

W. Fred Scott, Sr. Elementary School



Parent Engagement Policy 2023-2024

Our *visión* is to be a high-quality educational program for students in PreK-5 that develops the whole person through a curriculum that aligns with the Georgia Standards of Excellence and fosters the social emotional development of every child.

Our *misión* is to provide high quality learning experiences that focus on collaboration, creativity, problem-solving, and critical thinking to prepare students for 21st Century careers.

Revised on May 30, 2023

W. Fred Scott, Sr. Elementary School Parent Engagement Policy

School Year 2023-2024

Principal, Nathan Espy

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ses.tcitys.org



What is Title I?

W. Fred Scott Elementary School is identified as a Title I school as a part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental engagement and must jointly develop a written parent engagement policy. The policy establishes the school's expectations for parent engagement and describes how the school will implement a number of specific activities.

This is a plan that describes how W. Fred Scott, Sr. Elementary will provide opportunities to improve parent engagement to support student learning that is incorporated into the school's plan submitted to the Local Education Agency (LEA).

Parent Engagement Defined

Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education at school;
- that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- the carrying out of other activities, such as those described in this plan



The Plan for Shared Student Achievement

How is it developed? Scott Elementary School welcomes parent and family input and comments at any time regarding the plan. All feedback will be used to revise the plan for next year. The school's leadership team will conduct a needs assessment annually to determine the focus areas to be addressed for continued success of its educational program. Opportunities to provide feedback on the plan and the suggestions for the use of parent engagement funds are made available on the school's website, during input meetings, and parent surveys.

Where is it available? W. Fred Scott, Sr. Elementary is striving for effective initial communication. The policy is available at all parent engagement meetings, SES website under the Parent Engagement page. Copies of the policy will be distributed to parents of students enrolled at W. Fred Scott, Sr. Elementary.

School-Parent Compacts

As a part of this plan, Scott Elementary will jointly develop a school-parent compact, which is an agreement between parents, teachers/staff members, and students that is linked to the school improvement plan and explains how parents and teachers/staff members will work together to describe each party's commitment to make sure all our students reach grade-level standards.



Compacts will be reviewed and updated annually based on feedback from parents, students, and the community. School-parent compacts are housed at homes and SES. Parents will sign verification forms of notice of receiving the updated compacts annually.

District Goals:

1. Increase math and ELA skills, test scores and graduation rate.
2. Improve external communication and stakeholder's perceptions of the schools and district.

School Goals:

Throughout the 2023-2024 school year:

1. For FY24, SES will increase the percentage of students meeting RITscore growth projection by 5% in reading and math from Fall to Spring on the Measure of Academic Progress (MAP) assessment in each grade level using baseline data from FY23 MAP assessments.
2. A 20% reduction in FY24 office discipline referrals resulting in Out-of-School Suspension and a 15% reduction in FY24 office discipline referrals resulting in In-School Suspension will occur when compared to FY23 office discipline referrals.
3. For the FY24 school year, SES will conduct a quarterly parent engagement event that focuses on collaboration between parents, staff, and students, while also equipping parents with resources to extend school-based learning while at home.

Reaching Out

Scott Elementary will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- Ensure that all information related to school and parent and family programs and meetings, and other activities is written in languages parents and families can understand.
- Provide assistance and information to teachers, pupil services personnel, principals, and other staff members by educating staff in the value and importance of parent and family contributions presented quarterly at a faculty meeting by the Parent Engagement Coordinator.
- Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- Communicate with all families and the community on a regular basis regarding school wide events and activities, through phone messages, social media, and flyers.
- Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- Collect feedback from parents and family members at all events by distributing input cards and posting a suggestion form on the school website.
- Provide a monthly school newsletter that is distributed to parents and families and posted on the websites, text alert, and school and distributed to all students to take home.
 - Timely information will be highlighted in the newsletter such as upcoming parent meetings & academic nights, school events, school information, school calendar, assessments, etc.
- Invite parents and families to volunteer at Scott Elementary School.
 - Provide a short training.
- Host events to build capacity for strong parent and family engagement to support a partnership among the school, parents, families, and the community to improve student success during flexible times throughout the day.

Keeping You in the Know!

Annual Title I Meeting: At the start of the school year, the principal shares the Title I requirements annually with all interested stakeholders as well as the school improvement plan, parent engagement policy and school-parent compact. Requirements of Title I, Part A are explained to parents and families at the Annual Meeting each school year

Individual student assessment results and interpretation of those results—The school is responsible for disseminating test information to parents and families. Reports will be available for parents and families as soon as the state provides. Individual conferences are scheduled as needed. Feel free to schedule a conference.

