

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

August 9, 2018

6:00pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 6:02pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	6:02	6:55	
Hernan Hernandez, Clerk	6:02	6:55	
Yaneli V. Carrillo, Member	6:02	6:55	
Paul Cervantes, Member	6:02	6:55	
Marisela Lopez, Member	6:02	6:55	
Mario Millan, Secy.	6:02	6:55	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the board agenda as presented. Vote; 5-0)

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting of June 14, 2018 and Special Meetings of June 21, 2018 and July 4, 2018 as provided.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the board minutes for meetings; June 14, 2018, June 21, 2018 and July 4, 2018 as presented. Vote; 5-0

ASB REPORTS

The Board reviewed the ASB Report information provided for the month of June. No action required.

BOARD MEMBER REPORTS

Mobile Clinic

Mr. Hernandez addressed the Board and reminded them that the Family Health Care Network "Mobile Health Clinic" is still providing medical and Dental services to the community (both adults and children) on the same days/times of the week. Food Link working on a second day of food distribution to be provided for the community.

Mr. Millan

Mr. Millan informed the Board that ern Community College District with Porterville College will be providing ESL and Child Development classes for the community members and anyone interested on our school campus starting August 20, 2018 on Monday-Thursday from 5:30-8:30pm.

SUPERINTENDENT'S REPORTS

The Board received the following;

Campus Upgrades/Quotes for Future School Projects; Mr. Millan informed the Board that all campus has been painted except the portable classrooms; sidewalks have been repaired, almost all trees have been replanted, remainder of trees will be replanted soon; benches are being worked on; carpet in 700 wing replaced as well as the Student Services Building (former school offices); waiting for DSA approval for middle school HVAC Project; canopies for 600 wing and middle school quad to be completed sometime this month; District received bids for "New" modular classrooms- PM recommended to go with JTS (McFarland) for \$2.1 million as other bidders are closer to \$3 million (District to match with \$1 million); old broiler to be cleaned out and repaired to be utilized for a storage area for office files, etc. (cost approx.. \$27K)

Conferences/Workshops; Board received a list of conferences & workshops to which several employees are scheduled to attend during month of August

CSBA Annual Conference; Board received the information on the upcoming conference scheduled from November 29 to December 1, 2018 in San Francisco.

Williams Settlement Visit; Mr. Millan informed the Board that the annual Williams Settlement Visit scheduled for August 22, 2018.

SBAC Level Performance Comparison; Board received the information for this agenda item.

Correspondence; Certification of Compliance (Project; Middle School)- DSA has approved and cleared another part of past school district's non-compliance projects.

District Auditors; Ms. O'Shaughnessy stated that Bordhardt, Corona, Faeth & Zakarian scheduled to start the school district's financial audit on August 6-7, 2018 and would return in October.

Notice of Board Member Election (3 board members); Board members received the election information, which included specific deadlines for candidates to file their paperwork.

CONSENT AGENDA/ ROUTINE BUSINESS ITEMS

District Warrants

The Board reviewed the current Business Warrants (June 28, 2018 to August 1, 2018) and Student Inter-District Attendance Requests for 1819.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the business warrants and 1819 student inter-district attendance request as presented. Vote: 5-0

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current budget revisions; **Revisions for 1718**== Fund 010- General Revenues; Resource 00000- year-end LCFF calculation 2018 revise; revenues in LCFF calculation decreased by \$6,458 at year-end; Fund 010/general expenditures; resource 00000= increase of \$23,128.63 for field trip mileage expense charged from transportation back to GF; increase of \$1,930 bus insurance expenditures in 1718; bdtg increase of \$8,300 needed for geotechnical investigation & liquefaction potential study for prepping of plans for New Classroom Project; Resource 30100= Title I bdtg increased to purchase ZSpace computer system- revenues reflect a fund carry-over from prior year now being utilized.

Revisions for 1819== Fund 010 general expenditures- resource 00000, sports program bdtg increased \$6,100for reconditioning football helmets for safety compliance; resource 11000 Lottery; increase of \$15,000 processed for purchase of classroom libraries & Library books – amount usually part of bdtg adoption; resource 42030- Title III; increased \$41,100 to purchase 100 tablets & charging cart using 1718 carry-over entitlement.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the budget revisions as presented. Vote; 5-0

District 1819 Authorized Signers (Update)

Mr. Millan presented to the Board the document required indicating the school district's authorized signers for the 1819 school year as follows;

Name to be removed – Nelson Hernandez (MOT Director)-Retired
Name to be added – Louie Vazquez, Facilities Director

Motion

Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the changes to the authorized signers as presented. Vote; 5-0

Williams Act-Quarterly Reports

Mr. Millan informed the Board that the Williams Act Quarterly Reports are to be presented every quarter for Board approval. Past quarterly reports presented to the Board for approval.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the quarterly reports for past and current Williams Settlement Act as presented. Vote; 5-0

Williams Settlement Act - Uniform Compliant Policy & Procedures1819

Mr. Millan provided the Board with the revised Williams Settlement Act Uniform Compliant Policy and Procedures for 1819. The Board reviewed the information as presented.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the updated 1819 Williams Settlement Act-Uniform Compliant Policy and Procedures as provided. Vote; 5-0

