

Blackstone-Millville Regional School District

Matthew Ehrenworth
Assistant Superintendent of Schools
200 Lincoln St.
Blackstone, Ma 01504

BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT

REQUEST FOR BIDS

TRANSPORTATION OF PUPILS

SPECIFICATIONS

February 11, 2022

LEGAL ADVERTISEMENT

**BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT
BLACKSTONE, MASSACHUSETTS 01504**

INVITATION FOR BIDS

TRANSPORTATION OF PUPILS

The Blackstone-Millville Regional School District, hereafter referred to as the "**Awarding Authority**," invites sealed bids for **TRANSPORTATION OF PUPILS** for period July 1, 2022-June 30, 2025. Specifications and conditions may be obtained at:

**Office of the Assistant Superintendent
200 Lincoln St., Blackstone Ma. 01504
(508) 883-4400
Monday - Friday, 8:00 a.m. to 4:00 p.m.**

Bids will be received through **1:30 p.m.** on **Wednesday March 9, 2022**, and will be publicly opened and available for viewing at the address listed above.

A pre-bid conference will be held at 1:30 PM on Wednesday March 2, 2022 at the office of the Assistant Superintendent, Blackstone-Millville Regional School District, 200 Lincoln St., Blackstone, MA 01504. **PRE-BID ATTENDANCE IS MANDATORY FOR BID SUBMISSION.** Any bidder that does not attend the pre-bid conference will be deemed not responsive.

The **Awarding Authority** reserves the right to waive any informality in bids submitted and to accept any bid or part thereof, and to reject any and all bids, or any part of any bid, if it be in the best interest of the Blackstone-Millville Regional School District to do so.

Matthew Ehrenworth
Assistant Superintendent of Schools
**BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT
BLACKSTONE, MASSACHUSETTS**

SPECIFICATIONS FOR TRANSPORTATION OF PUPILS

The **Blackstone-Millville Regional School District** (hereafter referred to as the "**Awarding Authority**") requests sealed bids for furnishing transportation for pupils as designated by the **Blackstone-Millville Regional School District** for a period of **three (3) years** beginning approximately **July 1, 2022** and ending approximately **June 30, 2025**, with the Awarding Authority having the sole option to extend the term of the contract for two (2) additional years. All bids are subject to the provisions of MGL Chapter 30B and all other MGL applicable to pupil transportation.

I. BIDDER QUALIFICATIONS

The successful **Bidder** must have been in the business of regularly transporting pre K-12 school age pupils on multiple routes with multiple stops for at least **three (3) years** prior to submission of a bid in at least one (1) town with a population in excess of **five thousand (5,000.)**

Each **Bidder** must prove that it has been in business providing school transportation in Massachusetts for at least **five (5) years**. **Bidders** shall include with the bid references from all the contracts currently held in the state of Massachusetts along with phone numbers and the contact person for each contract in his name or the name of any company with which he is associated as a Principal. The references will demonstrate that during the past ten (10) years the Contractor has provided safe and efficient school bus transportation.

Bidders must also certify that they are not currently in litigation with any community in which they provide business or, if in litigation, bidders must provide a summary of the nature of the litigation, the court of jurisdiction, case name and number(s) and other identifying information necessary in order to obtain access to court documents. No bid submittal shall be accepted from any contractor, company, company principal or subsidiary holding company that within the past ten (10) years, had defaulted on a contract, or had a contract terminated for just cause or has had a contract under suspension. No bid submittal shall be accepted from any contractor, company, company principal or subsidiary holding company that in the past ten (10) years have filed for reorganization under Chapter 11 of the U.S. Bankruptcy Code

Bids will be accepted from established corporations, partnerships, or sole proprietorships who are providers of regular student transportation and who normally furnish such as a standard part of their business.

II. AWARD OF CONTRACT

The **Contract** will be awarded to the "**Lowest Responsible and Eligible Bidder**" on the basis of competitive bids in accordance with the procedure set forth in the provisions of **M.G.L. 30B** and the provisions of this instruction to **Bidders**.

