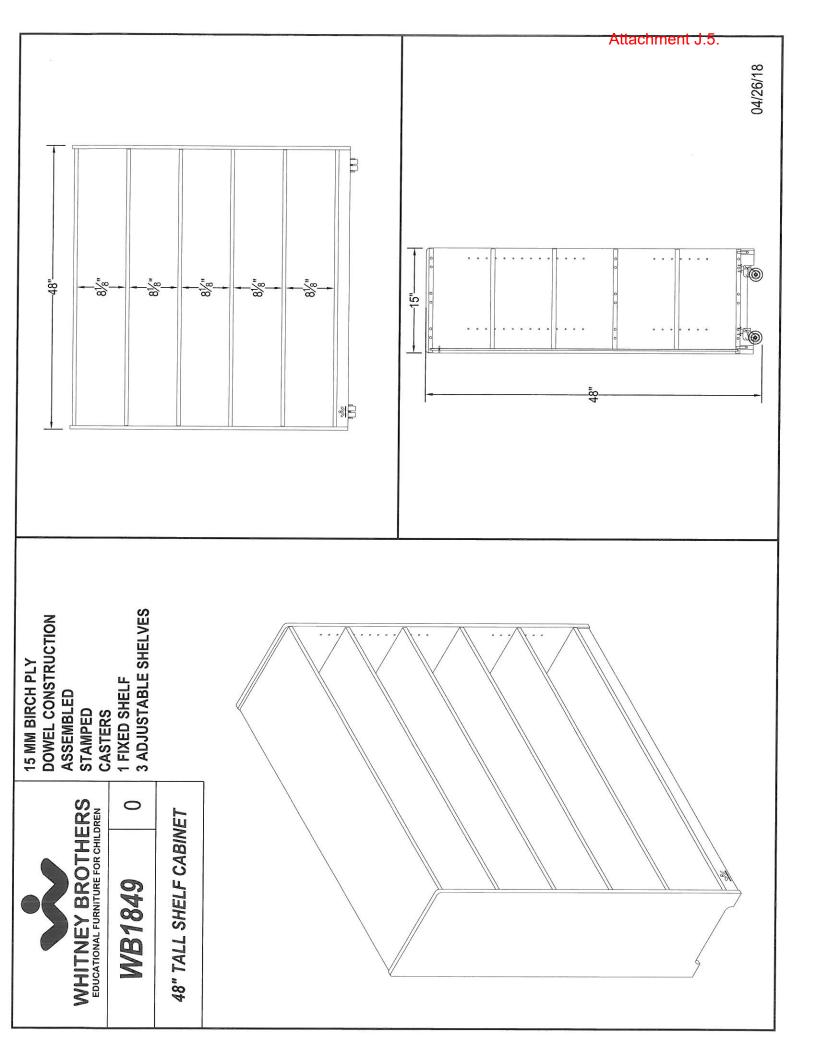






Ph: 1-800-225-5381 Fx: 1-603-357-1559 PO Box 644

93 Railroad Street, Keene NH 03431 www.whitneybros.com



	-
AC	ORD

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 10/03/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeas	- Tue		CONTACT NAME:	• * *		
Boston MA Office	st, Inc.		PHONE (A/C, No. Ext):	(866) 283-7122	FAX (A/C. No.): (800) 363-0	105
53 State Street Suite 2201			E-MAIL ADDRESS:			
Boston MA 02109 USA				INSURER(S) AFFORDING COVERAGE		NAIC#
INSURED			INSURER A:	Hartford Fire Ins	urance Co.	19682
W.B. MASON CO., INC. 59 Centre Street Brockton MA 02301 USA			INSURER B:	Hartford Underwri	ters Insurance Company	30104
		[INSURER C:	Starr Indemnity &	Liability Company	38318
			INSURER D:			
			INSURER E:			
			INSURER F:			
COVERAGES	CERTIFICATE MUMPER.	570094401599	lo .	55146	1011111111	

