

**Committee of the Whole Board Meeting of the Perry Public Schools  
Monday, August 13, 2012  
7:00 PM in the Administration Building Board Room**

**AGENDA**

ITEM 1        **Call to Order**

ITEM 2        **Pledge of Allegiance**

ITEM 3        **Roll Call**

Charles Scovill, President  
Tom Sego, Vice President  
Tracey Hammond, Secretary  
Greg Daenzer, Treasurer

Mark Briggs, Trustee  
Jack Kelly, Trustee  
Mark Ruzinsky, Trustee

ITEM 4        **Approval of Agenda**

ITEM 5        **Approval of Minutes**

ITEM 6        **Public comments on agenda items**

After being recognized by the President, please state your name and home address before making your comments. *All comments are to be directed to the Board and are limited to three (3) minutes.*

**SECTION A – SPECIAL PRESENTATIONS**

ITEM 7        Dr. Shaink, Mr. Jenkins, and Mr. Howald, Mott Community College representatives, will be in attendance to discuss their proposal for leasing part of the administration building in the coming year.

ITEM 8        Penny Ascroft, Early Childhood Special Education Teacher (recently resigned)

**SECTION B – OLD BUSINESS**

**Buildings & Grounds/Policy**

ITEM 9        Fitness Trail name

ITEM 10       Videotaping of board meetings

**Finance/Personnel**

ITEM 11       Perry-Morrice Adult & Alternative Education Consortium facility use fees reconsideration  
Director, Pat Rothney, has asked the board to reconsider the 2011-2012 facility use fees.

ITEM 12       Additional bus purchase  
George Gibson and Dick Lewis agree that we will need one more bus for this year to use as a spare; we have just enough buses to handle our new single routes and one more bus will give us a necessary spare.

**SECTION C – NEW BUSINESS**

ITEM 12       Graduation requirements  
High School Principal, Paula Steele, will recommend a change in graduation requirements.

ITEM 13       Perry-Morrice Adult & Alternative Education Consortium funds

ITEM 14       Closing of or security camera at park next to Snyder's IGA  
This is a request from Snyder's IGA owner, Bob Anderson.

ITEM 15       Shaftsbury name change

ITEM 16       Acceptable use and Internet safety policy  
New laws require that we adopt a new policy; our current one is not comprehensive enough.

- ITEM 17 Letter regarding School Aid Note borrowing  
Accompanying this agenda is a letter to our governor that was composed by another Michigan public school district. This district has asked all other school districts in Michigan that also have to borrow funds under the State Aid Note program to send a similar letter to the governor, believing that a broad and unified effort may bring about changes that would mean cost saving for districts that have to borrow.
- ITEM 18 Student Success Coordinator
- ITEM 19 Finance Assistant/Community Liaison
- ITEM 20 Perry crest versus the "P"



- ITEM 21 Tax restoration ballot proposal on the November ballot  
Now that our operating millage restoration question has been defeated we must decide whether we wish to put it back on the ballot in November.
- ITEM 22 Move Latchkey to Perry East Elementary from Shaftsbury Elementary
- ITEM 23 Boys' Soccer Coach  
Abu Towghi is the interview committee's choice.}

#### **SECTION D – SUPERINTENDENT REPORT**

#### **SECTION E – GENERAL PUBLIC COMMENTS**

After being recognized by the President, please state your name and home address before making your comments.  
***All comments are to be directed to the Board and are limited to three (3) minutes.*** Thank you.

#### **SECTION F – BOARD MEMBER COMMENTS**

#### **EXECUTIVE SESSION**

- ITEM 24 Superintendent's evaluation and contract

#### **Meeting Dates**

##### **Regular Board Meeting**

Monday, August 27, 2012  
7:00 PM – Board Meeting Room  
Administration Building

##### **Committee of the Whole Board Meeting**

Monday, September 10, 2012  
7:00 PM – Board Meeting Room  
Administration Building

#### **Adjourn**



# Perry/ Morrice Adult & Alternative Education

2665 Britton Rd, Perry, Michigan, 48872

(517)625-6116



June 19, 2012

RE: Reconsideration of the Indirect Cost Rate

Dear Perry Board of Education,

The Perry/Morrice Adult & Alternative Education Advisory Board met on Thursday June 7, 2012. At this meeting the question was asked by a Morrice Board representative "Why was the Indirect Cost rate changed from 11.33%, which the state had established for Perry Schools for school year 2011/2012, to 13.12% which the state had established for Perry Schools for the school year 2010-2011.

It was the Advisory committee's understand from the meeting on May 12, 2011 with Mr. Lockwood and Mr. Ruzinsky, that the Indirect Cost rate would be used to establish costs for the Adult and Alternative Education program. This would change from year to year as the indirect cost rate from the state was established. This was decided on the recommended to the Perry Board of Education, as far as we know, because there was no good way to figure cost by the consortium and this agreed upon process has been used to determine costs for many years. When this program was housed at Morrice the indirect rate was used. The 11.33% rate was in our budget for 2011/2012 school year, so why was it changed at the end of the present school year?

This consortium and the Morrice Board is concerned that they were not informed or made aware of Perry's intentions to change the rate to the higher previous years rate. Apparently it was voted on and finalized.

