

JEFFERSON COUNTY NORTH SCHOOLS  
UNIFIED SCHOOL DISTRICT NUMBER 339  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION OF USD 339  
HELD ON JANUARY 10, 2022, AT THE DISTRICT OFFICE  
WINCHESTER, KANSAS

The regular meeting of the Board of Education of USD 339 was called to order by Justin Finley, President, at 7:02 p.m. on January 10, 2022 at the district office in Winchester, KS.

Also present were Lindsay Aspinwall, Paige Noll, Lora Weishaar, Traci Noll, Lucas Hattemer, Jim Bodenheimer, Denise Jennings, Joe Worthington, Matt Stapp, Greg Noll, Tammy Gigstad, Robert Hauk, Brett Manville, Lynette Brickell and Rose Welch, Clerk.

**Approval of the Agenda**

Lindsay Aspinwall made a motion to approve the following consent agenda with the addition to **New Business: H. Approval of Hire and I. Approval of Resignations.** Motion seconded by Paige Noll. Motion carried 7 - 0.

CONSENT AGENDA

- A. Approval of the agenda
- B. Approval of the minutes of the December 13, 2021 special meeting
- C. Approval of the minutes of the December 13, 2021 regular meeting
- D. Approval of the December 21 2021 bills Warrant No. 26650-26653= \$132,656.85
- E. Approval of the January 10, 2021 payroll Warrant No. 26654-26659 and Direct Deposit No. 14678-14688 and Email Deposit No. 533.00001 – 533.00082 = \$194,303.27
- F. Approval of the January 10, 2021 bills Warrant No. 26660-26676=\$148,120.68
- G. Approval of the January 10, 2021 bills Warrant No. 26677-26727 =\$88,990.46

**Communications**

**From patrons present:** None

**Written:** None

**Keystone Learning Services Report:** Justin Finley presented the Keystone Learning Services report.

**Report of Administration**

**Principals Report:**

**High School:** In addition to his written report, Mr. Worthington reported the students are practicing for the spring play, theater students attended a convention in Wichita, FBLA students went to Sporting KC in Kansas City, and honor band will go to Salina to try out for the KS Music Educator Association.

**EMS:** In addition to his written report, Mr. Stapp reported a large number of boys out for basketball and participating in scholars bowl this year. Mr. Stapp assisted Polar Express Day by “punching tickets” as the conductor.

Andrea Coppinger arrived at 7:12 p.m.

**Superintendents Report:** In addition to her written report, Mrs. Jennings reported the mileage reimbursement will continue at 56 cents per mile to follow the current state reimbursement rate, per policy. We are completing the final stage in our upgrade of the camera/security system at the EMS.

**Old Business:**

**KASB Superintendent Search (executive session):** Lindsay Aspinwall made a motion to go into executive session for 10 minutes to discuss personnel matters, pursuant to the non-elected personnel exception under KOMA to include Board members and Dr. Britton Hart, KASB. The open meeting will resume at 7:28 p.m. Motion seconded by Traci Noll. Motion passed 7-0.

Justin Finley called the meeting back to order at 7:28 p.m.

Lindsay Aspinwall made a motion to go into executive session for 5 minutes to discuss personnel matters, pursuant to the non-elected personnel exception under KOMA to include Board members and Dr. Britton Hart, KASB. The open meeting will resume at 7:34 p.m. Motion seconded by Traci Noll. Motion passed 7-0.

Justin Finley called the meeting back to order at 7:34 p.m.

**Baseball/Softball Discussion:** Mrs. Jennings discussed the possibility of joining a larger foundation called Greater Manhattan Community Foundation for fund raising. The board directed Mr. Worthington to utilize our building level site council to help brainstorm ideas for preparation in baseball/softball.

**FFA Board Committee Update:** The board discussed interviews held on Friday, January 7, 2022.

**COVID Update:** Mrs. Jennings updated the board about the new CDC changes. Lindsay Aspinwall made a motion to update our COVID policy stating students that are COVID positive to stay home for 5 days and return on day 6 through 10 with a mask.

**New Business:**

**Resolution to determine Date, Time, Location of Meetings:** Justin Finley read the resolution to determine the date/time/location of meetings before all members signed:

**RESOLUTION TO ESTABLISH BOARD'S REGULAR MEETING DATES**

WHEREAS, K.S.A. 72-1138 requires boards of education, at the first meeting on or after the second Monday in January or at a later date during that calendar year if so determined by the board at that first meeting, to adopt a resolution to establish its regular board meeting dates, times, and location, as well as the alternative date and time of any meeting if the regular meeting date falls on a Sunday or holiday;

WHEREAS, the board of education must act each year on or after the second Monday in January and before February 1<sup>st</sup> of each year or at a later date during the calendar year to establish its meeting dates, times, and location;

BE IT RESOLVED pursuant to K.S.A. 2019 Supp. 72-1138, that the Board of Education of Unified School District No. 339, Jefferson County, Kansas at its meeting on January 10, 2022 does hereby adopt this resolution to:

Choose one:

Establish the following meeting schedule at the first meeting on or after the second Monday in January and before February 1<sup>st</sup>, for regular board of education meetings to be held during 2022 as follows:

Hour of commencing the meeting:  
Day of week the meeting will be held:  
Week of the month the meeting will be held:  
Meeting location:

OR

Establish the day of the week, week of the month, time, and location for regular board of education meetings and any alternative meeting dates to be held during the 2022-2023 school year at its July 11, 2022 board meeting.

