

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
SPECIAL BOARD OF EDUCATION MEETING**

August 11, 2015

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting was called to order at 6:54pm (immediately following the tour of the construction areas) by Board President, Paul Cervantes, in the School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Paul Cervantes, President	6:54	8:04	
Josephine B. Valencia, Clerk	6:54	8:04	
Alexandra Guerrero, Member	6:54	8:04	
Hernan Hernandez, Member	6:54	8:04	
Marisela Lopez, Member	6:54	8:04	
Frank M. Chavez, Secretary	6:54	8:04	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Valencia to approve the board agenda as presented. Vote; 3-2-0 (Alexandra Guerrero/Hernan Hernandez being absent)

PUBLIC HEARING

Presentation of the
Revised LCAP for 15-16

Public Hearing scheduled to review the revised LCAP for 2015-16.

Public Hearing - OPEN

Time: 6:54pm

Mario Millan

Mr. Millan addressed the Board and provided them with the information on the revised LCAP for 2015-16 school year which included minor changes and clarification in some areas plus a reduction in the budget section; however, the goals remained the same.

Public hearing – CLOSED

Time: 6:58pm

**CONSENT AGENDA/
ROUTINE BUSINESS**

Consent Items

The board reviewed the consent items which included current business warrants for June 11, 2015 to August 6, 2015 and the Student Interdistrict Attendance Request as provided.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Consent Agenda Items as provided. Vote; 5-0

GENERAL FUNCTIONS

- District Minutes The Board reviewed the board minutes for the regular meeting of June 11, 2015 and special meeting of June 25, 2015.
- Motion Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve the board minutes for June 11, 2015 and June 25, 2015 as presented. Vote: 5-0
- Annual Scicon Trips Mr. Chavez provided the Board with the Scicon field trip dates and agreements for the 2015-16 school year; 5th grade on November 12, 2015 and week trip for 6th grade on August 18-21, 2015.
- Motion Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Scicon "Dates/Agreements" as presented. Vote: 5-0
- Staff Assignments 1516 Mr. Chavez presented a copy of the 2015-16 staff classroom Assignments which included 2 certificated reassignments and 1 new teacher; informational item only.
- Preschool Prog.Closures;
Resolution #15/16-01 Mr. Chavez provided the Board with four (4) resolutions for the preschool program due to emergency closures as follows;
Resolution #15/16-02 Resolution #15/16-01; closure due to power outage
Resolution #15/16-03 Resolution #15/16-02; closure due to SCE maintenance upgrades
Resolution #15/16-04 Resolution #15/16-03; due to power/water outage/accidently cut off
Resolution #15/16-04; due to demolition of building (Rooms #807-808)
- Motion Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve to submit four resolutions for preschool program requesting credit for the lost days of operation. Vote: 5-0
- Youth-At-Risk
Conference information was presented to the Board on the Youth-At-Risk Conference being held on November 5-7, 2015 in Las Vegas. Mr. Chavez requested board approval to send a team of staff members and invited Board members to attend if interested.
- Motion Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve to send a team of staff members to the youth-at-risk conference as requested. Vote: 5-0

BUSINESS AND FINANCE PROCEDURES

- ASB Reports; Informational Ms. O'Shaughnessy provided the Board with ASB reports for the months of May, June and July; informational item only.
- Budget Revisions Ms. O'Shaughnessy provided the Board with the current budget revisions as follows; (1st packet 1415), revisions were made to General Funds to align the Budget with current actual expenditures for closing of 2014-15 school financial reports. (2nd packet 1516), changes for supplemental concentration grant, correction to Inst.Aide bdgt/ (supl.bdgt.07200) &

Richgrove District State Preschool

20812 Grove Drive
Richgrove, Ca 93261
(661) 725-2424 Ext. 182



RESOLUTION #15/16-01

Richgrove District State Preschool: CSPP - 2647
Richgrove District State Preschool: CCTR – 2338

RESOLUTION TO CLAIM LOST DAYS FOR CHILD DEVELOPMENT PROGRAMS

On motion of Member Hernan Hernandez seconded by Member Marisela Lopez the following resolution is adopted:

WHEREAS, Education Code Section 8271 allows Richgrove District State Preschool to be reimbursed for child development programs on days the agency was unable to operate due to emergencies.

WHEREAS, child develop programs were unable to operate at Richgrove District State Preschool due to an electric outage on July 13, 2015.

THEREFORE, BE IT RESOLVED that the Richgrove board of Education hereby applies for reimbursement for the lost child days for the CSPP-2647 and CCTR-2338 contracts pursuant to Education Code Section 8271.

