

**Regular Board Meeting of the Perry Public Schools
Monday, July 18, 2016
6:30 PM in the Administration Building Board Room**

AGENDA

Moment of silence for Dan Kiesling; alumnus, son of former board member, Dean Kiesling and brother-in-law of current board member, Charles Scovill and for Carolyn Kinney, former long-time bus driver.

ITEM 1 **Call to Order**

ITEM 2 **Pledge of Allegiance**

ITEM 3 **Roll Call**

John Harris, President
Mark Briggs, Vice President
Charles Scovill, Secretary
Rick Lamb, Treasurer

Catherine Hahn, Trustee
Mark Ruzinsky, Trustee
Matt Winans, Trustee

ITEM 4 **Approval of Agenda**

ITEM 5 **Approval of Minutes**

June 20, 2016

ITEM 6 **Approval of Payment of Bills**

Approval of \$160,369.85 in General Fund bills, \$16,225.02 in Student Activity and \$3,163.40 in School Lunch Fund bills.

ITEM 7 **Public comments on agenda items**

After being recognized by the President, please state your name and home address before making your comments. ***All comments are to be directed to the Board and are limited to three (3) minutes.***

SECTION A – SPECIAL PRESENTATIONS

ITEM 8 Approval of Shiawassee United Way grants for the following teachers:

- Misti Leitelt – HS Special Education - \$1700 for LINKs program
- Jennifer Beck – HS Science - \$2605 HS Science Olympiad

ITEM 9 Sports and concussions – Football Coach Bott

ITEM 10 Middle school technology grant update – Matt Schmidtfranz

SECTION B – OLD BUSINESS

ITEM 11 No old business scheduled for this meeting.

SECTION C – NEW BUSINESS

ITEM 12 Approval of Lead Bus Driver position

ITEM 13 Approval of high school science/chemistry teacher

ITEM 14 Approval of high school social studies teacher

ITEM 15 Approval of freshmen volleyball coach

ITEM 16 Approval to continue with renovation of weight room at high school

SECTION D – SUPERINTENDENT COMMENTS AND WRITTEN COMMUNICATIONS

SECTION E – GENERAL PUBLIC AND CITY COUNCIL REPRESENTATIVE COMMENTS

After being recognized by the President, please state your name and home address before making your comments. ***All comments are to be directed to the Board and are limited to three (3) minutes.*** Thank you.

SECTION F – BOARD MEMBER COMMENTS

CLOSED SESSION FOR THE PURPOSE OF CONTRACT NEGOTIATIONS

Meeting Dates

Regular Meeting

Monday, August 15, 2016

6:30 PM – Board Meeting Room – Administration Building

Adjourn

**PERRY PUBLIC SCHOOLS BOARD OF EDUCATION
PUBLIC AND REGULAR MEETING MINUTES – JUNE 20, 2016
6:30 PM – BOARD CONFERENCE ROOM**

PUBLIC MEETING

- ITEM 1 Call to Order
Meeting called to order at 6:31 PM by President John Harris
- ITEM 2 Budget Presentation
Todd Rathbun, Director of Finance, gave the final budget presentation for the 2015-2016 school year and the initial budget presentation for the 2016-2017 school year.
- ITEM 3 Adjourn
The public meeting for budget presentations was adjourned at 6:57 PM.

REGULAR MEETING

- ITEM 1 Call to Order
Meeting called to order at 6:58 PM by President John Harris
- ITEM 2 Pledge of Allegiance
- ITEM 3 Roll Call
Members present at roll call: John Harris, Mark Briggs, Rick Lamb, Catherine Hahn, Matt Winans

Members absent: Charles Scovill, Mark Ruzinsky
- ITEM 4 Approval of Agenda
Moved by Winans, supported by Hahn, to approve the agenda. Motion carried 5-0.
- ITEM 5 Approval of Minutes
Moved by Lamb, supported by Hahn, to approve the May 16, 2016 regular meeting minutes. Catherine Hahn asked when Chartwells will attend a board meeting as stated in the May 16 minutes. Motion passed 5-0.
- ITEM 6 Approval of Payment of Bills
Moved by Hahn, supported by Winans, to approve payment of bills. Motion passed 5-0.
- ITEM 7 Public comments on agenda items
No public comments were made at this meeting.