	SERTIFICATE NOMBER. STOCOTT	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE F	POLICIES OF INSURANCE LISTED BELOW	W HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD
INDICATED. NOTWITHSTANDING AT	NY REQUIREMENT, TERM OR CONDITION	ON OF ANY CONTRACT OR OTHER DOCUMENT WITH DESPECT TO WHICH THIS
CERTIFICATE MAY BE ISSUED OF	R MAY PERTAIN, THE INSURANCE AFF	ORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.
EXCLUSIONS AND CONDITIONS OF S	LICH POLICIES LIMITS SHOWN MAY HAVE D	VEEN BEDLICED BY BAID CLAIMS

TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR N'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- OTHER: TOMOBILE LIABILITY ANY AUTO	INSD	SUBR WVD	POLICY NUMBER 08CSES39805	POLICY EFF (MM/DD/YYY) 09/30/2020	POLICY EXP (MM/DD/YYYY) 09/30/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE	\$1,000,000 \$1,000,000 \$15,000 \$1,000,000 \$2,000,000
CLAIMS-MADE X OCCUR N'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- OTHER: TOMOBILE LIABILITY			08CSES39805	09/30/2020	09/30/2021	DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE	\$1,000,00 \$15,00 \$1,000,00 \$2,000,00
N'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- OTHER: TOMOBILE LIABILITY						PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE	\$15,000 \$1,000,000 \$2,000,000
POLICY PRO- JECT X LOC OTHER: TOMOBILE LIABILITY						PERSONAL & ADV INJURY GENERAL AGGREGATE	\$1,000,000 \$2,000,000
POLICY PRO- JECT X LOC OTHER: TOMOBILE LIABILITY						GENERAL AGGREGATE	\$2,000,000
POLICY PRO- JECT X LOC OTHER: TOMOBILE LIABILITY							
OTHER:						DDODUGTO COMPLET LOS	£2 000 000
TOMOBILE LIABILITY			p.			PRODUCTS - COMP/OP AGG	\$2,000,000
7						Gen Agg Cap Limit	\$10,000,000
ANIV ALITO			08 CSE S39802	09/30/2020	09/30/2021	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
ANT AUTO						BODILY INJURY (Per person)	
OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)		
AUTOS ONLY HIRED AUTOS ONLY ONLY AUTOS ONLY AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
						Uninsured Motorist	\$300,000
UMBRELLA LIAB X OCCUR			1000589559201	09/30/2020	09/30/2021	EACH OCCURRENCE	\$5,000,000
EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$5,000,000
DRKERS COMPENSATION AND			08wns39800	09/30/2020	09/30/2021	X PER STATUTE OTH	
Y PROPRIETOR / PARTNER / EXECUTIVE	N/A				1	E.L. EACH ACCIDENT	\$1,000,000
andatory in NH)	N/A				1	E.L. DISEASE-EA EMPLOYEE	\$1,000,000
SCRIPTION OF OPERATIONS below						E.L. DISEASE-POLICY LIMIT	\$1,000,000
F	EXCESS LIAB CLAIMS-MADE DED RETENTION RKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE ICERMIMEMBER EXCLUDED? ndatory in NH), s, describe under	EXCESS LIAB CLAIMS-MADE DED RETENTION RKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE ICCERMIMEMER EXCLUDED? ndatory in NH) s, describe under	EXCESS LIAB CLAIMS-MADE DED RETENTION RKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE ICCER/MEMBER EXCLUDED? ndatory in NH) s, describe under	EXCESS LIAB CLAIMS-MADE DED RETENTION RKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE ICCEMMEMBER EXCLUDED? ndatory in NH) s, describe under	EXCESS LIAB CLAIMS-MADE DED RETENTION RKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE PICER/MEMBER EXCLUDED? ndatory in NH) s, describe under	EXCESS LIAB	UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION RIKERS COMPENSATION AND PLOYERS' LIABILITY PROPRIETOR / PARTNER / EXECUTIVE INCERNMENDER EXCLUDED? ndatory in NH) S, describe under

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid. Evidence of Insuranc	RE:	Bid.	Evidence	of	Insurance
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CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

W.B. Mason Co., Inc. 59 Centre Street Brockton MA 02403 USA

AUTHORIZED REPRESENTATIVE

Son Rish Services Northeast Inc.





