

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

December 14, 2017

5:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:37pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:37	7:35	
Hernan Hernandez, Clerk	5:37	7:35	
Yaneli V. Carrillo, Member	5:37	7:35	
Paul Cervantes, Member	5:37	7:35	
Marisela Lopez, Member	5:37	7:35	
Mario Millan, Secy. (via conference call)	5:46	7:35	

ANNUAL RE-ORGANIZATION
OF GOVERNING BOARD

Open Nominations (President) Agreement by Board Consensus to keep Mrs. Alexandra Guerrero as Board

President for another year.

Mrs. Guerrero accepted her position as Board President for 2nd year as per board policy.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to accept Mrs. Guerrero as Board President. Vote; 5-0

Open Nominations (Clerk)

Agreed by Board Consensus to keep Mr. Hernan Hernandez as Board Clerk for the 2nd year.

Mr. Hernandez accepted his position as Board Clerk for a second year as per board policy.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to accept Mr. Hernandez as Board Clerk. Vote; 5-0

Board Representative/Election

Board consensus to have Hernan Hernandez as Board Representative County Committee Members to participate in the 2017 Election of Members to the County Committee on School District Organization.

Authorized Signers

Authorized are to remain the same for 2018 school year.

Board Rep-2018 Co. Election

Alexandra Guerrero accepted to be Board Representative for 2018

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the board agenda as presented. Vote; 5-0

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting of November 9, 2017 as presented.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the board minutes for regular meetings; November 9, 2017 as presented. Vote; 5-0

ASB REPORTS

The Board reviewed the information provided for the month of ASB report for month of November. Non-action item – Informational

PRESENTATION

Richgrove Cheerleaders

This presentation was tabled until the January 11th board meeting as the students were on their winter break.

PRESENTATION

Legalized Marijuana –

Michelle Reynoso, Prevention Program Supervisor with Tulare County Public Health, addressed the Board and provided them with a brief presentation on the legalization of marijuana. She mentioned the different ways that the substance would affect a person and stated that at least 41% of high school students are currently using marijuana and that legalizing the substance is sending out the wrong message to our youth. Ms. Reynoso spoke of the short-terms and long-term effects of marijuana and one is the brain development. Presentation requested for parents on January 24, 2018.

Board Stipend-Discussion

Doris provided information the current insurance payment and how it would affect the board stipend; should board members not attend a board meeting and absence be deemed unexcused, a check for \$76.20 is to be provided to the District by specific board member. The board went into discussion.

Mobile Clinic

Hernan Hernandez

Mr. Hernandez provided the Board with a brief synopsis on the status of the Mobile Clinic and invited the board members to the next Collaborative Meeting scheduled for January 17, 2018 at 10:30am at the VeraCruz Apartment meeting room.

SUPERINTENDENT'S REPORTS

Mr. Millan provided them the information as follows;

Campus Upgrades: Mr. Millan informed the Board that the work behind the school cafeteria has begun and contractor almost done with the demolition of the concrete (new concrete to be poured soon); it was mentioned that pipping behind cafeteria is very old and thin and must be replaced (might have to replace all pipes) Mr. Millan reminded the Board that school campus is very old and certain areas need to be replaced). Mr. Millan also stated that some electrical work done by

former contractor had been done illegally and not allowing for panel communication, now must be redone; work on Room #505 approved by DSA and work is almost completed by mid-January.

Conferences/Workshops; the Board was provided with a list of conferences/workshops and employees scheduled to attend

Winter Break/Office Hours; Offices open from 630-330 during winter break – December 14, 2017 to January 7, 2018; will return to regular hours 730-430 on January 8, 2018.

California Model Five-by-Five Comparisons; the Board received the information on this agenda item – Board members went into discussion.