SPECIAL PRESENTATIONS

- ITEM 8 There were no special presentations at this meeting.

OLD BUSINESS

- ITEM 9 Approval of resolution for the 2015-2016 final budget
Moved by Lamb, supported by Hahn, to approve the 2015-2016 final budget.

Motion passed 5-0.

NEW BUSINESS

- ITEM 10 Approval of resolution for the 2016-2017 proposed original budget
Moved by Winans, supported by Hahn, to approve the 2016-2017 proposed original budget. Motion passed 5-0.
- ITEM 11 Approval of resolution of State Aid Note Borrowing for summer
Moved by Hahn, supported by Lamb, to approve the resolution for summer borrowing. Motion passed 5-0.
- ITEM 12 Approval of resolution to defer implementation of Uniform Guidance procedures
Moved by Lamb, supported by Hahn, to approve the resolution to defer implementation of Uniform Guidance procurement procedures.
Motion passed 5-0.
- ITEM 13 Approval of 2016-2017 Michigan High School Athletic Association membership
Moved by Winans, supported by Hahn, to approve the 2016-2017 Michigan High School Athletic Association membership. Motion passed 5-0.
- ITEM 14 Approval of teacher leave
Moved by Winans, supported by Hahn, to approve the teacher leave for the 2016-2017 school year for Amanda Steiger. Motion passed 5-0.
- ITEM 15 Approval of Transportation Supervisor
Moved by Hahn, supported by Winans, to approve Nathan Kingsley as the Transportation Supervisor. Motion passed 5-0.

SUPERINTENDENT COMMENTS

Mr. Foster was not in attendance at this meeting. Nancy Metcalf, Assistant Superintendent, stated that the school year ended well and that the middle school received a technology grant. More information regarding the grant will be presented at the July meeting.

GENERAL PUBLIC AND CITY COUNCIL REPRESENTATIVE COMMENTS

There were no comments made at this meeting.

ADJOURN

Moved by Lamb, supported by Hahn, to adjourn at 7:50 PM. Motion passed 5-0.

Respectfully submitted,

John Harris, Board President

Pam Ryan
Recording Secretary

**Perry Public Schools
General Fund
YTD through June 30, 2016
PRELIMINARY**

Revenues	Approved Amended Budget 2015-2016	Actual YTD June 30, 2016	Remaining Balance/Variance July 1, 2016	Percentage Recognized/ Expended *
Local Sources	1,033,067	1,027,599	(5,468)	99.47%
State Sources	9,891,535	9,810,159	(81,376)	99.18%
Federal Sources	397,545	219,066	(178,479)	55.10%
Other Financing Sources	226,918	17,239	(209,679)	7.60%
Other Transaction & Transfers	-	-	-	0.00%
Total Revenues	11,549,065	11,074,064	(475,001)	95.89%
Expenditures				
Instruction	5,119,591	4,897,125	222,466	96%
Special Education	983,544	953,263	30,281	97%
Compensatory Education	533,334	517,458	15,876	97%
Vocational Education	294,133	290,935	3,198	99%
Support Services - Pupil	239,010	236,706	2,304	99%
Improvement of Instruction	94,019	86,596	7,423	92%
Media Centers	49,319	47,907	1,412	97%
Technology Assisted Instruction	205,510	224,560	(19,050)	109%
Supervision and Direction of Instr	31,749	20,063	11,686	63%
Board of Education	46,963	41,313	5,650	88%
Executive Administration	242,903	242,299	604	100%
Office of the Principal	566,507	551,985	14,522	97%
Fiscal Services	218,372	185,207	33,165	85%
Operation and Maintenance of Plant	1,084,110	1,058,693	25,417	98%
Transportation	575,502	554,226	21,276	96%
Communication Services	4,010	3,970	40	0%
Staff/Personnel Services	13,291	11,063	2,228	83%
Non-Instruction Technology	83,471	72,850	10,622	87%
Pupil Accounting Services	32,008	22,872	9,136	71%
Pupil Activities	255,213	241,897	13,316	95%
Community Activities	150,488	155,081	(4,593)	103%
Other Transactions	-	-	-	
Total Expenditures	10,823,047	10,416,069	406,978	96.24%
YTD Surplus/(Loss)	726,018	657,995		

