

**GOVERNING BOARD OF THE  
RICHGROVE ELEMENTARY SCHOOL DISTRICT**



**AGENDA**

Special Board Meeting  
June 21, 2023  
**2:30 PM**

Conference Room – District Office  
20908 Grove Drive  
Richgrove, California  
Zoom Meeting ID: 951 988 1994

Pursuant to Education Code Section 1011, the Governing Board of the Richgrove Elementary School District will convene the meeting at **2:30 pm**.

**I. CALL TO ORDER / Roll Call**

**BOARD MEMBERS**

Diego Paniagua, President  
Yaneli V. Carrillo, Clerk  
Marisela Lopez, Member  
Alexandra Guerrero, Member  
Martha Martinez, Member

Mario Millan, Secretary

| <u>Arrive</u> | <u>Leave</u> | <u>Absent</u> |
|---------------|--------------|---------------|
| _____         | _____        | _____         |
| _____         | _____        | _____         |
| _____         | _____        | _____         |
| _____         | _____        | _____         |
| _____         | _____        | _____         |

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF BOARD MEETING AGENDA**

**1. Adjourn June 14, 2023, Regular Board Meeting @ \_\_\_\_\_ PM**

pgs. 1-3

**M\_\_S\_\_V\_\_**

**IV. PUBLIC COMMENTS**

The public may address the Board on any matter pertaining to the school district that is not on the agenda. The public may address the board on each of the remaining items on the agenda as they are taken up. Unless otherwise determined by the Board, each person is limited to three (3) minutes per item. If a large number wish to speak on a specific item, there is a time limit of 20 minutes total input on any item. (FORMS ARE AVAILABLE AT THE BOARD ROOM ENTRANCE FOR THIS PURPOSE.)

If a member of the public wishes to voice specific complaints or charges against an employee, it is the policy for the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. In order to protect the employee’s right to adequate notice before a hearing of such complaints or charges, and also to preserve the ability of the board to legally consider the complaints or charges in any subsequent

evaluation of the employee, a written request must be submitted to the Superintendent five (5) business days prior to the regularly scheduled meeting of the Board of Trustees.

**V. BOARD MEMBER/SUPERINTENDENT REPORT**

- A. Board Member’s Reports:
  
- B. Superintendent’s Reports: None

**VI. NEW BUSINESS**

- |  |                         |           |
|--|-------------------------|-----------|
| A. ACTION ITEM: Local Control and Accountability Plan (LCAP)                                   | <i>email attachment</i> | M__S__V__ |
| B. ACTION ITEM: Adoption Budget 2023-24  | <i>email attachment</i> | M__S__V__ |
| C. ACTION ITEM: Superintendent Contract  |                         | M__S__V__ |
| D. ACTION ITEM: Superintendent Evaluation  |                         | M__S__V__ |
| E. ACTION ITEM: Job Description: Cook I  | pgs. 4-6                | M__S__V__ |
| F. ACTION ITEM: Job Description: Cook II   | pgs. 7-9                | M__S__V__ |
| G. ACTION ITEM: Job Description: Cook III  | pgs. 10-12              | M__S__V__ |
| H. ACTION ITEM: Job Description: Supper Program Cafeteria Cook III                             | pgs. 13-15              | M__S__V__ |
| I. ACTION ITEM: Job Description: Custodian-Grounds-Maintenance I Worker (8-hour position)      | pgs. 16-17              | M__S__V__ |
| J. ACTION ITEM: Job Description: Custodian-Grounds-Maintenance II Worker (8-hour position)     | pgs. 18-19              | M__S__V__ |
| K. ACTION ITEM: Board Policy – BP 4119 All Personnel   | pgs. 20-25              | M__S__V__ |
| L. ACTION ITEM: Board Policy – BP 4020 Drug and Alcohol-Free Workplace                         | pgs. 26-29              | M__S__V__ |
| M. ACTION ITEM: Resolution # 22/23-26 - Interfund Transfer Budget                              | pgs. 30                 | M__S__V__ |
| N. ACTION ITEM: Resolution # 22/23-27 - Inter-fund Loan for Cash Flow                          | pgs. 31                 | M__S__V__ |
| O. ACTION ITEM: Resolution # 22/23-28 - End-of-Year Budget Transfers                           | pgs. 32-33              | M__S__V__ |
| P. ACTION ITEM: Increase of Vacation days (from 16-22 days)<br>Mario Chavez/Technology         |                         | M__S__V__ |
| Q. ACTION ITEM: Increase of Vacation days (from 16-22 days)<br>James Brogdon/Technology        |                         | M__S__V__ |
| R. ACTION ITEM: Increase of Vacation days (from 16-22 days)<br>Albert Sabado/Athletic Director |                         | M__S__V__ |

|  |            |           |
|--|------------|-----------|
| S. ACTION ITEM: 2023-24 Annual Parent Notification                         | pgs. 34-63 | M__S__V__ |
| T. ACTION ITEM: 2023-24 School Health Agreement                            | pgs. 64-74 | M__S__V__ |
| U. ACTION ITEM: Clinical Practice Agreement between CSUB and RSD 2023-2028 | pgs. 75-78 | M__S__V__ |
| V. FIRST READ: AR 1312.4 Williams Uniform Complaint Procedures             | pgs. 79-84 |           |
| W. FIRST READ: AR 4218 Dismissal-Suspension-Disciplinary Action            | pgs. 85-87 |           |
| X. FIRST READ: BP 4218 Dismissal-Suspension-Disciplinary Action            | pgs. 88-89 |           |
| Y. FIRST READ: Policy 4030 Nondiscrimination In Employment                 | pgs. 90-91 |           |
| Z. FIRST READ: BP 5145.3 Nondiscrimination Harassment                      | pgs. 92-93 |           |

**VII. PUBLIC COMMENTS**

The public may address the Board on any matter pertaining to the school board agenda items listed in Closed Session. Unless otherwise determined by the Board, each person is limited to three (3) minutes per item. If a large number wish to speak on a specific item, there is a time limit of 20 minutes total input on any item.

**VIII CLOSED SESSION; Adjourn \_\_\_\_ am/pm Return \_\_\_\_ am/pm**

The Governing Board will adjourn into Closed Session at this time to discuss those items appropriate for closed session and/or to confer with legal counsel. Personnel; (Items to be discussed in closed session are pursuant to Government Code 54957)

**IX. REPORT/ACTION OUT OF CLOSED SESSION**

M\_\_S\_\_V\_\_

**X. PUBLIC COMMENTS**

The public may address the Board on any matter pertaining to the school board agenda items discussed and acted upon during Closed Session. Unless otherwise determined by the Board, each person is limited to three (3) minutes per item. If a large number wish to speak on a specific item, there is a time limit of 20 minutes total input on any item.

**XI. ADVANCE PLANNING**

- A. Next meeting date: July 12, 2023 @ 4:30 PM
- B. Location; District Office Conference Room and/or via Zoom
- C. Suggested Future Agenda Item

**XII. ADJOURNMENT Adjourn \_\_\_\_\_am/pm**

M\_\_S\_\_V\_\_