

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

June 8, 2017

6:30pm

**MINUTES**

**OPENING CEREMONY**

The Board of Education meeting called to order at 6:33pm by Board President, Alexandra Guerrero, in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

**ATTENDANCE**

	Arrive	Leave	Absent
Alexandra Guerrero, President	6:33	8:40	
Hernan Hernandez, Clerk	6:33	8:40	
Yaneli Carrillo, Member	6:33	8:40	
Paul Cervantes, Member	6:33	8:40	
Marisela Lopez, Member	6:33	8:40	
Mario Millan, Secretary	6:33	8:40	

**BOARD AGENDA**

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the board agenda as presented. Vote; 5-0

**Introduction**

**New Curriculum Director**

Mr. Millan introduced Ms. Shaunta Morris as the new Curriculum Director for the upcoming 1718 school year.

Ms. Morris addressed the Board and stated was very pleased in being selected as the next Curriculum Director; she further mentioned having a Masters in Curriculum/Instruction as well as administration; her goal is going into administration; enjoys working with the Richgrove School staff and students.

**BOARD MINUTES**

The Board reviewed the board minutes for regular meeting of May 11, 2017 and special meeting of May 11, 2017 as presented.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the regular & special board minutes of May 11, 2017 as presented. Vote; 5-0

**ASB REPORTS**

Ms. O'Shaughnessy provided the Board with the information on the ASB Accounts for month of April. The reviewed information as presented. No action taken – information only.

**BOARD MEMBER REPORTS**

**Mobile Clinic; Collaborative Meetings**

Mr. Hernan Hernandez reported the Mobile Clinic would be providing medical services to the community at least once/week; the next collaborative meeting scheduled for June 14, 2017 at the Vera Cruz Apartment Complex at 10:30am.

**PUBLIC HEARING**  
LCAP/ 1718 Budget  
Opened: 6:52pm

Mr. Millan provided the Board with the six (6) LCAP goals; #1) Increase student achievement of all students and sub groups; #2) Fine Arts & Music, #3) Positive School Climate, #4) Professional Development, #5) Technology/Students & Staff, and #6) English Learner Language Acquisition & Achievement. It was mentioned that not all goals were met but were very close and made substantial improvement; areas needing improvement-parent involvement, student discipline and English Language Development.

Ms. O'Shaughnessy addressed the Board and provided the financial information on the LCAP; stated district fund balance currently very healthy, need to plan accordingly and continue reducing district-wide expenditures.

**Public Hearing**

**Closed: 7:38pm**

**SUPERINTENDENT REPORTS**

Mr. Millan addressed the Board and provided them the information as follows;

**1) Campus Upgrades/Repairs;** Mr. Millan stated a wrought iron fence has been installed next to the Technology Building to complete the fencing project in front of the school district; will replace old logos with new ones. **2) Quotes for Future;** School District received a quote to place cement/concrete behind the school cafeteria; asbestos to be removed in classrooms in wings 400-500 wings; new carpet or tile to be installed; **3) Conferences/Workshops;** a few staff members attending Kagan and Powerschool training sessions in Fresno & Anaheim; other personnel attending trainings on STEAM, CUE and DI Sessions during month of July in Santa Barbara, Oxnard, Vegas, and TCOE; **4) New School Bus;** school district dealing with battery issues due to aftermarket installation of cameras (issue has been remedied) **5) Summer School 2017;** offices will open Mondays to Thursdays (6:30am to 4:30pm); closed on Fridays (staff operating on 10/4 schedule); **6) 8<sup>th</sup> Grade Graduation;** annual graduation scheduled for Wednesday, June 7, 2017 at 6:00pm in the school gym; **7) Youth Suicide Prevention Policy (1<sup>st</sup> Reading);** the Board reviewed the information provided.

**CONSENT AGENDA/  
ROUTINE BUSINESS**

District Warrants

**Business Warrants Requests (May 11, 2017 to June 1, 2017)/Student Inter-district Attendance**

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the District Warrants as presented. Vote; 5-0

Inter-District Attend. Request

Motion by Mrs. Carrillo, seconded by Mr. Hernandez to approve the interdistrict agreement #1718-05 as presented. Vote; 5-0

Ratification/Approval of 1718 New Hires, 1718 Staff Re-Assignments and Summer School Staffing 1617

Mr. Millan provided the Board with a list of the new hires for 1718 as follows; Salvador Arredondo (2<sup>nd</sup> grade), Christine Clancey (3<sup>rd</sup> grade), Benjamin Leon (PE), and Maria Ramos, (School Psych); Mr. Millan also provided the Board with 1718 staff re-assignment list as well as the list for 1617 Summer School Staffing.



Board Consensus

The 1718 New hires, 1718 staff re-assignments and 1617 summer school staff was approved with a Board Consensus.