Limited Lifetime Warranty

#1 Scholar Craft Pkwy, PO Box 170748, Birmingham,

AL 35217

The warranty information below is effective on all Scholar Craft products for orders manufactured after June 1, 2016. For warranty information concerning orders placed prior to June 1, 2016, please refer to the warranty information contained in the published price list of the corresponding year. For additional information relating to warranty, please contact your Customer Service Representative.

Effective June 1, 2016 Scholar Craft warrants to the original purchaser that its products are free from defects in material and workmanship under normal classroom use for as long as the life of the product, except as set forth below.

During the warranty period, Scholar Craft will replace, or at its option, repair locally, repair at its factory, any Scholar Craft brand product manufactured after June 1, 2016 that, upon inspection by Scholar Craft, is determined to be defective in material or workmanship.

This warranty is subject to the following provisions:



their character and are not considered defects.

Scholar Craft does not warrant the colorfastness or matching of colors, grains, or textures of these materials. Customer's Own Material (COM) selected by and used at the request of an original purchaser is not warranted. Our products are intended for interior use — exterior use of them will void the warranty.

The materials and components listed below are covered from the date of sale according to the following:

Seating controls, glides, pneumatic cylinders, casters – 3 years.

This warranty does not apply to:

- · Normal wear and tear
- · Damage from environmental factors
- · Damage from sharp objects
- Damage from accident, alteration,
 misuse, or improper installation or
 maintenance
- Modifications or attachments to the product not approved by Scholar Craft
- Products used for rental purposes



- Third-party products Scholar Craft, to the extent possible, will pass through to the original purchaser (and process claims under) any warranty provided by third-party products supplied to Scholar Craft.
- · All warranty claims are to be made in writing by the original purchaser. The original purchaser may be required to produce the invoice or other evidence to establish that a claim is within the warranty period.

To the extent allowed by law, Scholar Craft makes no other warranty, either expressed or implied, including any warranty or merchantability or fitness for a particular purpose. Scholar craft is not liable for any consequential or incidental damages. This warranty contains the original purchaser's exclusive remedy.

Your Scholar Craft Dealer is our mutual partner in supporting your warranty requests. To obtain service under this warranty, please contact your Scholar Craft Dealer.



About Location Contact Warranty Contracts Customer Service Request Catalog Project Quote Price List Instagram Twitter



Whitney Brothers Lifetime Warranty

Effective January 1, 2012

Whitney Brothers®, located at 93 Railroad Street, Keene, NH 03431, USA, warrants products it manufactures that are purchased after January 1, 2012, to be free of defects in materials and workmanship for a Lifetime period from date of the shipment.

During the warranty period, Whitney Brothers®, as its sole obligation, will replace any product, part, or component covered by this warranty and sold after the effective date of this warranty.

This warranty extends only to the original purchasers who acquire new product from an authorized Whitney Brothers® reseller. Any product, part, or component must have been installed, used, and maintained according to Whitney Brothers® published instructions to be eligible for coverage under this warranty.

This warranty does not apply to products that Whitney Brothers® does not manufacture or that are damaged resulting from misuse, abuse, neglect, accident, improper application. modification, or repair by persons not authorized by Whitney Brothers®. Any modification to the original product voids the manufacturer's warranty.

Any implied warranties, including any warranty of merchantability or fitness for a particular purpose, are disclaimed to the extent allowed by law. Whitney Brothers® will not be liable for loss of time, inconvenience, commercial loss or incidental or consequential damages for any warranty claim.

Furniture Proposal: Sanford Pride Elementary

On behalf of WB Mason's Contract Furniture Team, I would like to thank you for considering WB Mason as Your Furniture Partner, Consultant, and Supplier.

In the continually evolving sector of classroom furniture, WB Mason prides itself on not only providing extremely competitive pricing, but also In working with our customers to design and provide the BEST OVERALL SOLUTION. WB Mason Is an organization focused on solving customer problems with personalized services and customized solutions.

