

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

May 9, 2019

5:30pm

MINUTES

**OPENING CEREMONY**

The Board of Education meeting called to order at 5:33pm by Board Clerk, Mario Millan in the absence of Board President and Clerk in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

**ATTENDANCE**

	Arrive	Leave	Absent
Alexandra Guerrero, President			XX
Marisela Lopez, Clerk	5:33	6:52	
Yaneli V. Carrillo, Member	5:33	6:52	
Paul Cervantes, Member			XX
Martha Martinez, Member	5:33	6:52	
Mario Millan, Secretary	5:33	6:52	

**BOARD AGENDA**

The Board reviewed the board agenda as presented.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the board agenda as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

**BOARD MINUTES**

The Board reviewed the board minutes for the Regular Meeting (April 10, 2019) as provided.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the board minutes for meetings; (R) April 10, 2019 as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

**ASB REPORTS**

ASB Reports were tabled until the next Board meeting in June.

**PUBLIC COMMENTS**

Ms. Shaunta Morris

Ms. Morris addressed the Board and informed them that the testing has been completed and everything went well.

Mrs. MaryLou Munoz-Gomez

Mrs. Munoz-Gomez addressed the Board and stated that the month of May is very busy with student field trips; i.e., CSU-Fresno Tour, CSU-Bakersfield Tour, Math Bowl, Career Day, etc.

**SUPERINTENDENT'S REPORTS**

The Board received the following information;  
**Campus Upgrades/Quotes for Future School Projects:**  
**Final Permanent Modular Classrooms (Modernization)** Mr. Millan reported the construction project would commence during the 2019

summer and continue thru December of 2019-20 school year; existing classrooms will be moved to the west side of the campus, one old modular classroom would be demolished; Preschool projects scheduled are; gutters, fencing, flooring, wall panels, camera system, canopies, , play equipment, ramps, new sheds, etc.; 600 wing to be painted in June; windows replaced in 500 wing; cabinets redone/repair in 400 wing; sidewalks redone/repared in July; school gym to be painted; overall very busy summer ... new Fire Marshall requiring an emergency asphalt road between the track and 700 classroom wing; temporary housing for 4<sup>th</sup> grade August 2019 and 5<sup>th</sup> grade January 2020.

Emergency Special Board Meeting

Mr. Millan informed the Board of the need to call an Emergency Special Board Meeting next week... RC will contact everyone to schedule the meeting in order for Board to review, consider and approve the Permanent Modular Classroom (Modernization) Project.

Upcoming School Events

**Staff Appreciation Day;** Friday, May 3, 2019 @ 2pm, school gym  
**Lock Down Drill;** Thurs., May 16, 2019 @ 9:00am- all students will be escorted to school gym by grade level... w/o parent pick up.  
**Career Day;** school Friday, May 17, 2019 for grades 4-8 grade students from 8:15am-12:00noon.

**Sports Banquet;** school event set for Thursday, May 23, 2019 at 6pm.

**School Holiday-Memorial Day;** this year this holiday falls on Monday, May 27, 2019 (classes resume on Tuesday, May 28, 2019).

**District Summer School-2019;** Summer School is scheduled for June 10-27, 2019 (Monday-Thursday) No School FRIDAYS from 8:00am-1:00pm; HVAC project taking place in June (school functioning without A/C; however portable units will be set up).

**CONSENT AGENDA/  
ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (April 11, 2019 to May 1, 2019) along with the Student Inter-District Attendance Agreement as provided.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the Business Warrants as presented. The Inter-District Attendance Agreement Requests are tabled until June board meeting.  
Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