The **Awarding Authority** reserves the right to reject any and all bids if it is in its interest to do so. Further, the **Awarding Authority** reserves the right to waive any informality in the bids as to those procedures required by these instructions, which are distinct from the requirements of the applicable **General Laws of Massachusetts**.

In determining the "**Lowest Responsible and Eligible Bidder**" the following elements will be considered. Whether the **Bidder** involved:

1. Has previously failed to perform properly or to complete, on time, contracts of a similar nature.
2. Is not in a position to perform a contract or has habitually and without just cause neglected the payment of bills or otherwise disregarded their obligations to sub-contractors, material suppliers, or employees.
3. Maintains a permanent place of business.
4. Has adequate plant equipment available to do the work properly and expeditiously.
5. Has suitable financial resources to meet the obligations incident to the work.
6. Has appropriate technical experience.
7. All buses to be used on this **Contract** must be **2014** models or newer and must be considered to be acceptable by the **Blackstone-Millville Regional School District**. A list of all vehicles with vehicle identification numbers to be utilized will be provided on attached equipment list. (Form F)

The words "**Lowest Responsible and Eligible Bidder**" shall mean the bidder whose TOTAL BID is the lowest of those bidders possessing skill, ability, and integrity necessary to the faithful performance of the work and who shall certify that he/she is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the project. References may be used to determine if a bidder is "**responsible**."

III. GENERAL CONDITIONS

The school transportation **Contractor** agrees:

1. All pupils are to be picked up as soon as possible but no later than five (5) minutes after dismissal in the afternoon. No public school pupil is to be dropped off at his/her school earlier than fifteen (15) minutes before the start of school, or later than five (5) minutes prior to the signal bell indicating the beginning of the homeroom period.
2. No school pupil is to be transported unless he/she is entitled to such transportation as noted in School Committee Policy Section E-Files EEA and EEAA.
3. No fueling or refueling will take place with the students on the bus.
4. The driver will wear his/her seatbelt while operating the bus.
5. The driver will not smoke, consume illegal drugs, prescription narcotics or alcoholic beverages at any time while in the school bus or when driving the bus.
6. All drivers shall comply (at no cost to the Awarding Authority) with Chapter 459 of the Acts of 2012, "An Act Relative to Background Checks", which states all newly hired school employees, including educators, student teachers, maintenance staff, cafeteria workers, and **bus drivers**, who work in the schools and may have direct and unmonitored contact with children are now required to complete the new fingerprint-based state and national background check.
7. The driver will report any and all accidents **immediately** to the Superintendent, the Police and the bus company, who shall, in turn, provide hard copy documentation of the same to the Superintendent of Schools or Designee.
8. Drivers shall, at no additional cost to the district, drive a "dry-run" in a school bus on a route they are assigned **prior** to the beginning of each school year, regardless of whether they have driven the route on prior occasion for the purpose of confirming times and accuracy of each route. The contractor shall also conduct two (2) (or more if required by law) bus evacuation drills each year for all pupils at no additional cost to the district. Drill schedules will be coordinated with the respective School Principals.
9. It is the responsibility of the contractor to develop all bus routes in conjunction with the superintendent (names and addresses of pupils to be provided by respective school principals) and present them to the Superintendent/Designee of the school district not later than 2 weeks prior to the start of school each year for approval. Routes or bus stops may not be changed without approval, in advance, of the Superintendent of Schools or the Designee. Additionally,

the contractor will have a computer available with the appropriate Bus Routing software for completion of bus routes and updates as necessary.

10. Passengers may not be permanently added without the approval of the School Principal or designee. Superintendent of Schools/Designee reserves the right of final approval if necessary.
11. It shall be the sole responsibility of the bus company to develop all routes to minimize crossover. All routing shall be approved by the Superintendent of Schools or Designee.
12. There will be no additional charges on any day that the students in any of the schools serviced are released early for in-service workshops, conferences or similar events.
13. The contractor shall coordinate with the District to insure that each driver is trained as to proper administration or Epi-pens.