At our June 7, 2012 Advisory meeting Mr. Ruzinsky said that the two boards should communicate on Advisory Board issues. WHAT HAPPENED? The advisory Board would like to know how Perry figures that their costs went up when the state said they went down.

We would like to encourage open and honest communication between the two districts in regards to this consortium. It is the Advisory committee wishes that the Perry Board revisit this subject with all of the information they need in order to make an informed decision and vote again on this matter.

Sincerely,

Perry/Morrice Adult & Alternative Education Advisory Committee

April 3, 2012

M E M O

TO: Jim Lockwood, Superintendent

FROM: Paula Steele

RE: Proposal for Change in Graduation Requirements at Perry High School

Please review the enclosed proposal for a change in the graduation requirements at Perry High School. The proposal is based on a change in scheduling from tri-mesters to semesters and takes into account the number of credits each of the classes (2013, 2014, and 2015) have earned through school year 2012. The class of 2016 will begin their tenure at PHS on semesters. The required number of twenty-two for the class of 2016 would be applicable to future years.

The proposal requires two less credits each year than the maximum number of credits available to students. This takes into account the need that some students have to take a course more than once due to a failure. The proposal also includes a number of credits earned to be designated as a freshman, sophomore, etc. This helps with the monitoring of student performance, testing and privileges associated with class progression.

Please let me know if you see errors or if I can answer questions. Thank you for your support.

**Perry High School  
Proposed Graduation Requirements**

Semester scheduling reduces the total number of credits possible during four (4) years from 30 credits (trimester) to 24 credits (semester). Due to the reduction in total credits available to students the following recommendation is being submitted.

**Class of 2013-**

- 4 English including 9th, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>
  - 4 Math including Algebra I, Geometry, Algebra II, Senior Math course
  - 3 Science including Biology, Physics or Chemistry, and one additional Science course
  - 3 Social Studies including US History, World History, Economics, and Government
  - .5 Health
  - .5 Physical Education
  - 1 Visual, Performing Arts
  - 2 Area of concentration
  - 1 Technical Education
  - 8 Electives
- 27.0 credits

In addition all students must participate in MME/ACT during spring of Junior year.

**Class of 2014-**

- 4 English including 9th, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>
  - 4 Math including Algebra I, Geometry, Algebra II, Senior Math course
  - 3 Science including Biology, Physics or Chemistry, and one additional Science course
  - 3 Social Studies including US History, World History, Economics, and Government
  - .5 Health
  - .5 Physical Education
  - 1 Visual, Performing and/or Applied Arts
  - 2 Area of concentration (could include World Language)
  - 7 Electives
- 25.0 credits

In addition all students must participate in MME/ACT during spring of Junior year.

### **Class of 2015-**

- 4 English including 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>
  - 4 Math including Algebra I, Geometry, Algebra II, Senior Math course
  - 3 Science including Biology, Physics or Chemistry, and one additional Science course
  - 3 Social Studies including US History, World History, Economics, and Government
  - .5 Health
  - .5 Physical Education
  - 1 Visual, Performing and/or Applied Arts
  - 2 Area of concentration (could include World Language)
  - 6 Electives
- 24.0 credits

In addition all students must participate in MME/ACT during spring of Junior year.

### **Class of 2016-**

- 4 English including 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>
  - 4 Math including Algebra I, Geometry, Algebra II, Senior Math course
  - 3 Science including Biology, Physics or Chemistry, and one additional Science course
  - 3 Social Studies including US History, World History, Economics, and Government
  - .5 Health
  - .5 Physical Education
  - 1 Visual, Performing and/or Applied Arts
  - 2 World Language
  - 4 Electives
- 22.0 credits

In addition all students must participate in MME/ACT during spring of Junior year.

Progression to grade level is based on the following:

#### **Class of 2016**

- 0-4 credits = 9<sup>th</sup> grade
- 5-10 credits = 10<sup>th</sup> grade
- 11-16 credits = 11<sup>th</sup> grade
- 17-above credits = 12<sup>th</sup> grade

#### **Class of 2014/2013**

- 0-6 credits = 9<sup>th</sup> grade
- 7-13 credits = 10<sup>th</sup> grade
- 14-20 credits = 11<sup>th</sup> grade
- 21-above credits = 12<sup>th</sup> grade

#### **Class of 2015**

- 0-5.5 credits = 9<sup>th</sup> grade
- 5.5-12 credits = 10<sup>th</sup> grade
- 13-18.5 credits = 11<sup>th</sup> grade
- 19-above credits = 12<sup>th</sup> grade

# MICHIGAN MERIT CURRICULUM (MMC) High School Graduation Requirements

## Effective for Students Entering 8<sup>th</sup> Grade in 2006 (Class of 2011)

To prepare Michigan's students with the knowledge and skills needed for the jobs in the 21<sup>st</sup> Century, the State of Michigan has enacted a rigorous new set of statewide graduation requirements that are among the best in the nation. With these new graduation requirements, students will be well-prepared for future success in college and the workplace.