**NEW BUSINESS**

Budget Revisions#1

Ms. O'Shaughnessy addressed the Board and provided them with the current budget revisions #1; Fund 010=General Revenues; resource 0000-May 2017 revise; revenues in LCFF calculation decreased \$6,657 between P-2 due & May Revise; Resources 6225 Emergency Repair Program; revenues reduced by \$39,756; full amount for one funded project, not expended & returned to State; Fund 010 General Expenditures-resource 00000, allowing plaques & table decorations for retiree dinner-\$200 budget revision; business service revision-move \$1,789 for supplies 043000 to 44000 non-capital asset for purchase of surface book; Resource 62250-Emergency Repair Program; repairs to roof of Rm#800; Technology Building; done thru the Emergency Repair Program; grant amount of \$16,320 as budgeted; other budget lines adjusted in Emergency Repair Program to balance revenues to expenditures-as restricted revenue & requires zero balance; various other resources- restricted balance funds-revisions done to Federal Special Education, Title I, Title II and EIA; Fund 120/Child Development; various budget revisions; moved unexpended funds from open lines to purchase instructional supplies; Fund 140/Deferred Maintenance; budget increased by \$28K for additional asbestos removal & flooring in wings 400, 500 & 600.

Motion

Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the budget revisions as presented. Vote; 5-0

Curriculum Director Salary

Mr. Millan informed the Board that the Curriculum Director's base salary needed to be balanced out and amended to include the 1.5% Bonus. Board approval recommended.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Carrillo to amend the Curriculum Director's base salary amount to include the 1.5% Bonus as recommended. Vote; 5-0

School Psychologist Salary

Mr. Millan also recommended that the School Psychologist base salary reflect increase of workdays from 185 to 190 to coincide with the School Counselor.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve the increase the workdays for the School Psychologist to 190 days as presented. Vote; 5-0

Declaration of Need 1718

Mr. Millan presented the Declaration of Need which includes the anticipated staffing needs for the 1718 school year.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Declaration of Need as presented. Vote; 5-0

Conflict of Interest Code;

Mr. Millan provided the Board with the REVISED Conflict of Interest

Revised Document	Code document; stated the deadline for the 45-day period for public comment is July 14, 2017 – if no comments received, the document will be submitted to the Tulare County Board of Supervisors for approval. No action needed; informational only.
Preschool Program Self-Evaluation 1617	<p>Ms. Means addressed the Board and provided them with the information on the Self-Evaluation for the 2016-17; report indicates what the preschool program has accomplished as well as what needs to be completed.</p> <p>Ms. Means also mentioned that the preschool graduation is scheduled for Friday, June 30, 2017 at 9:00am. Board members are welcomed to attend.</p>
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Preschool Program Self-Evaluation as presented. Vote; 5-0</u>
Title III – ESSA Transition Plan	Mrs. Zarate addressed the Board and provided them with the information on the 2017-18 Title III ESSA Transition Plan which included the timeline plan for English Learner students becoming proficient in English, reaching high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the Title III-ESSA Transition Plan as presented. Vote; 5-0</u>
Richgrove ESD Health & Wellness Policy; Re-Adoption	Mr. Millan informed the Board that this document is routine and minor changes needed to be reviewed and re-adopted.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the changes as presented on the Health &amp; Wellness Policy and re-adopt as recommended. Vote; 5-0</u>
Request to Discard Curriculum Texts/Materials	The Board reviewed the items on the discard list of damaged and/or outdated curriculum texts and materials.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Lopez approving the discard list of outdated and/or damaged curriculum textbooks and materials as recommended. Vote; 5-0</u>
School Calendar 1718	Mr. Millan provided the Board with the 2017-18 school calendar for review which included the 3-day increase to the Thanksgiving Holiday totaling one week and reduction of Winter Break by 3 days; both unions have approved the changes.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the</u>

changes to the 1718 school calendar as presented. Vote; 5-0

Request to Discard  
Preschool Play Equipment

Ms. Means provided the Board with a discard list of items which included damaged playground equipment.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez approving to discard the damaged preschool playground equipment as recommended. Vote; 5-0

**CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.  
Time: 0:00

**OPEN SESSION**

Board returned to Open Session with the following action items.  
Time: 0:00

Next Meeting Date

The next board meetings scheduled as follows;  
Special Meeting; Thursday, June 22, 2017 @ 630pm

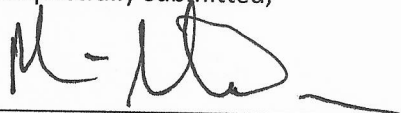
Motion

Motion by Mrs. Lopez, seconded by Mrs. Carrillo to adjourn the Regular Board Meeting of June 8, 2017. Vote; 5-0

Adjournment

The meeting adjourned.  
Time: 8:40p.m.

Respectfully submitted,



Mario Millan, Secretary



Hernan Hernandez, Clerk