If the established meeting date falls on a Sunday, a legal holiday, or a holiday specified by the board of education, such regular meeting will be held on the day following, commencing at the same hour and location as detailed above.

The board of education reserves the right to adjourn any regular meeting to another time and/or place.

Traci Noll made a motion to keep July 2022, as the meeting month to establish the day of the week, week of the month, time, and location for regular board of education meetings and any alternative meeting dates to be held during the 2022-2023 school year. Motion seconded by Jim Bodenheimer. Motion passed 7 -- 0.

**Approval of 10-Passenger Van Purchase:** Lindsay Aspinwall made a motion to approve the purchase of two 10-passenger vans providing Mrs. Jennings authority to send RFPs and select low bid. Motion seconded by Paige Noll. Motion passed 7-0.

**KASB Recommended Policy Updates (1<sup>st</sup> Read):** Mrs. Jennings reviewed the KASB policy updates with the board.

**Middle School Cross Country Discussion:** Matt Stapp updated the board on the middle school cross-country league. The board gave direction to Mr. Stapp to vote in favor of the addition to middle school cross country at the league level. The board will further discuss adding MS Cross Country at JCN at our next meeting.

**SY22-23 School Calendar Discussion:** The board committee members provided their preference on days for the upcoming SY22-23 calendar meeting. The board was asked for input to the upcoming calendar.

**Negotiations (executive session):** No executive session needed at this time.

**Personnel (executive session):** Lindsay Aspinwall made a motion to go into executive session for 15 minutes to discuss personnel matters, pursuant to the non-elected personnel under KOMA to include Mrs. Jennings, Mr. Worthington, and Mr. Stapp. The open meeting will resume in the same room at 9:25 p.m. Motion seconded by Traci Noll. Motion passed 7-0.

Justin Finley called the meeting back to order at 9:25 p.m.

Traci Noll made a motion to go into executive session for 10 minutes to discuss personnel matters, pursuant to the non-elected personnel under KOMA to include Mrs. Jennings, Mr. Worthington, and Mr. Stapp. The open meeting will resume in the same room at 9:35 p.m. Motion seconded by Lindsay Aspinwall. Motion passed 7-0.

Justin Finley called the meeting back to order at 9:35 p.m.

Traci Noll made a motion to go into executive session for 10 minutes to discuss personnel matters, pursuant to the non-elected personnel under KOMA to include Mrs. Jennings, Mr. Worthington, and Mr. Stapp. The open meeting will resume in the same room at 9:45 p.m. Motion seconded by Jim Bodenheimer. Motion passed 7-0.

Justin Finley called the meeting back to order at 9:45 p.m.

**Approval of Signed Contracts:** None

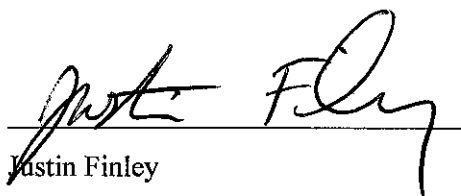
**Approval of Hire:** Lucas Hattemer made a motion to hire Quentin Umphenour as HS Vo-AG Teacher for SY2022-2023. Motion seconded by Traci Noll. Motion passed 7-0.

Lucas Hattemer made a motion to approve the stipend as presented for Barbara Metcalfe. Motion seconded by Traci Noll. Motion passed 7-0.

Lucas Hattemer made a motion to hire Brendan Stevens as HS Assistant Boys Basketball Coach (3<sup>rd</sup> position). Motion seconded by Traci Noll. Motion passed 7-0.

**Approval of Resignations:** Paige Noll made a motion to approve the resignation of Barbara Polson as MS Cheer Sponsor/Pep Club Sponsor for SY2022-2023. Motion seconded by Traci Noll. Motion passed 7-0.

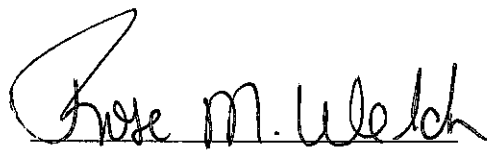
Justin Finley adjourned the meeting at 9:48 p.m.



Justin Finley

President, USD 339

Board of Education



Rose M. Welch

Board Clerk, USD 339

February 14, 2022