Administrative Support:

1. The contractor shall employ a bus dispatcher to work at a designated location within the Blackstone-Millville Regional School District during all hours of operation on school days, and additional days as needed to comply with these specifications.
2. The contractor will provide the Awarding Authority with updates of changes in routes, bus stops and passenger lists as changes occur.
3. In the event of inclement weather or an emergency, the Superintendent of Schools or his designees will determine the proper course of action thru the contractor's designated person.
4. The contractor shall provide for a phone contact with the district's central office and each school office. The contractor shall also provide email contact information for each school building and the Central Office. Each bus shall be supplied with an FM two-way radio and shall have video monitoring of students and drivers during each run.
5. The contractor shall assist the district in conducting two (2) school bus evacuation drills each year for **All School Pupils**, at no additional cost to the district to be scheduled with individual principals as required by School Committee Policy Section E-File EEAE.

IV. TIME FOR RECEIVING BIDS

Complete bids must be submitted enclosed in a sealed envelope, addressed to:

**Matthew Ehrenworth
Assistant Superintendent of Schools
Blackstone Millville Regional School District
200 Lincoln St.
Blackstone, MA 01504**

By **1:30 P.M. on March 9, 2022**. Bids will be publicly opened and available for inspection in the **Assistant Superintendent's Conference Room** at this address. Bids should be clearly marked on the outer envelope:

***"BIDS FOR TRANSPORTATION OF SCHOOL
CHILDREN IN THE BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT"***

Bids received **prior** to the time established herein for receipt will be securely kept unopened. The official whose duty it is to receive and to open all bids will decide when the specified time has arrived for the receipt of bids. No bid received after the time established for receipt and opening of the bids will be considered and will be returned unopened. No responsibility will attach to any officer for premature opening of a bid not properly identified.

Bidders are cautioned to allow ample time for transmittal of bids by mail or other means of delivery. Bidders shall secure correct information relative to the probable time of arrival and distribution of mail at the place where bids are to be opened and, so far as practicable, make due allowance for possible delays. In any case, the Bidder is responsible for timely delivery of a bid, and the **Awarding Authority** assumes no responsibility for delivery.

A certified check or bid bond in the amount of **Ten thousand, (\$10,000.00) dollars**, payable to the **Blackstone-Millville Regional School District**, must accompany this bid. This check will become the property of said District if the Bidder fails to sign the **Contract** and execute all necessary obligations. Checks will be returned to all bidders once the process is completed.

A performance bond in the amount of fifty percent (50%) of the annual cost of the contract shall be submitted within ten (10) business days of the signing of the contract to cover the first year of the contract. The bond shall be duly executed by the Bidder as Principal and by a surety company, as qualified to do business under the laws of the Commonwealth of Massachusetts and satisfactory to the owner, as surety for the faithful performance of the contract. Additionally said performance bond will be submitted by each August 15th of years 2 and 3 of the contract in the amount of 50% of the total amount for each respective year.

