**School Health Questionnaire/Emergency Information Card**

A health questionnaire and an Emergency Information Card is provided to parents annually in order to update the health record and provide routine information about how to proceed in the event of serious illness or injury. Parents are asked to include the names of at least two relatives or friends who may be contacted to transport an ill or injured child home when they cannot be contacted by school personnel. Parents or students with chronic health problems will be asked to complete an Individualized Emergency Plan. This plan is used to formulate a plan of care should the need arise because of a specific health problem and to conduct in-service education for the staff where needed. A special notebook is used for the alphabetical filing of the “Individualized Emergency Plan for Students with Special Needs.”

Proposed: 15 April 1982

Adopted 12 August 1982

Revision Proposal: 19 January 1989

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