The Michigan Merit Curriculum requires students entering 8th grade in 2006, to obtain a minimum of 16 credits for graduation, which could be met using alternative instructional delivery methods such as alternative course work, humanities course sequences, career and technology courses, industrial technology or vocational education courses, or through a combination of these programs. In addition, students entering the 3<sup>rd</sup> grade in 2006 (Class of 2016) will need to complete two credits of a language other than English in grades 9-12; OR an equivalent learning experience in grades K-12 prior to graduation.

<b>Michigan Merit Curriculum High School Graduation Requirements</b>	
<b>MATHEMATICS - 4 Credits</b>	
Algebra I Algebra II	Geometry One math course in final year of high school
<b>ENGLISH LANGUAGE ARTS - 4 Credits</b>	
English Language Arts 9 English Language Arts 10	English Language Arts 11 English Language Arts 12
<b>SCIENCE - 3 Credits</b>	
Biology Physics or Chemistry	One additional science credit
<b>SOCIAL STUDIES - 3 Credits</b>	
.5 credit in Civics U.S. History and Geography	.5 credit in Economics World History and Geography
<b>PHYSICAL EDUCATION &amp; HEALTH - 1 Credit</b>	
<b>VISUAL, PERFORMING AND APPLIED ARTS - 1 Credit</b>	
<b>ONLINE LEARNING EXPERIENCE</b> Course, Learning or Integrated Learning Experience	
<b>LANGUAGE OTHER THAN ENGLISH - 2 Credits</b> In grades 9-12; OR an equivalent learning experience in grades K-12 effective for students entering third grade in 2006 (Class 2016)	

All required courses/credits must be aligned with Course/Credit Content Expectations and Guidelines developed by Michigan Department of Education, may be acquired through Career and Technical Education programs, and integrated courses.





## Michigan Merit High School Graduation Requirement Overview

**Goal:** To ensure that Michigan's high school graduates have the necessary skills to succeed either in postsecondary education or in the workplace.

### Components:

- Sixteen mandatory credits, which are aligned with recommended college- and work-ready curriculum:
  - Four credits in English language arts.
  - Four credits in math, including Geometry and Algebra I and II. At least one math course must be taken during the student's senior year.
  - Three credits in science, with use of labs, including biology and chemistry or physics.
  - Three credits in social sciences including U.S. History & Geography, World History & Geography, .5 Civics, .5 Economics.
  - One credit in Visual, Performing and Applied Arts.
  - One credit in Physical Education and Health.
  - All high school students must also participate in an online course or learning experience.
  - Effective for the class of 2016, the credit requirement will increase to 18 credits, to include two credits in world languages. Students may receive credit if they have had a similar learning experience in grades K-12.
- Awarding credit is based on proficiency in expectations, not seat time and can be earned prior to a student entering high school or by testing-out.
- Credit may be earned through one or more of the following: alternative course work, humanities course sequences, career and technical education, industrial technology courses, or vocational education.
- Credit can be earned through advanced studies such as accelerated course placement, advanced placement, dual enrollment, or international baccalaureate program or an early college/middle college program.
- Requirement that the department of education develops subject area content expectations and subject area assessments to evaluate whether students have met those expectations.
- Option for a student's parent to request a personal curriculum for the student which is developed with the high school counselor or other designee selected by the high school principal. The personal curriculum is for that *small percentage* of students who seek to exceed the requirements of the MMC or for students with disabilities who need special accommodation and modifications.
- Beginning with students entering 8th grade in 2006 (Class of 2011), schools must give 7th grade students the opportunity to create an educational development plan based on a career pathways program or similar career exploration program. All students must create a plan before entering high school.
- The superintendent of public instruction may designate up to 15 specialty high schools that are exempt from certain requirements of the Michigan Merit High School Graduation Requirements. These specialty schools are eligible for exemptions if the school:
  - Incorporates a significant reading and writing component throughout its curriculum.
  - Uses a specialized, innovative and rigorous curriculum in areas such as performing arts, world language, and extensive use of internships or other learning innovations.
  - Demonstrates the following: mean scores from ACT math and science exams that exceed by 10% the district average; an 85% graduation rate; and enrollment of 75% of graduates into a postsecondary institution.







### INSTRUCTIONS

The Acceptable Use and Internet Safety Policy and the Acceptable Use Agreements **ARE NOT YET READY TO USE**. Certain items specific to your school must be added to the Policy and Agreements before they can be adopted. Please follow these instructions to complete your Policy and Agreements.