V. CONDITIONS OF TRANSPORTATION CONTRACT

1. Wages and benefits shall be comparable to communities surrounding the Towns of Blackstone and Millville.
2. The **Contractor** agrees to furnish school buses with each body designed to carry a minimum of **eighty-three (83)** children, except where small buses are used. Each bus must be approved by the **Blackstone-Millville Regional School District**. Each bus must be leased or owned by the **Contractor**. School buses must have capacity for at least **eighty-three (83)** children, except small buses.
3. A CORI (Criminal Offender Record Information) investigation will be conducted on all drivers hired to transport students. Drivers will authorize such checks as a condition of employment. All drivers must comply with the Massachusetts Fingerprinting requirements at the bidder's or their own expense, and proof of this must be given to the Blackstone-Millville Regional School district before any driver may transport any students. Consistent with other provisions of this agreement, the district may exercise its right to decline to accept services from a particular driver at any time and for any reason.
4. The **Contractor** agrees to comply with the State and Federal Laws Regulating School Buses or any amendments or additions thereto. He/she agrees that his/her **Contract** is based on his/her responsible lease or ownership of the vehicles used.
5. The **Contractor** will have in force for each year of the contract such Public Liability and Property Damage Insurance as shall protect him from claims for damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by anyone directly or indirectly employed by him and the amount of such insurance shall be as follows
 - A. PUBLIC LIABILITY INSURANCE: The contractor shall supply the Blackstone-Millville Regional School District with Certificates of Insurance covering public liability in the amount not less than **one million (\$1,000,000) dollars** to any one person, and not less than **five million (\$5,000,000) dollars** on account of any one accident.
 - B. PROPERTY DAMAGE INSURANCE:: The contractor shall supply the Blackstone-Millville Regional School District with Certificates of Insurance covering property damage in an amount not less than **one million (\$1,000,000) dollars** for each vehicle used

- C. WORKMEN'S COMPENSATION INSURANCE: Not less than statutory limitations shall be carried by the contractor on all employees working under provisions of this contract.
 - D. The **Contractor** further agrees that it will defend, indemnify, and hold harmless the **Blackstone-Millville Regional School District** and its agents, servants, and employees from and against any claims or causes of action arising out of its services to the **Blackstone-Millville Regional School District** provided for hereunder.
 - E. The transportation **Contractor** is required to file with the **Registrar of Motor Vehicles** and by copy with the **Blackstone-Millville Regional School District** the certificate of all required insurance policies before the **Contract** may be signed. The successful Bidder is to fulfill all requirements and execute the **Contract** within thirty (30) days of the **Contract** award.
6. The **Contractor** agrees to regulate his/her time of starting and arriving by the opening and closing of the daily sessions of the schools and comply herewith if any changes are made in the said time, and agrees to make any adjustments necessary on the routes in order to facilitate the transportation of the pupils; recognizing promptness, timing and dispatch in the performance of duty, to furnish careful and competent drivers at all times, acceptable to the **Awarding Authority**, which maintains the right at all times to reject the use of any driver during the term of any **Contract** which results from this procurement; (bus drivers to be licensed as required by state law) to maintain good order and control among his/her passengers and to transport any supervisors, teachers, and other members of the **Blackstone-Millville Regional School District** over the above routes without extra compensation. The **Contractor** further agrees that if the bus is not available, or if the **Contractor** fails to provide satisfactory substitute transportation, the **Contractor** agrees to forfeit the "**Price per Day**" submitted, per route, for every day he/she fails to give satisfactory service. The **Blackstone-Millville Regional School District** shall determine when service is unsatisfactory. The starting time of regular routes is approximately **6:45 a.m.** Afternoon services are to begin at approximately **2:00 p.m.**
7. The **Contractor** agrees that he/she shall be expected to make provision for such spare equipment as shall be necessary to provide for the delivery of services stipulated in the Contracts which he/she is awarded.
8. The **Contractor** agrees that his/her bus drivers will maintain a safe speed at all times while carrying passengers. Under no circumstances are drivers to exceed posted speed limits and must insure that he/she (drivers) adjust as necessary to road conditions to provide for maximum safety conditions. He/she agrees that his/her drivers shall adhere strictly to the time schedule and not leave or pass destination points before the agreed time. **A current student list and latest bus route(s) will be available on each bus at all times.** Contractor's representative will communicate with individual school principals to insure that student lists remain current at all times.

9. The **Contractor** agrees that his/her bus drivers will report promptly all problems of bus discipline to the principal of the school involved and work in cooperation with the principal in all such matters. **Drivers shall be instructed not to put children out of buses except in emergencies.** Drivers are to be familiar with and work with principals to enforce ***local transportation policies and student safety procedures that may be published and/or directed by the Blackstone-Millville Regional School District.***

10. The **Contractor** agrees to provide the **Blackstone-Millville Regional School District** with additional miles of bus service within any route at no additional cost if required by the **Blackstone-Millville Regional School District.** (i.e. additional bus stops, etc.)