*June YTD percentage

100%

1

**Perry Public Schools
Food Service Fund
YTD through June 30, 2016**

Revenues	Approved Amended Budget 2015-2016	Actual YTD June 30, 2016	Remaining Balance July 1, 2016	Percentage Recognized/ Expended
Local Sources	200,240	187,027	13,213	93.40%
State Sources	20,427	16,142	4,285	79.02%
Federal Sources	282,700	261,449	21,251	92.48%
Other Transaction & Transfers	-	-	-	0.00%
Total Revenues	503,367	464,618	38,749	92.30%
Expenditures				
Food Service	458,886	417,477	41,409	90.98%
Transfers & Other Transactions	-	-	-	0.00%
Total Expenditures	458,886	417,477	41,409	90.98%
YTD Surplus/(Loss)	44,481	47,140		
Start-up Funding	-			

General Fund

for

Check Register for Bank Account ID GF CK

From 06/16/2016 to 06/30/2016

From Check First to Last

Fiscal Year

2015-2016

Check#	Date	Run	Vendor Name	Invoice Description	Amount
018561	06/20/2016	1	005974 A PARTS WAREHOUSE	DOME/STEPWELL LAMP, CLEAR	20.96
018562	06/20/2016	1	008510 BLUMERICH COMMUNICATION SVC	REPLACE MINI CONNECTOR	121.86
018563	06/20/2016	1	008811 COFFIELD OIL COMPANY, INC	DIESEL FUEL 290 GAL	1,120.59
018564	06/20/2016	1	009133 DENNIS MALLOY	REIM FOR CDL	70.00
018565	06/20/2016	1	006429 GLAZING SOLUTIONS INC	REPLACE BROKEN WIRE GLASS	2,943.00
018566	06/20/2016	1	002805 GREG HEBDEN	CELL PHONE STIPEND - JUNE	40.00
018567	06/20/2016	1	008841 HOLLAND BUS CO.	PARK BRAKE ADJUSTMENT	169.95
018568	06/20/2016	1	009645 JACK MORROW	REIMB FOR OVERPMT-SUMMER S	50.00
018569	06/20/2016	1	001692 JAKE BAUMGARTNER	MIELAGE FOR GOLF	591.30
018570	06/20/2016	1	000893 KONE ELEVATORS	QUT. MAINT JUNE/AUG	213.09
018571	06/20/2016	1	000614 LANSING COMMUNITY COLLEGE	DUAL ENROLEMENT-HURLEY	773.00
018572	06/20/2016	1	000639 MICHIGAN.COM	NEWSPAPER SUBSCRIPTION	18.00
018573	06/20/2016	1	004262 MIDWEST AIR FILTER	FILTERS	1,347.95
018574	06/20/2016	1	009034 NAEYC	NAEYC MEMBERSHIP RENEWAL	110.00
018575	06/20/2016	1	004808 NELSON TRANE	QUARTERLY MAINT. HS	734.00
018576	06/20/2016	1	008647 ROD ADAIR	CELL PHONE STIPEND - JUNE	40.00
018577	06/20/2016	1	002884 SAFETY SYSTEMS	FIRE INSPECTION	2,072.00
018578	06/20/2016	1	000088 SCHOOL SPECIALTY	CHAIR	324.86
018579	06/20/2016	1	008159 SECREST, WARDLE, LYNCH, HAMPTON,	ATAID, ET AL VS STATE OF M	107.24
018580	06/20/2016	1	008479 SEG WORKERS COMPENATION FUND	WORKERS' COMP FUND	5,935.00