**NEW BUSINESS**

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current **Budget Revisions#1**; Fund 010; Resource-00000/General, funds moved from Supt. Discretionary bdgt line to maintenance to purchase new benches- \$11,900; Resource 07200 Supplemental concentration-music/band bdgt was redistributed to allow for purchase of supplies & instruments; funds moved from non-capital assets & repairs to supplies \$2,945.68; Resource 30100 Title I;

unused tutoring moved & utilized in expansion of summer school program, increase of 3 teachers-1 aide & more supplies \$12,579; Resource 65000-Special Ed. Adjustment of professional development done between resource specialist 112000 and specialized instruction 11900-\$1,398; Fund 120/Expenditures- Resource 61050 & 61051, movement done in CSPP-61050 and CCTR-61051 for better use funds & complete projects for computes, promethean boards, maintenance repairs, mower & cameras-no increase to overall bdgt.; Resource 61270 QIRS- final expenditures of QIRS grant to expend before 6-30-19/ classroom materials to be purchased.

**Budget Revisions#2;** Fund 010 General Expenditures; Resource 00000-General Revenues/ new LCFF calculation done by TCOE based on actual P-2 ADA (net reduction of \$687 in revenue; Fund 010-General Expenditures; Resource 0000 General- \$10,000 revision done moved funds to unused capital asset improvement line to cover cost of cement pad for Sports C-Train & movement to new location; \$40K moved from technology supplies to facility maintenance; Resource 81500 Routine Restricted Maintenance; allow for addition Youth Summer Work & Staff painting bdgt increased \$11,180; Resource 90358 Summer Night Lights-received \$2,600 from TC Bd. Of Supervisors for Summer Night Lights Program being used for four events during June & July 2019; Fund 120 Expenditures/ Resource 61050-CSPP; Ramps at preschool need replacing for ADA compliance, revision of \$25K moved from Maintenance to Capital Asset 61000 to cover expenditure.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the budget revisions as presented. Vote; 4-1-0 (A.Guerrero/P.Cervantes being absent)

Year-End Budget Transfers  
Res#18/19-11

Ms. O'Shaughnessy provided the Board with the information on Resolution #18/19-11 for Year-End Budget Transfers that allows the District to make transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as necessary to permit the payment of obligations of the school district incurred during the fiscal year.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve Resolution #18/19-11 allowing the School District to make budget transfers to meet payment of obligations incurred during the fiscal year as recommended. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

EL Bilingual Master Plan

Mr. Millan presented the EL Bilingual Master Plan to the Board and stated there were minor revisions and changes were highlighted for their convenience. Board approval recommended.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the EL



Bilingual Master Plan as presented/recommended. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

2019-20 School Calendar

The 2019-20 school calendar board agenda item was tabled until the June board meeting.

Discard-Library Books

The Board received a list of damaged and/or outdated library books needing to be discarded. Board approval recommended.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the discarding of outdated/damaged Library Books as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Discard- Curriculum Material

The Board also received a list of outdated Curriculum Materials not being used that need to be discarded. Board approval recommended.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the discarding out outdated Curriculum Material as presented/recommended. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Certificated Assignments  
Victor Reyes – 2019-20  
Computer Lab-Middle School

Mr. Millan presented the Board with information on Certificated Assignments for Victor Reyes to teach Computer Class with the required 6 upper division or 12 semester units in Technology under EC§44256(b) as required for FY2019-20.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the request for teacher assignment of Victor Reyes to teach Computer Class as recommended. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Certificated Assignments  
Mary Casas – 2019-20  
Math Class – Middle School

Mr. Millan also presented the Board with information on Certificated Assignments for Mary Casas to teach Math Class with the required 6 upper division or 12 semester units in the area of Math under EC§44256(b) as required for FY2019-20.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the request for teacher assignment of Mary Casas to each Middle School Math Class as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

RESD & CSUB Agreement  
Student Teaching

The Board received a copy of the Agreement between California State University; Bakersfield and Richgrove Elementary School District which, if Board approved, will accept teacher candidates enrolled in CSUB to practice teaching in the classroom/s on campus under the direct supervision and instruction of such District employees.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the

Agreement between CSUB and RESD allowing teacher candidates enrolled at CSUB to practice teaching on campus supervised by District certificated staff. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Student School Uniforms

Mr. Millan informed the Board of the student issues the District is dealing with recently; more middle school students are refusing to use uniforms and administration is recommending that the District policy be modified allowing "free dress" days be every Friday; thereby encouraging more students to wear uniforms. The Board went into discussion.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve to modify the District Policy relative to Student Uniforms and encouraging students to wear uniforms M-Th and allowing students to have a "free dress" day every Friday as recommended for the 2019-20 school year. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

TC Bd. Of Supervisors Funds  
"Summer Night Lights" Prog.