1. Unless your school has already held a properly noticed public meeting before adopting an Internet safety policy, your school must provide public notice and the board must hold a public meeting before adopting the enclosed Acceptable Use and Internet Safety Policy. If your school previously held a properly noticed public meeting to adopt an Internet safety policy, the board does not need to hold another public meeting before adopting the enclosed Acceptable Use and Internet Safety Policy, except that adoption of the policy must comply with the Open Meetings Act.
2. Your school's board of education must determine what material is "inappropriate for minors." Once the board has made that determination, the definition must be included in the Acceptable Use and Internet Safety Policy and, if adopted, the model Acceptable Use Agreement for secondary students.
3. Your school's board of education must delegate the responsibility of determining who is authorized to disable filters on computers during Internet use by adults. That determination must be included in the Acceptable Use and Internet Safety Policy.
4. Your school's board of education should designate the person or people who are responsible for implementing the Policy and ensuring compliance with the Children's Internet Protection Act and should identify that person or those people by job title in the specified area of the Acceptable Use and Internet Safety Policy.
5. The Acceptable Use and Internet Safety Policy contains specific language only for schools that allow public access to their computers with Internet access pursuant to the Michigan Library Privacy Act. If your school **does not** allow public access to computers with Internet access, page 3 of the Acceptable Use and Internet Safety Policy should **not** be included in your policy.
6. The Acceptable Use and Internet Safety Policy contains language that refers to the "Acceptable Use Agreements." Adoption of the Acceptable Use Agreements is **strongly encouraged** but not legally required. If your school chooses **not** to adopt the Acceptable Use Agreements, page 2 of the Acceptable Use and Internet Safety Policy should **not** be included in your policy.
7. If your school chooses to adopt the Acceptable Use Agreements, the school's board of education must specify for which grades the elementary and secondary Acceptable Use Agreements apply and should include those grade levels on the specified section of each Agreement.
8. If your school chooses to adopt the Acceptable Use Agreements, it must determine and include in the Agreements the location where copies of all additional rules, regulations, and policies are kept for review by users and should identify that location in the specified area of the Acceptable Use Agreement for employees, board members, volunteers, and non-student adults and the Acceptable Use Agreement for secondary students.
9. The Acceptable Use Agreement for secondary students includes, in paragraph E; in paragraph F, subparagraph 16; and in the final paragraph of the Agreement, a reference to the school's "Code of Conduct/Handbook." Your school may use a different term, such as Student Handbook, to describe this document. If your school chooses to adopt the Acceptable Use Agreement for secondary students, it should include the appropriate term used by your school in the specified areas.

**Perry Public Schools  
Acceptable Use and Internet Safety Policy**

It is the policy of the District's Board of Education to provide students, staff, volunteers, and other authorized users access to the District's technology resources, including its computers and network resources, in a manner that encourages responsible use. It is also the policy of the Board to comply with the Children's Internet Protection Act ("CIPA"). As required by the CIPA, the Board directs the District's administration to:

- Monitor minors' online activities and use technology protection measures on the District's computers with internet access to block minors' access to visual depictions that are obscene, that constitute child pornography, or that are "harmful to minors." The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
- Use technology protection measures on the District's computers with internet access to block all access to visual depictions that are obscene or that constitute child pornography. The technology protection measures may be disabled by an authorized staff member, during adult use, to enable access to bona fide research or for other lawful purposes. The Board designates the following person to determine which staff members are authorized to disable the protection measures: Title of person authorized to disable filter.
- Educate minors about appropriate online behavior, including interacting with other people on social networking websites and in chat rooms and cyberbullying awareness and response.
- Prohibit access by minors to inappropriate matter on the Internet.
- Prohibit unauthorized access, including so-called "hacking," and other unlawful activities by minors online;
- Prohibit the unauthorized disclosure, use, and dissemination of personal identification information regarding minors;
- Restrict minors' access to materials that are "inappropriate for minors." The Board defines materials that are inappropriate for minors to include:  
Definition of what is inappropriate for minors  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Encourage the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communication.

The Board designates and directs the following person to take all steps necessary to implement this policy and to otherwise comply with the CIPA: Title of person to implement policy

The Board directs the Title of person to develop agreements to develop, review, and revise as necessary an acceptable use agreement that must be signed by all users of the District's technology resources before the user will be allowed to use the technology resources. Different acceptable use agreements may be developed based on the user's status. At a minimum, the Title of person to develop agreements will develop (1) an acceptable use agreement to be signed by adult users, including employees, volunteers, and board members; (2) an acceptable use agreement to be signed by students in grades (# and above) and their parents; and (3) an acceptable use agreement to be signed by students in grades (# and below) and their parents. The acceptable use agreements must be consistent with this Board policy and must include, at a minimum:

- A statement that the use of the technology resources is a privilege that may be revoked at any time.
- A statement that a user has no expectation of privacy when using the technology resources.
- Provisions to protect the integrity of the technology resources, including a requirement that each user only access the technology resources by using his or her assigned user name and password.
- A statement that the technology resources may not be used to bully other people.
- A statement that misuse of the technology resources may result in loss of access to the technology resources and potential disciplinary action.
- A list of what constitutes "misuse" of the technology resources.
- A statement that the District does not guarantee that the technology resources will be error free or uninterrupted.
- A requirement that users report any material that makes them feel threatened, harassed, or bullied.
- A release of all claims and liabilities against the District for use of the technology resources.

Pursuant to section 6 of the Michigan Library Privacy Act, each school library offering public access to the Internet or a computer, computer program, computer network, or computer system shall limit minors to only use or view those terminals that do not receive obscene material or sexually explicit material that is harmful to minors. Individuals age 18 or older, or a minor accompanied by his or her parent/guardian, may access a school library terminal that is not restricted from receiving such material. Each qualifying school library must designate at least one terminal that is not restricted from receiving such material. Library staff must take steps to ensure that minors not accompanied by a parent or guardian do not access the unrestricted terminal.