018581	06/20/2016	1	008479 SET SEG	PROPERTY/FLEET/ERRORS & OM	55,910.00
018582	06/20/2016	1	004633 SHIAWASSEE RESD	DATA REVIEW DAYS	825.00
018583	06/20/2016	1	009243 TENURGY, LLC	ENERGY SAVINGS	3,541.20
018584	06/20/2016	1	001925 THOMAS SIMS	CELL PHONE STIPEND - JUNE	40.00
018585	06/20/2016	1	009646 WHARTON CENTER	PETE THE CAT DEPOSIT	25.00
018586	06/20/2016	1	005291 CAFE SPORTS	SCHOOL IMPROVEMENT	49.14
018587	06/22/2016	1	007681 ANDERSON AIR CONDITIONING	FIX AIR IN ADMIN BUILDING	2,662.17
018588	06/22/2016	1	001117 BAKER COLLEGE	DUAL ENROLEMENT	352.00
018589	06/22/2016	1	009407 CARRIE INGLIS	REIMB. MILES-SCHOOL YEAR	292.68
018590	06/22/2016	1	000043 DARLINGS HARDWARE	SUPPLIES	668.62
018591	06/22/2016	1	009647 EAST INSTITUTES LLC	AP CHEMISTRY - WESTON	675.00
018592	06/22/2016	1	000058 GENESEE INTERMEDIATE SCH DIST	HIV CERT. ZEEMAN	50.00
018593	06/22/2016	1	006682 GRAND TRAVERSE RESORT	ROOM FOR CONF. 2 NIGHTS	288.20
018594	06/22/2016	1	006682 GRAND TRAVERSE RESORT	ROOM FOR CONF. 3 NIGHTS	432.30
018595	06/22/2016	1	009530 JACKIE STAIB	DISCOVERY KITS	70.84
018596	06/22/2016	1	007911 MATTHEW SCHMIDTFRANZ	REIM MILES TO VARIOUS	460.73
018597	06/22/2016	1	000708 MIEM	MIELA NETWORK INST.-GOSS	325.00
018598	06/22/2016	1	009488 NATE KINGSLEY	REIM CDL LICENSE	184.87
018599	06/22/2016	1	004808 NELSON TRANE	REPAIL AHU-4 DAMPER	725.50
018600	06/22/2016	1	003517 SPRINT	PHONE	10.77
018601	06/22/2016	1	009607 VERIZON	MOBILE BROADBAND UNLIMITED	40.01
018602	06/23/2016	2	009610 JORDAN MCKENNEY	REIM-BROKEN WINDSHIELD	235.58
018603	06/28/2016	1	005936 AVENTRIC TECHNOLOGIES	AED'S	399.00
018604	06/28/2016	1	000675 D & G EQUIPMENT	PARTS	32.14
018605	06/28/2016	1	000832 DISCOUNT SCHOOL SUPPLY	GSRP & CHILDCARE SUPPLIES	742.99
018606	06/28/2016	1	009648 ENVIRONMENTAL SAFETY, INC	WASH AND WAX	418.80
018607	06/28/2016	1	008635 FIRST BANKCARD	WIRELESS VOCAL SYSTEM	1,996.18
018608	06/28/2016	1	002805 GREG HEBDEN	REIM MILES FOR SCHOOL YEAR	1,800.36
018609	06/28/2016	1	009610 JORDAN MCKENNEY	REIM MILES-BUS DRIVER CLAS	258.12
018610	06/28/2016	1	008715 MICHELLE KLEIN	CACFP MILEAGE	55.34
018611	06/28/2016	1	004262 MIDWEST AIR FILTER	FILTERS	304.00
018612	06/28/2016	1	009488 NATE KINGSLEY	PHONE STIPEND FOR JUNE	40.00
018613	06/28/2016	1	001135 RICHARD LEWIS	PHONE STIPEND FOR JUNE	40.00
018614	06/28/2016	1	004137 SLH METALS, INC	ROLLED ANGLE	237.12

