

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

October 8, 2015

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting was called to order at 6:38pm by Board President, Paul Cervantes, in the School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Paul Cervantes, President	6:38	8:13	
Josephine B. Valencia, Clerk	6:38	8:13	
Alexandra Guerrero, Member	6:38	8:13	
Hernan Hernandez, Member	6:38	8:13	
Marisela Lopez, Member	6:38	8:13	
Frank M. Chavez, Secretary	6:38	8:13	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve the Board Agenda as presented including changes as follows: 1) PIQE Parent Classes, 2) CHDV Contract/Resolution, 3) CHOICES; Kinder Opt Out, 4) Books to Discard, and 5) 403(b)- Voluntary Deduction. Vote: 5-0

Public Comment

Mr. Hernandez addressed the Board and stated that he invited Maria Luisa Limon to provide a brief summary of a program she provides to families.

Maria Luisa Limon
"Dance Therapy"

Ms. Limon introduced herself and provided the Board with a brief description of the program that is provided to families. She stated the main focus of the exercise program is to provide another alternative to a healthier lifestyle for all members of the family and also provides participants with nutritional information. Ms. Limon would like to provide the program for the Richgrove community should the school district have a facility available.

The Board thanked Ms. Limon for attending the board meeting and Mr. Chavez would look into the program and possible use of a facility on campus.

**CONSENT AGENDA/
ROUTINE BUSINESS**

Consent Items

The board reviewed the consent items which included current business warrants for August 13, 2015 to September 3, 2015 and the Student Interdistrict Attendance Requests as provided.

Motion Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve the Consent Agenda Items as provided. Vote; 5-0

GENERAL FUNCTIONS

District Minutes The Board reviewed the board minutes for the regular meeting of September 10, 2015.

Motion Motion by Mrs. Valencia, seconded by Mr. Hernandez to approve the board minutes for September 10, 2015 as presented. Vote; 5-0

Red Ribbon Week Mrs. Munoz-Gomez addressed the Board and stated that the “Drug-Free” school activities for that week had been provided to them in their packets. Board reviewed the information provided.

CHDV Contract-CCTR5311 & Resolution #15/16-10 Mr. Chavez provided the Board the information for the CHDV Contract-5311 and Resolution #15/16-10 as being routine and requested board approval to submit to CDE for preschool funding.

Motion Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve the CHDV Contract-5311 and Resolution #15/16-10 as presented. Vote; 5-0

CURRICULUM AND INSTRUCTION

LEAP Plan; 2015-16
2nd Reading Mr. Millan addressed the Board and stated that the LEAP1516 being presented for the second reading and no changes had been made to the plan.

Motion Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve the LEAP Plan for 2015-16 as presented. Vote; 5-0


Anti-Bullying Procedures-
REVISED – **2nd Reading** Mr. Millan also provided a copy of the REVISED Anti-Bullying Procedures with minor changes for board consideration for the second reading.

Motion Motion by Mrs. Lopez, seconded by Mr. Hernandez to accept/approve the 2nd Reading of the REVISED Anti-bullying Procedures as presented. Vote; 5-0

PIQE Parent Classes Mr. Chavez informed the Board that staff from PIQE Program in Bakersfield would be providing parent classes for Richgrove starting on October 15, 2015 to December 16, 2015 in the school gym from 6:00-7:30pm on Wednesdays.

CHOICES; Kinder Opt Out Mr. Chavez also informed the Board that the CHOICES Program for 2015-16 is requesting board approval on letter stating that our school district is opting out from providing after school program to kindergarten students due to not being developmentally or emotionally ready to meet the rigorous 15 hour per week attendance and activity requirements.

RESOLUTION

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Frank M. Chavez	Superintendent	

Stephen B. Valerius
(Clerk's signature)

October 8, 2015
(Date)

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| Motion | <u>Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve to submit letter opting out from providing CHOICES after school program to kindergarten students. Vote; 5-0</u> |
| Books to Discard | Mr. Chavez provided the information (list) to the Board on the Books to Discard Request on behalf of Mrs. Zarate, Curriculum Director. The list provided contained outdated and/or damaged curriculum textbooks. The board reviewed the list provided. |
| Motion | <u>Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve to discard textbooks on list as requested and provide to parents/students during Reading Night. Vote; 5-0</u> |

