

**Organizational Meeting of the Perry Public Schools
Monday, January 12, 2015
6:30 PM in the Administration Building Board Room**

AGENDA

ITEM 1 **Call to Order** - This meeting will be led by Superintendent Foster until a president is voted on and at that time the president will preside over this meeting.

Moment of silence for Elaine Crane, former employee

ITEM 2 **Pledge of Allegiance**

ITEM 3 **Roll Call**

Mark Briggs	Mark Ruzinsky
Catherine Hahn	Charles Scovill
John Harris	Matt Winans
Rick Lamb	

ITEM 4 **Oath of Office**

ITEM 5 **Approval of Agenda**

ITEM 6 **Election of Officers** (All voting shall be open - no secret ballots allowed)

- a. President (who then presides)
- b. Vice President
- c. Secretary
- d. Treasurer

ITEM 7 **Approval of Minutes**

December 15, 2014

ITEM 8 **Approval of Payment of Bills**

Approval of \$145,376.90 in General Fund, \$11,938.86 in Activities, and \$1604.90 in Food Service bills.

ITEM 9 **Public comments on agenda items**

After being recognized by the President, please state your name and home address before making your comments. ***All comments are to be directed to the Board and are limited to three (3) minutes.***

SECTION A – SPECIAL PRESENTATIONS

ITEM 10 Perry Elementary Students present banner for Board Appreciation Month

ITEM 11 Middle School Shiawassee Scholars

ITEM 12 High School Woods Class program and project presentation

SECTION B – NEW BUSINESS

ITEM 13 Designation of authorized signatures for various accounts

ITEM 14 Designation of depositories for school funds

ITEM 15 Designation of dates, time, and location of regular meetings

ITEM 16 Designation of person responsible to post notices

ITEM 17 Designation of the Board's liaison representative to Michigan Association of School Boards

ITEM 18 Approval of annual retainer contract

ITEM 19 Shiawassee Regional Education Service District (SRES D) board representative

ITEM 20 Designation of District Homeless Liaison

- ITEM 21 Approval of varsity football coach
- ITEM 22 Approval of 8th grade girls basketball coach
- ITEM 23 Approval of 7th grade girls basketball coach

SECTION D – SUPERINTENDENT COMMENTS AND WRITTEN COMMUNICATIONS

SECTION E – GENERAL PUBLIC COMMENTS

After being recognized by the President, please state your name and home address before making your comments. *All comments are to be directed to the Board and are limited to three (3) minutes.* Thank you.

SECTION F – BOARD MEMBER COMMENTS

EXECUTIVE SESSION FOR THE PURPOSE OF CONTRACT NEGOTIATIONS

Meeting Dates – Regular board meetings to be determined at this meeting

Adjourn

PERRY PUBLIC SCHOOLS BOARD OF EDUCATION

REGULAR MEETING MINUTES – DECEMBER 15, 2014

6:30 PM – BOARD CONFERENCE ROOM

- ITEM 1 Call to Order
Meeting called to order at 6:30 PM by President John Harris

Moment of silence for Richard Taylor, former Board member, Karen Milton, former elementary principal and Jaiden Conklin, Morrice student.

- ITEM 2 Pledge of Allegiance

- ITEM 3 Roll Call
Members present at roll call: John Harris, Mark Briggs, Greg Daenzer, Matt Winans

Members absent at roll call: Charles Scovill, Rick Lamb, Mark Ruzinsky

- ITEM 4 Approval of Agenda
Moved by Daenzer, supported by Winans, to approve the amended agenda. Motion carried 4-0.

Item 8 was postponed until early 2015.

- ITEM 5 Approval of Minutes
Moved by Winans, supported by Briggs, to approve the November 17, 2014 regular meeting minutes. Motion passed 4-0.

- ITEM 6 Approval of Payment of Bills
Moved by Winans, supported by Daenzer, to approve payment of bills. Motion passed 4-0.

- ITEM 7 Public comments on agenda items
No public comments were made at this meeting.

SPECIAL PRESENTATIONS

- ITEM 8 Middle School Shiawassee Scholars
This item was postponed until early 2015.

- ITEM 9 Presentation and Acceptance of Audit
Trent Mulder, auditor from Baird, Cotter and Bishop, P.C., announced that for the year ended June 30, 2014, there were no issues regarding the audit.

