

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
SPECIAL BOARD OF EDUCATION MEETING**

July 11, 2017

5:00pm

MINUTES

OPENING CEREMONY,

The Board of Education meeting was called to order at 5:00pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:00	5:26	
Hernan Hernandez, Clerk	5:09	5:26	
Yaneli V. Carrillo, Member	5:00	5:26	
Paul Cervantes, Member	5:15	5:26	
Marisela Lopez, Member	5:00	5:26	
Mario Millan, Secretary	5:00	5:26	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the board agenda as presented. Vote: 3-2-0 (H.Hernandez, & P.Cervantes being absent)

OLD BUSINESS

Classroom Repair (#505)  
Base Bid

Mr. Millan informed the Board that the district received three (3) bids from 1) Medford Construction, Inc., 2) Cali Concrete, and 3) Simmons Construction for the classroom floor work. Colombo Construction, Project Manager, reviewed all bids and is recommending bid from Medford Construction, Inc. for \$68,500 for the concrete floor work in the classroom.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the base bid from Medford Construction, Inc. for \$68,500 as recommended by Project Manager, Colombo Construction for classroom #505. Vote: 5-0

Motion


Motion by Mrs. Carrillo, seconded by Mrs. Lopez to adjourn the special meeting of July 11, 2017. Vote: 5-0

Adjournment

The meeting adjourned.  
Time: 5:26pm

Respectfully submitted,

  
Mario Millan, Secretary

  
Hernan Hernandez, Clerk

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

June 22, 2017

6:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 6:30pm by Board President, Alexandra Guerrero, in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	6:30	7:37	
Hernan Hernandez, Clerk	6:52	7:37	
Yaneli Carrillo, Member	6:30	7:37	
Paul Cervantes, Member	6:30	7:37	
Marisela Lopez, Member	6:30	7:37	
Mario Millan, Secretary	6:30	7:37	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the board agenda as presented. Vote; 4/1/0 (Hernan Hernandez being absent)

ASB REPORTS

Ms. O'Shaughnessy provided the Board with the information on the ASB Accounts for month of April. The reviewed information as presented. No action taken – information only.

BOARD MEMBER REPORTS

Mobile Clinic-Monthly Collaborative Meetings

It was stated that the Mobile Clinic would provide medical services once a week and to be built behind Gudiño's place of business in Richgrove.

SUPERINTENDENT REPORTS

Mr. Millan addressed the Board and provided them the information as follows; **1) Campus Upgrades/Repairs;** Mr. Millan stated new logos and signs being placed on school's campus and new flooring being placed in the school cafeteria; **2) Quotes for Future School Projects;** school district waiting on architect with information on the electrical upgrades to classrooms; **3) Teacher Pre-Service Schedule;** Board reviewed the copy of the Preservice Schedule as provided; **4) Correspondence St. Mary-Miraculous Medel;** District received a "Thank You" letter from St. Mary's Church of the Miraculous Medal, showing appreciation for opportunity to use the school facility for religious education to Richgrove children.

NEW BUSINESS

Adoption of LCAP1718

Mr. Millan provided a brief summary of the LCAP 1718; requested board approval.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the 1718 LCAP as presented. Vote; 4-1-0 (Hernan Hernandez being absent)

Adoption of Fiscal Bdgt 1718	Ms. O'Shaughnessy briefly reviewed the 1718 budget; board approval requested.
Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the 1718 Fiscal Budget as presented. Vote; 4-1-0 (Hernan Hernandez being absent)</u>
Board Member Arrival	Mr. Hernandez arrived at board meeting. Time: 6:52pm
Substantiation; Need-Excess Reserves; 1718 Budget	Ms. O'Shaughnessy provided a summary on the Substantiation; Need-Excess Reserves; 1718 Budget; requested board approval.
Motion	<u>Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve the Substantiation; Need-Excess Reserves for 1718 Budget as presented. Vote; 5-0</u>
Budget Revisions	Ms. O'Shaughnessy addressed the Board and provided them with the current budget revisions; General Fund 010-two revisions made within General Fund; 1) to move sport coaching stipends and benefits from classified budget codes to certificated allowing for certified staff who coached, and 2) set budget distribution lines for movement of professional development expenditures from General Fund to Educator Effectiveness Grant.
Motion	<u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the budget revisions as presented. Vote; 5-0</u>
CHDV Contract; CCTR-7307 Resolution #17/18-01	The CHDV Contract for CCTR-7307 was presented for board for consideration and approval in the amount of \$466,829. The Board reviewed the information presented.
Motion	<u>Motion by Cervantes, seconded by Carrillo to approve the Child Development Contract; CCTR-7307 for \$466,829 and Resolution #17/18-01 as provided. Vote; 5-0</u>
CHDV Contract; CSPP-7651 Resolution #17/18-02	The CHDV Contract for CSPP-7651 was provided for board consideration and approval in the amount of \$669,239. Board reviewed the information.
Motion	<u>Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the Child Development Contract; CSPP-7651 for \$669,239 and Resolution #17/18-02 as presented. Vote; 5-0</u>
Health & Wellness Policy	Mr. Millan informed the Board that the Health & Wellness Policy is a routine document and only required re-adoption of the minor changes.



