

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

May 10, 2018
5:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:33pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:33	7:01	
Hernan Hernandez, Clerk	5:33	7:01	
Yaneli V. Carrillo, Member	5:33	7:01	
Paul Cervantes, Member	5:38	7:01	
Marisela Lopez, Member	5:33	7:01	
Mario Millan, Secy.	5:33	7:01	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the board agenda as presented. Vote; 4-1-0 (P.Cervantes being absent)

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting of March 8, 2018 as provided.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Carrillo to approve the board minutes for regular meeting; April 12, 2018 and special meeting; April 18, 2018 as presented. Vote; 4-1-0 (P.Cervantes being absent)

ASB REPORTS

The ASB Report information for month of March-2018 to April-2018 was provided; the Board reviewed report. Non-action .. Informational Item.

BOARD MEMBER REPORTS

Mobile Clinic

Mr. Hernandez addressed the Board and reminded them that the Family Health Care Network "Mobile Health Clinic" is still providing services and Dental services also available to the community (both adults and children) on the same day of the week; Thursday, May 17, 2018. Collaborative Meeting scheduled on fourth Thursday of month, May 16, 2018 at 10:30am.

SUPERINTENDENT'S REPORTS

Mr. Millan provided them the information as follows;
Campus Upgrades/Quotes for Future School Projects; Mr. Millan informed the Board that the Basketball court repairs have been completed; DSA concerns almost complete; NEW chiller had been installed and functioning in both district offices and classrooms; future

projects (tentative designs for classrooms seen while in Denver, Colorado); possible use of glass walls; middle school HVAC project to be worked on during summer; to repair damaged sidewalks over the summer; shade structure (Wing 600) to be completed during summer; middle school quad-may mirror structure at 600 wing; classroom #505 almost completed (waiting for bookshelves) once completed, it will be a futuristic classroom; 20 new trees coming out to school next week.

Conferences/Workshops; Board received a list of conferences & workshops to which several employees are scheduled to attend during month of May.

District Summer School; Summer School scheduled for June 11-28, 2018 (M-Th ONLY 8am-1pm) Closed Fridays.

Meeting Arrival

Mr. Cervantes arrives at board meeting.
Time; 5:38pm

**CONSENT AGENDA/
ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (April 12, 2018 to April 26, 2018) and employee resignations.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Lopez to approve the business warrants, employment ratification/staff promotion, advertising vacancies as presented. Vote; 5-0

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to accept staff resignations/retirements as presented and open positions as recommended. Vote; 5-0

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; budget adjustment made across all Funds to balance 1718 employee

Year-End Budget Transfers

Ms. O'Shaughnessy provided the Board with the Resolution #17/18-18, which; if approved, authorizes the District to make transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as necessary to permit the payment of obligations of the school district incurred during the fiscal year.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Carrillo to approve the year-end budget transfer Resolution #17/18-18 as presented/recommended. Vote; 5-0

Request to Discard Outdated/
Damaged Curriculum
Textbooks/Materials

Mr. Millan informed the Board of the need to discard some outdated/damaged curriculum textbooks and materials.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve to discard

RESOLUTION OF THE GOVERNING BOARD OF
RICHGROVE ELEMENTARY SCHOOL DISTRICT

In the Matter of Authorization for County)
Superintendent of Schools to make) Resolution #17/18-18
Year-End Budget Transfers)

WHEREAS, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

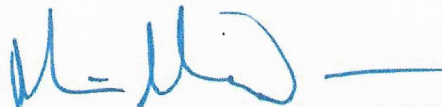
WHEREAS, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

WHEREAS, the district wishes to ensure that all expenditures of the school district during the 2017-18 fiscal year have been appropriately budgeted for.

THEREFORE, BE IT RESOLVED that, at the close of the 2017-18 fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42601 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of Hernan Hernandez, seconded by Yaneli V.Carrillo, at a regular meeting of the Governing Board on the 10th day of May, 2018 by the following vote.

Ayes: Hernan Hernandez, Yaneli V.Carrillo, Alexandra Guerrero, Marisela Lopez, Paul Cervantes
Noes: -0-
Abstentions: -0-
Absent: -0-



Secretary/Clerk of said District Governing Board

County Superintendents who make certain year-end fund balance transfers for small school districts in their county are now required to notify each district of the transfers made. The definition of a small school district has been changed from A... those districts with an average daily attendance of 2,500 or less ... @ to those districts identified in EC 41301 which sets forth the state school fund allocation schedule. Small elementary school districts are now defined as having less than 901 units of average daily attendance (ADA), small high school districts are now defined as having less than 301 ADA, and small unified school districts are now defined as having less than 1,501 ADA.

42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county Superintendent of schools to make the transfers between the Designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.

the outdated/damaged curriculum textbooks/materials as presented.
Vote; 5-0

BP/AR Revision (Certificated
Paid Leave/Dock-2nd Reading

Mr. Millan provided the Board with the changes on the BP/AR Revision of the Certificated Paid Leave/Dock Policy. The changes are to be; *during each school year, when a certificated employee has exhausted all available sick leave and is absent from his/her duties for a cause other than his/her own illness, the amount deducted from the salary due him/her for the month in which the absence occurs will be at a full-day pay rate. (Education Code 44983)*

Motion

Motion by Mr. Hernandez, seconded by Mr. Cervantes to approve the "Second Reading" change to the BP/AR Revision (Certificated Paid Leave/Dock as presented/recommended as per Ed.Code 44983. Vote; 5-0

DRAFT School Board Policies
2nd Reading

Mr. Millan informed the board that the DRAFT School Board Policies is being presented as a Second Reading.