Moved by Daenzer, supported by Briggs, to accept the audit and to congratulate the staff on the audit. Motion passed 4-0.

- ITEM 10 Budget and Deficit Plan update
Todd Rathbun, Financial Director, stated that the District is on track to be out of deficit by the end of the 2015-2016 school year.

- ITEM 11 Affordable Care Act Update
Todd Rathbun, Financial Director, gave a brief explanation of the Affordable Care Act.
- ITEM 12 457 Plan (tax deferred investment plan)
Todd Rathbun, Financial Director, gave a brief explanation of the 457 Plan. It is an employee savings plan and there is no employer match or contribution. This item will be voted on in early 2015.
- ITEM 13 Board recognition of former and current members
President Harris presented a plaque to outgoing member Greg Daenzer thanking him for this service to the district. Former board member Tom Segog was unable to attend.

OLD BUSINESS

There were no old business issues to discuss at this meeting.

NEW BUSINESS

There were no new business issues to discuss at this meeting.

SUPERINTENDENT COMMENTS

Mr. Foster announced the County Board of Education meeting is February 4, 2015. He stated that Perry and two other county schools and police departments are working on a consolidated school safety grant.

GENERAL PUBLIC COMMENTS

Judy Beach thanked the community for their participation in the Tom Sims benefit. Over 450 dinners were served and 105 baskets were donated for the silent auction. Several staff members and board of education members worked to make the event very successful. The Sims family is very grateful for this support.

ADJOURN

Moved by Daenzer, supported by Winans, to adjourn at 7:53 PM. Motion passed 4-0.

Respectfully submitted,

John Harris, President

Pam Ryan
Recording Secretary

Perry Public Schools
 Food Service Fund
 YTD through December 31 , 2014

Revenues	Approved Amended Budget 2014-2015	Actual YTD December 31, 2014	Remaining Balance December 1, 2014	Percentage Recognized/ Expended
Local Sources	189,504	44,992	144,512	23.74%
State Sources	15,051	6,067		40.31%
Federal Sources	254,580	82,152	172,428	32.27%
Other Transaction & Transfers	18,777	-	18,777	0.00%
Total Revenues	477,912	133,211	335,717	27.87%
Expenditures				
Food Service	466,764	135,922	330,842	29.12%
Transfers & Other Transactions	10,000	-	10,000	0.00%
Total Expenditures	476,764	135,922	340,842	28.51%
YTD Surplus/(Loss)	1,148	(2,711)		
 Start-up Funding	 -			

Perry Public Schools
General Fund
YTD through December 31 , 2014

Revenues	Approved Amended Budget 2014-2015	Actual YTD December 31, 2014	Remaining Balance December 1, 2014	Percentage Recognized/ Expended *
Local Sources	1,407,052	442,966	964,086	31.48%
State Sources	9,267,804	2,638,787	6,629,017	28.47%
Federal Sources	264,748	647	264,101	0.24%
Other Financing Sources	267,484	800	266,684	0.30%
Other Transaction & Transfers	10,000	-	10,000	0.00%
Total Revenues	11,217,088	3,083,200	8,133,888	27.49%
Expenditures				
Instruction	4,846,808	1,715,939	3,130,869	35%
Special Education	1,043,426	364,591	678,835	35%
Compensatory Education	405,525	168,869	236,656	42%
Vocational Education	315,897	98,407	217,490	31%
Support Services - Pupil	197,787	71,171	126,616	36%
Improvement of Instruction	82,180	52,322	29,858	64%
Media Centers	58,002	21,206	36,796	37%
Technology Assisted Instruction	239,229	82,034	157,195	34%
Supervision and Direction of Instr	23,040	10,453	12,587	45%
Board of Education	69,481	27,570	41,911	40%
Executive Administration	154,773	110,603	44,170	71%
Office of the Principal	592,115	240,873	351,242	41%
Fiscal Services	223,077	106,036	117,041	48%
Operation and Maintenance of Plant	1,032,221	516,698	515,523	50%
Transportation	409,351	195,198	214,153	48%
Staff/Personnel Services	13,964	8,495	5,469	61%
Pupil Accounting Services	39,245	7,082	32,163	18%
Pupil Activities	273,890	96,857	177,033	35%
Community Activities	136,296	73,978	62,318	54%
Other Financing	94,376	-	94,376	0%
Total Expenditures	10,250,683	3,968,382	6,282,301	38.71%
YTD Surplus/(Loss)	966,405	(885,182)		