11. The **Contractor** agrees that the school bus will be cleaned daily and kept in sanitary condition for all school services.

12. The **Contractor** agrees to instruct all drivers on the best and safest methods of transporting school children and will seek to improve conditions at all times. If it is necessary to have pupils leave a bus on the right side of a road and the pupils are required to cross the traveled way to their homes on the left side, the children shall be instructed to make the crossing in front of the school bus **in full view of the driver.** In rain, snow, fog, or bad weather caution shall be used and drivers must be alert to maintain the safety of the children at all costs.

When a stop is made, the school bus should not start moving until the driver is sure that children have reached a point of safety.

13. The **Contractor** agrees to have the school buses available for any unscheduled releases from school to transport children home if school sessions are canceled for any reason. **Forty-five (45)** minutes notice shall be considered a reasonable time to permit the **Contractor** to arrange for this purpose.

14. The **Contractor** shall be paid for his/her services in **ten (10)** equal payments on the **15th** of the following month of the school year for the regular bus routes. Charters, athletics, etc. will be invoiced separately as needed not later than ten (10) days after completion of trip.

15. **Contractors** are responsible for the neat appearance and dress of their drivers. Drivers are to be neat in appearance thereby reflecting credit on the **Blackstone-Millville Regional School District** and the Contractor. The **Blackstone-Millville Regional School District** shall be the final judge of acceptability of appearance and dress of all drivers.

16. **Contractors** are to forward to the **Assistant Superintendent of Schools** school bus inspection reports (DMV/DPW) as required by **Massachusetts Law**. Said reports are to be filed promptly but not later than three (3) days after inspections. Copies of all maintenance and service records performed on each bus provided to transport pupils under this contract will be submitted by the contractor prior to execution of the contract and annually or more frequently as required herein thereafter.
17. **Contractors** are responsible for presenting to the **Blackstone-Millville Regional School District** before the opening of school and before employing any driver, evidence that said driver or drivers are licensed as required by State Law. **Contractors** are to notify the **Blackstone-Millville Regional School District** whenever a change in drivers is made and to submit evidence as required above.
18. In the event that a pupil boards the wrong bus and is carried on a route not to be his/her home, drivers are hereby instructed to call the school principal and return said pupil to the principal of the school.
19. All buses to be used in fulfilling the terms of this **Contract** shall conform to the regulations of the Registry of Motor Vehicles and the requirements of statutes and such other regulatory agencies that may pertain at all times during the life of this **Contract**.
20. The **Contractor** agrees that the conditions and specifications set forth are an integral part of the transportation **Contract** and will be fulfilled in every respect for the agreed price of the service **Contract**. The **Contractor** agrees that no part of its **Contract** shall be assigned, transferred, or subcontracted to any individual or organization without the approval of the **Blackstone-Millville Regional School District**. **If the contractor transfers all or substantially all of its assets, stock ownership or right to control the entity the district may, at its sole option, void this agreement.**
21. The **Contractor** agrees that he/she shall comply fully with all regulations promulgated **by the Commonwealth of Massachusetts** which requires and regulates the in-service and pre-service training of school bus drivers.
22. **Contractors** or drivers are to perform daily "**School Bus Driver Five Minute Daily WalkAround and Inside Safety Check.**" Reports of daily "walkarounds" will be maintained on file and available to the School Dept. upon request.
23. **Contractors** further agree to have buses available for inspection by the **Blackstone-Millville Regional School District** or its qualified representatives semi-annually for inspection of items such as, but not limited to, the following:
 - A. Brake Linings
 - B. Brake Wheel

- C. Cylinder and Hoses
- D. Brake Drums
- E. Stabilizers, etc.

Expenses of making buses available for inspection shall be borne by the **Contractor**. (This inspection is in addition to that conducted bi-monthly by the **Registry of Motor Vehicles**.)

