

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Annie Bunten, Director
Darwin Johnson, Director (NOT PRESENT)
Cori Price, Chair
Scott Havel, Vice-Chair
Barry Shullanberger, Director
Michael Carter, Superintendent
Janet Melsness, Business Manager
Tandalin Gerber, Administrative Assistant
Ex-Officio: Susan Warner, Hillary Hulseman, Dusty Counts
Guests: Shawn Gerber, Danielle Jester (LCE)

1. CALL TO ORDER REGULAR SESSION - 5:30 PM

1. Pledge of Allegiance to the Flag

2. School Board Recognition Month

Carter presented the Governor's Proclamation as well as gifts, cards, and posted from LCSD7 staff and students. Carter thanked the Board of Directors for their endless efforts and valued volunteer time.

2. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS

Price moved and Bunten seconded the motion to approve the meeting agenda items for the January 12, 2022 Regular Session board meeting as presented. The motion passed unanimously.

3. APPROVAL OF MINUTES

Bunten moved and Price seconded the motion to approve the minutes of December 8, 2021 as presented. The motion passed unanimously.

4. GOOD NEWS

1. 2022 GALA

Carter announced the 2022 Community GALA awards banquet approaching on Saturday, January 15, 2022 at the Elks Lodge. Several board member, administrators and staff will be attending as LCSD7 will be presenting both, Classified & Certified educator of the year awards.

5. SUPERINTENDENT REPORT

1. Youth Employment Counselor - Introduction & Project Updates

Carter formally introduced LCSD7's new Youth Employment Counselor, Mr. Shawn Gerber. Carter thanked Mr. Gerber for the work he has already accomplished in this position, including the

completion and submission of the Oregon Youth Corps grant, which could result in \$40K and up to \$85K. Gerber reported several projects he has taken on including working with alternative education students, helping them to meet graduation requirements and stay on track. Gerber stated that he is working alongside Mrs. Young with the Work Program, meeting with students and employers weekly and assisting in the application process, resume writing, interview process and mock interviews. Gerber reported that he has taken over the Backpack Program, which is partnered with Lake County Food Share and Lake Health District. Gerber stated that the program is going extremely well and very much needed with 180 bags per week.

2. DMS Basement Inventory

Gerber presented a PowerPoint presentation of the many items being stored in the DMS basement. Carter stated that once the weather breaks he plans to have a large surplus sale of any items the district no longer uses. Carter stated that he will keep the board informed as time draws nearer.

3. Carter reported that extracurricular sporting events will be placed on a one week pause beginning January 12th through January 21st due to the rise and spread of COVID cases. Carter stated that he feels this pause will help numbers go down and school to remain open and in-person.

4. Carter announced that the ESD Superintendent Search is moving forward and interviews are scheduled for Monday, January 24th. Carter stated that Mr. Jack Thompson said there are three qualified applicants.

6. PUBLIC COMMENT

None at this time.

7. REPORTS

1. Building Principals Report

Warner reported the elementary schools being very busy with QPR and RTI trainings, Core Instruction meetings, CPI Practical's, and PBIS assemblies. Warner stated that the Union Carnival is scheduled for March 12th at the Union elementary school. Warner reported staff evaluations are beginning as well. Hulseman reported state testing took place, which was facilitated by Mrs. Tara Counts and she did an amazing job. Hulseman stated that she continues to work on the accreditation process, which will occur in February. Graduation planning has begun with many activities such as luncheons, prom, parade, and awards ceremonies discussed. Hulseman stated Spring Conference planning is also underway. Hulseman reported that all Special Education and ELL teachers have received a free subscription and free tablet to use in their classrooms with their students as part of the Moby Max program.

2. LHS VP / AD/ LKV ACADEMY

3. Financial Report

8. Melsness reported that actual YTD Revenues are 58.31%, YTD Local Sources are 80.26% and YTD State Sources are 48.56%. Top ten sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 99.96%. Actual YTD Expenditures is 27.90%, Actual YTD Salaries/Benefits is 29.77%, and Actual YTD Other Objects is 26.70%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies, district paid TSA. Percent of total expenditures YTD is 76.95%. EFB \$732.650.

9. **OLD BUSINESS**

None at this time.

10. **NEW BUSINESS**

1. 2021-22 Superintendent Evaluation - "Off-Year" Evaluation Process & Self-Reflection
Price moved and Shullanberger seconded the motion to approve the 2021-22 Superintendent Evaluation, Off Year Evaluation Process and Self-Reflection as presented. The motion passed unanimously.

11. **CONSENT AGENDA**

Bunten moved and Price seconded the motion to approve the Consent Agenda as presented.
The motion passed 3/1, as Shullanberger abstained due to conflict of interest.

1. 2021-22 Certified Teacher_Resignation
2. 2021-22 Certified Long-Term Substitute_Job Transfer
3. 2021-22 Classroom Volunteer
4. 2021-22 Volunteer Chaperones
5. 2021-22 Volunteer Chaperone
6. 2021-22 Volunteer Wrestling Coach
7. 2021-22 Volunteer Boys Basketball Coach
8. 2021-22 DMS Boys Basketball Coach
9. 2021-22 DMS Volunteer Boys Basketball Coaches
10. 2021-22 Classroom Volunteer

12. **ANNOUNCEMENTS**

None at this time.

13. **NEXT BOARD MEETING AGENDA ITEMS**

1. 2021-22 Superintendent Evaluation - Executive Session
2. Childcare Program

3. ESD Partnership
4. 2022-23 Certified Contract Renewal / Non-Renewal
5. Operational Plan/Safe Return to In-Person Instruction and Continuity of Services Plan
 - February 25th deadline

14. **ADJOURNMENT**

Price moved and Shullanberger seconded the motion to adjourn the meeting at 6:25 PM. The motion passed unanimously.



Board Chair



Superintendent