The Board directs the following person to determine which staff members will implement this paragraph in each qualifying school building library: Title of Board designee \_\_\_\_\_

**Perry Public Schools**  
**Agreement for Acceptable Use of Technology Resources**  
**Students Grades K-#**

Building/Program Name / Student Name  
*Building/Program Name* *Student Name*

I understand that I may sometimes be permitted to use the District's computers, electronic devices, and Internet at school and at home. To use computers, electronic devices, or the Internet, I understand that I must follow school rules for computer and Internet use. I promise that:

- I will only use the computers, electronic devices, and Internet for school work.
- I will only use the computers, electronic devices, and Internet when my teacher or other school employee tells me that I am allowed to use the computers, electronic devices, and Internet.
- I will not use the Internet to try to look at websites that I know are for adults only or that I know I shouldn't access.
- If I accidentally access a website that I know I shouldn't look at, I will tell my teacher or other school employee right away.
- If someone sends me something on the Internet that I know is inappropriate, I will tell my teacher or other school employee right away.
- I will not use the computers, electronic devices, or Internet to bully or harm any other person.
- If someone else uses the computers, electronic devices, or Internet to bully or harm me, I will tell my teacher or other school employee right away.
- I will not damage the computers, electronic devices, or cause problems with the computers, electronic devices, or Internet on purpose.
- I will not use the computers, electronic devices, or Internet to cheat on my schoolwork.
- I will not copy anything that I see on the computers or Internet and pretend that it is my own work.
- I will keep my password secret from all other students.
- I understand that the school can see everything that I do on the computers, electronic devices, and Internet.
- I understand that the school has filters on the computers, electronic devices, and Internet, which means I might not be able to see some information. I will not try to interfere with those filters.
- I will follow all of these rules. I will also follow any directions that my teacher or other school employee gives me about my use of the computers, electronic devices, or the Internet.

I understand that if I break any of these rules, I may be disciplined, and I may also lose my computer, electronic device, and Internet privileges.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have read this Agreement and agree that as a condition of my child's use of the District's technology resources, which include (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems, I release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my child's use or inability to use the technology resources. I also indemnify the District and its board members, agents, and employees, including its Internet Service Provider, for any fees, expenses, or damages incurred as a result of my child's use, or misuse, of the District's technology resources.

I have explained the rules listed above to my child.

I authorize the District to consent to the sharing of information about my child to website operators as necessary to enable my child to participate in any program, course, or assignment requiring such consent under the Children's Online Privacy Protection Act.

I understand that data my child sends or receives over the District's technology resources is not private. I consent to having the District monitor and inspect my child's use of the technology resources, including any electronic communications that my child sends or receives through the technology resources.

I understand and agree that my child will not be able to use the District's technology resources until this Agreement has been signed by both my child and me.

I have read this Agreement and agree to its terms.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

cc: *parent/guardian, student file*

*Revised 05/16/12*

**Perry Public Schools**  
**Agreement for Acceptable Use of Technology Resources**  
**Students Grades # and Above**

\_\_\_\_\_  
*Building Name* / *Student Name*  
*Building/Program Name* *Student Name*

This Agreement is entered into on: Date \_\_\_\_\_

This Agreement is between Student Name ("Student" or "User")  
and the Perry Public Schools ("District")

The purpose of this Agreement is to grant access to and define acceptable use of the District's technology resources ("Technology Resources"). Technology Resources are any type of instrument, device, machine, equipment, technology, or software that is capable of transmitting, acquiring, or intercepting, any telephone, electronic, data, internet, audio, video, or radio transmissions, signals, telecommunications, or services, and include without limitation (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems.

In exchange for the use of the District's Technology Resources either at school or away from school, you understand and agree to the following:

- A. Your use of the District's Technology Resources is a privilege that may be revoked by the District at any time and for any reason.
- B. You have no expectation of privacy when using the District's Technology Resources. The District reserves the right to monitor and inspect all use of its Technology Resources, including, without limitation, personal e-mail and voice-mail communications, computer files, data bases, web logs, audit trails, or any other electronic transmissions accessed, distributed, or used through the Technology Resources. The District also reserves the right to remove any material from the Technology Resources that the District, at its sole discretion, chooses to, including, without limitation, any information that the District determines to be unlawful, obscene, pornographic, harassing, intimidating, disruptive, or that otherwise violates this Agreement.
- C. The Technology Resources do not provide you a "public forum." You may not use the Technology Resources for commercial purposes or to support or oppose political positions or candidates unless expressly authorized in advance by a teacher or administrator as part of a class project or activity. You may, however, use the Technology Resources to contact or communicate with public officials.
- D. The District's Technology Resources are intended for use only by registered users. You are responsible for your account/password and any access to the Technology Resources made using your account/password. Any damage or liability arising from the use of your account/password is your responsibility. Use of your account by someone other than you is prohibited and may be grounds for suspension from the Technology Resources and other disciplinary consequences for both you and the person(s) using your account/password.
- E. You may not use the Technology Resources to engage in bullying, which is defined as:



Any written, verbal, or physical act, or any electronic communication, that is intended or that a reasonable person would know is likely to harm one or more pupils either directly or indirectly by doing any of the following:

- a) Substantially interfering with educational opportunities, benefits, or programs of one or more pupils;
- b) Adversely affecting the ability of a pupil to participate in or benefit from the educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing substantial emotional distress;
- c) Having an actual and substantial detrimental effect on a pupil's physical or mental health; or
- d) Causing substantial disruption in, or substantial interference with, the orderly operation of the school.

