

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

March 10, 2016

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting was called to order at 6:34pm by Board President, Paul Cervantes in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Paul Cervantes, President	6:34	9:20	
Josephine B. Valencia, Clerk	6:34	9:20	
Alexandra Guerrero, Member	6:34	9:20	
Hernan Hernandez, Member	6:34	9:20	
Marisela Lopez, Member	6:34	9:20	
Frank M. Chavez, Secretary	6:34	7:31	
Mario Millan, Superintendent Elect	6:34	9:20	

BOARD AGENDA

The Board reviewed the board agenda as presented with the following additions; 1) Electric Vehicle, 2) Books; Herman Sillas, and 3) A/C & Chiller.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the board agenda as presented. Vote; 5-0

Electric Vehicle

Mr. Chavez reported that the 2016 Prius is no longer being made electric and requested that the District look at purchasing the Ford Fusion or C-Max which is available in electric; currently waiting for a quote from the dealership. He further stated that contact was made with San Joaquin Valley Air Pollution Control District to get status on the District's reimbursement of \$20K. Recommendation made to change from Toyota Prius to Ford Fusion/CMAX Energi.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to purchase an Electric Ford Fusion/C-Max Energi as recommended. Vote; 5-0

Books; Herman Sillas

Mr. Chavez provided the Board with a book written by Mr. Herman Sillas, retired legal counsel. It was reported that Mr. Sillas would possibly attend the Retirement Dinner for Mr. Chavez on April 1, 2016 during which Mr. Sillas would be presented with an adopted Board Resolution from Richgrove Governing School Board recognizing Mr. Sillas' invaluable contributions and express the Board's sincere gratitude for his many years of service.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to adopt the Board Resolution#15/16-15; to be presented as a token of appreciation on behalf of Richgrove School Board to Mr. Sillas along with a nice gift. Vote; 5-0

AC/Chiller Project

Mr. Chavez addressed the Board with an update on the AC/Chiller Project; it was reported that the project is finally moving and possibly completed this summer should no other delays develop.

Randy Rhynes

Mr. Rhynes addressed the Board to provide them with the cost increase of materials (i.e., transformers up by 40%, wiring up by 25%, plus having to pay prevailing wages); increasing prices by Department of Energy due to the delays by DSA; however, despite the cost increase for materials, they are still necessary to complete the electrical upgrade. More information on total cost increase to be provided before Board action is taken.

Passing of Gavel

Mr. Chavez, at this point, turned over his position as Board Secretary to Mr. Mario Millan, Superintendent Elect, who will be assuming the duties of Superintendent and work with the members of the School Board. He would be available to the school district when needed and appreciated the good working relationship with the Board and the staff. Mr. Chavez stated that his current office would be cleaned out during Spring Break.

**BOARD MEMBER/
SUPERINTENDENT REPORT**

Board Monthly Stipend

Mr. Millan provided the Board with a Draft copy of the "Revised" Board Policy "By Laws" and Remuneration, Reimbursement and Other Benefits #9022 which included the statement regarding absences relative to extenuating circumstances for board member self-illness or their immediate family as requested.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Revised "Board Stipend/By-Laws" as presented including clause on extenuating circumstances and absences for board members. Vote; 5-0

**CONSENT AGENDA/
ROUTINE BUSINESS**

Consent Items

The board reviewed the consent items which included current business warrants for February 10, 2016 to March 3, 2016 as provided.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the Consent Agenda Items as provided. Vote; 5-0

*Richgrove Elementary School District
Board Resolution*

Whereas, Herman Sillas, has served the Richgrove Elementary School District with distinction as legal counsel for 23 years;

Whereas, Mr. Sillas has earned the respect and admiration of the Governing School Board of Trustees, Administration, and District Staff; and

NOW, THEREFORE, LET IT BE RESOLVED, that the Board takes great pleasure in recognizing the significant achievements of Mr. Sillas and herewith expresses its sincere gratitude for the invaluable contributions he made to the Richgrove Elementary School District and;

BE IT FURTHER RESOLVED that this resolution be included in the Board minutes and a copy be presented to Mr. Sillas as a token of the Board's appreciation for his many years of service to the District.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of Mrs. Josephine B. Valencia, seconded by Mrs. Alexandra Guerrero, at a regular meeting of the Governing Board on the 10 th of March, 2016.