We look forward to the opportunity to work with you on this project.

Best Regards,

Zack Crouanas

Furniture Manager - WB Mason, Portland ME

www.WBMasonInteriors.com



Furniture Proposal: Sanford Pride Elementary

Team Member	Title
John McDonald	Branch Manager John.McDonald@wbmason.com
Zack Crouanas	Contract Furniture Manager Zack.Crouanas@wbmason.com
Chad Decker	Account Executive Chad.Decker@wbmason.com
Danna Vaughan	Design & Specifications Manager Danna.Vaughan@wbmason.com



Furniture Proposal: Sanford Pride Elementary

Exception #1: Birch Backpack Cubby- Dimensions are slightly different than specified. Whitney Brothers dimensions are 12.5" W x 14.75" D x 48.25" H

Exception #2: Birch Adjustable Shelf- Dimensions are slightly different than specified. Whitney Brothers dimensions are 48" W x 15" D x 48H

In the event of a construction delay, WB Mason will work with the manufacturers on a revised ship date. There will be no additional cost to Sanford School Department if there is a delay.

Pricing in this proposal is based on specified quantities on RFQ and quoted install. This also includes assembly, put in place and removal of waste.



Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Proposal Form for Quotations

RFQ Project:	SPE Furniture - Desks,	Chairs,	Cabinets,	and Shelves

To: Cheryl Fournier, Business Administrator Sanford School Department 917 Main Street, Suite 200 Sanford, Maine 04073

1. In compliance with the RFQ Invitation, Notification, Contact Information, Instructions/Conditions and Product/Services Specifications dated <u>04-02-21</u>, the undersigned proposes and agrees as follows:

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- 3. It is understood that all persons interested in the bid set forth herein as principals are named herein and no other person who is not mentioned herein has any interest in this proposal or the contract to be entered into. This proposal must be made without connection to any other person, company or party entering a bid and it is in all respects fair and in good faith, without collusion or fraud.
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		20 20 20 20 20 20 20 20 20 20 20 20 20 2		0.00						
6. The been no	undersign complain	ed has bee its regardin	n in busir g failure t	ness as <u>W</u> o complete	R.Masa work or	for <u>/2</u>	∑ ye vard	ars, during v ed contract.	which time t	here have
7. Sign	ature infor	mation:								
Date	d this	26th da	y of <u></u> <u> </u>	<u>pril</u> , 20	021					
By:	///	75	ales Ma	niger	7	ack Crougna	ς -	Sales Ma	naser	
	(Signature	and title)				(Printed name	and	title)		-
-		reson Co,	Inc.		166	Pinetrac Indu	inter	al play f	ortland, ME	-04102
	(Name of	entity)				(Address of en			•	
						12-0703 290				24
					(Phon	e and email con	tact	information)		

ME

Sanford School Department

917 Main Street, Suite 200, Sanford, Maine 04073 Tel: 207-324-2810 Fax: 207-324-5742 www.sanford.org

RFQ Product or Service Specifications

RFQ Project: SPE Furniture - Desks, Chairs, Cabinets, and Shelves

Sanford School Department will supply specifications as follows:

Product Specifications:

Product name

Product size

See below

Quantity required

Special requirements

Delivery locations

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(similar quality and look to HON Smartlink desks and chairs at our other schools)

52 four leg student chairs 12 inches

300 four leg student chairs 14 inches

52 four leg student chairs 16 inches

400 birch Backpack Cubby Cabinet 12" W x 15" D x 51" H

30 birch 42" x 48" x 15" Adjustable Shelf

Limited Lifetime Warrantee

Unpacked, remove cardboard, and assembled

The construction is expected to be finished end of June, please note the expected timeline of furniture deliver after order being placed. If the construction has a delay is there warehouse space or what is the timeline to change a delivery date? Is there additional costs if there is a delay to the delivery date?

Would there be additional cost for staggering the delivery date of the order (1/3 of the order at a time)?