Check Register for Bank Account ID GF CK

From 06/16/2016 to 06/30/2016

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount
018615	06/28/2016	1	000576 WAL-MART COMMUNITY	GSRP FAMILY EVENTS	213.96
018616	06/30/2016	1	000028 CONSUMERS ENERGY	HS/MS ELEC MAY/JUNE	24,938.96
018617	06/30/2016	1	003274 NANCY METCALF	REIM MEALS AND MILES	799.83
018618	06/30/2016	1	004633 SHIAWASSEE RESD	PWRSCHOOL SSL CERTIFICATE	30,245.90
018619	06/30/2016	2	004633 SHIAWASSEE RESD	SUB REIM, 06/05-06/18/16	3,274.50
018620	06/30/2016	1	000118 PERRY AUTOMOTIVE INC	PARTS	393.02
018621	06/30/2016	1	007681 ANDERSON AIR CONDITIONING	REPAIR AIR COND. IN DAY CA	334.33
018622	06/30/2016	1	000043 DARLINGS HARDWARE	HARDWARE SUPPLIES	626.16
018623	06/30/2016	1	002516 HACKS KEY SHOP INC	SCI MORTISE CYLINDER (3)	279.25
018624	06/30/2016	1	003391 OAKLAND SCHOOLS	BUS DRIVER TRAINING (McKENN)	90.00
018625	06/30/2016	1	000141 TDS TELECOM	TELEPHONE - JUNE	496.63
018626	06/30/2016	1	003115 TOSHIBA BUSINESS SOLUTIONS	COLOR COPIES FOR JUNE	2,227.81
018627	06/30/2016	1	002196 WASTE MANAGEMENT	WASTE PICKUP FOR JUNE	962.22
018628	06/30/2016	1	000088 SCHOOL SPECIALTY	CABINET, STEP STOOLS	541.72
018629	06/30/2016	1	000006 LANSING TILE & MOSAIC INC.	ARMSTRONG VCT-SHELTER WHIT	60.00
018630	06/30/2016	1	004521 DON BECK	REIM MILES FOR JAN-JUNE	473.04
CHECK TOTAL					156,948.79
LESS VOIDS					0.00
GRAND TOTAL					156,948.79

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	70	156,948.79	Computer	70	156,948.79
Cleared			Prepaid		
Void					
Scratch					
TOTAL		70	156,948.79	TOTAL	
				70	156,948.79

Check Register for Bank Account ID GF CK

From 07/01/2016 to 07/13/2016

From Check First to Last

General Fund
for
fiscal Year
2016-2017

Check#	Date	Run Vendor Name	Invoice Description	Amount
019000	07/11/2016	1 000119 CITY OF PERRY	WATER & SEWER - JUNE	3,421.06
CHECK TOTAL				3,421.06
LESS VOIDS				0.00
GRAND TOTAL				3,421.06

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	1	3,421.06	Computer	1	3,421.06
Cleared			Prepaid		
Void					
Scratch					
TOTAL	1	3,421.06	TOTAL	1	3,421.06