Signed,

Paul Cervantes, Board President

Hernan Hernandez, Board Member

Josephine B. Valencia, Board Clerk

Marisela Lopez, Board Member

Alexandra Guerrero, Board Member

Frank M. Chavez, Superintendent

GENERAL FUNCTIONS

District Minutes	The Board reviewed the board minutes for the regular meeting of February 11, 2016 as provided.
Motion	<u>Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the board minutes for (R) February 11, 2016 as presented. Vote; 5-0</u>
Conflict of Interests; Form 700	The Board received a copy of the Conflict of Interests (Form-700) for them to fill out for the 1516 fiscal school year as required annually.
LCAP Plan	Mr. Millan reported that the LCAP Plan is being revised the required Town Hall Meeting is scheduled for March 15, 2016 in the school gym. Board members were welcomed to attend. Also reported was the Public Comment Period which is set for March 15-30, 2016. Superintendent will respond to all concerns derived from public feedback.
Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Hernandez to accept the information on the LCAP Plan as provided. Vote; 5-0</u>
CSUB; Student Teaching Agreement1516	Mr. Millan informed the Board of the CSUB Student Teaching Agreement1516; stated it was routine document that allows the prospective teachers attending Cal-State University; Bakersfield on campus to fulfill classroom requirements and/or complete student teaching hours. Board approval requested.
Motion	<u>Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve the CSUB Student Teaching Agreement as presented allowing college students on campus. Vote; 5-0</u>
Discussion; Vice-Principal For 1617	Mr. Millan discussed with the Board the possibility of creating the position of Vice-Principal which would assist him with the student discipline and would also serve as back-up when Superintendent is off campus; other duties and compensation still to be determined. It was recommended that Board consider Mrs. Munoz-Gomez for the position as she's familiar with school routine and has 20 years of service with the district. Board went into discussion.
Motion	<u>Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve and offer Mrs. Munoz-Gomez the Vice-Principal Position for the 1617 school year; will assume specific duties for year 1516; compensation to be determined for year 1617. Vote; 5-0</u>
Discussion; Recreation	Mr. Millan reported to the Board that current Recreation Stipends Program includes K-4 students and staff member running the program works close to additional 14 hours/day and 3-4 nights/week including specific Saturdays;

recommends a stipend and possibly a program assistant for the duration of the Recreation Program. Board went into discussion.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve stipend recommendation; compensation amount and recreation program assistant to be discussed/determined and become effective July, 2016. Vote; 5-0

BUSINESS AND FINANCE PROCEDURES

ASB Reports; Informational Ms. O'Shaughnessy provided the Board with the ASB Report for the month of February. Board reviewed the information as provided.

Budget Revisions

Ms. O'Shaughnessy provided the Board with the information on the budget revisions as follows; Fund 010-General/Resource 00000, revenue adjustment (TCOE) after 2nd interim & ADA projections; reduction of \$175,860 State Aid and increase of \$52,837 EPA funding (net loss \$123,023 LCFF 1516 revenues); Additional \$18,000 budgeted/legal fees& consortium membership; Adjustment/General unrestricted indirect costs, Title II /reduced by \$1,032; Resource 62640-revision one-time funds \$46,929, budgeted for 1617&1718 years-plan submitted for aprvl.-June2016/Resource 07200 Supplemental/concentration; purchase prometean activity table \$5,300/moved-capital asset bdgt./object 64000. Board approval requested.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Guerrero to approve the budget revisions as presented. Vote; 5-0