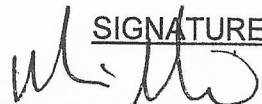
**RESOLUTION #17/18-01**

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

**RESOLUTION**

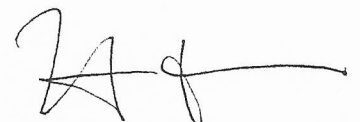
BE IT RESOLVED that the Governing Board of \_\_\_\_\_  
Richgrove Elementary School District

authorizes entering into local agreement number CCTR - 7307 and  
that the person/s who is/are listed below, is/are authorized to sign the transaction for the  
Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Mario Millan	Superintendent	
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 22nd day of June 2017, by the  
Governing Board of Richgrove Elem. School District  
of Tulare County, in the State of California.

I, Hernan Hernandez, Clerk of the Governing Board of  
Richgrove ESD, of Tulare County, in the  
State of California, certify that the foregoing is a full, true and correct copy of a resolution  
adopted by the said Board at a Special Board meeting thereof held at a  
regular public place of meeting and the resolution is on file in the office of said Board.

  
\_\_\_\_\_  
(Clerk's signature)

June 22, 2017  
\_\_\_\_\_  
(Date)

**RESOLUTION**

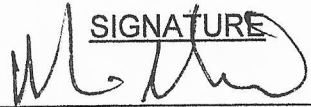
#17/18-02

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18.

**RESOLUTION**

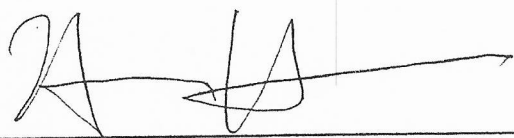
BE IT RESOLVED that the Governing Board of \_\_\_\_\_  
Richgrove Elementary School District

authorizes entering into local agreement number CSPP - 7651 and  
that the person/s who is/are listed below, is/are authorized to sign the transaction for the  
Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Mario Millan</u>	<u>Superintendent</u>	
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 22nd day of June 2017, by the  
Governing Board of Richgrove Elem. School District  
of Tulare County, in the State of California.

I, Hernan Hernandez, Clerk of the Governing Board of  
Richgrove ESD, of Tulare County, in the  
State of California, certify that the foregoing is a full, true and correct copy of a resolution  
adopted by the said Board at a Special board meeting thereof held at a  
regular public place of meeting and the resolution is on file in the office of said Board.

  
\_\_\_\_\_  
(Clerk's signature)

June 22, 2017  
\_\_\_\_\_  
(Date)

Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to re-adopt the Health &amp; Wellness Policy as presented. Vote; 5-0</u>
Youth Suicide Prevention Policy- 2 <sup>nd</sup> Reading	Mr. Millan provided the Board with the information on the New Youth Suicide Prevention Policy. Board approval requested on the 2 <sup>nd</sup> Reading.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Hernandez to approve the 2<sup>nd</sup> Reading of the Youth Suicide Prevention Policy. Vote; 5-0</u>
Rollover Bids for Break/Milk	The information for the Rollover Bids for Milk and Bread Products for 1718 based on current pricing and exemplary service was presented and reviewed for board consideration and approval.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Cervantes approving the Rollover Bids for Milk &amp; Bread Products based on current pricing and exemplary service. Vote; 5-0</u>
RESD Disaster Plan (Letter to Parents)	The Board reviewed the Richgrove ESD Disaster Plan (Letter to Parents) as received which included information informing parents of different situations; i.e., lockdowns, campus/community disasters, and parent Do's and Don'ts should an emergency situation arise.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo approving the Richgrove School District Disaster Plan (Letter to Parents) as presented. Vote; 5-0</u>
Student Anti-Bullying Policy	The information on the Student Anti-Bullying Policy was presented for review and re-adoption.
Motion	<u>Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the re-adoption of the Student Anti-Bullying Policy. Vote; 5-0</u>
Single School Plan	A copy of the Single School Plan was presented to the Board for consideration and approval. A brief summary of the plan was provided.
Motion	<u>Motion Mrs. Lopez, seconded by Mr. Cervantes approving the Single School Plan as provided. Vote; 5-0</u>
Consolidated Application	The Consolidated Application was provided to the Board for review and approval. The board reviewed the application.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Consolidated Application as recommended. Vote; 5-0</u>