*Student Activities
for Fiscal
Year 2015-2016*

Check Register for Bank Account ID ACTIVI

From 06/16/2016 to 06/30/2016

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount
044491	06/16/2016	1	002654 FERGUSON ENTERPRISES, #934	FILTERS FOR DRINKING FOUNT	267.98
044492	06/16/2016	1	004744 GLPS ATHLETICS	GREATER LANSING INVITE	180.00
044493	06/16/2016	1	008075 HERITAGE HIGH SCHOOL	MEET	170.00
044494	06/16/2016	1	001692 JAKE BAUMGARTNER	REIM FOR 2ND 1/2	475.11
044495	06/16/2016	1	007908 JESSICA RUMMINS	GIFT CARDS FOR VOLUNTEERS	50.00
044496	06/16/2016	1	004028 KATHLEEN ROOT	WATER/GARAGE	18.75
044497	06/16/2016	1	009038 MIKE FINCH	CONDOS AT BOYNE	1,000.00
044498	06/16/2016	1	008228 RESORT SPORTS	CAMP	850.00
044499	06/16/2016	1	009431 SENIOR CLASS GRADUATION PRODUCTS	GRADUATION STOLES	60.80
044500	06/16/2016	1	001448 STOCKBRIDGE HIGH SCHOOL	INVITATIONAL	150.00
044501	06/16/2016	1	009235 TIM BEEBE	KOOZIE CUPS	132.00
044502	06/20/2016	1	000146 CARL'S OF PERRY, LLC	WATER AND BANANAS FOR TEST	103.79
044503	06/20/2016	1	009080 CONKLIN TOURS	CASINO TRIP	100.00
044504	06/20/2016	1	009570 MARISSA HANEY	GIFT CARDS FOR 6&7 GRADE	50.00
044505	06/22/2016	1	000146 CARL'S OF PERRY, LLC	SUPPLIES	117.45
044506	06/22/2016	1	009615 JODY MAY	ALBION TEAM CAMP	2,220.00
044507	06/22/2016	1	000021 JOHNNY MAC'S	MESH BAGS	27.80
044508	06/22/2016	1	009596 TIM EBENHOEH	WRESTLING CAMP	100.00
044509	06/28/2016	1	000388 BRIAN KIESLING	REIMBURSEMENTS	243.65
044510	06/28/2016	1	008635 FIRST BANKCARD	SPOTLIGHT	999.98
044511	06/28/2016	1	009635 KIDS N DOGS	REPAIR OF 3-D PRINTER	375.50
044512	06/28/2016	1	008928 MICHIGAN STATE UNIVERSITY-FFA	TRACTOR DRIVING DAIRY SHOW	1,892.25
044513	06/28/2016	1	009110 NATIONAL FFA ORGANIZATION	FFA JACKETS	371.50
044514	06/28/2016	1	000001 PERRY PUBLIC SCHOOLS	REIM MILES FOR FIELDS TRIPS	3,585.00
044515	06/28/2016	1	008721 RYAN HAMMOND	REIM FOR FRY FUNDRAISER	193.35
044516	06/30/2016	1	000194 DELUX TROPHIES & AWARDS	AWARDS	94.00
044517	06/30/2016	1	007738 PERRY SPORTS BOOSTERS	SPARTAN PERFORMANCE-SPORTS	2,000.00
CHECK TOTAL					15,828.91
LESS VOIDS					0.00
GRAND TOTAL					15,828.91

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	27	15,828.91	Computer	27	15,828.91
Cleared			Prepaid		
Void					
Scratch					
TOTAL	27	15,828.91	TOTAL	27	15,828.91

*Student Activities
for fiscal
Year
2016-2017*

Check Register for Bank Account ID ACTIVI

From 07/01/2016 to 07/13/2016

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount
045000	07/11/2016	1	004807 HUNGRY HOWIE'S	PIZZA FOR FUNDRAISER	56.11
045001	07/12/2016	1	009650 EMILY ACKELS	REIM FOR GOLF OUTING	340.00
CHECK TOTAL					396.11
LESS VOIDS					0.00
GRAND TOTAL					396.11

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	2	396.11	Computer	2	396.11
Cleared			Prepaid		
Void					
Scratch					
TOTAL		2	396.11	TOTAL	
				2	396.11

Check Register for Bank Account ID LUNCH

From 06/16/2016 to 06/30/2016

From Check First to Last

Food Service for fiscal Year 2015-2016

Check#	Date	Run	Vendor Name	Invoice Description	Amount
008050	06/20/2016	1	007681 ANDERSON AIR CONDITIONING	WALK IN AND FREEZER (PE)	577.83
008051	06/20/2016	1	000146 CARL'S OF PERRY, LLC	CACFP CHARGER FOR MAY	199.62
008052	06/22/2016	1	007681 ANDERSON AIR CONDITIONING	WALK IN FREEZER	1,051.95
008053	06/28/2016	1	000576 WAL-MART COMMUNITY	CACFP	613.67
008054	06/30/2016	1	007681 ANDERSON AIR CONDITIONING	ELEM. WALK IN MEDIUM	610.33
008055	06/30/2016	1	000146 CARL'S OF PERRY, LLC	CACFP	110.00
CHECK TOTAL					3,163.40
LESS VOIDS					0.00
GRAND TOTAL					3,163.40

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	6	3,163.40	Computer	6	3,163.40
Cleared			Prepaid		
Void					
Scratch					
TOTAL		6	3,163.40	TOTAL	
				6	3,163.40