

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

November 9, 2016

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting was called to order at 6:32pm by Board President, Paul Cervantes in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Paul Cervantes, President	6:32	8:38	
Josephine B. Valencia, Clerk	6:32	8:38	
Alexandra Guerrero, Member	6:32	8:38	
Hernan Hernandez, Member	6:32	8:38	
Marisela Lopez, Member	6:32	8:38	
Mario Millan, Secretary	6:32	8:38	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez to approve the board agenda as presented. Vote; 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, collective bargaining matters or to confer with legal counsel.

Time: 6:35pm

No action was taken during/after closed session.

OPEN SESSION

Board returned to Open Session with the following action items.

Time: 7:30pm

BOARD MINUTES

The Board reviewed the board minutes for the meetings of October 13, 2016 as presented.

Motion

Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the board minutes for meetings of October 13, 2016. Vote; 5-0

ASB REPORTS

ASB Report not available as the bank statements had not arrived.
Information only – no action needed.

Shirley Means

Ms. Means addressed the Board and informed them everything is going well and the preschool had received a rating of "4" which meant that she would receive some funding; mentioned taking the preschool children to the "Marie Farms" pumpkin patch and would provide them with pictures at the next board meeting...board members were invited to visit the preschool facility whenever possible.

Albert Sabado

Mr. Sabado also addressed the board and provided them with the sports program status; stated the football season winding down, he'd have program signups next week; also mentioned receiving new "Warrior" signs to replace the old "Redskin" signs.

Marylou Munoz-Gomez

Mrs. Gomez informed the Board of the school district's first annual Harvest Carnival that was a success; mentioned carnival took place after school and included booths with face painting and other activities; received donated items from parents and staff; event lasted 1.5 hours, event participation was good.

Nelson Hernandez

Mr. Hernandez stated things are going well in his department; thanked the Board for everything they do for the school district; mentioned ordering the new school buses which would take approximately 90-days to build.

BOARD MEMBER/SUPT.RPTS.

Mr. Millan addressed the Board and provided them the information as follows; 1) Electrical System Upgrade/Chiller/HVAC Project; Mr. Millan stated that the HVAC units are currently being bid out, DSA specs are completed, anticipating having HVAC units installed/completed by winter break, 2) Campus Upgrades/Repairs; Klassen Corporation selected as the school district's architect as only company to provide their RFQ; Mr. Millan & Klassen (Arch) did walk-thru of the campus, Klassen made recommendations on repairs and possibly a topography which would be necessary for future projects; spoke of repairs to school cafeteria, i.e., handicapped railing on ramp and repair driveway for deliveries; construction manager currently on board and working on pending project/s (must be DSA approved or possibly redone); 3) Conferences/Workshops(November) ADHD-CHADD November 10-12 @ TCOE/Visalia-R.Mendez-School Counselor, BTSA November 8-Costa Mesa/M.Girarte, R.Perez & Y.Zarate; 4) School Holiday (Veteran's Day); school campus will be closed due to holiday; 5) District Financial Audit; Doris stated the financial audit still on-going, working on documents, made recommendations, will have some findings, payroll adjustments, requiring business licenses for all vendors, possibly have the final financial audit at next board meeting.

**CONSENT AGENDA/
ROUTINE BUSINESS**

District Warrants

- **Business Warrants (October 13, 2016 to November 3, 2016)**
Motion by Mrs. Guerrero, seconded by Mrs. Valencia to approve the District Warrants as presented. Vote; 5-0
- **Inter-District Attendance Agreement Requests¹⁶¹⁷**
Motion by Mrs. Valencia, seconded by Mrs. Guerrero to approve the IA's as presented. Vote; 5-0
- **CHDV Contracts (Amendment-01; CCTR-6307)**
Motion by Mrs. Valencia, seconded by Mr. Hernandez to approve the amended CHDV contract for CCTR-6307 as presented. Vote; 5-0

• **CHDV Contract (Amendment-01; CSPP-6621)**

Motion by Mrs. Lopez, seconded by Mrs. Guerrero to approve the amended CHDV contract for CSPP-6621 as presented. Vote; 5-0

OLD BUSINESS

-District Vehicle
-School Buses

Mr. Millan informed the Board of the District has purchased two (2) school buses have been ordered (90-day period to build) – in process of obtaining 3 quotes for district vehicle, looking at having vehicle by end of year. No action required.

Departure

Mrs. Valencia left board meeting.
Time: 8:11pm

Cleaning Out/Old Vehicles

Board consensus to hold a "Silent-Auction" to rid the campus of the old district vehicle with "closed bids" and sold "as-is" and purchase made with "cash only".