Passed and Adopted by the Richgrove School District Board of Education on August 11, 2015
By the following vote:

Ayes: Hernan Hernandez, Marisela Lopez, Paul Cervantes, Josephine B. Valencia, Alexandra Guerrero

Nays: -0-

Absent: -0-

STATE OF CALIFORNIA, COUNTY OF TULARE

I, Frank M. Chavez, Secretary of the Richgrove School District Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Richgrove School District Board of Education

Richgrove District State Preschool

20812 Grove Drive
Richgrove, Ca 93261
(661) 725-2424 Ext. 182



RESOLUTION #15/16-02

Richgrove District State Preschool: CSPP - 2647

Richgrove District State Preschool: CCTR – 2338

RESOLUTION TO CLAIM LOST DAYS FOR CHILD DEVELOPMENT PROGRAMS

On motion of Member Hernandez Hernandez seconded by Member Marisela Lopez the following resolution is adopted:

WHEREAS, Education Code Section 8271 allows Richgrove District State Preschool to be reimbursed for child development programs on days the agency was unable to operate due to emergencies.

WHEREAS, child develop programs were unable to operate at Richgrove District State Preschool due to an electric outage on July 27, 2015.

THEREFORE, BE IT RESOLVED that the Richgrove board of Education hereby applies for reimbursement for the lost child days for the CSPP-2647 and CCTR-2338 contracts pursuant to Education Code Section 8271.

Passed and Adopted by the Richgrove School District Board of Education on August 11, 2015

By the following vote:

Ayes: Hernan Hernandez, Marisela Lopez, Paul Cervantes, Josephine B. Valencia, Alexandra Guerrero

Nays: -0-

Absent: -0-

STATE OF CALIFORNIA, COUNTY OF TULARE

I, Frank M. Chavez, Secretary of the Richgrove School District Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____, Secretary of the Richgrove School District Board of Education

Richgrove District State Preschool

20812 Grove Drive
Richgrove, Ca 93261
(661) 725-2424 Ext. 182



RESOLUTION #15/16-03

Richgrove District State Preschool: CSPP - 2647

Richgrove District State Preschool: CCTR – 2338

RESOLUTION TO CLAIM LOST DAYS FOR CHILD DEVELOPMENT PROGRAMS

On motion of Member Hernan Hernandez seconded by Member Marisela Lopez the following resolution is adopted:

WHEREAS, Education Code Section 8271 allows Richgrove District State Preschool to be reimbursed for child development programs on days the agency was unable to operate due to emergencies.

WHEREAS, child develop programs were unable to operate at Richgrove District State Preschool due to an electric and water outage on July 28 and 29, 2015.

THEREFORE, BE IT RESOLVED that the Richgrove board of Education hereby applies for reimbursement for the lost child days for the CSPP-2647 and CCTR-2338 contracts pursuant to Education Code Section 8271.

Passed and Adopted by the Richgrove School District Board of Education on August 11, 2015
By the following vote:

Ayes: Hernan Hernandez, Marisela Lopez, Paul Cervantes, Alexandra Guerrero, Josephine B. Valencia

Nays: -0-

Absent: -0-

STATE OF CALIFORNIA
COUNTY OF TULARE

I, Frank M. Chavez, Secretary of the Richgrove School District Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____, Secretary of the Richgrove School District Board of Education

Richgrove District State Preschool

20812 Grove Drive
Richgrove, Ca 93261
(661) 725-2424 Ext. 182



RESOLUTION #15/16-04

Richgrove District State Preschool: CSPP - 2647

Richgrove District State Preschool: CCTR – 2338

RESOLUTION TO CLAIM LOST DAYS FOR CHILD DEVELOPMENT PROGRAMS

On motion of Member Hernan Hernandez seconded by Member Marisela Lopez the following resolution is adopted:

WHEREAS, Education Code Section 8271 allows Richgrove District State Preschool to be reimbursed for child development programs on days the agency was unable to operate due to emergencies.

WHEREAS, child develop programs were unable to operate at Richgrove District State Preschool due to a building being demolished on July 30 and 31, 2015.

THEREFORE, BE IT RESOLVED that the Richgrove board of Education hereby applies for reimbursement for the lost child days for the CSPP-2647 and CCTR-2338 contracts pursuant to Education Code Section 8271.

Passed and Adopted by the Richgrove School District Board of Education on August 11, 2015
By the following vote:

Ayes: Hernan Hernandez, Marisela Lopez, Paul Cervantes, Alexandra Guerrero, Josephine B. Valencia
Nays: -0-
Absent: -0-

STATE OF CALIFORNIA
COUNTY OF TULARE

I, Frank M. Chavez, Secretary of the Richgrove School District Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____, Secretary of the Richgrove School District Board of Education

Fed.Spl.Educ. 33100, and addition café. Personnel not initially included to cafeteria fund.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the budget revisions as presented. Vote: 5-0