*November YTD percentage

41.7%

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Check Register for Bank Account ID GF CK

From 12/09/2014 to 01/07/2015

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount
016510	12/15/2014	1	007391 7-ELEVEN	GAS CARDS-McKINNER-VENTO	100.00
016511	12/16/2014	1	003274 NANCY METCALF	REIM FOR JULY-NOV EXPENSES	775.03
016512	12/16/2014	2	004633 SHIAWASSEE RESD	SUB REIM, 11/23-12/06/14	10,245.97
016513	12/18/2014	2	000705 MESSA	DECEMBER 2014 PREMIUMS	79,058.79
016514	12/19/2014	1	005211 AIRGAS GREAT LAKES	CYLINDER RENTAL	43.30
016515	12/19/2014	1	007456 AMERICAN ATHLETIX	SUT-O-LOC2 SAFETY BELT	593.13
016516	12/19/2014	1	007681 ANDERSON AIR CONDITIONING	PE - CLASSROOM OFF CAFE.	269.45
016517	12/19/2014	1	009237 ANN DINGENS	TRAINING - HIGH SCOPE	600.00+
				GSRP SUPPLIES	19.83+
CHECK TOTAL					619.83=
016518	12/19/2014	1	001274 BILL ANDERSON	NIGHT MANAGEMENT	660.00
016519	12/19/2014	1	000434 CDW.G	HEADPHONES	13.46
016520	12/19/2014	1	008376 CENTURYLINK	LONG DISTANCE FOR NOVEMBER	25.36
016521	12/19/2014	1	008811 COFFIELD OIL COMPANY, INC	DIESEL FUEL 601.0 GAL	1,694.23+
				DIESEL FUEL 505.0 GAL	1,605.40+
CHECK TOTAL					3,299.63=
016522	12/19/2014	1	007635 CULLIGAN OF LANSING MICHIGAN	MONTHLY TANK CHARGE - DEC	30.00
016523	12/19/2014	1	009327 DAVID BARRESTI	REIM FOR SUPPLIES - WOODS	183.78
016524	12/19/2014	1	000194 DELUX TROPHIES & AWARDS	PLASTIC DOOR NUMBER	18.00+
				NAME PLATE & SHIELD PLAQUE	90.00+
CHECK TOTAL					108.00=
016525	12/19/2014	1	008341 GEORGE GIBSON	CELL PHONE STIPEND DECEMBE	40.00
016526	12/19/2014	1	000867 GRAINGER	CLAMPS	29.70
016527	12/19/2014	1	000067 HI QUALITY GLASS	SHAFTSBURG SCHOOL	339.90
016528	12/19/2014	1	001937 INDEPENDENT NEWSPAPER GROUP	PERRY COLOR	360.00
016529	12/19/2014	1	008176 INDUSTRIAL SUPPLY OF OWOSSO	KEYLESS CHUCK	84.90
016530	12/19/2014	1	009083 JAMIE WAGNER	REIM TRAVEL AND MEALS	332.92
016531	12/19/2014	1	004028 KATHLEEN ROOT	REIM MEAL-MAPLE VALLEY	5.48
016532	12/19/2014	1	005103 KATHY YOUNG	GSRP SUPPLIES	58.34
016533	12/19/2014	1	000893 KONE ELEVATORS	QTR. MAINT DEC/FEB	200.37
016534	12/19/2014	1	004848 LANSING SANITARY SUPPLY	LINERS, TOWEL, HANDWASH	1,546.58+
				ICE MELT	389.17+
CHECK TOTAL					1,935.75=
016535	12/19/2014	1	005726 LISA VANORDER	SCIENCE SUPPLIES	19.69
016536	12/19/2014	1	007916 MARK TOPP	REIM HOTLE FOR CONF.	74.74
016537	12/19/2014	1	007911 MATTHEW SCHMIDTFRANZ	REIM MASSP, PRINCIPALS SUM	434.14
016538	12/19/2014	1	008715 MICHELLE KLEIN	REIM MILES FOR GROCERY SHO	26.15
016539	12/19/2014	1	009324 MIKE ASHER	CELL PHONE STIPEND DECEMBE	40.00
016540	12/19/2014	1	004808 NELSON TRANE	QUARTERLY MAINT. HS	367.00+
				QUARTERLY MAINT. MS	367.00+

