

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

June 14, 2018
5:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:34pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:34	7:10	
Hernan Hernandez, Clerk	5:34	7:10	
Yaneli V. Carrillo, Member	5:34	7:10	
Paul Cervantes, Member	5:34	7:10	
Marisela Lopez, Member	5:34	7:10	
Mario Millan, Secy.	5:34	7:10	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Carrillo to approve the board agenda as presented. Vote; 5-0

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting of May 10, 2018 as provided.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the board minutes for regular meeting; May 10, 2018 as presented. Vote; 5-0

ASB REPORTS

The ASB Report information to be provided at the board meeting of June 21, 2018.

PUBLIC HEARING

LCAP Plan1819 Presentation
Fiscal Budget 1819
Substantiation/Reserves

Opened public hearing.

Time: 5:36pm

Mr. Millan addressed the Board and provided them with a brief overview of the LCAP and it's six (6) goals...#1-Student Achievement, #2-Fine Arts/Music, #3-Positive School Climate, #4-Professional Development, #5-Technology, and #6-English Learner Language Acquisition & Achievement. He proceeded to inform the Board that school district came close to reaching set goals with exception of Goal #6. Mr. Millan continued to report the progress on each goal individually.

LCAP-Financial Section

Ms. O'Shaughnessy provided the Board with the financial information on the LCAP and included a brief summary on the designated

expenditures for 1819 as well as state all budgetary information was provided to them via email. Although LCFF being fully funded, recommended that school district continue to reduce overall expenditures as CalPERS/STRS retirement fees continue to increase plus pending school projects to be completed soon. A list of school project expenses to be sent to Board and staff to inform them of upcoming projects. District Reserves currently in a good place, however, required to provide the State with an explanation on the high balance due to pending school projects.

Closed public hearing.

Time: 6:14pm

BOARD MEMBER REPORTS

Mobile Clinic

Mr. Hernandez addressed the Board and reminded them that the Family Health Care Network "Mobile Health Clinic" is still providing services and Dental services also available to the community (both adults and children) on the same days/times of the week.

Mr. Millan

Mr. Millan informed the Board that school district looking at starting ESL classes through Proteus sometime in August.

SUPERINTENDENT'S REPORTS

The Board received the following;

Campus Upgrades/Quotes for Future School Projects; Mr. Millan informed the Board that classroom #505 was complete-teacher moving in August; DSA has cleared out some old projects; waiting for HVAC inspection approval; waiting on shade structures quotes; parent shade structure to be taken down and replaced; currently working on solar structure-clearing DSA issues to get approval.. Sidewalks need to be removed and redone; Colombo obtaining bids within next 2 weeks for replacement of 10 classrooms; district goal is to replace all classrooms within next 6-7 years and continue with district's face-lift.

Conferences/Workshops; Board received a list of conferences & workshops to which several employees are scheduled to attend during month of July and spending

Summer Office Hours; Office staff working 4/10 Schedule; 6:30am to 4:30pm from June 11, 2018 and return to regular schedule on August 6, 2018.

Employment Summer Youth; Due to custodial department being short-handed; school district hiring two (2) college students to assist with painting the facilities as well as other small projects

Summer School Staffing; Board received list of summer school staff and their assignments

Staff Reassignments for 1819; it was reported that some certificated staff has been reassigned in grade level and some classroom assignments; district not hiring new certificated personnel for 1819.

**CONSENT AGENDA/
ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (May 3, 2018 to June 7, 2018), Student Inter-District Attendance Requests for 1819 and ratifying classified personnel changes (new hire/s and promotions).

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the business warrants, employment ratification/staff promotion, and 1819 student inter-district attendance request as presented. Vote; 5-0

Board Meeting Time

By Board consensus, it was decided to keep board meetings at 5:30pm until further notice.

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; Fund 010-moved \$55,115 between maintenance/operations to cover additional supplies/services needed in two departments; budget of \$23,756 set up for Camera Replacement project, Buckman-Mitchell NCR Grant of \$10K will cover partial cost & the remaining expense paid by District Gen.Fund; Cement Driveway Medford change order of \$7,557 prev. Bd.aprvd., entered as a bdtg revision; Resource42030-Title III LEP-summer school bdtg increase by cost of two additional inst.aides, expenses paid out of Title III/LEP. Resource 90103 & 90104 RDA pass through; additional tax monies in RDA pass thru resources needed be utilized and additional cement work also needed in 500 wing and hallways from 400 to 500 wings- a revision made of \$40,960.00... Fund 120 CHDV-preschool bdtg-revision done to correct Earned Revenue & PERS expense... Fund-120 Deferred Maintenance-Room #505 floor replacement project DSA inspector fees added for \$1,920.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the budget revisions as presented. Vote; 5-0