**BUSINESS AND
FINANCE PROCEDURES**

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| ASB Reports; Informational | Ms. O'Shaughnessy provided the Board with the ASB Report for the month of August; September bank statement not available. |
| Monetary Donations | School district has received donations for the sports program and banners to be made on their behalf and will be placed on display during the football games and in the school gym. |
| Budget Revisions | Ms. O'Shaughnessy provided the Board with the current budget revisions as follows; Fund 010/resource 00000-increase by \$18,000 for classroom libraries/AR books; Resource 07200/supplemental/concentration-to budget lines, school counselor/psychologist; technology non-capital assets/technology for special educ. prog.; Funds moved; band supplies; Resource 30100 (Title I), computer lab tutor moved Supplemental/concentration to Title I-adjusted supplies line to balance budget; resource 40350-Title II, Bdgt. lines setup for TCOE math/ELA Coach. |
| Motion | <u>Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the budget revisions as presented. Vote; 5-0</u> |
| Management Catastrophic/
Differential Sick Leave
Board Policy-2 nd Reading | <p>The Board was presented with the 2nd Reading of the Catastrophic/Differential Sick Leave for Management Board Policy.</p> <p>Extended illness Leave may be granted in the case of an employee's illness or accident and accrued sick leave has been exhausted. Extended Illness Leave will be credited at a rate of 100 non-cumulative days for classified, confidential/management and administrative employees; and a rate of up to five (5) months for certificated teachers. Each day of Extended Illness Leave will be compensated as per Education Code."</p> <p>Certificated; "The teacher shall be compensated for the difference</p> |

between his/her own salary and the amount paid a substitute, (sub-deduct), for each day while on Extended Illness Leave, up to a maximum of 5 months.”

Confidential-Management/Administration; “Each day of Extended Illness Leave provided will be compensated at the rate of fifty percent (50%) of the employee’s regular rate of pay up to the 100 days.”

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the 2nd Reading of the Catastrophic/Differential Sick Leave for Confidential-Management/Administration Staff as recommended. Vote: 5-0

AB1522/Healthy Workplace-
Healthy Family Act of 2014
Sick Leave/Temp.Staff
Board Policy-2nd Reading

Board received information for the 2nd Reading of the AB1522/Healthy Workplace-Healthy Family Act of 2014 Sick Leave for Temporary Staff Board Policy.

An employee who works part-time or works temporarily in California for 30 or more days within a year from the beginning of employment, is entitled to paid sick leave. The board policy was developed and provided to Board for review.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve the 2nd Reading of Board Policy for the AB1522-Healthy Workplace/Healthy Family Act of 2014 Sick Leave for Temporary Staff as presented. Vote: 5-0

Correspondence; Info.
Fiscal Bdgt. Approval

Mr. Chavez provided the Board with correspondence received from TCOE Business Office/Visalia, stating the 2015-16 local control accountability plan (LCAP) has been approved and school district reflects a satisfactory fiscal position and will be able to meet its financial obligations for current as well as two following projection years.

Voluntary Deduction; 403(b)
Annual Agreement

Mr. Chavez provided the Board with information on the Administration Agreement; “Voluntary Deduction for the 403(b) and 457 Plan. Requested board approval on routine agenda item which needs to be submitted to TCOE by November 1, 2015.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Annual Administration Agreement for 403(b) and 457 Plan as presented. Vote: 5-0

SCHOOL FACILITIES/ TRANSPORTATION

Electrical Upgrade/Chiller/
AC Project – Update

Mr. Chavez provided the Board with a brief update on the Electrical Upgrade/Chiller/AC Project. DSA is requiring additional documentation in order to provide approval to continue with the current construction project. District in the process of obtaining required paperwork and if all is well, DSA will allow the construction project to continue.

"Front Row" Juno System –
Informational

Mr. Millan provided the Board with the information on the "Front Row" Juno System; to be used in the classrooms and used as a PA, mini-microphones for teachers in classroom, system with amplified speakers and compatible with District's current system. The Juno will run on the current PA system which is not functioning properly and District has option to add more functions as needed. If interested, a Juno representative willing to provide the Board with a more detailed presentation at the November board meeting.

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

No items presented at this board meeting.

OPEN SESSION

Board returned to Open Session with the following action items.

Time: 0:00pm

Motion

Motion by Mrs. Valencia, seconded by Mrs. Lopez to adjourn the regular board meeting of October 8, 2015. Vote; 5-0

Adjournment

The meeting adjourned.

Time: 8:13pm

Respectfully submitted,

Frank M. Chavez, Secretary

Josephine B. Valencia, Clerk