

**Bishop Unified School District  
Minutes of the Board of Trustees Meeting  
Regular Meeting • January 20, 2022 • 6:30 pm**

**NOTICE TO PUBLIC:** Please be advised that the Board Meeting will be conducting its meeting via Zoom, due to the rise in COVID-19 cases throughout Inyo County. Board Members will participate via videoconference, accessible to the public:

**Public Board Meeting Virtual Participation Information:**

- **Join by Phone [listen; audio only]:**  
Dial the following phone number and enter the meeting ID when prompted:  
  
**Phone number: 669-900-9128**  
**Meeting ID: 984 2455 5900**  
**Participant ID: Press # (No Participant ID required for public)**
  
- **Join by Computer, Smartphone or Tablet [listen/view only; audio and video]:**  
Join the meeting using provided link to the virtual meeting:

<https://inyocoe.zoom.us/j/98424555900?pwd=ZGVXZ2FiZFM0WFpadHdXMUJGWlk2QT09>

- **Public Comment:**  
Use "Raise Hand" function

*Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.*

*Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:  
Bishop Unified School District Office – 656 W. Pine Street, Bishop, CA 93514*

- 1.0 CALL TO ORDER – 6:30 pm**  
Present: Kathy Zack, Virginia Figueroa, Steve Elia, Dr. Claudia Moya-Tanner, and Katie Kolker  
Dr. Taylor Ludwick joined at 6:40 pm
  
- 2.0 FLAG SALUTE – Led by Marnie Casteel**
  
- 3.0 ADOPT the January 20, 2022 AGENDA – pulling 10.3 from agenda**

**ACTION:** A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Steve Elia . None opposed, no abstention, and the motion carried by 4-0

- 4.0 Approval, Resolution 21-22-07, Authorizing Use of Remote Teleconferencing Provisions (AB 361) (enclosure) – we need to approve resolution every 30 days.**

**ACTION:** A motion to approve was made by Virginia Figueroa, seconded by Steve Elia . None opposed, no abstention, and the motion carried by 4-0

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### **5.0 RECOGNITION**

*The Board likes to take this time each month to recognize and say thank you to those among our student body, community, and staff who have “gone the extra mile” for our students and/or the schools in our district.*

- 5.1 Thank you, BUSD Classified Staff Members who have stepped up and helped cover our shortage in the Custodial Department.

### **6.0 PUBLIC COMMENT - Items of Interest not Addressed on the Formal Agenda:**

*This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues, not on the agenda. No action may be taken, but items may be placed on a future agenda*

A couple parents/community members shared their concerns regarding the masks mandates and the federal monies received by the school for COVID relief. One parent shared how thankful they are for the BUSD staff caring for the students.

### **7.0 BOARD MEMBERS**

*This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.*

- 7.1 Next Regular Board Meeting - Thursday, February 17, 2022, at 6:30 pm, In-Person will be held in the Carl Lind Board Room and via Zoom Webinar/Teleconference

### **8.0 REPORTS AND PRESENTATIONS**

- 8.1 ASB President Report – Abbey Gabriel – Man of the Year show has been canceled due to the rise in COVID cases. They do plan on holding more events this year, such as Prom, a Lounging on the Lawn Movie Night, and the Senior Send-Off Rally mid-May.

- 8.2 BUHS Student Senate Report – ~~Georgia Gastelum~~/ Hai-wee Frederickson - The Student Senate is continuing to work on the projects for the school year. They are hoping to have a beautification project, that would include a cemented-in memorial rock garden, creating a place graduating students can leave their mark, and brightening up the hallways by painting the lockers.

- 8.3 Administration Reports – (enclosures)

8.3.1 Dr. Gretchen Skrotzki/Garrett Carr, Bishop Elementary School – Dr. Skrotzki sent a shout out to her staff for keeping school up and running despite the sub shortage. MTSS Consultant visited BES this week. Dr. Skrotzki shared information about Acadience and iReady. Mr. Carr wanted to share that this year they had over 1,600 cans donated to the food drive.

8.3.2 Derek Moisant/Dr. Anthony Hughes, Home Street Middle School – Mr. Moisant shared there is a significant amount of student academic growth, and he is proud of the staff's hard work this year. Basketball should get going in February. They are planning on bringing the bleachers over on blacktop so kids can play without masks. Good to see parents attending student-led conferences.

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8.3.3 Dave Kalk/Casey O'Neill, Bishop Union High School – Mr. Kalk sent a shout out to Health Clerk and Office Clerks for all they have been doing. Discussion about potential block schedule next year to better integrate more academic intervention within the school day. Looking into various CTE pathway options such as a veterinarian program, consideration of different Honors/AP classes, discussed need for increased supervision protocols at student events.

8.3.4 Patrick Twomey, Alternative Education, (Palisade Glacier High School, Keith Bright, and Bishop Independent Study – kudos to staff, they've been covering custodial and he appreciates them. 8 students graduated in December, huge success, and a few from BIS graduating this block. Attendance has been low this month.

### 8.4 Katie Kolker, BUSD Superintendent

8.4.1 COVID Update – Slideshow presentation was shared. SE - our district is doing nothing short of phenomenal – thank you all staff members!. TL – time to start talking about how to move forward. Kk - Yes, it should not be and won't be like this forever. Social emotional, educational deficits are a real crisis. Agreed the Board needs to start thinking post Covid.

8.4.2 Preview of iReady Winter Diagnostic Results – just a preview but a lot to celebrate, asked Mrs. Gianopoulos to give a more detailed report next month.