Motion

Motion by Mrs. Lopez, seconded by Mr. Hernandez to approve the "Second Reading" of the DRAFT School Board Policies as presented. Vote; 5-0

Resolution #17/18-16; Board
Election same as Statewide
General Election

Mr. Millan provided the Board with the Resolution #17/18-16 which states; the school district Governing Board will establish an election of governing board members on the same day upon which the statewide general election is held.

Motion

Motion by Mr. Cervantes, seconded by Mr. Hernandez to approve to establish an election of governing board members on same day as Statewide General Elections are held. Vote; 5-0

Tech.Dept. Personnel
(Title Change)

Mr. Millan also provided the Board with the information on the title change for the technology department personnel as recommended at previous board meetings. The board went into discussion.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the title changes to the technology department personnel as presented effective the 1819 school year. Vote; 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.
Time: 6:25pm

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 6:59pm

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BEFORE THE BOARD OF TRUSTEES
OF THE RICHGROVE SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Ordering Regular Governing
Board Member Elections; Specifications of
the Election Order

RESOLUTION #17/18-16

RECITALS

1. Elections Code sections 1302, 10404.5 and 10405.7 authorize school districts and community college districts to establish the election day for governing board members to regularly occur on the same day as the statewide direct primary election, the statewide general election or the general municipal election is held.
2. The Board of Supervisors has received and approved a resolution from this Board establishing election of governing board members on the same day upon which the statewide general election is held.
3. Education Code section 5322 provides that whenever an election for governing board members is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the county superintendent of schools and the officer conducting the election not less than 123 days prior to the date set for the election.
4. Other elections of school districts or other public agencies may be held in whole or part within the territory of this District and it is to the advantage of the District to consolidate therewith.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This Board hereby orders an election to be held within the territory included in this District on the 6th day of November 2018, for the purpose of electing three (3) members to the governing board of the District in accordance with the following specifications:

**RICHGROVE SCHOOL DISTRICT
SPECIFICATIONS OF THE ELECTION ORDER**

- A. The election shall be held on Tuesday, November 6, 2018.
- B. The purpose of the election is to choose three (3) members of the governing board of this District.
- C. Adopt i or ii (please check one box in this section):
- i. Candidate statements shall be paid for by the candidate. (*Elections Code section 13309 provides procedures for filing by indigent candidates.*)
 - ii. Candidate statements shall be paid for by the District. (*Elections Code section 13307.*)
- D. Adopt i or ii (please check one box in this section):
- i. Candidate statements shall be limited to 200 words.
 - ii. Candidate statements shall be limited to 400 words. (*Elections Code section 13307.*)
- E. Adopt i or ii (please check one box in this section):
- i. In the event of a tie vote, the winner of the election shall be determined by lot at a time and place to be designated by this Board.
 - ii. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred. (*Education Code section 5016*) **All costs and expenses of conducting the special runoff election shall be borne by the District.**
3. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
4. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code section 5340 et seq., and Elections Code section 10400 et seq.
5. The Clerk of this Board is ordered to deliver copies of this Resolution, not less than 123 days prior to the date set for the election, to the county superintendent of schools who shall deliver the order of election to the Tulare County elections official and, if applicable, to the election official of any other county in which the election is to be held, as required by Education Code section 5324.

6. This Board requests that the county superintendent of schools publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory:

(Bakersfield Californian)

I, Hernan Hernandez, Clerk of the Board of Trustees of the Richgrove ESD, do hereby certify that the foregoing Resolution was proposed by Board member Paul Cervantes, seconded by Board member Hernan Hernandez, and duly passed and adopted by said Board, at an official and public meeting thereof held on May 10, 2018, by the following vote: (list members' names)


AYES: Paul Cervantes, Hernan Hernandez, Alexandra Guerrero, Marisela Lopez, Yaneli V.Carrillo

NOES: -0-

ABSENT: -0-

ABSTAIN: -0-

Date: May 10, 2018



Clerk, Board of Trustees
Richgrove School District

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Superintendent's Evaluation for the 2017-18 school year. Vote; 5-0

Next Meeting Date

The next board meeting scheduled for Thursday, May 10, 2018 at 5:30pm in the District Office Conference Room. Possible discussion on changing board meeting time to 5:30pm.

Motion

Motion by Mr. Hernandez, seconded by Mrs. Carrillo to adjourn the regular board meeting of May 10, 2018. Vote; 5-0

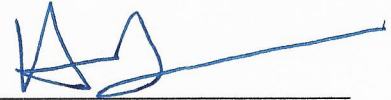
Adjournment

The meeting adjourned.
Time: 7:01pm

Respectfully submitted,



Mario Millan, Secretary



Hernan Hernandez, Clerk