**CONSENT AGENDA/
ROUTINE BUSINESS**

District Warrants

Business Warrants Request (November 8, 2017 to December 7, 2017), Student Inter-District Attendance Agreement Requests for 1718. The board reviewed the information as provided.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the business warrants and Inter-district Attendance Agreement as presented. Vote; 5-0

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; Fund 010-General Fund; current concrete project (8539) for driveway/ramps by cafeteria increased by \$80K for ramp costs (not originally included); EPA Resource 14000/teacher payroll expense adjusted by \$19,105 to balance w/ adjusted revenue entitlement shown on LCFF Calculation for 1st Interim Report; Emergency Repair Prog. Resource 62250/ERP carryover from 1617-more than projected; adjusted in November, needed to balance account; additional \$2,878.62 budgeted toward the HVAC project; Fund 120-PreSchool; CSPP & CCTR contracted daily rate increased for 1718; \$25,992.58 added to projected revenue between two resources; Fund 140-Deferred Maintenance/floor replacement in Rm#505-budget increased by \$68,500 for Medford Construction contract; difficulties with project caused additional expenses/time delay.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the budget revisions as presented. Vote; 5-0

First Interim Report 1718

Ms. O'Shaughnessy provided the Board with a brief overview of the First Interim Report – Board went into discussion.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the First Interim Report as presented. Vote; 5-0

Richgrove Site Improvements;
Award Recommendation

Mr. Millan informed the Board that District Project Manager has recommended to award the bid for the Richgrove Site Improvement to

JTS Construction for the demolition of the concrete behind the school cafeteria (\$67,500) and Medford Construction for other construction work for \$165,600.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to award the Bids to JTS Construction (\$67,500-demolition) and Medford Construction (\$165,600-other construction work) as recommended by district project manager. Vote; 5-0

Mental Health Services
(Use of Facility Request)

Mr. Millan provided information on the Facility Use Request from Ms. Irene Huizar, Community Education Specialist from Mental Health Services in Tulare. Board agreed not to allow these services to be provided on campus. Mr. Millan to make contact.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to not allow the mental health services unit on school campus and Mr. Millan to make contact. Vote; 5-0

Retirement Compensation/
Benefits for Management
Team & Classified Confidential
Management-Board Policy
1st Reading; Non-Action Item

Mr. Millan provided information on the need to revise the Board Policy for Retirement Compensation/Benefits for Classified Management Team and Classified Confidential Management Personnel. The REVISED board policy will be presented at the next board meeting for board consideration/approval at the January board meeting.

Teacher Internship – Annual
Program Fee

Mr. Millan also provided Information on the upcoming Annual Fee for certificated employee entering an Internship Program starting FY1819 in the amount of \$1,000/teacher in the internship program. Board went into discussion.

Motion

Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the annual fee of \$1,000/Intern as presented with stipulation that teacher in program sign agreement that s/he stay with the district at least two (2) years after internship program is completed or reimburse the district should employee break agreement. Vote; 5-0

CASH Training-Registration Fee

Mr. Millan provided the information on the CASH Training and Registration for a fee of \$5,700 per participant. He mentioned that a current employee was interested and willing to take the training as he's already involved with MOT responsibilities and different projects.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the CASH Training/Registration as recommended with the stipulation that employee sign agreeing to stay with the District for two (2) years after completing the program. Vote; 5-0

Health Clerk-Additional Hours

Mr. Millan recommended that the work hours for the Health Clerk be increased from 4 to 8 hours as current employee finds herself staying after hours to complete her daily duties.

If board approved, the change would take place for the 1819 school year. Board went into discussion.

Motion

Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the increase from 4 to 8-hours with H/W Benefits for the Health Clerk for the 1819 school year should funding be available. Vote; 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

OPEN SESSION

Board returned to Open Session with the following action items.

Time: 0:00pm

No action taken in Closed Session.

Next Meeting Date

The next board meeting scheduled for Thursday, January 11, 2018 at 5:30pm in the District Office Conference Room.

Motion

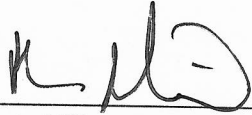
Motion by Mr. Cervantes, seconded by Mrs. Lopez to adjourn the regular board meeting of December 14, 2017. Vote; 5-0

Adjournment

The meeting adjourned.

Time: 7:35 p.m.

Respectfully submitted,



Mario Millan, Secretary



Hernan Hernandez, Clerk