8.4.3 Social Emotional Curriculum – All students should be receiving at least weekly SEL lessons at all sites this school year – this is a priority. Most are using the CharacterStrong curriculum.

8.4.4 Extracurriculars More will be offered this Spring.

## 9.0 CONSENT AGENDA

*Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.*

9.1 Approval, Minutes of the Regular Board Meeting, December 13, 2021 (enclosure)

9.2 Approval, Sport/Academic Trips (enclosure)

8.2.1 Revised: BUHS Dance Team / Knott's Berry Farm / March 11-13, 2022

9.3 Approval, 2021/2022 Inter-District Transfers

(Confidential Documents in District Office)

Student AGB, 4<sup>th</sup> Grade / BPUSD to BUSD renewal

Student AGC, 1<sup>st</sup> Grade / BPUSD to BUSD new

Student AGD, 3<sup>rd</sup> Grade / ESUSD to BUSD new

9.4 Approval and Ratification, Routine Personnel Matters

Hires/Transfers/Offers of Employment 2020-2021

Olivia Seitz / Classified / BES 1 on 1 Aide (new position)

RESIGNATION/CLOSE FILE/PROMOTION 2021-2022

Carla Eckland / Certificated / 1<sup>st</sup> Teacher / BES / Resignation

9.5 Approval, Job Descriptions (enclosure)

9.5.1 Chief Business Officer (CBO)

9.5.2 English Language (EL)/After School Coordinator

9.6 Approval, Quarterly Report of the Williams Uniform Complaints (enclosure)

~~9.7 Approval, BUHS 2021-2022 Winter Coaching Staff (enclosure)~~

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**9.8 Approval, Infinity Communications & Consulting Services Agreement (enclosure)**

**ACTION:** 9.7 was pulled from agenda. A motion to approve the amended consent agenda was made by Virginia Figueroa, seconded by Dr. Claudia Moya-Tanner. None opposed, no abstention, and the motion carried by 5-0.

**10.0 DISCUSSION/APPROVAL ITEMS:**

**10.1 Discussion/Approval, 2022 Impact Aid Application (enclosure) -**  
Midge Milici, CBO, shared that the number of students with IEPs has gone up.

**ACTION:** A motion to approve was made by Steve Elia, seconded by Dr. Taylor Ludwick. None opposed, no abstention, and the motion carried by 5-0

**10.2 Discussion/Approval, Acceptance of Annual Financial Report/Audit Certification, Bishop Unified School District (enclosure) –**  
Kathy Zack congratulated the district, she has never seen zero findings during an audit, even with ASB. Midge Milici, CBO, shared that it is a group effort.

**ACTION:** A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Steve Elia. None opposed, no abstention, and the motion carried by 5-0

~~10.3 Discussion/Approval, BUHS Math Building HVAC Renovation Quote (enclosure)~~

**10.4 Discussion/Approval, BUHS Main Building HVAC Project Quote (enclosure) –**

**ACTION:** A motion to approve was made by Dr. Claudia Moya-Tanner, seconded by Virginia Figueroa. None opposed, no abstention, and the motion carried by 5-0

**10.5 Discussion, Revise/New Policies/Regulations/Exhibits/Bylaws- 2021/2022 (enclosure available at the District Office), (First Reading).**

December 2021:

BP 0420.42 (BP revised)	Charter School Renewal
BP 1312.3 (BP revised)	Uniform Complaint Procedures
AR 1312.3 (AR revised)	Uniform Complaint Procedures
E(1) 1312.3 ((E revised)	Uniform Complaint Procedures
E(2) 1312.3 (E revised)	Uniform Complaint Procedures
AR 3515.6 (AR revised)	Uniform Complaint Procedures
AR 4217.3 (AR revised)	Layoff/Rehire
AR 5225 (AR revised)	Student Records
AR 5145.3 (AR revised)	Nondiscrimination/Harassment
BP 5145 (BP revised)	Child Care and Development
AR 5145 (AR revised)	Child Care and Development
BP 5148.2 (BP revised)	Before/After School Programs
AR 5148.2 (AR revised)	Before/After School Programs
BP 5148.3 (BP revised)	Preschool/Early Childhood Education
AR 5148.3 (AR revised)	Preschool/Early Childhood Education
BP 6112 (BP revised)	School Day
AR 6112 (AR revised)	School Day
BP 6143 (BP revised)	Courses Of Study

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AR 6143 (AR revised)	Courses Of Study
BP 6158 (BP revised)	Independent Study
AR 6158 (AR revised)	Independent Study
BP 6170.1 (BP revised)	Transitional Kindergarten
BB 91550 (BB revised)	Student Board Members
BB 9320 (BB revised)	Meetings and Notices

**11.0 CLOSED SESSION**

- 11.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Katie Kolker, Superintendent.
- 11.2 Discuss Progress Towards Superintendent Goals
- 11.3 Request from Certificated Staff Member for Release from 21/22 Contract (enclosure)

**12.0 RECONVENE TO OPEN SESSION**

12.1 Report out of Closed Session – Action was taken on 11.3

**ACTION:** A motion to approve was made by Steve Elia, seconded by Dr. Taylor Ludwick. None opposed, no abstention, and the motion carried by 5-0

**13.0 ADJOURNMENT – 9:51 pm**

\_\_\_\_\_  
Kathy Zack, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steve Elia, Clerk

\_\_\_\_\_  
Date

Respectfully Submitted by:  
Marnie Casteel  
BUSD Administrative Assistant

# **Bishop Unified School District**

## **SCHOOL BOARD RESPONSIBILITIES**

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

## **Mission Statement**

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

### **Governance Team Priorities 2021-2022**

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

## **Addressing the Board**

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.