



Every Student Matters, Every Moment Counts

Morton School District #214
Home of the Timberwolves!

PO Box 1219 ~ Morton, WA, 98356

p: 360-496-5300 ~ f: 360-496-5399

www.morton.k12.wa.us

[@MortonSchoolDistrict214](https://www.facebook.com/MortonSchoolDistrict214) ~ [@MSD21214](https://twitter.com/MSD21214)

Morton Jr/Sr High School

152 Westlake Ave. ~ Morton, WA, 98356

p: 360-496-5137 ~ f: 360-496-6035

Morton Elementary School

400 Main Ave. ~ Morton, WA, 98356

p: 360-496-5143 ~ f: 360-496-0327

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE MORTON SCHOOL DISTRICT AND THE MORTON EDUCATION ASSOCIATION**

The Morton School District, hereby referred to as 'District,' and the Morton Education Association, hereby referred to as 'Association,' now confirm the following agreements:

1. The District and Association agree to remove calendar language from the Collective Bargaining Agreement and from further negotiations as long as the District Board of Directors adopts a new policy relating to the calendar prior to June 1st, 2022.
2. The policy created and eventually adopted shall meet the following criteria:
 - a. Have equal representation of the following groups:
 - i. Morton Education Association Members;
 - ii. Public School Employee Members;
 - iii. Non-represented Staff Members;
 - b. Superintendent shall be on the committee;
 - c. Periodic review of the calendar shall be stated in the policy; and,
 - d. The calendar shall perpetual.
3. This memorandum of understanding, MOU, sunsets on June 2nd, 2022, or after the passage of a District policy on a calendar that meets the criteria set forth in the MOU.

Association

District

MEA President

Date

Superintendent

Date

MEA Chief Negotiator

Date

Business Manager

Date

The Morton School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator/ADA Coordinator/Civil Rights Compliance Coordinator and Superintendent John Hannah, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5300, jhannah@morton.k12.wa.us, or Section 504 Coordinator Becky Brooks, 152 Westlake Avenue, Morton, WA, 98356, 360-496-5137, bbrooks@morton.k12.wa.us.



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Policy: 5232 Calendar

Section:

- 0000 Planning 1000 Board of Directors 2000 Instruction 3000 Students 4000 Community Relations 5000 Personnel 6000 Management

Calendar Committee

The District calendar for the Morton School District is a perpetual calendar that is periodically reviewed and updated through this policy. The following steps outline the review and update process:

1. The Superintendent shall establish a calendar review committee in years ending in 3, 6, and 9.
2. The Superintendent shall chair the committee which reviews this policy and submits to the Board of Directors a recommendation with or without changes.
3. Members of the committee, in addition to the Superintendent, shall be:
 - a. Three (3) Morton Education Association (MEA) representatives selected by the MEA.
 - i. The three (3) representatives shall be District employees.
 - b. Three (3) Public School Employees (PSE) representatives selected by the MEA.
 - i. The three (3) representatives shall be District employees.
 - c. Three (3) non-represented staff members selected by the Superintendent.
 - i. The three (3) representatives shall be District employees.

Perpetual Calendar

The District calendar shall be perpetual and meet the following criteria:

1. The start of the school year shall be:
 - a. No earlier than the second Tuesday prior to Labor Day;
 - b. The first week of the school year shall be a three (3) day week; and,
 - c. The second week shall be a four (4) day week.
2. Conferences will be placed on the school calendar:
 - a. The first week of the school year which is three (3) days will be used for conferences;
 - b. At the end of the first quarter will be scheduled for fall conferences; and,
 - c. At the end of the third quarter will be scheduled for spring conferences.
3. The district will observe the first Friday of October, at the end of the first full week of October, as a certificated workday and a contracted day.
 - a. The Friday prior to Labor Day is a non-contracted day;
 - b. If Veterans Day falls on a Tuesday then the preceding Monday shall be a day of no school, or if Veterans Day falls on a Thursday then the following Friday shall be a day of no school;
 - c. Winter break shall be at least for ten (10) consecutive full days;
 - d. The Friday before Presidents Day in February shall be a day of no school;
 - e. The district may schedule a mid-winter break at/near the time of the State Basketball Tournament;

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- f. Spring break shall be for at least five (5) consecutive full days; and,
 - g. The Friday before Memorial Day in May shall be a day of no school.
- 4. The following breaks, or no school days, shall occur each school year:
- 5. Once per quarter an early release Wednesday will be set aside for grading at or near the end of each quarter.
- 6. School closure or changing in instructional modality is made at the discretion of the Superintendent based on weather conditions, health concerns, or as directed by federal, state, or local agencies with the authority to do so.