# RICHGROVE ELEMENTARY SCHOOL DISTRICT REGULAR BOARD OF EDUCATION MEETING

January 14, 2016 6:15pm

### **MINUTES**

OPENING CEREMONY	The Board of Education meeting was called to order at 6:15pm by Board President, Paul Cervantes in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.				
<b>ATTENDANCE</b>		Arrive	Leave	Absent	
	Paul Cervantes, President	6:15	8:43		
	Josephine B. Valencia, Clerk	6:15	8:43		
	Alexandra Guerrero, Member	6:15	8:43		
	Hernan Hernandez, Member	6:15	8:43		

Marisela Lopez, Member

Frank M. Chavez, Secretary

BOARD	<b>AGENDA</b>

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve the board agenda as presented. Vote; 5-0

6:15

6:15

8:43

8:43

#### **CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 6:16pm

#### **OPEN SESSION**

Board returned to Open Session with the following action items.

Time: 7:45pm

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Valencia to offer Mr. Mario Millan an employment contract as District Superintendent for the remainder of the 1516 school year effective March 1, 2016 with monthly salary of \$11,250 and annual salary of \$135,000 for

the 1617 school year. Vote; 5-0

#### **BOARD MEMBER/**

#### SUPERINTENDENT REPORT

**Board Monthly Stipend** Mr. Chavez provided the Board with a Draft copy of the "Revised"

> Board Policy-"By Laws" and Remuneration, Reimbursement and Other Benefits #9022. The Board discussed the issue of keeping

board policy "status quo",

Motion Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve the

FIRST READING of the Board Member Stipend (By-Laws)

Board Policy as presented. Vote; 5-0

## **CONSENT AGENDA/ ROUTINE BUSINESS**

Consent Items The board reviewed the consent items which included current

> business warrants for December 10, 2015 to January 8, 2016 along with the preschool program amended contracts for CSPP/5604-01

and CCTR/5311-01as provided.

Motion Motion by Mrs. Valencia, seconded by Mr. Hernandez to approve

the Consent Agenda Items as provided. Vote; 5-0

#### **GENERAL FUNCTIONS**

**District Minutes** The Board reviewed the board minutes for the regular meeting of

December 10, 2015 as provided.

Motion Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve

the board minutes for (R) December 10, 2015 as presented. Vote:

<u>5-0</u>

Chronic Absence/Truancy

Mr. Chavez presented to the Board for review of the "first reading" Board Policy; 1st Reading

of the REVISED Chronic Absence and Truancy Board Policy.

The Board reviewed the information as provided.

Motion Motion by Mrs. Valencia, seconded by Mrs. Lopez to approve the

FIRST READING of the Chronic Absence and Truancy Board

Policy as presented. Vote; 5-0

Discard; Library books,

Laminating Film, & Tech

Equipment

Mr. Chavez provided the Board with a list of library textbooks that need to be discarded and/or weeding out along with laminating

that does not fit our existing laminator and wish to donate the film

to TCOE/Visalia. Also mentioned that some technology equipment needed to be discarded and list would later be provided to them.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve to discard/donate the library textbooks and laminating film. Action to be taken on tech equipment when list of items to be discarded is provided and reviewed. Vote; 5-0

Preschool Emergency Closures: Informational

Mr. Chavez provided the Board with the State correspondence indicating approval for days of emergency closures at the preschool program on July 13, July 27, July 30-31 for which we will receive credit of operation.

## **BUSINESS AND** FINANCE PROCEDURES

ASB Reports; Informational Ms. O'Shaughnessy provided the Board with the ASB Report for the month of December. Board reviewed the information as provided.

**Budget Revisions** 

This item was tabled until the next Board meeting.

District Financial Audit (DRAFT) Informational Ms. O'Shaughnessy provided the Board with the information on DRAFT District Financial Audit for 1415 along with the findings. The Board went into discussion.

## SCHOOL FACILITIES/ **TRANSPORTATION**

Electrical Upgrade/Chiller/ Lloyd Hollins

Mr. Hollins addressed the Board and provided them with a brief update on the pending electrical upgrade project. He stated that all pending documents being requested by DSA have been completed and taken personally to DSA office in Sacramento. The District received approval on documents and currently looking for a new Inspector for the project, the project should continue within next 2-3 weeks and looking at project completion as soon as possible.

## **CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 8:36pm

**OPEN SESSION** Board returned to Open Session with the following action items.

Time: 8:41pm

Motion Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve

Resolution #15/16-13 for Reduction of Certain Classified Services

effective after January 14, 2016 as presented. Vote; 5-0

Motion Motion by Mrs. Valencia, seconded by Mrs. Guerrero to adjourn

the Regular Board Meeting of January 14, 2016. Vote; 5-0

Adjournment The meeting adjourned.

Time: 8:43pm

Respectfully submitted,

Frank M. Chavez, Secretary

Josephine B. Valencia, Clerk

## BEFORE THE GOVERNING BOARD OF THE RICHGROVE ELEMENTARY SCHOOL DISTRICT

In the Matter of the Reduction	)	<b>RESOLUTION #15/16-13</b>
of Certain Classified Services	)	
effective on or after January 14, 2016	)	
	)	

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorizes Richgrove Elementary School District ("District") to layoff classified employee positions for lack of work and/or lack of funds upon sixty (60) days prior notice; and

WHEREAS due to a lack of work and lack of funds, certain services previously provided by classified employees of the District must be reduced;

NOW, THEREFORE, BE IT RESOLVED that as of January 14, 2016, the following position will be eliminated from the classified service:

CLASSIFICATION	HOURS/DAY	No.	
Office Receptionist/Clerk	4 hours/day	One (1) position	

BE IT FURTHER RESOLVED that the position of Office Receptionist/Clerk is currently vacant. Therefore, there is not employee that must be notified of the elimination of his/her position. The District Superintendent has notified the classified bargaining unit representative of the intended layoff of the position.

BE IT FURTHER RESOLVED that the District Superintendent or designee is hereby authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the Governing Board on <u>14th</u> of January, 2016 by the following vote:

AYES: Josephine B. Valencia, Alexandra Guerrero, Paul Cervantes, Hernan Hernandez, Marisela Lopez

NOES: -0-ABSTAIN: -0-ABSENT: -0-

President

Governing Board