Educator Effectiveness Plan 1617 & 1718 Ms. O'Shaughnessy provided the Board with the revised information on the Educator Effectiveness Plan for 1617 & 1718; it was stated that the plan would include professional development, coaching and support services for certificated staff.

Motion Motion by Mr. Cervantes, seconded by Mrs. Lopez approving the REVISED Educator Effectiveness Plan for 1617 & 1718 as recommended. Vote; 5-0

EPA Resolution 1718 The Board was informed that the Education Protection Account (Proposition 30) funding would be utilized for the instructional program as well as instructional related services; i.e., Library, Media and Technology.

Motion Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the EPA Resolution #1617-13 for instructional program and instructional-related services as presented. Vote; 5-0

**CLOSED SESSION** Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.  
Time: 0:00

**OPEN SESSION** Board returned to Open Session with the following action items.  
Time: 0:00

Next Meeting Date The next board meetings scheduled as follows;  
Regular Meeting; Thursday, August 10, 2017 @ 630pm

Motion Motion by Mr. Cervantes, seconded by Mrs. Carrillo to adjourn the Special Board Meeting of June 22, 2017. Vote; 5-0

Adjournment The meeting adjourned.  
Time: 8:40p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Mario Millan, Secretary

  
\_\_\_\_\_  
Herman Hernandez, Clerk

**BEFORE THE BOARD OF TRUSTEES  
OF THE RICHGROVE ELEMENTARY SCHOOL DISTRICT  
TULARE COUNTY, STATE OF CALIFORNIA**

In the Matter of the Spending Determination  
for Funds Received from the Education  
Protection Account pursuant to Article XIII,  
Section 36 of the California Constitution  
2017-18 Fiscal Year

RESOLUTION # 16/17-13

RECITALS

1. The voters approved Proposition 30 on November 6, 2012;
2. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;
3. The provisions of Article XIII, Section 36(e) create in the state General Fund an Educational Protection Account to receive and disburse the revenues derived from the incremental increases in taxes by Article XIII, Section 36(f);
4. Before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;
5. If the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;
6. All monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;
7. Monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;
8. A community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;



9. The governing board of the district shall make the spending determination with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;
10. The monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;
11. Each community college district, county office of education, school district and charter school shall annually publish on its Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent;
12. The annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
13. Expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct;
2. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent for the 2017-18 fiscal year shall be made in open session of a public meeting of the governing board of Richgrove Elementary School District;
3. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Richgrove Elementary School District has determined to spend the monies received from the Education Protection Account for the 2017-18 fiscal year as attached;
4. Upon finalizing financial data for the fiscal year, the District Superintendent, or designee, is hereby directed to immediately publish on the district's Internet Web site an accounting of how much money was received from the Education Protection Account and how that money was spent.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee \_\_\_\_\_,  
seconded by Trustee \_\_\_\_\_, at a regular/special meeting held on \_\_\_\_\_ June 22,  
20 17, by the following vote:

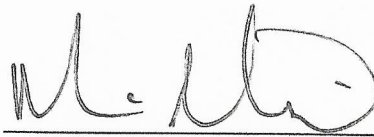
AYES:

NOES:

ABSENT:

I, Mario Millan, secretary of the governing board of the Richgrove Elementary  
School District, do hereby certify that the foregoing Resolution was duly passed and adopted by  
said Board, at an official and public meeting thereof, this 22<sup>nd</sup> day of June, 2017.

Date: June 22, 2017



Secretary, Board of Trustees

2017-18 Education Protection Account  
Program by Resource Report  
Expenditures by Function - Detail

Richgrove Elementary School District

**Expenditures through: June 30, 2018**

**For Fund 01, Resource 1400 Education Protection Account**

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	745,335.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>745,335.00</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>	Function Codes	
Instruction	1000-1999	681,123.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	61,305.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>742,428.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>2,907.00</b>