Sourcewell Agreement-
Piggy Backs

Ms. O'Shaughnessy informed the Board that formerly known National JPA has changed name to Sourcewell Agreement, which took over district's current piggy back agreements; board action recommend.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Carrillo to approve continuing with Sourcewell and the piggy back agreement as recommended. Vote; 5-0

Revised Technology Staff
Pay Scale

Mr. Millan provided the Board with the revised Technology Staff Pay Scale for 1819; proceeded to explain the staff title change to Technology Technician and salary placements. The board went into discussion.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the new

technology staff pay scale and title changes as presented for the 1819 school year Vote; 5-0

Facilities Director's Pay Scale Mr. Millan also provided the Board with the Facilities Director Pay Scale, which also includes Business Manager. Facilities Director will start on Step 4. The Board went into discussion.

Motion Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve Facilities Director Pay Scale and placement on Step 4 (\$84,157) with 2% annual increase effective July 1, 2018 as recommended. Vote; 5-0

Preschool Site Supervisor Pay Scale Mr. Millan informed the Board that person taking over the preschool programs would be a Site Supervisor-not a Program Director, salary placement at Step 1 (\$49,920 @ \$24/hour) and cap at Step 4 (\$62,400 @ \$30/hour); Board went into discussion.

Motion Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the Preschool Site Supervisor Pay Scale as presented. Vote; 5-0

Certificated Assignments w/ Required Upper Division Semester Units (Victor Reyes) Mr. Millan presented the Board with information on Certificated Assignments for Victor Reyes to teach Computer Class with the required 6 upper division or 12 semester units in Technology under EC\$44256(b) as required for FY2018-19.

Motion Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the request for teacher assignment of Victor Reyes to teach Computer Class as recommended for FY2018-19. Vote; 5-0

Certificated Assignments w/ Required Upper Division Semester Unites (Mary Casas) Mr. Millan also presented the Board with the information on Certificated Assignments for Mary Casas to teach the Math Class in the Middle School setting with the required 6 upper division or 12 semester units in the area of Math under EC\$44256(b) as required for FY2018-19.

Motion Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve the request for teacher assignment of Mary Casas to teach Middle School Math Class as presented. Vote; 5-0

Rollover Bids for Break/Milk Products-MOU The information on the MOU for the Rollover Bids for Milk and Bread Products for 1718 based on current pricing and exemplary service was presented and reviewed for board consideration and approval.

Motion Motion by Mrs. Lopez, seconded by Mr. Hernandez approving the MOU which includes Richgrove ESD with the Rollover Bids for Milk & Bread Products based on current pricing and exemplary service for up to 3 additional years and by mutual agreement. Vote; 5-0

CHDV Contracts 1819 Mr. Millan provided the information on the Preschool Program

CCTR-8301 & CSPP-8654

Contracts for CCTR-8301 and CSPP-8654 for the upcoming 2018-19 fiscal year for Board consideration and approval.

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the CHDV Contracts (CCTR-8301 & CSPP-8654) as presented. Vote; 5-0

Preschool Programs;
Emergency Closure

Mr. Millan provided the Board with information on the preschool program emergency closure due to a health and safety issue (stabilization of lead based paint) on May 24-25, 2018 and resolution #17/18-19 requesting reimbursement for the lost child days for the CSPP-8654 and CCTR-8301 contracts pursuant to Education Code Section 8271.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez approving the submittal of resolution #17/18-19 requesting reimbursement for the lost child days for the preschool contracts CSPP-8654 and CCTR-8301 as presented. Vote; 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

OPEN SESSION

Board returned to Open Session with the following action items.

Time: 0:00pm

Next Meeting Date

The next board meeting scheduled for Thursday, June 21, 2018 at 5:30pm in the District Office Conference Room.

Motion

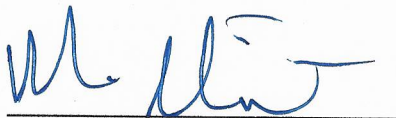
Motion by Mr. Cervantes, seconded by Mrs. Lopez to adjourn the regular board meeting of June 14, 2018. Vote; 5-0

Adjournment

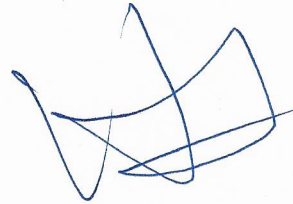
The meeting adjourned.

Time: 7:10pm

Respectfully submitted,



Mario Millan, Secretary



Hernan Hernandez, Clerk