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12 gauge frame structure MIG welded to 1" 16 gauge steel legs and cross-brace forming an unitized frame design. The nickel chrome plated leg inserts are made of 16 gauge steel. Silent, rubber cushioned stem adjustable height 1"diameter for ease of leveling. Glides are made of hard carbon steel with flat nylon bottom and chrome plated. Steel base glides, felt tip glides and Qball glides are available.

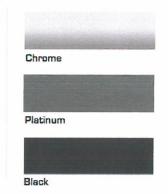
Available Options: Casters, Plastic Book Box, Metal Book Box, 5/16" diameter Wire book rack, Book bag hook. MDF top, Steel Glides, Felt Glides, Q-Ball Glides. Adjustable from 22" to 30" in one inch increments.

k.a.l.e.i.d.o.s.c.o.p.e

www.scholarcraft.com



Custom work surfaces available on request.



E





thrive 5100 Series



Overview:

Heavy duty and static free, high-density polypropylene material with a light grain texture surface on both sides, injection molded into a one-piece shell with waterfall edge. Molded in a Ribless back design for comfort and flexibility. The ergonomically designed opening in the shell back provides added comfort as well as a handle grip. The shell is attached to the frame with steel rivets underneath the seat, which offers no exposed pardware on the surface.

Legs are formed of 1-1/8" 14-gauge tubular steel. The legs are welded to two 14-gauge steel brackets with a continuous weld at all four connection areas. Brackets run front to back on the chair. No additional bracing is needed between the legs for support. The rame is bright nickel chrome, plated after welding. Powder coat paint is also offered. Blides are silent, rubber cushioned, swivel of self-leveling, 1" diameter, hard carbon steel, nylon based type with a flat bottom, chrome plated.

Available Sizes: 12", 14", 16", & 18" XL

Available Options: Bookrack, Casters, Padded Seat, Band Pitch, Steel Glides, Felt-Tip Blides, Qball Glides, Boot Glides





WB0186 Single Section Coat Locker







Build your own coat locker configuration! This two section [upper and lower] coat locker integrates seamlessly with our best-selling WB0196A 10 Section Coat Locker or can be combined with other WB0186 lockers to create the coat locker solution that's exactly right for your room environment. Each upper and lower section includes a single sturdy rounded-over hook and separate cubby storage compartments for footwear, backpacks, binders and what-not. Constructed in beautiful, durable Birch plywood in safe, non-toxic Natural UV that won't yellow or fade and withstands the rigorous use by children. Product Dimensions: 12.5 in. Wide x 14.8 in. Deep x 48.0 in. High. Product arrives Fully Assembled. Intended for ages between 30 months & 72 months and weighing up to 100 pounds. Compact, efficient storage. Innovative space-saving design!

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GreenGuard™ Gold certified.

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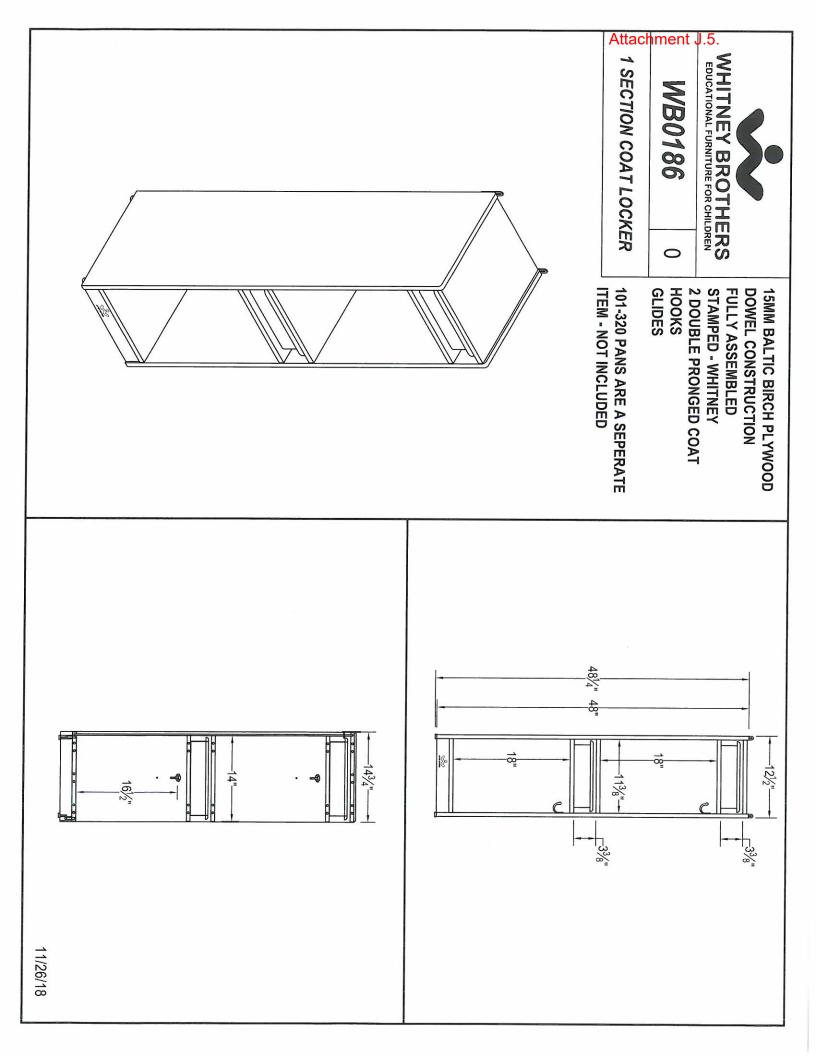