Use of other communication/messaging devices (including devices not owned by the District) to engage in bullying may be grounds for discipline under the District's Code of Conduct/Handbook.

- F. If you misuse the Technology Resources, your access to the Technology Resources may be suspended and you may be subject to other disciplinary action, up to and including expulsion. Misuse includes, but is not limited to:
- 1. Accessing or attempting to access material that is "harmful to minors." Material that is "harmful to minors" includes any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole lacks serious literary, artistic, political, or scientific value as to minors.
  - 2. Accessing or attempting to access material that is unlawful, obscene, pornographic, profane, or vulgar.
  - 3. Accessing or attempting to access material that is inappropriate for minors. Material that is inappropriate for minors is defined as:  
Definition of what is inappropriate for minors  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - 4. Bullying (as defined in paragraph E).
  - 5. Sexting, which includes, without limitation, possessing, sending, or distributing nude, sexually explicit, or sexually suggestive photographs, videos, or other visual depictions of yourself or another person.

6. Vandalism, which includes, without limitation, any malicious or intentional attempt to harm, steal, destroy, or disrupt user data, school material, or school hardware or software.
  7. Hacking, which includes, without limitation, gaining or attempting to gain access to, modifying, or obtaining copies of, information belonging to others or information you are not authorized to access.
  8. Unauthorized copying or use of licenses or copyrighted software.
  9. Plagiarizing, which includes the unauthorized distributing, copying, using, or holding out as your own, material that was written or created by someone else, without permission of, and attribution to, the author/creator.
  10. Posting or distributing confidential or inappropriate information meant to harass, intimidate, or embarrass others.
  11. Allowing someone else to use your account or password or not preventing unauthorized access to Technology Resources when leaving them unattended.
  12. Using or soliciting the use of, or attempting to use or discover the account information or password of, another user.
  13. Attempting to or successfully disabling security features, including technology protection measures required under the Children's Internet Protection Act ("CIPA").
  14. Misusing equipment or altering system software without permission.
  15. Commercial for-profit activities, advertising, political lobbying, or sending mass mailings or spam. However, you may contact a public official to express an opinion on a topic of interest.
  16. Using the Technology Resources in any way that violates any federal, state, or local law or rule, or the District's Code of Conduct/Handbook.
- G. You must promptly disclose to your teacher or other school employee any content you view or receive over the Technology Resources that is inappropriate or that makes you feel uncomfortable, harassed, threatened, or bullied, or that contains sexually explicit content. You should not delete such content until instructed to do so by a staff member.
- H. It is the policy of the District, as a recipient of certain federal funds, to monitor the online activities of its minor students and provide technology protection measures on its computers with Internet access designed to prevent minors from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors.
- I. It is the policy of the District to prohibit its minor students from (1) accessing inappropriate matter on the Internet; (2) engaging in hacking or other unlawful online activities; and (3) accessing materials that are harmful to minors. It is also the policy of the District to educate students about cyberbullying awareness and response and about appropriate online behavior, including disclosing, disseminating, or using personal information and safely and appropriately interacting with other individuals in social networking websites, chat rooms, by e-mail, and other forms of direct electronic communications.

- J. The District does not guarantee that measures described in paragraphs H and I will provide any level of safety or security or that they will successfully block all inappropriate material from the District's students. You agree that you will not intentionally engage in any behavior that was intended to be prevented by paragraphs H and I.
- K. The District does not warrant or guarantee that its Technology Resources will meet any specific requirement, or that they will be error free or uninterrupted; nor will the District be liable for any damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the Technology Resources.
- L. You are responsible for the proper use of the Technology Resources and will be held accountable for any damage to or replacement of the Technology Resources caused by your inappropriate use.

I agree to follow this Agreement and all rules and regulations that may be added from time to time by the District or its Internet Service Provider.

I also agree to follow all rules in the District's Code of Conduct/Handbook.  
 Any additional rules, regulations, and policies are available in the Additional Rule Location.  
 As a condition of using the Technology Resources, I agree to release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my use or inability to use the Technology Resources.

I understand that data I send or receive over the Technology Resources is not private. I consent to having the District monitor and inspect my use of the Technology Resources, including any electronic communications that I send or receive through the Technology Resources.

I have read this Acceptable Use Agreement and agree to its terms.

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Date

I have read this Agreement and agree that as a condition of my child's use of the Technology Resources, I release the District and its board members, agents, and employees, including its Internet Service Provider, from all liability related to my child's use or inability to use the Technology Resources. I also indemnify the District and its board members, agents, and employees, including its Internet Service Provider, for any fees, expenses, or damages incurred as a result of my child's use, or misuse, of the District's Technology Resources.