The Board received information relative to Tulare County Board of Supervisors donating \$2,600 in order to provide the Richgrove School students a summer program "Summer Night Lights" which will run during June & July as follows;

June 19, 2019 – Movie Night (Richgrove Memorial Building)

June 28, 2019 – Game Night (School Gym)

July 12, 2019 – Kickball Tournament (Field next to Memorial Building)

July 26, 2019 – Carnival (Field next to Memorial Building)

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the "Summer Night Lights" Program scheduled for June & July 2019 as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Preschool Prog. Self-Evaluation

Mr. Millan provided the Board with a copy of the Preschool Program Self-Evaluation for the 2018-19 school year; which includes- Desired Results Developmental Profile, Desired Results Parent Survey (Center-based Contracts), Age Appropriate Environment Rating Scales, etc. The Board reviewed the information as provided.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the Preschool Program Self-Evaluation for 2018-19 as presented. Vote; 3-2-0 (A.Guerrero/P.Cervantes being absent)

Superintendent Contract  
"Renewal"

By Board consensus, it was agreed to table the renewal of the Superintendent's Contract until the June board meeting.

**CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 6:26pm

**OPEN SESSION**

Board returned to Open Session with the following action items.  
Time: 6:50pm

Superintendent's Evaluation

By Board consensus, it was agreed to table the Superintendent's evaluation until the June Board meeting to allow all Board members to provide their input.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to adjourn the regular board meeting of May 9, 2019. Vote; 3-2--0 (A.Guerrero/P.Cervantes being absent)

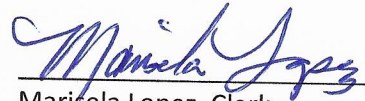
Adjournment

The meeting adjourned.  
Time: 6:52pm

Respectfully submitted,



Mario Millan, Secretary



Marisela Lopez, Clerk



RESOLUTION OF THE GOVERNING BOARD OF  
RICHGROVE ELEMENTARY SCHOOL DISTRICT

In the Matter of Authorization for County           )  
Superintendent of Schools to make                    )  
Year-End Budget Transfers                            )                   Resolution #18/19-11

WHEREAS, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

WHEREAS, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

WHEREAS, the district wishes to ensure that all expenditures of the school district during the 2018-19 fiscal year have been appropriately budgeted for.

THEREFORE, BE IT RESOLVED that, at the close of the 2018-19 fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42601 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

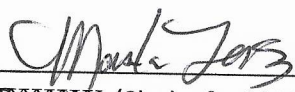
THE FOREGOING RESOLUTION WAS ADOPTED upon the motion of Yaneli Carrillo, seconded by Martha Martinez, at a regular meeting of the Governing Board on the 9<sup>th</sup> day of May, 2019 by the following vote.

Ayes: Yaneli Carrillo, Martha Martinez, Marisela Lopez

Noes: -0-

Abstentions: -0-

Absent: Alexandra Guerrero, Paul Cervantes

  
~~XXXXXX~~/Clerk of said District Governing Board

County Superintendents who make certain year-end fund balance transfers for small school districts in their county are now required to notify each district of the transfers made. The definition of a small school district has been changed from A... those districts with an average daily attendance of 2,500 or less ... @ to those districts identified in EC 41301 which sets forth the state school fund allocation schedule. Small elementary school districts are now defined as having less than 901 units of average daily attendance (ADA), small high school districts are now defined as having less than 301 ADA, and small unified school districts are now defined as having less than 1,501 ADA.

*42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county Superintendent of schools to make the transfers between the Designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.*