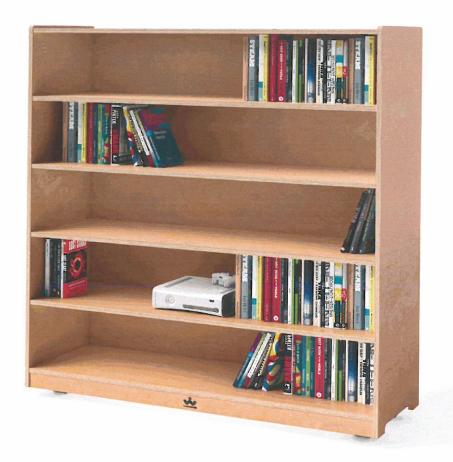


Ph: 1-800-225-5381 Fx: 1-603-357-1559 PO Box 644

93 Railroad Street, Keene NH 03431 www.whitneybros.com



WB1849 Shelf Cabinet 48H







Handsome and economical mobile shelf storage cabinet! Our Shelf Cabinet family features standard dimensions of 15-in depth and 48-in width and is available in heights of 24-in, 30-in, 36-in, 42-in, 48-in and 54-in. The WB1849 48-in Shelf Cabinet features one fixed and three adjustable shelves that provide flexible configuration to accommodate a varied assortment of taller books, larger toys, stuffed animals or other large items. Mounted on four heavy duty non-marking casters; includes wall attachment brackets for safety. Constructed in beautiful, durable 15mm birch plywood and 1/4-inch backboard with no visible screws or joinery for a fine finished furniture look. Need a different height? Check out the options in our Shelf Cabinet family: WB1843 54-in, WB1850 42-in, WB1853 36-in, WB1851 30-in and WB1852 24-in [each sold separately]. Constructed in beautiful, durable Birch plywood in safe, non-toxic Natural UV that won't yellow or fade and withstands the rigorous use by children. Product Dimensions: 48.0 in. Wide x 15.0 in. Deep x 48.0 in. High. Product arrives Fully Assembled. Intended for ages between 30 months & 144 months and weighing up to 100 pounds.

Fine finished furniture construction. Part of the Whitney Brothers® Shelf Storage Cabinet family.

Made in USA.

GreenGuard™ Gold certified.

Full Lifetime Warranty.

Ships via Truck typically in 28 days.

Shipping Dims: 49 in. Wide x 16 in. Deep x 49 in. High x 108 Pounds.