Motion

Motion by Mrs. Lopez, seconded by Mrs. Guerrero to approve the "Silent-Auction" with "closed bids" for "as-is" vehicle and purchase made with "cash only". Vote; 4-1-0 (J.Valencia being absent)

Gamut Online

-Service Agreement
-Lease Agreement
-Policy Development/Wkshp.

Mr. Millan presented the Board with the information on the Gamut Online services to be provided to the school district. CSBA Gamut Online to services to include; web-based policy information service with complete CSBA Policy Update Reference Manual containing sample policies (content is updated and on ongoing basis), district policies will include links to related resources, on-site consultant to assist district with typing, editing, producing one draft policy manual developed at the workshop, not to exceed three (3) days at district selected site, CD-Rom containing the manual produced with policies incorporating district language to best represent the philosophy, goals, objectives and mandates.

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions which included the following; Fund 010-revision made Supt. retirement bdgt. amt. to correct data entry error to increase by \$16,300; Funds of \$2,500 to replace football jerseys to eliminate "Redskins" reference-repair object 56000 & budgeted in 43000; Fund 140-Deferred Maintenance bdgt. increase by \$75K for repair of floor in rm#505 (not completed-1516 and not budgeted for 1617) w/ DSA delays & expenditures in 1617 school year.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to approve the budget revisions as presented. Vote; 4-1-0 (J.Valencia being absent)

Conflict of Interest Code

Mr. Millan presented the Board with copy of proposed Conflict of Interest Code approved at a prior board meeting which required a 45-day comment period prior to adoption of proposed code commencing September 9, 2016 and ending on November 9, 2016.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve and

adopt the proposed Conflict of Interest Code as presented. Vote; 4-1-0 (J.Valencia being absent)

Setting of Annual Board
Re-Organizational Meeting

It was decided by Board consensus to hold the Annual Governing Board Re-Organizational Meeting on December 8, 2016 at 6:30pm.

Motion

Motion by Mrs. Guerrero, seconded by Mrs. Lopez to approve to set the Re-Organizational Meeting on December 8, 2016. Vote; 4-1-0 (J.Valencia being absent)

Sale of existing HVAC Units

Mr. Millan stated as per Colombo Construction, Bakersfield City Schools is interested in purchasing the units obtained in error for the HVAC project; going price is \$2,500/unit.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez to approve the sale of HVAC units at \$2,500 per unit. Vote; 4-1-0 (J.Valencia being absent)

Inter-Fund Transfers

Resolution #16/17-09 presented to Board requesting authorization for inter-fund transfers between various funds when necessary in accordance with the budget, not to exceed the amount of appropriation.

Motion

Motion by Mrs. Guerrero, seconded by Mr. Hernandez to approve the resolution #16/17-09 as presented for inter-fund transfers as needed. Vote; 4-1-0 (J.Valencia being absent)

Developer Fee Report

The Developer Fee Report for 2015-16 was presented to the Board for review and approval; developer fee funds utilized to purchase playground equipment for kindergarten area, leaving a balance of \$3,000.

Mr. Hernandez

Mr. Hernandez asked for a report on the expense to leave the lights on until 8pm on the field; information to be provided at next board meeting.

Next Meeting Date

The next board meeting scheduled for Thursday, November 10, 2016 at 6:30pm in the District Office Conference Room.

Motion


Motion by Mrs. Guerrero, seconded by Mr. Hernandez to adjourn the regular board meeting of November 9, 2016. Vote; 4-1-0 (J.Valencia being absent)

Adjournment

The meeting adjourned.
Time: 8:38p.m.

Respectfully submitted,


Mario Millan, Secretary


Josephine B. Valencia, Clerk

**RESOLUTION OF THE GOVERNING BOARD OF
RICHGROVE ELEMENTARY SCHOOL DISTRICT**

In the matter of Authorizing)
Inter-fund Transfers)
In Accordance with the Budget)

RESOLUTION #16/17-09

WHEREAS, the Governing Board of the District adopted its Annual Budget for the Fiscal Year 2016-2017; and,

WHEREAS, the Governing Board of the District approved Inter-fund Transfers between the various funds of the District as recorded in the budget document in accordance with Education Code;

THEREFORE, BE IT RESOLVED that the Governing Board authorizes District Administration to make inter-fund transfers in accordance with the budget, not to exceed the amount of appropriation.

THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Marisela Lopez, seconded by Hernan Hernandez, at a regular meeting of the Governing Board on the 9th day of November, 2015 by the following vote.

Ayes: Marisela Lopez, Hernan Hernandez, Alexandra Guerrero, Paul Cervantes
Noes: -0-
Abstentions: -0-
Absent: Josephine B. Valencia



Secretary/Clerk of said District Board