TCOE Legal Consortium Agreement; Lozano/Smith Resolution #15/16-05

Mr. Chavez informed the Board that the Agreement between TCOE and the school district is to accept and enter into the legal consortium with legal services being provided by Lozano/Smith. Board approval requested for Resolution #15/16-05 indicating board authorizing district participation in legal consortium and payment transfer by TCOE.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve entering agreement for legal consortium with Lozano/Smith through TCOE and resolution #15/16-05 authorizing payment transfer. Vote: 5-0

Interfund Loans Resolution #15/16-06

Ms. O'Shaughnessy provided the Board with Resolution #15/16-06 requesting interfund loans authorizing transfers of funds to cover such temporary cash shortages and repay when funds become available for the 2015-16 school year.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Resolution #15/16-06 as presented for interfund loans. Vote: 5-0

Prop.30 (Ed.Protection Acct) Resolution #15/16-07

The Board also received information on Prop.30 (Education Protection Account) which provides funds that are used for instruction, library, media and technology.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Guerrero to approve Resolution #15/16-07 authorizing expenditures on instructional library media and technology. Vote: 5-0

SCHOOL FACILITIES/ TRANSPORTATION

Electrical System/Chiller/AC

Mr. Chavez provided the Board with updated information on the Electrical System/Chiller/AC project; have had some issues that need emergency repair, area behind old cafeteria no longer parking area; looking at project completion set for December, 2015 for an additional \$250,000, board approval requested.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve the additional cost of \$250,000 for emergency repair of current construction issues. Vote: 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 7:27pm

BEFORE THE BOARD OF TRUSTEES
OF THE RICHGROVE SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Approving the Legal
Services Agreement for the Tulare County
Office of Education Legal Services
Consortium

RESOLUTION NO. #15/16-05

2015-2016 Fee \$7,225.58

WHEREAS, school districts in Tulare County and the Tulare County Office of Education ("TCOE") are authorized to obtain legal services and retain legal counsel pursuant to 35041.5 and related provisions of the Education Code; and

WHEREAS, the Tulare County Legal Consortium Committee interviewed a number of law firms and selected Lozano Smith, LLP ("Lozano Smith") as the preferred provider of legal services for school districts desiring to participate as a member of the Tulare County Office of Education Legal Services Consortium ("Consortium") and to approve Lozano Smith as the attorney pursuant to the master agreement between TCOE and Lozano Smith (the "Agreement"); and

WHEREAS, the Agreement has been negotiated between TCOE and Lozano Smith, subject to approval by resolution by the individual school districts.

NOW, THEREFORE, the governing board ("Board") of the Richgrove School District ("District") resolves as follows:

1. Adopts the foregoing recitals as true and correct.
2. Approves the Agreement as submitted to the Board provided that, for the initial term from July 1, 2015 through June 30, 2016, payment for basic legal services shall not exceed \$7,225.58. The Tulare County Superintendent of Schools ("County Superintendent") shall coordinate, calculate, administer and pay fees under the Agreement for basic legal services on behalf of the Clients. For basic legal services only, the County Superintendent is authorized to bill and receive, and each Client shall pay to

- the County Superintendent, its pro rata share pursuant to the Agreement. The County Superintendent shall transfer half (1/2) of the sum for the pro rata share from the funds of each District to the County School Service Fund after July 1, 2015 and the remaining half (1/2) of the sum after January 1, 2016 (with the exception of Visalia Unified School District). Subject to section 4 below, if the Agreement is extended for subsequent years, not to exceed two one-year extensions, payment for basic legal services shall be based upon the same calculation except that the CALPADS Fall 1 Enrollment Count shall be adjusted annually for the most accurate determination of the Client unit of ADA.
3. If needed by the District, payment for non-basic legal services, such as complex and specialized services, shall not exceed a blended hourly rate for attorneys for the term of the Agreement.
 4. The Board retains the right, at any time, to terminate the Agreement on providing thirty (30) days written notice to TCOE and Lozano Smith.

The foregoing Resolution was adopted at a duly called meeting held on August 11, 2015, 2015, and approved by the following vote:

AYES: Josephine B. Valencia, Marisela Lopez, Paul Cervantes, Alexandra Guerrero, Herman Hernandez

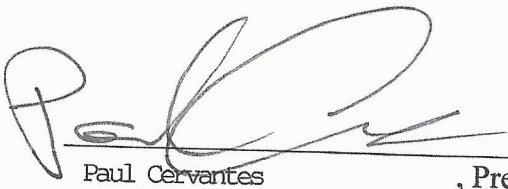
NOES: -0-

ABSENT: -0-

ABSTAIN: -0-

ATTEST:


Josephine B. Valencia, Clerk


Paul Cervantes, President

**RESOLUTION OF THE GOVERNING BOARD OF
RICHGROVE ELEMENTARY SCHOOL DISTRICT**

In the Matter of Authorizing)
Inter-fund Loan for)
Cash Flow Purposes)

RESOLUTION #15/16-06

WHEREAS, the Richgrove Elementary school district administers various funds; and,

WHEREAS, the school district occasionally has cash shortages in it's segregated funds at the county treasury; and,

WHEREAS, Education Code Section 42603 authorizes inter-fund loans to cover such temporary cash shortages;

THEREFORE, BE IT RESOLVED that the Governing Board of the Richgrove Elem. school district authorizes the District Administration to transfer funds as needed for cash-flow purposes and to repay those transfers as funds become available for the 2015-16 school year.