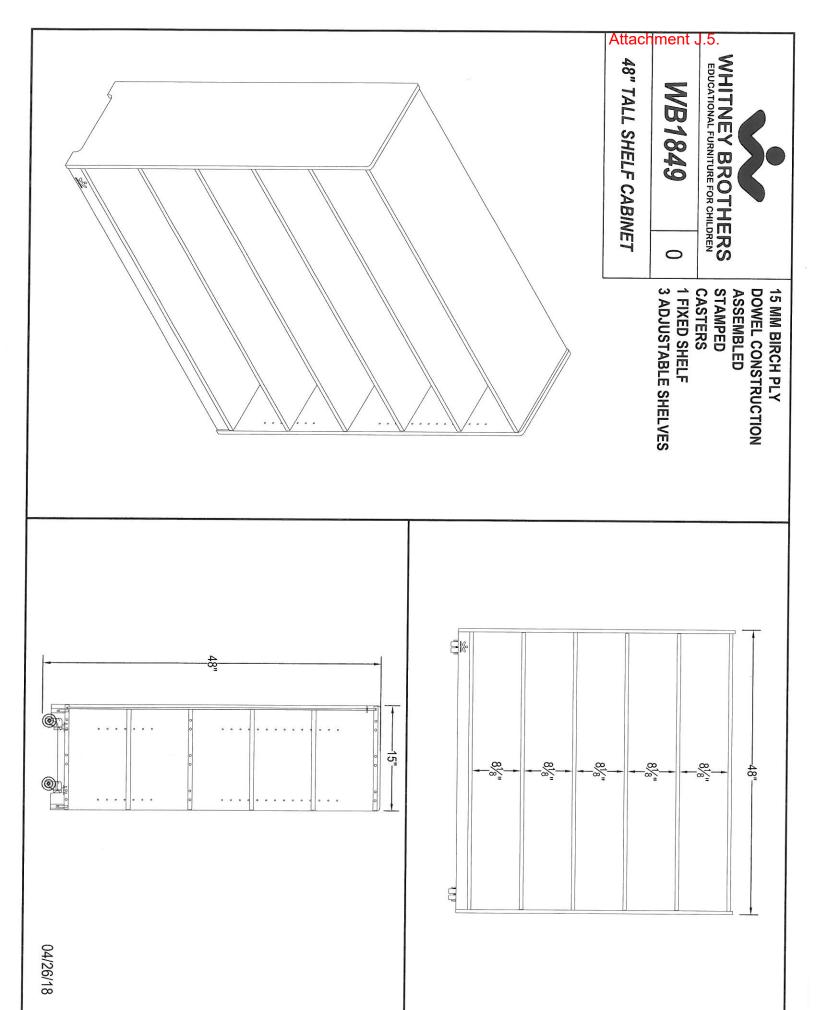






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ACORD	

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 10/03/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc.	CONTACT NAME:	
Boston MA Office	PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0	105
53 State Street Suite 2201	E-MAIL ADDRESS:	
Boston MA 02109 USA	INSURER(S) AFFORDING COVERAGE	NAIC#
NSURED W.B. MASON CO., INC. 59 Centre Street	INSURERA: Hartford Fire Insurance Co.	19682
	INSURERB: Hartford Underwriters Insurance Company	30104
Brockton MA 02301 USA	INSURER C: Starr Indemnity & Liability Company	38318
	INSURER D:	
	INSURER E:	
	INSURER F:	
COVERAGES CENTRAL CONTRACTOR CONT		

