

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

April 14, 2016

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting was called to order at 6:33pm by Board Clerk, Josephine B. Valencia in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Paul Cervantes, President	6:33	10:40	
Josephine B. Valencia, Clerk	6:33	10:40	
Alexandra Guerrero, Member	6:33	10:40	
Hernan Hernandez, Member	6:33	10:40	
Marisela Lopez, Member	6:33	10:40	
Mario Millan, Secretary	6:33	10:40	

Change in Agenda Order

Mr. Millan requested a change in the Agenda in order to accommodate the presenters at the meeting who are providing the Board with information and/or presentation.

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Cervantes to approve the change in the board agenda order and allow presenters to address the Board at beginning of the meeting. Vote; 5-0

**OPEN COMMUNICATION
FOR PUBLIC COMMENT**

Cesar Bolanos

Mr. Bolanos addressed the Board to thank them for everything they do for the school district and parents. He's looking forward to all construction projects being completed soon and appreciate the funding provided for parent involvement. He also thanked Mr. Millan for always keeping the staff informed and stated it was good idea to also keep community informed and thereby having fewer parent concerns.

Jaime Garcia

Mr. Garcia expressed to the Board his concern with the current construction

project; trenches and construction materials laying around the campus; fenced areas with gates left open which are a hazard to students. Parents need to be informed of construction projects as well as potential delays and/or completion dates.

Mr. Millan

Mr. Millan stated glad that parents were at meeting and asked them to stay as there would be answers provided to the parents about current construction project issues/concerns.

Maria Garcia

Mrs. Garcia also present regarding same issues with the construction project and concerns with what looks like insulation next to the classrooms along with a piece of metal and wooden stakes with sharp edges being dangerous to the students.

Rosa Paniagua

Mrs. Paniagua stated parents should be informed of different projects taking place at the school district; concerned that projects are taking place while classes are in session and seems the school district is not aware of issues on campus.

Mr. Millan

Mr. Millan explained that the construction materials next to classroom-#505 would be placed back in the classroom and other items were due to lack of communication between the contractors. Presenters at the meeting would provide the district and parents with an update on the construction projects and to answer questions.

Randy Rhynes
Electrical Upgrade

Mr. Rhynes addressed the Board and those present at the meeting and proceeded to provide them with an updated report on the Electrical Upgrade. It was stated that DSA plans and specifications are located on campus (Tech.Room) and available for viewing at any time. Due to change orders, the electrical upgrade project will increase, plus labor costs due to required prevailing wages as well as costs for the needed materials for total of \$200,000 which is approximately 20% to 80% increase. Project shutdown due to previous solar structure being built without DSA knowledge and approval along with other pending issues. Contractor/District has met with all agencies required and are continuing with the electrical upgrade with DSA approval. A/C units have been ordered and expected in approximately 3 weeks; units being replaced in 600 wing classrooms. Contractor (Rhynes) meeting with new engineer (Central Engineering) as previous engineers (Tetor & Lane Engineering) are no longer working with contractor; in conclusion, Mr. Rhynes recommended to keep the line of communication open.

Project Manager

Tom Reed, Pres., Columbo
Louis Varga, Projects Dir.

Mr. Louis Varga, Director of Project Development with Columbo Construction addressed the Board and proceeded to introduce Tom Reed, President of Columbo Construction, who also has legal background. Varga assisted with construction of schools in Delano (Morningside and RFK) as a project manager and works close with DSA. It was reported that soil testing was completed and asbestos removed as required. Results from testing indicated foundation issues in room #505 are due to sand. Explained procedures to repair and remedy the problem; plus, will look into preventing same issue for entire wing of classrooms. Board informed that all HVAC projects require DSA approval and members being personally liable for any type of construction projects, specifically projects costing over \$170,000 plus running risk of school being shut down. Both Mr. Varga and Mr. Reed thanked the Board for inviting them and giving them the opportunity to provide their presentation.

**BOARD MEMBER/
SUPERINTENDENT REPORT**

Parent Request – East Gate

Mr. Millan informed the board of parent request to open the East Gate for easier access to the school facilities by the students and community members. Further stated that front gate remains open until closing of campus which is sun down.

It was suggested that the school district post signs with the hours that campus is opened/closed in English/Spanish.

The Board will take the parent request/recommendations into consideration.

Williams Settlement-
Correspondence

Mr. Millan provided the Board with a copy of correspondence regarding the Williams Settlement indicating the school district is in compliance with all requirements for 2015-16.

Conference/Workshops

Mr. Millan provided the Board with the information of upcoming conferences/workshops that staff will be attending; some included Small Schools District Association Conference for Administration and National Conference on School Discipline for School Counselor, 4th gr. Teacher, Student Services Director, and RSP; both scheduled for June 29-July 1, 2016.

**CONSENT AGENDA/
ROUTINE BUSINESS**

Consent Items

The board reviewed the consent items which included current business warrants for March 10, 2016 to April 7, 2016 as provided.