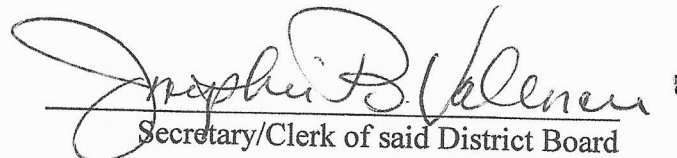
THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of Josephine B. Valencia, seconded by Alexandra Guerrero, at a regular meeting of the Governing Board on the 11th day of August, 2015 by the following vote.

Ayes: Josephine B.Valencia, Alexandra Guerrero, Paul Cervantes, Marisela Lopez, Herman Hernandez

Noes: -0-

Abstentions: -0-

Absent: -0-


Secretary/Clerk of said District Board

**BEFORE THE BOARD OF TRUSTEES
OF THE RICHGROVE ELEMENTARY SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA**

In the Matter of the Spending Determination
for Funds Received from the Education
Protection Account pursuant to Article XIII,
Section 36 of the California Constitution
2015-16 Fiscal Year

RESOLUTION No. 15/16-07

RECITALS

1. The voters approved Proposition 30 on November 6, 2012;
2. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;
3. The provisions of Article XIII, Section 36(e) create in the state General Fund an Educational Protection Account to receive and disburse the revenues derived from the incremental increases in taxes by Article XIII, Section 36(f);
4. Before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;
5. If the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;
6. All monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;
7. Monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;
8. A community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

9. The governing board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;
10. The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;
11. Each community college district, county office of education, school district and charter school shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent;
12. The annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
13. Expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED as follows:

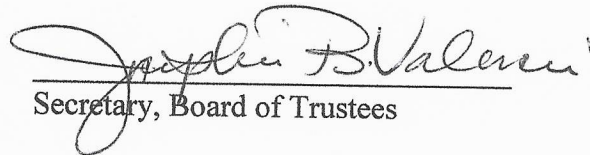
1. The above recitals are true and correct;
2. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent for the 2015-16 fiscal year shall be made in open session of a public meeting of the governing board of Richgrove Elementary School District;
3. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Richgrove Elementary School District has determined to spend the monies received from the Education Protection Account for the 2015-16 fiscal year as attached;
4. Upon finalizing financial data for the fiscal year, the District Superintendent, or designee, is hereby directed to immediately publish on the district's Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee Marisela Lopez,
seconded by Trustee Alexandra Guerrero, at a ~~regular~~/special meeting held on August 11, 2015,
by the following vote:

AYES: Marisela Lopez, Alexandra Guerrero, Paul Cervantes, Josephine B.Valencia, Herman
NOES: -0- Hernandez
ABSENT: -0-

I, Frank M. Chavez, secretary of the governing board of the Richgrove Elementary
School District, do hereby certify that the foregoing Resolution was duly passed and adopted by
said Board, at an official and public meeting thereof, this 10th day of August, 2015.

Date: August 12, 2015


Secretary, Board of Trustees

2015-16 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Richgrove Elementary School District

Budget 2015-16

Expenditures through: June 30, 2016

For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	316,506.53
Revenue Limit Sources	8010-8099	773,902.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		1,090,408.53
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)	Function Codes	
Instruction	1000-1999	1,034,600.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	55,734.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,090,334.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		74.53

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 8:00pm

Motion
Ratify Hires/Resignations

Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve and ratify the employment of Elvira Garcia (SEI Aide), Evelia Arteaga (DLI Aide), and Alma Lopez (Kindergarten Aide) and accept Luptia Sotelo's resignation effective August 21, 2015 and Jose Gonzalez effective August 14, 2015 as presented. Vote: 5-0

Motion
Mgmnt.Salary Comparison

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to approve the salary increase at a level comparable to similar districts for Management positions (MOT/Cafeteria Manager) as presented. Vote: 4-0-1 (H. Hernandez abstaining)

Motion
Mgmnt.Catastrophic-
Differential Sick Leave

Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve to establish a Management Catastrophic Differential Sick Leave; wording to be provided at the board meeting. Vote: 5-0

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to adjourn the Special Meeting of August 11, 2015. Vote: 5-0

Adjournment

The meeting adjourned.
Time: 8:04pm

Respectfully submitted,

Frank M. Chavez, Secretary

Josephine B. Valencia, Clerk