Check Register for Bank Account ID GF CK

From 12/09/2014 to 01/07/2015

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount
CHECK TOTAL					734.00=
016541	12/19/2014	1	009081 NEOLA, INC.	POLICIES UPDATE SERVICE	1,187.44
016542	12/19/2014	1	007845 PAXTON PATTERSON	SUPPLIES, EQUIPMENT	25.34
016543	12/19/2014	1	009341 PROFESSIONAL TOOL	BLADES	113.00
016544	12/19/2014	1	009358 RF ENGINE	DELCO STARTER	333.74
016545	12/19/2014	1	008647 ROD ADAIR	CELL PHONE STIPEND DECEMBE	40.00
016546	12/19/2014	1	008159 SECREST, WARDLE, LYNCH, HAMPTON,	ADAIR, ET AL VS STATE OF M	51.77
016547	12/19/2014	1	008645 SHARED SERVICES SOLUTIONS LLC	CONTRACTED BUS MGR/DEC.	4,150.00
016548	12/19/2014	1	000146 SNYDERS IGA	DELI TRAY	42.99
016549	12/19/2014	1	000430 STATE OF MICHIGAN	CHILD CARE LICENSE RENEWAL	125.00
016550	12/19/2014	1	009243 TENURGY, LLC	ENERGY SAVINGS	440.01
016551	12/19/2014	1	001925 THOMAS SIMS	CELL PHONE STIPEND DECEMBE	40.00
016552	12/19/2014	1	004875 THRUN LAW FIRM, P.C.	GENERAL THROUGH 11/20/2014	72.00+
				SHAFTSBURG ELEMENTARY SCH.	144.00+
CHECK TOTAL					216.00=
016553	12/19/2014	1	008790 TINA WILHELM	MILEAGE - GSRP	17.44+
				GSRP SUPPLIES	62.57+
CHECK TOTAL					80.01=
016554	12/19/2014	1	009362 MCECC-MIAEYC	2015 MI COLLABORATIVE CONF	285.00
016555	12/19/2014	1	003115 TOSHIBA BUSINESS SOLUTIONS	COLOR COPIES FOR MAY	795.15+
				BLACK COPIES FOR MAY	985.93+
				COLOR COPIES FOR JUNE	656.25+
				BLACK COPIES FOR JUNE	1,005.22+
				COLOR COPIES FOR JULY	211.60+
				BLACK COPIES FOR JULY	371.44+
				COLOR COPIES FOR AUGUST	250.92+
				BLACK COPIES FOR AUGUST	387.42+
				COLOR COPIES FOR SEPTEMBER	514.84+
				BLACK COPIES FOR SEPTEMBER	748.62+
				COLOR COPIES FOR OCTOBER	1,183.92+
				BLACK COPIES FOR OCTOBER	1,177.80+
CHECK TOTAL					8,289.11=
016556	12/26/2014	1	000028 CONSUMERS ENERGY	LWR PLAYGROUND ELEC NOV/DE	26.04+
				MS/ADMIN GAS NOV/DECEMBER	4,173.86+
				HS GAS NOVEMBER/DECEMBER	4,073.50+
				BUS GARAGE ELEC/GAS NOV/DE	519.79+
				PE ELEC NOVEMBER/DECEMBER	2,829.61+
				SH GAS NOVEMBER/DECEMBER	2,016.33+
				SH ELEC NOVEMBER/DECEMBER	797.43+
				MAINTENANCE GARAGE NOV/DEC	328.21+
				TEAM RM ELEC NOVEMBER/DEC	559.17+
				ATH FIELD ELEC NOV/DEC	137.02+
CHECK TOTAL					15,460.96=

Check Register for Bank Account ID GF CK

From 12/09/2014 to 01/07/2015

From Check First to Last

Check#	Date	Run Vendor Name	Invoice Description	Amount
016557	12/30/2014	2 004633 SHIAWASSEE RESD	SUB REIM, 12/07-12/20/14	13,754.72
CHECK TOTAL				145,376.90
LESS VOIDS				0.00
GRAND TOTAL				145,376.90

