

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
SPECIAL BOARD OF EDUCATION MEETING**

May 25, 2016

6:30pm

MINUTES

**OPENING CEREMONY,**

The Board of Education meeting was called to order at 6:36pm by Board Secretary, Mario Millan in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

**ATTENDANCE**

	Arrive	Leave	Absent
Paul Cervantes, President			XX
Josephine B. Valencia, Clerk			XX
Alexandra Guerrero, Member	6:36	7:25	
Hernan Hernandez, Member	6:36	7:25	
Marisela Lopez, Member	6:36	7:25	
Mario Millan, Secretary	6:36	7:25	

**BOARD AGENDA**

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Guerrero to approve the board agenda as presented. Vote; 3-2-0 (P.Cervantes/J.Valencia being absent)

**BUSINESS AND FINANCE**

**PROCEDURES**

Retired Supt.'s "Post-Retirement" Benefit Pkg.

Mr. Millan stated as per last Board meeting, a motion was made to ONLY provide H/W benefits for the Retired Superintendent for his "Post-Retirement" Benefit Package; however, after further review of the wording of Mr. Chavez's contract by legal counsel, recommendation is to keep his H/W benefits "status-quo" which includes his spouse and district's cap of \$16,500 maximum per year; medical expenses over the cap, will be Mr. Chavez's responsibility.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve that Retired Superintendent (F.Chavez) receive full H/W benefits with a District cap of maximum \$16,500/year; medical expenses over cap, will be Mr. Chavez's responsibility. Vote; 3-2-0 (P.Cervantes/J.Valencia being absent)

**SCHOOL FACILITIES/  
TRANSPORTATION**

Electrical System/Chiller/  
AC Project – Update

Mr. Millan reported that the Electrical Upgrade/Chiller/AC Project has come to a halt until further notice. As per District's legal counsel, contractor will receive correspondence requesting for direction; 1) provide the district with required documentation (i.e., Bond, certified payroll, invoices for expenses, DSA approval for AC unit installation, etc.). Currently waiting for contractor's response as he has not provided the District with a written declaration stating he will no longer continue with the completion of the project.

Construction Management  
Services – Project Manager

Mr. Millan reported that the District had interviewed five different construction companies for the position of project manager. 1) Bush Construction; involved with construction of TCOE's new office building, 2) Seals Construction, Inc. is family owned, very impressed with 2 young gentlemen during the interview, and 3) Colombo Construction, who is currently working for the District and also familiar with the campus. Company selected for construction management services will assist the District with the completion of existing construction project and clearing out the campus should it become necessary. Board went into discussion.

Motion

Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve the selection of Colombo Construction to provide the District with Construction Management Services as recommended. Vote: 3-2-0 (P.Cervantes/J.Valencia being absent)

Classroom Foundation Repair  
DSA Floor Application

Mr. Millan addressed the Board and reported the need to move forward with the unexpected foundation/floor repair in classrooms in 400 & 500 wings. Currently being repaired is room in 500 wing, room in 400 wing with similar issues will also eventually need repair. DSA Floor Application is ready to submit and we have the signed DSA Form-1 from the engineer; plus, the drawings are nearly completed. Looking scheduling repairs during the summer.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez to approve the DSA Floor Application for classroom floor repairs for both classrooms as presented. Vote: 3-2-0 (P.Cervantes/J.Valencia being absent)

**CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 7:05pm

**OPEN SESSION**

Board returned to Open Session with the following action items.

Time: 0:00pm

No action was taken during Closed Session.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to adjourn the  
Special Board Meeting of May 25, 2016.  
Vote: 3-2-0 (P.Cervantes/J.Valencia being absent)

Adjournment

The meeting adjourned.  
Time: 7:25pm

Respectfully submitted,

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Mario Millan, Secretary

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Josephine B. Valencia, Clerk