RECORD OF PROCEEDINGS OF THE BOARD OF EDUCATION
School District No RE-1 Valley, Logan County, Colorado

BOARD BUSINESS MEETING
Board Members in Person
January 24, 2022

Present: Jodene Boerner, Jill Brownell, Heather Harris, Ronda Monheiser, Michelle Sharp, Steven Shinn, Shila Adolf, Ron Marostica, Dennis Klein, Glenn Gustafson, David Eastin, Robert Hall, Shannon Holloway, Brenda Kloberdanz, Cynthia Lystad, and Lakesha Hershfeldt.

Guests present: Kasey Anderson, Annette Birgenheier, Chris Connor, Emily Deckard, Donelle Harms, Jessica Henry, Shane Keil, Kristin Maul, Janelle Nicolaus, Bill Shaver, MaryBeth Skerjanec, Lori Smith, and Tonya Wilson.

Guests Remote: Tammy Adlesperger, Kaila Brown, Melissa Brown, Cheyenne Brunkhardt, Dana Davis, Adam Decker, Alyssa DeSoto, Chris Farms, Wendy Fickes, Becky Fritzler, Elizabeth Gardiner, Daniel Gonzales, Kristin Hamil, Brian Harris, Darlene Higgs, Joni Kinney Brielle Lindstrom, Jan Mari, Ashley Marostica, Ashley McFadden, Kathy Miller, Stephanie Mitchell, Melissa Moos, Kristin Nichols, Troy Nicolaus, Valerie Race, Cindy Reyes, Aubree Ross, Anthony Serrato, Kate Sipla, Tracy Smart, Pacyn Stromberger, Meri Vickers, Taylor Wagner, Lisa Walter, Regan Weingardt, Kristy Willis, Jamie Wright, and Debra Zaba.

At 6:02 p.m. President Shinn called the meeting to order.

2. Approval of Regular Action Item

2:01
Motion was made by Director Monheiser and seconded by Director Sharp to amend the agenda presented to remove Action Item 6:01 approval of minutes from the consent agenda and move it to Discussion Item 5:04.

Roll call vote: Jodene Boerner - nay, Jill Brownell - (absent), Heather Harris – aye, Ronda Monheiser – aye, Michelle Sharp –aye, Steven Shinn – aye. Motion carried.

Director Brownell arrived at 6:06 p.m.

3. Public Participation On Agenda Items:

- Janelle Nicolaus, Campbell Music Teacher and Co-President of SPEA (South Platte Education Association), spoke in regards to high numbers in the elementary classrooms, lack of social-emotional learning staff being at all buildings, improve "Blue Mondays" planning time, remote teaching, teacher coverage, and reinstating calendar committee and MTSS committee.
- MaryBeth Skerjanec, SMS Language Arts, read aloud an email sent from Stephanie, who recently visited the Sterling Middle School and spoke highly of Mrs. Skerjanec students and her passion for her students.

4. Communication Items: None

4:01 Accolades and Praise:
Superintendent: None
Board of Education: None

4:02 Student Reports: None

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4:03 Staff Reports:

- Glenn Gustafson: Mr. Gustafson spoke to board members regarding the struggle in the Finance Department and the turnover rate. The Department has key deadlines with the finance office audit which was supposed to be done by December 31, 2021. The district received an extension to February 28, 2021, due to the auditors' struggle with other clients and one contracting COVID. The finance office has hired Jessica Smillie for Accounts Payable. With Mrs. Smillie being added to the finance team, they should be completely caught up by the end of February but will be focusing on sending out 1099's, which are due January 31, 2022. Payroll continues to make progress every month and the W-2 files are completed. Mr. Gustafson is about 80% finished with next year's budget and the board will have to figure out how to allocate resources. The finance team has still been unable to fill the CFO, Chief Financial Officer, position even with the increased salary. Mr. Gustafson informed the board that the individual who replaced him in District 11 has quit and he will be going back to District 11 on February 2, 2022. He will continue to help RE-1 with financials. Nichole Eastin decided to rescind her resignation letter and become the interim HR and Payroll liaison. Mr. Gustafson feels if there were at least four (4) employees in the finance team along with an employee who is the Finance and HR liaison, it will greatly help. Mr. Gustafson also spoke about the district's finances and how finances are starting to look good. There is still a dilemma with payday coming before the state's aid is deposited. The district payday is on the 20th of each month and the state aid is not deposited until the 25th of each month, which draws down the district cash reserve. Mr. Gustafson has been trying to reach out to the creditor regarding the district's application for P-cards but has been unable to get ahold of anyone to get the status of the district's application. A Purchasing Card (P-Card) is a type of Commercial Card that allows organizations to take advantage of the existing credit card infrastructure to make electronic payments for a variety of business expenses (e.g., goods and services). In the simplest terms, a P-Card is a charge card, similar to a consumer credit card. Mr. Gustafson feels it may be due to the district's credit due to being behind on bills. He will be moving forward with another vendor if the bank does not respond to the application soon. Mr. Gustafson explained to the board that payroll issues happen in every district and it's sometimes due to an employee submitting correct information, Payroll error, HR, etc. The district goal is to have the paychecks on time and accurately. When the district hires an employee right before the payroll closes out it can be a hard turnaround to get that employee paid, but if any employees have an issue with their paychecks, they should reach out to Payroll. The turnaround is normally less than 24 hrs.
- Dennis Klein/Superintendent Adolf: Superintendent Adolf reported updates on the grants the district has been rewarded. The BPEG and Colorado Health Foundation Grant helps build the Social-Emotional program. Superintendent Adolf's goal is to have five (5) SSS team members and recruiting and retaining will continue to happen. Within that grant, the district will be receiving a common curriculum for SEL students. Teachers are not being asked to do their own SEL work, but the district is asking staff to teach students every day, meaning students who come from different backgrounds and environments who experience social-emotional learning as a set curriculum. The EARS grant is an at-risk grant which is designed to help with student(s) dropout rates. The district attendance has been historically low in the district but graduation numbers increased last year. The district has quite a few behavioral referrals from the middle school. The district will be trying to do a tiered approach similar to the response to intervention. The EASI grant is the school improvement grant, which helps with the unified improvement plans in place and targets the district's buildings that are on improvement to move the data. Superintendent Adolf and Mr. Klein are working on submitting the MTSS grant. Mr. Klein reported sixty-three (63) students are considered identified for the gifted and thirty-nine (39) students are

considered talented. Mr. Klein wanted to acknowledge a few of the school district coordinators. Kacy Wilms (Ayres Teacher), Aubree Ross (Campbell Teacher), Heidi Bilter (SMS Teacher), and Jamie Johnstone (Caliche Assistant Principal) for helping out with all of the gifted education. Paula McGuire, Colorado Gifted Education, will be coordinating with staff weekly mainly focusing on Sterling High School and Caliche. February 11, 2022, is the Ultimate Celebration, which is celebrating Space. The district is using Educlimber instead of Alpine Education, which has not been the easiest transition. The district will be resorting to the Enrich program. The Technology Department has received 1100 Chromebooks, 100 Laptops, 100 Ipads, and 50 Hot Spots all at no cost to the district, but does have to purchase cases for all Ipads. Cabling has been completed, but the district will now have to replace all the switches in the district. The district has received a quote for the phone systems from E and A. The district will be putting phones in each classroom throughout the district, which has not previously been done. The district is in the process of creating a better procedure for cell phones being used by staff in the district. ClassLink has been having issues with bots trying to take over, but the district is aware. A few employees will be receiving about 20 hours or more of Frontline training.

4:04 Athletic Director Report: None

4:05 Assistant Superintendent Report: Ron Marostica- Upcoming Testing
Mr. Marostica spoke to board members regarding CMAS Colorado Measures of Academic Success, staff training. Mr. Marositca will be training at both SHS and Caliche High School on February 7, 2022. Ayres and Campbell have already received training. The CMAS testing reports reliable and valid data from ELA, Math, Science, and Social Studies, which Social Studies has been canceled statewide for the 21-22 school year and needs to be completed by all buildings by April 29, 2022. PBT (Paper Based Testing) will happen at the elementary schools except for Campbell.