SCICON Contracts 1819 (Day and Week Student Trips)	The Board received the information for a routine agenda item; Scicon Contracts for the 1819 school year.
Motion	<u>Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the routine Scicon Contracts for 1819 as presented. Vote; 5-0</u>
Board Policy – UPDATED Child Abuse Reporting	The Board received the updated Board Policy for Child Abuse Reporting; Mr. Millan stated that the policy has minor changes which consisted of names, dates, etc.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the “Updated” Child Abuse Reporting board policy as presented. Vote; 5-0</u>
Board Policy – UPDATED Youth Suicide Prevention	The Board also received a copy of the updated Board Policy for Youth Suicide Prevention with also minor changes.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the updated version of the “updated” Youth Suicide Prevention board policy. Vote; 5-0</u>
RES D Health and Wellness Plan 1819	Mr. Millan provided the “revised” RES D Health and Wellness Plan for 1819 which included minor changes. Board approval requested.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the “Revised” RES D Health and Wellness Plan for 1819 as presented. Vote; 5-0</u>
Board Policy; UPDATED Student Anti-Bullying	The Board also received and reviewed the updated board policy for “Student Anti-Bullying” as provided for board approval.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the “updated” Student Anti-Bullying board policy as provided. Vote; 5-0</u>
District Parental Involvement Plan 1819	Mr. Millan provided the Board with the information on the District Parental Involvement Plan for 1819. The Board reviewed the information received.
Motion	<u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the District Parental Involvement Plan for 1819 as presented. Vote; 5-0</u>
Disaster Plan 1819	The Board was provided with a copy of the revised/updated Disaster Plan for 1819 for board approval.
Motion	<u>Motion by Mrs. Carrillo, seconded by Mr. Cervantes to approve the “updated” Disaster Plan for 1819 as presented. Vote; 5-0</u>
1819 Disaster Plan (Letter to Parents)	Mr. Millan provided the Board with the revised/updated “Letter to Parents” in the event of a Disaster which provides the parents with the

required procedures during a possible disaster; Lock Down Situations, Campus/Community Disaster, Parent Do's and Don'ts. The board reviewed the information as presented.

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| Motion | <u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the "Letter to Parents" as presented. Vote; 5-0</u> |
| Amended Emergency-Disaster Reference Sheet | The Board also received the amended information in case of Emergency/ Disaster which includes; student release, shelter-in-place, evacuation along with the Emergency Reference Table. |
| Motion | <u>Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the amended Emergency-Disaster Reference Sheet as presented. Vote; 5-0</u> |
| District Parent Compact 1819 | Mr. Millan provided the Board with the District Parent Compact with minor changes for 1819; the agreement includes "shared responsibility (from students and parents) for the child's learning and high achievement during the school year. |
| Motion | <u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the District Parent Compact/Agreement for 1819 as presented. Vote; 5-0</u> |
| Consider/Approve Bids-Modular Classrooms | Mr. Millan provided the Board with the bid information received from bidders; 1) Silver Creek Industries, Inc. [\$2,498,015.97] and 2) JTS Modular, Inc. [\$2,075,000.00]; it was recommended that the lowest bid be approved. |
| Motion | <u>Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve Bid received from JTS Modular, Inc. for the modular classroom project for (\$2,075,000.00) as recommended. Vote; 5-0</u> |
| Preschool Parent/Student Handbook 1819 | The Board received the updated copy of the Preschool Parent/Student Handbook for 1819. |
| Motion | <u>Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the updated Preschool Parent/Student Handbook for 1819 as provided. Vote; 5-0</u> |
| Education Consulting Services (SARB Services 1819) | Mr. Millan provided the Board with the information on the Education Consulting Services, LLC (Tim Smith-SARB) for 1819 Proposal. It was mentioned that consultant works independently with school district's and as needed... consultant fees @ \$400/SARB session and/or appearance in Superior Court by a representative of Education Consulting Services, LLC, on behalf of the District will be billed at the normal hourly or per diem rate. The board went into discussion. |
| Motion | <u>Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the</u> |

proposal with Education Consulting Services, LLC @ \$400/SARB session or appearance in Superior Court on behalf of District to be billed at normal hourly or per diem rate. Vote; 5-0

GASB75-OPEB Actuarial Study Agreement with DFA

Mr. Millan also provided the Board with the information on the GASB75 OPEB Actuarial Study Agreement with DFA in amount of \$4,000. Fee includes scope of project as outlined; determination of postretirement benefit obligations and components of expenses, prefunding the obligations as a percent of covered employee payroll, reconciliation of OPEB Liability per actuarial report, OPEB Liability to GASB75 measurement date, summary of plan provisions, actuarial assumptions and certification, etc.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the agreement with DFA who will provided services as mentioned. Vote; 5-0

"Conflict of Interest" 2018 Biennial Review

Mr. Millan presented the Board with the "revised" Conflict of Interest Code for 1819 that included; changes in personnel titles and responsibilities as follows;
Facilities Director replaced MOT Director and;
Preschool Director/"Site Supervisor" added to existing personnel list

Motion

Motion by Mrs. Lopez, seconded by Mr. Cervantes to approve the "Revised – Conflict of Interest" Code for 1819 with personnel titles as presented. Vote; 5-0

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.
Time: 0:00pm

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 0:00pm

Next Meeting Date

The next board meeting scheduled for Thursday, September 13, 2018 at 6:00pm in the District Office Conference Room.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to adjourn the regular board meeting of August 9, 2018. Vote; 5-0

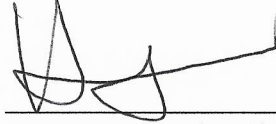
Adjournment

The meeting adjourned.
Time: 6:55pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mario Millan', written above a horizontal line.

Mario Millan, Secretary

A handwritten signature in black ink, appearing to read 'Hernan Hernandez', written above a horizontal line.

Hernan Hernandez, Clerk