A description and explanation of the school curriculum – Scott Elementary School provides parents and families with a student handbook at the beginning of the school year. An explanation of the school curriculum is included. Workshops, letters, pamphlets, etc. are used to aid in understanding state standards — found in the front lobby of the school. Curriculum Nights (Math, Science, and Literacy Night) give parents and families a hands-on look at what the state curriculum means to their child.

Assessments used to measure student progress and proficiency – Teachers, the academic coach, and the school administration explain the school’s assessments and proficiency levels to parents and students at school and all parent and family meetings. Report cards and progress reports keep parents informed. Two ways communication is solicited. Teachers and staff offer detailed explanations, when needed—and are just a text, phone call, e-mail, or note away. The faculty and staff help parents and families as they monitor their children’s progress through parents’ preferred means. Student progress and proficiency are discussed at regular parent and family meetings.

Opportunities for parents and families to formulate suggestions, share experiences with other parents and families and participate, as appropriate, in decisions relating to the education of their children – Opportunities are made available throughout the school year at the parent and family meetings and/or workshops. Parents and families are encouraged to share ideas and participate in discussions.

Ways to participate in decisions affecting their child are explained to parents and families in an ongoing fashion. Parents and families are encouraged to become involved in their child’s education. Parent/teacher conferences, texting, e-mails and phone calls are highly recommended.

Infinite Campus Parent Portal and SLDS Portal: Through this system, parents are provided immediate electronic access to summative test scores, attendance records, and Standardized test data. In addition, parents have educational resources and web resources to match the content standards. Parents need an individualized username and password to access their child’s data. Access may be given by contacting: Kim James (jamesk@tcitys.org)

Access to Staff: Email your child’s teacher, principal, or guidance counselor for ways we can help you. Inquire about all the ways to participate in your child’s classroom. We strive to limit interruptions during the instructional day. Please schedule a classroom visit in advance with classroom teachers. For specific concerns about your child in his or her classroom, please contact your child's teacher before contacting a school administrator.

Parent Engagement Activities and Events

Parent & Family Engagement



Back-to-School Open House: This event is planned to help our families get off to a great start at SES. Each classroom is open where a meet-and-greet is held to help parents orient themselves to the rituals and routines of a new school year with a new teacher. In addition, important information about the schedule, curriculum, and expectations are shared.

Annual Title I Meeting where parents are given an explanation of the Title I program and their right to be involved in their children's education. Announcement of the Annual Meeting is done on the school marquee, paper school newsletter, parent school-wide text alert, school social media page, and school website.

Parent Conference Meetings: These are designated parent conference nights scheduled after each grading period in order to receive timely information about the curriculum and individual assessment results compared to proficiency levels. Parents will leave the conferences empowered to better assist their child with specific strategies, websites, and at home activities to improve their child's achievement.

Family Literacy Night: The purpose of a Family Literacy Night is to provide important information about children's literacy development and share research-based strategies that can be easily implemented by parents at home with ANY piece of text.

Family STEM Night: This is an evening of hands-on science, math, and engineering activities for students and families to complete together. The event includes a range of activities covering different STEM topics and connections to exciting STEM careers.

Level Up: Next Grade Level Orientation: In May, a Level Up Day is held to inform parents on how to prevent the summer slide. Our preschool parents are invited to participate to support activities and strategies that can be used in their programs. For our fifth-grade parents, an orientation to the middle school is offered. In addition, individual school tours and orientations are available upon request.

Help! We Want Your Input!



We want your input. Please take this document and make suggestions below or on the document itself. We want to improve Parent and Family Engagement at Scott Elementary School. Let us know how WE can do a better job. If there is any part of this plan/policy that you feel is not satisfactory with the students' and the school's

goals for academic achievement, please provide us with your comments below. We need to hear from you about what we can do to improve your child's education.

Check below how we can do that best:

___ I would like a conference with my child's teacher.

___ I need more information about what my child is learning this year.

___ I want to know how Title I money is being spent on my child's education.

___ I would like to make the following suggestion regarding how Title I money is spent:

Other _____

My name is _____

Phone _____

Email _____

Return to your child's teacher.

Return this document to your Parent Engagement Coordinator (Ms. Levada Laing) or to the school office.