- 24. Buses used under this **Contract** are to be garaged in the **Towns of Blackstone and/or Millville**.
- 25. **Contractor** is to submit bids on bid forms provided with this bid. (Forms A-J attached). In addition to all other submission requirements contained herein.
- 26. For the purposes of this **Contract** current hours of operation of schools to be serviced are as follows:

Two tier system

	Open	Close
A. Regional High School	7:35 a.m.	2:02 p.m.
B. Regional Middle School	7:40 a.m.	2:12 p.m.
C. Complex Elementary School (Blackstone)	8:50 a.m.	3:00 p.m.
D. Millville Elementary School (Millville)	9:00 a.m.	3:10 p.m.

27. **A.** This bid calls for per diem/per bus/per year prices for a three (3) year period with the Awarding Authority having the sole option of two (2) additional years. The contract shall be awarded on the basis of the total price. The second and third year are subject to appropriation as provided for under MGL 30B. If no appropriation is provided the contract will be cancelled.

B. The contract is for fifteen (15) 83-passenger buses and three (3) small buses with wheelchair lifts to be run as follows:

Run 1	High School & Middle School	15
Run 2	Complex & Millville Elementary Schools	13

Special Education morning & afternoon runs (small buses) 3

C. In addition to the numbers listed above, the awarding authority shall have the option of adding and/or reducing buses if required by ridership changes. This provision is applicable to both regular and small buses.

- D. It is estimated that this will be a three thousand (2,000) mile/daily system.
28. Additional services under the contract will be provided as follows:
- a. Two (2) late buses to provide after school service from the Middle/High School to the center of Blackstone and the center of Millville two days a week. This is subject to appropriation.
 - b. Field trips and charters (athletics, etc.) will be bid on a mileage/ hourly basis.
29. The Commissioner of Labor and Industries has not set a wage rate for this **Contract** pursuant to **M.G.L. c71, 7**. Therefore, the Blackstone-Millville Regional School District requires that wage rates under this **Contract** be comparable to those of communities surrounding the **Blackstone-Millville Regional School District**. The contractor will conduct an appropriate survey and present findings to the awarding authority prior to signing of contract.
30. A "Hot Line" will be operated by the contractor commencing one week prior to the first day of school between the hours of 7:00 a.m. through 5:00 p.m. to answer questions on the bus routes and continuing until the end of the second week of school. This telephone number and name of responsible person will be published in local newspapers along with bus routes prior to the opening of school each year.
31. The school bus number assigned by the district shall be prominently displayed on the front and right side panels and rear of the bus.
32. At the conclusion of each shift, drivers will visually scan each seat to ensure that no child remains on the vehicle.
33. The contractor will maintain email capacity at the local office, as well as a dedicated telephone line that will be available to the district administrators.
34. The contractor will agree to replace bus drivers or local management personnel, who, in the opinion of the Superintendent (or designee), are unsuitable or not in conformity with the school bus transportation agreement.

Blackstone-Millville Regional School District
Pupil Transportation Bid
Due Date: March 9, 2022

FORM A

CHECKLIST

The following are hereby submitted for consideration: (all Forms must be submitted)

_____ Bid Form A	Checklist
_____ Bid Form B	State Tax Certification
_____ Bid Form C	Certificate of Non-collusion Form
_____ Bid Form D	References
_____ Bid Form E	Statement of Experience & Ability to Perform
_____ Bid Form F	List of Vehicles
_____ Bid Form G	Add/Delete Buses Costs
_____ Bid Form H	Bid Costs Submittal- Detail
_____ Bid Form I	Bid Cost Summary Three years
_____ Bid Form J	*Contract

Company Name

Address

Authorized representative-Signature

Address

Print Name

Telephone

Title

Date

*Bidder can wait to sign this form after contract is awarded

FORM B

STATE TAX CERTIFICATION FORM

All providers of goods or services to any agency of the **Commonwealth of Massachusetts** or of any subdivisions shall be required to attest that he/she is in compliance with all the laws of the **Commonwealth of Massachusetts**. The form of attestation shall also provide space for the provider to furnish his/her:

- 1. Social Security Number or;
- 2. Federal Identification Number

It should be noted that submission of a **Social Security Number** or **Federal Identification Number** is purely voluntary.