2nd Interim Report

Ms. O'Shaughnessy reported that the District's 2nd Interim Report has received positive certification; still deficit spending and due to board approved costs increases for large projects, reserves are diminishing year per year – recommended the district continue their efforts to reduce yearly expenditures.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to accept/approve the 2nd Interim Report as provided. Vote; 5-0

Selection of Auditor1516

Ms. O'Shaughnessy recommended to keep Brown Armstrong for 1516 Financial Audit due to the change in Administration and last year's findings; the firm is familiar with our district's budget requirements. The Board went into discussion.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Valencia to keep Brown Armstrong for 1516 financial audit but strongly recommended a different firm for following year. Vote; 5-0

Preschool Program; Update

Ms. O'Shaughnessy reported to the Board that the preschool program CSPP is not

earning the maximum reimbursable amount per our contract. District is proposing to transfer \$157,000 from CSPP to CCTR in 1617 to allow us to provide additional student services, plus retain \$84,200 in our CSPP Contract.

By Board consensus, the District was directed to submit the proposal requesting to transfer funds from CSPP to CCTR.

**SCHOOL FACILITIES/
TRANSPORTATION**

Front Row PA/Safety
System-Discussion

Mr. Millan addressed the Board about the Front Tow PA/Safety System and continued to mention the district's need for a bell system and hoping to get one for next school year. The visit to Atascadero was cancelled due to only having the PA System versus complete system. The Board went into discussion.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero approving the purchase of the Front Row PA/Safety System as recommended. Vote; 5-0

Board Request

Board requested that a link be provided to them to view a functioning system.

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.
Time: 9:15pm

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 9:19pm

Motion

Motion by Mrs. Valencia, seconded by Mrs. Lopez to ratify the employment of certificated employee (Kinder Teacher) and approving Resolution #15/16-14 of non-reelection of Kinder Teacher and letter as recommended.
Vote; 5-0

Motion

Motion by Mrs. Lopez, seconded by Mr. Hernandez to adjourn the Regular Board Meeting of March 10, 2016. Vote; 5-0

Adjournment

The meeting adjourned.
Time: 9:20pm

Respectfully submitted,

Mario Millan, Secretary

Josephine B. Valencia, Clerk

**GOVERNING BOARD
OF THE
RICHGROVE ELEMENTARY SCHOOL DISTRICT**

Resolution No. #15/16-14

**RESOLUTION OF NON-REELECTION OF
PROBATIONARY CERTIFICATED EMPLOYEES**

WHEREAS, Education Code section 44929.21(b) authorizes the Governing Board to give notice to a probationary certificated employee of the Board's decision to non-reelect the employee for the next succeeding school year to such a position at any time prior to March 15th of the employee's second complete consecutive school year of employment by the District; and

WHEREAS, the employee(s) listed in Exhibit A to this Resolution are probationary certificated employees who have been employed by the District during the 2015-2016 school year; and

WHEREAS, the Governing Board has received a recommendation from the District Superintendent or designee not to reelect the employee(s) whose names are listed in Exhibit A; and

WHEREAS, the Governing Board has decided not to reelect these employees for the 2016-2017 school year.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Board of the Richgrove Elementary School District hereby authorizes the District Superintendent or the Superintendent's designee to notify the employee(s) listed in Exhibit A of the Board's decision not to reelect them for the 2016-2017 school year in accordance with the requirements of Education Code section 44929.21(b). The District Superintendent or the Superintendent's designee is further authorized to take any other actions necessary to carry out the intent of this Resolution.

The foregoing Resolution was PASSED and ADOPTED at a regular meeting of the Governing Board of the Richgrove Elementary School District on the 10th day of March, 2016 by the following vote:

AYES:	<u>Josephine B.Valencia, Marisela Lopez, Hernan Hernandez, Alexandra Guerrero</u>
NOES:	<u>-0-</u>
ABSTAIN:	<u>-0-</u>
ABSENT:	<u>-0-</u>

Dated: March 10, 2016



Paul Cervantes
President, Governing Board



Josephine B. Valencia
Clerk, Governing Board