I authorize the District to consent to the sharing of information about my child to website operators as necessary to enable my child to participate in any program, course, or assignment requiring such consent under the Children's Online Privacy Protection Act.

I understand that data my child sends or receives over the Technology Resources is not private. I consent to having the District monitor and inspect my child's use of the Technology Resources, including any electronic communications that my child sends or receives through the Technology Resources.

I understand and agree that my child will not be able to use the District's Technology Resources until this Agreement has been signed by both my child and me.

I have read this Agreement and agree to its terms.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

*cc: parent/guardian, student file*

*Revised: 05/16/12*

**Perry Public Schools**  
**Agreement for Acceptable Use of Technology Resources**  
**For Employees, Board Members, Volunteers, and Adults other than Students**

Building Name / User Name  
*Building/Program Name* *User Name*

This Agreement is entered into on: Date

This Agreement is between User Name ("User")  
and the Perry Public Schools ("District").

The purpose of this Agreement is to grant access to and define acceptable use of the District's technology resources ("Technology Resources"). Technology Resources are any type of instrument, device, machine, equipment, technology, or software that is capable of transmitting, acquiring, or intercepting, any telephone, electronic, data, internet, audio, video, or radio transmissions, signals, telecommunications, or services, and include without limitation (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems.

In exchange for the use of the District's Technology Resources either at school or away from school, you understand and agree to the following:

- A. Your use of the District's Technology Resources is a privilege that may be revoked by the District at any time and for any reason.
- B. You have no expectation of privacy when using the District's Technology Resources. The District reserves the right to monitor and inspect all use of its Technology Resources, including, without limitation, personal e-mail and voice-mail communications, computer files, data bases, web logs, audit trails, or any other electronic transmissions accessed, distributed, or used through the Technology Resources. The District also reserves the right to remove any material from the Technology Resources that the District, at its sole discretion, chooses to, including, without limitation, any information that the District determines to be unlawful, obscene, pornographic, harassing, intimidating, disruptive, or that otherwise violates this Agreement.
- C. The Technology Resources do not provide you a "public forum." You may not use the Technology Resources for commercial purposes or to support or oppose political positions or candidates unless expressly authorized in advance by an appropriate administrator. You may, however, use the Technology Resources to contact or communicate with public officials.
- D. The District's Technology Resources are intended for use only by registered users. You are responsible for your account/password and any access to the Technology Resources made using your account/password. Any damage or liability arising from the use of your account/password is your responsibility. Use of your account by someone other than you is prohibited and may be grounds for suspension from the Technology Resources and other disciplinary consequences (for employees, up to and including termination), for both you and the person(s) using your account/password.

- E. If you misuse the Technology Resources, your access to the Technology Resources may be suspended and you may be subject to other disciplinary action (for employees, up to and including termination). Misuse includes, but is not limited to:
1. Accessing or attempting to access material that is unlawful, obscene, pornographic, profane, or vulgar.
  2. Sexting, which includes, without limitation, possessing, sending, or distributing nude, sexually explicit, or sexually suggestive photographs, videos, or other visual depictions of yourself or another person.
  3. Vandalism, which includes, without limitation, any malicious or intentional attempt to harm, steal, destroy, or disrupt user data, school materials, or school hardware or software.
  4. Hacking, which includes, without limitation, gaining or attempting to gain access to, modifying, or obtaining copies of, information belonging to other users or information you are not authorized to access.
  5. Unauthorized copying or use of licenses or copyrighted software.
  6. Plagiarizing, which includes the unauthorized distributing, copying, using, or holding out as your own, material that was written or created by someone else, without permission of, and attribution to, the author/creator.
  7. Posting or distributing confidential or inappropriate information meant to harass, intimidate, or embarrass others.
  8. Allowing someone else to use your account or password or not preventing unauthorized access to Technology Resources when leaving them unattended.
  9. Using or soliciting the use of, or attempting to use or discover the account information or password of, another user, unless authorized to do so by the District's administration or Board.
  10. Attempting to or successfully disabling security features, including technology protection measures required under the Children's Internet Protection Act ("CIPA"), unless authorized to do so by the District's administration or Board.
  11. Misusing equipment or altering system software without permission.
  12. Commercial for-profit activities, advertising, political lobbying, or sending mass mailings or spam. However, you may contact a public official to express an opinion on a topic of interest.
  13. Using the Technology Resources in any way that violates any federal, state, or local law or rule, or any District policy, rule, or agreement.
- F. It is the policy of the District, as a recipient of certain federal funds, to provide technology protection measures on its computers with Internet access designed to protect against access through such computers to visual depictions that are obscene or child pornography. The technology blocks may be disabled by an authorized person, during adult use, to enable access to bona fide research or for other lawful purposes.
- G. The District does not warrant or guarantee that its Technology Resources will meet any specific requirement or that they will be error free or uninterrupted; nor will the District be liable for any damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the Technology Resources.