The attestation shall be in the following form:

"Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, the bidder has filed all state tax returns and paid all state taxes required under law."

Social Security Number or Federal Identification Number

PLEASE PRINT

Individual or Corporate Name of Bidder

Signature and Title of Person Making Certification

Date

FORM C

CERTIFICATE OF NON-COLLUSION FORM

The undersigned certifies, under penalties of perjury, that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

PLEASE PRINT

Individual or Corporate Name of Bidder

Signature and Title of Person Making Certification

Date

FORM E

STATEMENT OF BUSINESS EXPERIENCE AND ABILITY TO PERFORM

1. How long have you been in the school bus transportation business?
_____years.

2. How many 83 or more passenger school buses do you own at present? _____
How many other buses do you own at present? _____

3. With what School Department (s) are you now under contract?

(List the number of 83 or over passenger buses committed to each contract)

School Department	# of buses	Exp. Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. State office personnel and facilities, telephone numbers, maintenance staff and facilities, and other facilities which bear upon ability to provide transportation as requested in these specifications.

5. State plan for the location and garaging of buses to provide transportation services to the Blackstone-Millville Regional School District Schools.

Date

Company Name

Authorized Representative-Signature

Print Name- Title

FORM F

LIST OF VEHICLES

List all vehicles to be used to fulfill this contract if awarded:

Bus#	Make of Body	Make of Chassis	Mfg.Yr.	Max Seat Cap.	Present Mileage	Present Con.
1	_____	_____	_____	_____	_____	_____
2	_____	_____	_____	_____	_____	_____
3	_____	_____	_____	_____	_____	_____
4	_____	_____	_____	_____	_____	_____
5	_____	_____	_____	_____	_____	_____
6	_____	_____	_____	_____	_____	_____
7	_____	_____	_____	_____	_____	_____
8	_____	_____	_____	_____	_____	_____
9	_____	_____	_____	_____	_____	_____
10	_____	_____	_____	_____	_____	_____
11	_____	_____	_____	_____	_____	_____
12	_____	_____	_____	_____	_____	_____
13	_____	_____	_____	_____	_____	_____
14	_____	_____	_____	_____	_____	_____
15	_____	_____	_____	_____	_____	_____
16	_____	_____	_____	_____	_____	_____
17	_____	_____	_____	_____	_____	_____
18	_____	_____	_____	_____	_____	_____
19	_____	_____	_____	_____	_____	_____
20	_____	_____	_____	_____	_____	_____
21	_____	_____	_____	_____	_____	_____

22						
23						
24						
25						
26						
27						
28						
29						
30						

Note: If buses are not currently leased or owned, note such with an * next to the Bus # and describe the vehicle you anticipate leasing or purchasing.

Date

Company Name

Authorized Representative- Signature

Print Name- Title

FORM G

ADD/DELETE-BUS COSTS

In the event a change in the number of buses is required during the life of the contract, the vendor must specify the cost of any increases or decreases in such number. There is no guarantee that such changes will occur, but they may occur based on budgetary and ridership considerations.

