

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
SPECIAL (REG) BOARD OF EDUCATION MEETING**

February 15, 2017

5:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:34pm by Board President, Alexandra Guerrero, in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:34	7:52	
Hernan Hernandez, Clerk	5:34	7:52	
Yaneli Carrillo, Member	6:24	7:52	
Paul Cervantes, Member	5:34	7:52	
Marisela Lopez, Member	5:34	7:52	
Mario Millan, Secretary	5:34	7:52	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the board agenda including additional agenda items as presented.
Vote; 4-1-0 (Y.Carrillo being absent)

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Personnel; Government Code Section 54597, Public Employee Discipline/Dismissal/Release

Time: 5:40pm

Board Action

Mr. Millan, in Open Session, reported that the Board had taken action to release/terminate a permanent classified management school district employee as recommended by administration effective Wednesday, February 15, 2017.

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 6:07pm

Motion

Motion by Mr. Hernandez seconded by Mr. Cervantes to return to Open Session. Vote; 4-1-0 (Y.Carrillo being absent)

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to terminate a permanent classified management school district employee as recommended by administration effective Wednesday, February 15, 2017. Vote; 4-1-0 (Y.Carrillo being absent)

Staff Members Present

Mr. Millan acknowledged staff members as follows; Shirley Means (Preschool Director), Nelson Hernandez, (MOT Director), Yeroslava Zarate (Curriculum Director), Julie Martin (Foodservice Director), Louie Vazquez (Technology Department), Albert Sabado (Athletic Director), and Marylou Munoz-Gomez (Vice Principal).

They each provided the Board with an update on their departments.

ASB REPORTS

Doris provided the ASB Report for month of December and January. Board reviewed the information as presented. No action taken – informational only.

BOARD MINUTES

The Board reviewed the board minutes for regular meeting of January 12, 2017 as presented.

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the Regular board minutes of January 12, 2017 as presented.
Vote; 4-1-0 (Y.Carrillo being absent)

BOARD MEMBER REPORTS

School Lighting; FB Field

Mr. Millan provided the Board with the information on cost to leave the lights on longer during the evening on the football field; cost would be approximately \$1,900 per year. Due to the school district's efforts to maintain a nice turf for students and the sports program, it was recommended to organize a "walk-time" schedule for parents and they be accompanied by their children to promote more parent involvement. Should Board chose that route, security would be required to patrol and insure that only parents with their children be allowed on the football field. Board action to be taken later.

Board member arrival.

Mrs. Carrillo arrived at meeting.
Time: 6:24pm

Security at Board Meetings

Mr. Hernandez stated that due to the current sensitivity of the issues being discussed, felt security might be necessary at board meetings. The Board went into discussion; no action taken.

SUPERINTENDENT REPORTS

Mr. Millan addressed the Board and provided them the information as follows; **1) Electrical System Upgrade/Chiller/HVAC Project**; it was stated that 19 HVAC units have been installed for classrooms in the 400, 500, 600 wings; options for HVAC units for middle school being reviewed **2) Campus Upgrades/Repairs**; preschool ramps are not ADA compliant, need to remove/repair, current phone system obsolete-reason for dropping calls and system down time, addition/completion of Rod iron fencing front of school, **3) Conferences/Workshops**; " EdTECH Conference-San Diego; February 7-8, 2017 (Shaunta Morris) "Math Addition Fluency"-TCOE/Visalia; February 7, 2017 (Alice Sanchez); **4) District Financial Audit1617**; Requested 6 RFQs-received couple

proposals, other proposals forthcoming..board action at March board meeting; **Immunization Mobile Clinic**; Mr. Hernandez stated that medical services would be provided to the community 1x/week starting March (possible location-town apts) flyers to be provided; **LCAP Meetings**; as follows;

LCAP Team Meeting – February 6, 2017; SSC-LCAP Meeting- February 16, 2017; LCAP Parent Meeting- February 23, 2017; LCAP Town Hall Meeting- March 15, 2017; Parents received surveys allowing them to make suggestions/recommendations to district; received about 230 responses-Board to receive the information soon; **Technology Services/Accounts & Termination Procedures Policy-Administrative Regulation #4040.2**; Board reviewed information for 1st reading.

**CONSENT AGENDA/
ROUTINE BUSINESS**

District Warrants

**Business Warrants/Student Inter-district Attendance Requests
(January 12, 2017 to January 26, 2017)**

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the District Warrants as presented. Vote: 5-0

Annual Budget Meeting

Mr. Millan reminded and invited the Board of the Annual Budget Meeting scheduled for Friday, February 17, 2017 from 8:30am-3:30pm at Hodel's Country Dining in Bakersfield.

OLD BUSINESS

District Vehicle/Equipment

Mr. Millan informed the Board that the district now has new equipment for MOT Department as follows; Lawnmower, Gator, Yukon and Small bus which are located on the parking lot for them to view during a break.

Motion

Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve to keep the purchase of the SUV locally as recommended. Vote: 5-0

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; Fund 010 Resource 00000 revenues- TCOE/LCFF revenue recalculation using Governor's Proposed bdgt, for the 2nd Interim Report; redistribution of funds-reduction of \$14,943.52; Budget reductions; professional development of \$5,442; reduction/supplies-transportation/admin/gas card-fuel, operations & technology of \$37K; reduction of outside services/repairs-transportation & maintenance of \$15K; reduction of PD conference registrations/ admin & certificated of \$15K; reduction of admin.professional services, contract w/CA consulting (Grant Writer) not renewed, \$30K; Career Pathways- moved \$13K from 43000 (Supplies) to 44000 (Non-Capital Asset) purchase computers for program; Resource 11000/lottery; increase by \$2,500 (Supt.Conf/Workshop); for additional training/updates during 1617.

Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the budget revisions as presented. Vote; 5-0</u>
TOPO Proposals	Mr. Millan provided the Board with the information on the Topography Proposals and recommended that the school district accept proposal with Cornerstone Engineering, Inc. for \$28,500. Board went into discussion.
Motion	<u>Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve/accept topography proposal from Cornerstone Engineering, Inc. for surveying services as recommended. Voter; 5-0</u>
Consolidated Application	Mr. Millan also provided the Board with the information on the Consolidated Application (Winter Report) which is a Federal program that indicates how school district will spend the funding; to be submitted online upon board approval.
Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the Consolidated Application (Winter Report) as presented. Vote; 5-0</u>
Accommodations for Transgender Students	The Board reviewed the information for Board Policy for "Accommodations for Transgender Students" as Second Reading .
Motion	<u>Motion by Mr. Hernandez, seconded by Mrs. Carrillo to approve the Second Reading of Board Policy for Accommodations for Transgender Students as presented. Vote; 5-0</u>
Rest Periods-Lactation Accommodations	The Board reviewed the 2nd Reading on the Rest Periods – Lactation Accommodations as provided.
Motion	<u>Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the Second Reading of the Board Policy for "Rest Periods – Lactation Accommodations as presented. Vote; 5-0</u>
Charter School Authorization; Philosophy, Goals, Objectives & Comprehensive Plans	The board also reviewed the information on the Second Reading for the Charter School Authorization; Philosophy, Goals, Objectives & Comprehensive Plans.
Motion	<u>Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the 2nd Reading of the Board Policy "Charter School Authorization; Philosophy, Goals, Objectives & Comprehensive Plans as presented. Vote; 5-0</u>
District Travel	Mr. Millan provided the Board with the information on the District

Board Policy- REVISED

Travel Board Policy along with the revised section that indicates staff members will be allowed to obtain hotel accommodations when traveling over 100 miles one-way and/or during hazardous weather.

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the Revised Board Policy for District Travel as recommended. Vote; 5-0

Brown Act Training -
Board Members/Admin.

Mr. Millan informed the Board that the Brown Act Training for Board Members has been scheduled for Saturday, March 4, 2017 from 9:00am to 12:00noon and will be held in the District Office Conference Room.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve/accept the scheduling of the Brown Act Training for Board Members as presented. Vote; 5-0

Modify Preschool Staff
Work Hours

Mr. Millan informed the Board of the purpose of modifying the work hours for preschool personnel in order to keep existing employment status and continue the preschool educational program open and available. Eight-hour employees would be reduced to 6.5 hours (to include with full H/W Benefits) which is compatible to the preschool's current financial revenue. Latchkey Program offered from 5am-8am will close and be discontinued effective June 30, 2017. Upon board approval, the Superintendent will meet with the affected preschool personnel. The board went into discussion.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve/accept the modification of preschool personnel work hours in order to keep the preschool program open and available. Vote; 5-0

School Psychologist –
Salary Options

Mr. Millan provided the Board with the salary options for the School Psychologist Position for the 1718 school year. Current employee is retired and starting own private practice. The board reviewed and discussed the information provided.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the School Psychologist salary scale as presented with the 4% increase between steps and start with \$84,249 annual salary. Vote; 5-0

Surface Pro3s-
Board Members

The Board received the information on the proposed Surface Pro3s which would replace the current iPads being utilized by Board Members. Board iPads will be reset by technology department and recycled for student use in the classrooms. The board went into discussion.

Motion

Motion by Mr. Hernandez, seconded Mrs. Lopez to purchase the

Surface Pro3 and recycle existing ipads into the classrooms as recommended. Vote; 5-0

CASH Regional Training
Course Series

Mr. Millan provided the Board with the information on the C.A.S.H. Regional Training Course Series which includes 3 sessions that provide a practical understanding of school planning, financing, construction and maintenance. Sessions are scheduled on; March 3rd, April 21st, and May 12th. Board approval recommended.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve for school staff to attend 3 training sessions provided by CASH as recommended. Vote; 5-0

Superintendent's Evaluation
& Contract Renewal

Mr. Millan provided the Board with three (3) samples of a Superintendent's evaluation; further stated that his final evaluation is due and to be completed by April 28th. Also mentioned was the renewal of Superintendent's contract which expires in June, 2017. The board went into discussion. No action taken.

Next Meeting Date

The next board meeting scheduled for Thursday, March 9, 2017 at 6:30pm in the District Office Conference Room.

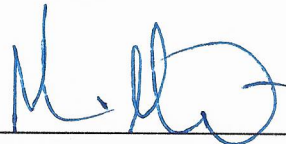
Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to adjourn the Special (Reg) Board Meeting of February 15, 2017. Vote; 5-0

Adjournment

The meeting adjourned.
Time: 7:52p.m.

Respectfully submitted,



Mario Millan, Secretary



Hernan Hernandez, Clerk