4:06 Principal Report:
Robert Hall (Sterling Middle School Principal) (Safety Committee)
Principal Hall informed board members of the current updates taking place within the District's Safety Committee. RE-1 will be updating the School's Quick Guide, Bomb Threat Forms, and the Comprehensive Plan. The Sterling Middle School will be having a "Cyber Safety" for parents on February 9, 2022, and for students. Mr. Hall is hoping to have John Michael Keys, author of "I love you guys", present to the district and possibly surrounding schools. Superintendent Adolf and Dennis Klein are trying to secure funds for vape detectors, which allows for the detectors to detect both vape pens, louder than normal sounds, and cigarette smoke. Mr. Hall is also working on trying to get radios to connect with PD and other law enforcement agencies.

4:07 Superintendent's Report:
- TLCC Survey and CDE survey with diagnostic reviews of staff and student surveys. Superintendent Adolf suggested to board members there should not be allocating any funds without knowing where funds are going. Previously the district had hired twenty (20) teachers that were never budgeted for causing issues within the budget.
- SEL team needs to have branches. The district has never had SEL staff members in every building until Mr. Hall requested to have the same individual in the building daily. Caliche has never had a dedicated SEL provider. Superintendent Adolf decided to add it to the 2020-2021 school year.
- Superintendent Adolf wants board members to start to prioritize where to allocate the resources of the district.

- The district will be focusing on Special Education IEP compliance due to state complaints.
- Board members and staff-wide should have received a survey from CDE to help with the building improvement plan, which will have an action plan.
- Laurie Unger and Donna Trujillo provided training for SEL DESSA and Indigo Training.
- Mr. Marostica provided CMAS training for employees.
- Calendars have been reviewed by the principals and will be sent to staff by building. Each principal will decide how to receive their staff feedback and have the opportunity to complete the survey which will be reviewed.
- Superintendent Adolf and Brenda Kloberdanz (Campbell Elementary Teacher) will be having a soft launch for students who would like to attend a 5th-day enrichment program. There are staff members who have already volunteered, but other staff members will be able to sign up for a nine (9) week period of teaching.
- The district will post all jobs throughout the district to gain a larger pool of applicants.

4:08 Board Report: None

5. Discussion Items:

5:01 School Board Member Training
Board members were to read the CASB Leadership Handbook, review CASB Professional Development Calendar, Introduce Board of DirectorTeam appraisal, update and mentor conversations, and strategic planning.

5:02 Superintendent Evaluation Tool
President Shinn provided an update on the Superintendent's 360 Evaluation tool. President Shinn was unable to receive guidance from CDE but was able to speak with Sam Jones-Rogers, Colorado Association of School Boards Staff Attorney, who connected him to Monica Peloso, Former President of CASB and current board member of Cheyenne Mountain District 12. President Shinn was given an instrument to use for the 360%. A consensus amongst the board members to use what was given by board member Monica Peloso.

5:03 CASB Board Policy Revision
Superintendent Adolf informed board members that a complimentary audit of all policies will be performed by the CASB. Once the audit has been completed board members will decide how to forward.

5:04 Approval of Minutes- November 15, 2021, November 29, 2021, December 3, 2021, December 13, 2021, and January 10, 2022
Director Monheiser was unable to access board minutes that were provided via email and hardcopy.

6. Action Items:

6:01
Motion was made by Director Boerner and seconded by Director Brownell to approve the school closure on January 5, 2022 (Early Dismissal) and January 6, 2022 (Full Day).

Roll call vote: Jodene Boerner - aye, Jill Brownell - aye, Heather Harris – aye, Ronda Monheiser – aye, Michelle Sharp – aye, Steven Shinn – aye. Motion carried.

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6:02
Motion was made by Director Boerner and seconded by Director Brownell to approve the financial statements as presented.

Roll call vote: Jodene Boerner - aye, Jill Brownell - aye, Heather Harris – nay Ronda Monheiser – nay, Michelle Sharp – nay, Steven Shinn – aye. Motion failed.

6:03
No motion was made due to legal counsel not being present.

Motion made by Director Brownell and seconded by Director Boerner to adjourn.

Meeting adjourned at 8:38 p.m.

Steven Shinn,
President

Heather Harris,
Secretary/Treasurer

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