The per bus cost for any increase or decrease is as follows:

<u>Regular Buses</u> (83 pass.)	YEAR 1	YEAR 2	YEAR 3
Increase: per bus /per day	\$ _____	\$ _____	\$ _____
Decrease: per bus/per day	\$ _____	\$ _____	\$ _____

Small Bus

Increase	per bus/per day	\$ _____	\$ _____	\$ _____
Decrease	per bus/per day	\$ _____	\$ _____	\$ _____

Date

Company Name

Authorized Representative-Signature

Print Name & Title

BID COST SUBMITTAL - DETAIL

Two Tier System	Year 1 (FY22)	Year 2 (FY23)	Year 3 (FY24)
Price for full size bus (83 pass), four trips per day, two morning & two afternoon	\$ _____	\$ _____	\$ _____ -
Yearly cost (daily rate x 13 buses x 180 days)	\$ _____	\$ _____	\$ _____ -
Price for full size bus (83 pass), two trips per day, one morning & one afternoon	\$ _____	\$ _____	\$ _____ -
Yearly cost (daily rate x 2 buses x 180 days)	\$ _____	\$ _____	\$ _____ -
Price for Type A Wheel Chair mini-bus, for morning & afternoon	\$ _____	\$ _____	\$ _____ -
Yearly cost (daily rate x 3 buses x 180 days)	\$ _____	\$ _____	\$ _____ -
Price per late bus as specified in paragraph 28A	\$ _____	\$ _____	\$ _____ -
Yearly cost (daily rate x 2 buses x 2 days a week x 36 weeks)	\$ _____	\$ _____	\$ _____ -
Field Trips / Charters Athletics (Milage + Wait Time)	Mileage	Waiting Time	Minimum per trip
	\$ _____/mile	\$ _____/hour	\$ _____/trip
In Town Trips (1 Hour or Less)	Over \$ _____	Over/Return \$ _____	

NOTE: The awarding authority reserves the right to contract with other vendors for any trip that the successful bidder is unable to support or when it is deemed in the best interest of the district (i.e.: need for coach services, distance, overnight trips, etc.)

FORM I

BID COST SUMMARY - THREE YEARS

Total Bid Cost for providing pupil transportation services to the Blackstone-Millville Regional School District Schools (Items 2, 4, 6, 8, only- "Bid Cost Submittal – Detail").

ANNUAL COST – ALL SERVICES

2022– 2023	\$ _____
2023– 2024	\$ _____
2024– 2025	\$ _____
**TOTAL 3-YR COST	\$ _____

Optional Extension

2025– 2026	\$ _____
2026– 2027	\$ _____

Date

Company name

Authorized Representative- Signature

Print Name- Title **

NOTE: Total cost (over three (3) years) along with all other pertinent criteria contained in these specifications will be utilized to determine the lowest qualified bidder as prescribed by Chapter 30b of the Massachusetts General Laws (MGL).

FORM J

CONTRACT

AGREEMENT made this ___ day of ___ 2022 by and between _____ of _____ hereinafter called the "CONTRACTOR", party of the first part, and THE BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT hereinafter called the "COMMITTEE", party of the second part,

WITNESSETH

That the CONTRACTOR agrees to transport school children under the jurisdiction of the COMMITTEE, in full accordance with the "SPECIFICATIONS FOR THE TRANSPORTATION OF THE SCHOOL CHILDREN OF THE BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT" and in full compliance with the terms of said specifications including the Invitation to Bid, Instructions to Bidders related thereto, and said SPECIFICATIONS FOR THE TRANSPORTATION OF THE SCHOOL CHILDREN OF THE BLACKSTONE-MILLVILLE REGIONAL SCHOOL DISTRICT, dated March 18, 2022.

This contract shall be in effect for a three (3) year term beginning July1, 2022, and ending June 30, 2025 with a two-year extension at the sole option of the Committee.

In consideration of the transportation over the routes described and all other obligations to which the CONTRACTOR is committed under the term of said specifications the COMMITTEE hereby agrees to pay the contractor the amounts bid provided all provisions of specifications are adhered to.

IN WITNESS WHEREOF, the parties hereto have hereunto set their respective hand on the day and year first above written.

In the presence of:

Contractor Signature

Chairman-Blackstone-Millville Regional School Committee

Print Name

Print Name

By: Witness

Witness

Print Name

Print Name

Note: This form when attached to the complete Bid specifications referenced in paragraph 2 above

(including all required signatures, submissions and attachments) shall constitute the “contract” as required by Chapter 30b, MGL.