COVERAGES	CERTIFICATE NUMBER:	570084401588	REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR TYPE OF MOURANGE	ADDI	SUBR		POLICY EFF	POLICY EXP	Lime	shown are as requested
TYPE OF INSURANCE	INSI	WVD		(MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	S
X COMMERCIAL GENERAL LIABILITY			08CSES39805	09/30/2020	09/30/2021	EACH OCCURRENCE	\$1,000,00
CLAIMS-MADE X OCCUR		(6)				DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,00
						MED EXP (Any one person)	\$15,00
						PERSONAL & ADV INJURY	\$1,000,00
GEN'L AGGREGATE LIMIT APPLIES PER						GENERAL AGGREGATE	\$2,000,000
POLICY JECT X LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
OTHER:						Gen Agg Cap Limit	\$10,000,000
AUTOMOBILE LIABILITY			08 CSE S39802	09/30/2020	09/30/2021	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
X ANY AUTO						BODILY INJURY (Per person)	
OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	
AUTOS ONLY HIRED AUTOS ONLY ONLY AUTOS ONLY AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
						Uninsured Motorist	\$300,000
UMBRELLA LIAB X OCCUR			1000589559201	09/30/2020	09/30/2021	EACH OCCURRENCE	\$5,000,000
X EXCESS LIAB CLAIMS-MA	DE					AGGREGATE	\$5,000,000
DED RETENTION							
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N		08wns39800	09/30/2020	09/30/2021	X PER STATUTE OTH	
ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED?	N N/A					E.L. EACH ACCIDENT	\$1,000,000
(Mandatory in NH) If yes, describe under						E.L. DISEASE-EA EMPLOYEE	\$1,000,000
DESCRIPTION OF OPERATIONS below						E.L. DISEASE-POLICY LIMIT	\$1,000,000
					lf.		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Bid. Evidence of Insurance	ce.
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CER	TIE	CATE	HOL	DED

CANCELLATION

AUTHORIZED REPRESENTATIVE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

W.B. Mason Co., Inc. 59 Centre Street Brockton MA 02403 USA

Aon Piish Services Northeast, Inc.





Limited Lifetime Warranty

#1 Scholar Craft Pkwy. PO Box 170748. Birmingham,

AL 35217

The warranty information below is effective on all Scholar Craft products for orders manufactured after June 1, 2016. For warranty information concerning orders placed prior to June 1, 2016. please refer to the warranty information contained in the published price list of the corresponding year. For additional information relating to warranty, please contact your Customer Service Representative.

Effective June 1. 2016 Scholar Craft warrants to the original purchaser that its products are free from defects in material and workmanship under normal classroom use for as long as the life of the product, except as set forth below.

During the warranty period, Scholar Craft will replace, or at its option, repair locally, repair at its factory, any Scholar Craft brand product manufactured after June 1, 2016 that, upon inspection by Scholar Craft, is determined to be defective in material or workmanship.

This warranty is subject to the following provisions:



- Third-party products Scholar Craft, to the extent possible, will pass through to the original purchaser (and process claims under) any warranty provided by third-party products supplied to Scholar Craft.
- All warranty claims are to be made in writing by the original purchaser. The original purchaser may be required to produce the invoice or other evidence to establish that a claim is within the warranty period.

To the extent allowed by law, Scholar Craft makes no other warranty, either expressed or implied, including any warranty or merchantability or fitness for a particular purpose. Scholar craft is not liable for any consequential or incidental damages. This warranty contains the original purchaser's exclusive remedy.

Your Scholar Craft Dealer is our mutual partner in supporting your warranty requests. To obtain service under this warranty, please contact your Scholar Craft Dealer.

SCHOLAR CRAFT

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Whitney Brothers® Lifetime Warranty

Effective January 1, 2012

Whitney Brothers®, located at 93 Railroad Street, Keene, NH 03431, USA, warrants products it manufactures that are purchased after January 1, 2012, to be free of defects in materials and workmanship for a Lifetime period from date of the shipment.

During the warranty period, Whitney Brothers®, as its sole obligation, will replace any product, part, or component covered by this warranty and sold after the effective date of this warranty.

This warranty extends only to the original purchasers who acquire new product from an authorized Whitney Brothers® reseller. Any product, part, or component must have been installed, used, and maintained according to Whitney Brothers® published instructions to be eligible for coverage under this warranty.

This warranty does not apply to products that Whitney Brothers® does not manufacture or that are damaged resulting from misuse, abuse, neglect, accident, improper application, modification, or repair by persons not authorized by Whitney Brothers®. Any modification to the original product voids the manufacturer's warranty.

Any implied warranties, including any warranty of merchantability or fitness for a particular purpose, are disclaimed to the extent allowed by law. Whitney Brothers® will not be liable for loss of time, inconvenience, commercial loss or incidental or consequential damages for any warranty claim.