Motion

Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve the Consent Agenda Items as provided. Vote; 5-0

GENERAL FUNCTIONS

District Minutes

The Board reviewed the board minutes for the regular meeting of March 10, 2016 and special meeting of March 21, 2016.

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the board minutes for (R) March 10, 2016 and (S) March 21, 2016 as presented. Vote; 5-0

School Calendar 1617

Mr. Millan provided the Board with a copy of the tentative 1617 school calendar with school starting on August 15, 2016 and ending on June 7, 2017 with winter break scheduled for December 12, 2016 thru January 6, 2017; school resuming on January 9, 2017. Board approval requested.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to approve the 1617 school calendar as presented. Vote; 5-0

Interquest Detection
Canines 1617

Mr. Millan presented to the Board the contract for Interquest Detection Canines for the 1617 school year which includes 4 half-day visits at \$310/visit. Board approval recommended.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez approving to enter into contract with Interquest Detection Canines as recommended. Vote; 5-0.

CURRICULUM AND INSTRUCTION

Local Control

Accountability Plan

Mr. Millan reported that Town Hall Meeting had taken place and results which included the parent's questions and superintendent's responses would be mailed out soon; formal reading/review of the LCAP would take place this week or next.

BUSINESS AND FINANCE PROCEDURES

ASB Reports; Informational

Ms. O'Shaughnessy provided the Board with the ASB Report for the month of March. Board reviewed the information provided.

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; Resource 62640-revenues increased-\$58,662 reflecting additional apportionment received; Resource 00000-funds moved-\$6,500 from Admin.Consulting to

choices afterschool program & costs for BTSA program; budget increase by \$5,100 for mandated costs monitoring/filing & cost for 1516 OPEB actuarial study; Fund 140-Deferred Maintenance – transfer of \$33,702 from 8500-56000 capital asset line to 81000-56000 maintenance repair line for emergency repair/room #505. Board approval requested.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Cervantes approving the budget revisions as presented. Vote; 5-0

ERS-Library Media
Services 1617

Ms. O'Shaughnessy presented the annual ERS Library Media Services for 1617 which provides various services including; providing technology consultation support, online access to the ERS Multimedia Portal, eBooks, resource management and differentiation tools, teacher resource center with correlations to the Common Core State Standards, etc. Board approval recommended.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez approving the 1617 contract for ERS-Library Media Services as recommended. Vote; 5-0

Preschool Contract
Changes – Proposal

Ms. O'Shaughnessy reported that California Department of Nutrition has agreed to transfer \$157,000 from CSPP to CCTR in 1617 to allow us to provide additional student services, plus retain \$84,200 in our CSPP Contract and possibly replace the preschool classroom that was recently demolished.

Deferred Maintenance/
Fund 140-Contribution 1617

Ms. O'Shaughnessy informed the Board of the upcoming multiple major maintenance projects and need to begin a new 5-Year Deferred Maintenance Plan funded from Fund 140; recommended to commit 2.5% (\$369,000) from LCFF Revenues (General Fund) in 1617 then moving them to Fund 140. A formal resolution will be necessary at a later date to commit funding to Deferred Maintenance from General Fund.

Scheduling of Public
Hearings-LCAP/Budget 1617

Ms. O'Shaughnessy provided the Board with the information on the scheduling of the Public Hearings/Requirements for the LCAP/Fiscal Budget for 1617 and recommended to schedule the Public Hearing at the Regular Board Meeting on June 9, 2016 and the adoption meeting for both documents on June 22, 2016. The 1617 fiscal budget will be available for inspection Both Public Hearing/Adoption meetings scheduled for 6:30pm in the District Conference Room.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Guerrero approving to schedule the

public hearing (June 9, 2016) and adoption meeting (June 22, 2016) as recommended. Vote; 5-0

Retired Superintendent's
"Post Retirement" Package

Ms. O'Shaughnessy reported to the Board that the Retired Superintendent's "Post-Retirement" Benefit Package as stated in his contract ONLY provides full benefits for him and not dependents/spouse; available option is providing required payment to keep coverage for dependent/s. District sent letter with information explaining the benefit coverage.

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.
Time: 10:05pm

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 10:35pm

"Tactical Response" SB707

By Board consensus, it was unanimously agreed to not allow firearms on school grounds and directed Mr. Millan to obtain sample district policy from legal counsel and provide at next board meeting. Vote; 5-0

Request for Catastrophic
Leave

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve request for "Catastrophic Leave" for employee as recommended for Noemi Geaney.
Vote; 5-0

Motion

Motion by Mrs. Valencia, seconded by Mr. Cervantes to adjourn the Regular Board Meeting of April 14, 2016. Vote; 5-0

Adjournment

The meeting adjourned.
Time: 10:40pm

Respectfully submitted,

Mario Millan, Secretary

Josephine B. Valencia, Clerk