- H. As soon as possible, you must disclose to an appropriate school administrator any content you view or receive over the Technology Resources that makes you feel harassed, bullied, or threatened or any communication that contains sexually explicit content. You should not delete such content until instructed to do so by Title of appropriate staff person.
- I. You acknowledge that you may receive or have access to student education records and other data subject to confidentiality requirements of the Family Educational Rights and Privacy Act, Individuals with Disabilities Education Act, the Michigan Mandatory Special Education Act, and the National School Lunch Act and their underlying regulations (collectively, the "Acts"). You acknowledge that, to the extent you receive and have access to such data and records, you are subject to the provisions of those Acts and their regulations and will not redisclose student data or other education records except as permitted by law.
- J. You acknowledge and understand that correspondence or other data that you send or receive over the District's Technology Resources may be subject to retrieval and disclosure under the Freedom of Information Act ("FOIA") and other federal or state statutes and regulations. You will cooperate fully and promptly with the District when responding to FOIA requests or other requests for disclosure of information.
- K. You are solely responsible for all charges and fees, including outside telephone, printing, and merchandise purchases, made through the Technology Resources. The District is not a party to such transactions and is not liable for any costs or damages, whether direct or indirect, arising out of your use of the Technology Resources.
- L. You are responsible for the proper use of Technology Resources and will be held accountable for any damage to or replacement of the Technology Resources caused by your inappropriate use.
- M. Any violation of this Agreement may subject you to discipline (for employees, up to and including termination), including possible suspension of your access to the Technology Resources.

As a condition of using the Technology Resources, I release the District, and its board members, agents, and employees, including the Internet Service Provider, from all liability related to my use or inability to use the Technology Resources. I agree to follow this Agreement and all rules and regulations that may be added from time to time by the District or its Internet Service Provider.

Any additional rules, regulations, and policies are available in the Additional Rule Location. I agree to pay for, reimburse, and indemnify the District, its board members, agents, and employees, including the Internet Service Provider, for damages, including any fees or expenses, incurred as a result of my use, or misuse, of the Technology Resources.

I understand that data I send or receive over the Technology Resources is not private. I consent to having the District monitor and inspect my use of the Technology Resources, including any electronic communications that I send or receive through the Technology Resources.

I have read this Agreement and agree to its terms.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

cc: *Employee file*

*Revised: 05/15/12*





Item 17

## **READING COMMUNITY SCHOOLS**

July 25, 2012

Governor Rick Snyder  
P.O. Box 30013  
Lansing, Michigan 48909

Dear Governor Snyder:

Your administration has asked to be informed of any hindrances to conducting business in the State of Michigan but has not requested to be informed of any hindrances to providing education to our children, Michigan's most important resource. However, I am sending you this bill to make you aware of one example where the manner that the State of Michigan funds its public schools, is actually costing the districts money and therefore, diverting resources away from the education of our children.

Public Schools are funded, monthly, October through August. However, as you are aware, the children return to school in September. Since we must order supplies to start the school year, a majority of our supply invoices are due in September. Most districts also have two payrolls in September. Therefore, for our first month of school, which is one of the most expensive for us, we have no income from the State to pay our bills. The practice of funding schools, October through August, forces us to borrow money each year to make our cash flow. These loans are called State Aid Notes – borrowing against future State Aid that we will receive. This year, our State Aid Note is costing Reading Community Schools \$20,583.30 in interest expense. This money would be better spent paying for staff to educate our children than paying interest to borrow money because the State of Michigan does not fund its districts during their school year.

Funding districts during their school year, September through June, would help districts as follows:

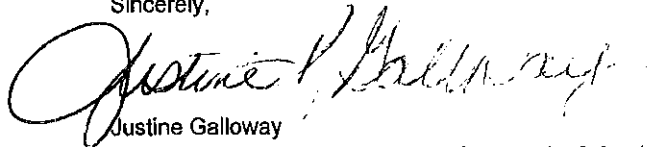
Elimination of State Aid Note interest costs

Elimination of costs associated with obtaining the State Aid Note (attorney fees, filing fees, time spent in the business office preparing all the necessary paperwork)

All State Aid money would be received by the end of our fiscal year (June), which would eliminate time spent accruing revenue that won't actually be received until our next year

Reading Community Schools is requesting that the State of Michigan reimburse us for our State Aid Note interest expense this year, \$20,583.30. Please note that this is not our entire cost of obtaining the State Aid Note but, at this time, we are requesting interest reimbursement only.

Sincerely,

  
Justine Galloway  
School Board President, Reading Community Schools

Cc: Representative Kenneth Kurtz

**Ryan, Pam**

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**From:** Hebden, Greg  
**Sent:** Thursday, August 09, 2012 2:49 PM  
**To:** Ryan, Pam  
**Subject:** Varsity soccer coach approval

To Jim Lockwood and Board Members

On August 6th a hiring committee for the Position of Boys Varsity Soccer Coach made up with Greg Daenzer a school board member, Maureen Stanley the assistant Principal, Greg Hebden Athletic Director, Carl Willits Head Coach, and Jake Baumgartner a staff member. There were no internal applicants and only one external candidates which was Abu Towghi, who is our Varsity Girls Soccer Coach. The committee was supportive to offer the position of Boys Soccer Coach to Abu, based on Board Approval. Abu excepted the position based on board approval.

Thanks  
Greg

Sent from my iPhone