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	48	145,376.90	Computer	48	145,376.90
Cleared			Prepaid		
Void					
Scratch					
TOTAL		48 145,376.90	TOTAL		48 145,376.90

ACTIVITIES FUND

01/07/2015 7:46 am

Perry Schools

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Check Register for Bank Account ID ACTIVI

From 12/09/2014 to 01/07/2015

From Check First to Last

Check#	Date	Run	Vendor Name	Invoice Description	Amount

043197	12/15/2014	1	009356 EL POTRERO	MS SPANISH CLUB-FOOD	195.00
043198	12/15/2014	1	007738 PERRY SPORTS BOOSTERS	WRESTLING	3,000.00
043199	12/15/2014	1	009355 JERRY BIRCHMEIER	WARM UP JACKETS AND TAPE	1,209.95
043200	12/16/2014	1	008136 OMNI CHEER	ORDER FORM PAYMENT	417.90
043201	12/16/2014	1	006728 TAMMY'S BAKED GOODS	ASSORTED CHRISTMAS TREATS	50.00
043202	12/16/2014	1	007922 COFFEE BARREL	FUNDRAISER	703.00
043203	12/18/2014	1	006728 TAMMY'S BAKED GOODS	STAFF MEETING	54.00
043204	12/19/2014	1	008844 300 BOWL	JIMMIE TOURNAMENT	80.00
043205	12/19/2014	1	000992 COCA COLA	POP	425.52+
				POP RETURNS	53.28-
				POP RETURNS	53.28-

CHECK TOTAL					318.96=
043206	12/19/2014	1	008466 DANVILLE ATHLETIC DEPT	WRESTLING MEET	160.00
043207	12/19/2014	1	005853 ELLEN LIESTENFELTZ	REIM OPERATION SANTA	147.60
043208	12/19/2014	1	009083 JAMIE WAGNER	REIM DECOR FOR OFFICE	11.75
043209	12/19/2014	1	009359 JENNIFER ROTH	REIM FOR WRISTBANDS	19.10
043210	12/19/2014	1	007900 LINDA MEYER-SZUR	SANTA RELIEF	189.26+
				SANTA RELIEF	214.69+

CHECK TOTAL					403.95=
043211	12/19/2014	1	007500 OWOSSO SAFE & LOCK CO	COMBINATION FOR SAFE	85.00
043212	12/19/2014	1	009360 PENGUIN PATCH HOLIDAY SHOPPE	ELF SHOP	1,823.30
043213	12/19/2014	1	009118 POP-ITY POPCORN CO. LLC	POPCORN SUPPLIES	158.00
043214	12/19/2014	1	002091 RANDY GOODMAN	REIM FOR CONFERENCE FEES	60.00
043215	12/19/2014	1	008788 SCHOLASTIC BOOK FAIRS - 15	BOOK FAIR	2,718.77
043216	12/19/2014	1	000088 SCHOOL SPECIALTY	GLUE STICKS	6.53
043217	12/19/2014	1	004204 TRI-COUNTY FARMS	WREATHS	116.05
043218	12/19/2014	1	009361 FLINT YOUTH THEATER	8TH GRADE-DIARY OF ANN FRA	20.00
043219	12/19/2014	1	007819 CAPITOL BOWL	LILA FURNISH TOURNAMENT	180.00
CHECK TOTAL					11,938.86
LESS VOIDS					0.00
GRAND TOTAL					11,938.86

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount

Open	23	11,938.86	Computer	23	11,938.86
Cleared			Prepaid		
Void					
Scratch					

TOTAL	23	11,938.86	TOTAL	23	11,938.86

FOOD SERVICE FUND

01/07/2015 8:15 am

Perry Schools

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Check Register for Bank Account ID LUNCH

From 12/07/2014 to 01/07/2015

From Check First to Last

Check#	Date	Run Vendor Name	Invoice Description	Amount
007530	12/19/2014	1 007681 ANDERSON AIR CONDITIONING	HS KITCHEN OVEN	1,570.62
007531	12/19/2014	1 005103 KATHY YOUNG	CACFP	34.28
CHECK TOTAL				1,604.90
LESS VOIDS				0.00
GRAND TOTAL				1,604.90

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	2	1,604.90	Computer	2	1,604.90
Cleared			Prepaid		
Void					
Scratch					
TOTAL		2	1,604.90	TOTAL	
		2	1,604.90		