

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

April 10, 2019  
5:30pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:37pm by Board Secretary, Mario Millan in the absence of Board President and Clerk in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:49	6:16	
Marisela Lopez, Clerk			XX
Yaneli V. Carrillo, Member	5:40	6:16	
Paul Cervantes, Member	5:40	6:16	
Martha Martinez, Member	5:40	6:16	
Mario Millan, Secretary	5:40	6:16	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the board agenda as presented. Vote; 3-2-0 (A.Guerrero/M.Lopez being absent)

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting (March 14, 2019) and Special Meetings (March 14, 2019 and March 28, 2019) as provided.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the board minutes for meetings; (R) March 14, 2019, (S) March 14, 2019, and (S) March 28, 2019 as presented. Vote; 3-2-0 (A.Guerrero/M.Lopez being absent)

ASB REPORTS

Ms. O'Shaughnessy provided the Board with the current month of the ASB Report for March. Mr. Millan recommended that the following funds be transferred accordingly; \*Band funds to be used for band materials \*Sacramento funds transferred to 8<sup>th</sup> grade fund \* Team Pride funds transferred to Honor's Club \* Miscellaneous Funds to be used for Staff Appreciation Day. Mrs. Munoz-Gomez, ASB Advisor to present changes to Student Body Officers for review/approval. Board Action not required.

PUBLIC COMMENTS

Jose Ochoa, Jr.

Mr. Jose Ochoa, Jr., addressed the Board Members and stated he

received prerequisites for his class to attend a school board meeting. He mentioned his career goal is to become a History/Social Studies Teacher.

Jose Ochoa, Sr.

Mr. Jose Ochoa, Sr., also addressed the Board Members and stated he was in attendance supporting his son's education and career goals.

#### **SUPERINTENDENT'S REPORTS**

The Board received the following information;

**Campus Upgrades/Quotes for Future School Projects;** Mr. Millan reported that the floor would be changed out during spring break in the **school kitchen**; some painting to be done; Although trees were removed due to being termite infested, termites found in **Classroom #401..** it was vacated last week to resolve issue although it might be tented; new classroom project funding approved by CDE, waiting for DSA approval; **HVAC/Chiller Yard Replacement Project** (6 classrooms, elementary office, gym district office, and middle school); to be competed during this summer; some **windows** being replaced in 500 wing; damaged **sidewalks** to be repaired or replaced also during the summer;

Board Member Arrival

Mrs. Guerrero arrived at Board meeting.  
Time: 5:49pm

**LCAP (Supt.Responses)/Town Hall Mtg.;** LCAP Survey provided to parents and Town Hall Meeting held on March 28, 2019. Superintendent's Responses to questions/concerns on the LCAP Survey provided to parents and Board for review. **Annual Health Fair;** school event scheduled for April 25, 2019 from 4-6pm in the school gym- Everyone Welcome.

#### **CONSENT AGENDA/ ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (March 14, 2019 to April 4, 2019) along with the Student Inter-District Attendance Agreement as provided.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to approve the Business Warrants and the Inter-District Attendance Agreement as presented. Vote; 4-1-0 (M.Lopez being absent)

#### **NEW BUSINESS**

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current Budget Revisions#1; Fund 010; Resource-00000/General Expenditures; Resource 00000 general & Resource 81500 Restricted Maintenance Acct.-RESA now required to place 3% of Gen.Fund Expenditures into restricted maintenance acct (81500) to assure that funds are available for facilities repair & maintenance; although requirement waived several years, now current along with Prop51 Bond Issue.

Revision sets revenue in Resource 81500 & moves Maint. Bdgt lines out of resource 00000; final actual amt. of revenue transferred determined during year-end closing of books.

Moved \$8K from Operations (82000-supplies) & services to restricted maintenance services for treatment of football/soccer fields. Revision done in Resource 81500 to correct labor distribution of Maintenance Custodial employee. Resource 40350 Title II Teacher Quality-TCOE charges \$1,000/staff participant in IMPACT prog; funds moved from supplies to professional/consulting services in Title II.

Budget Revisions#2; Fund 010 General Expenditures; Resource 00000 General-Sports Program bdgt revised, moving funds from unneeded bdgt.lines into lines for supplies & tournament fees; no increase to overall budget.

Motion

Motion by Ms. Martinez, seconded by Mr. Cervantes to approve the budget revisions as presented. Vote; 4-1-0 (M.Lopez being absent)

Tulare Co.Schl.Insurance  
Group (JPA & Bylaws)

The Board received the information on the Tulare County School Insurance Group along with the Joint Powers Authority Agreement and Joint Powers Authority Bylaws presented for board action; also necessary for school board to pass a resolution approving the revised JPA Agreement and JPA Bylaws.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Tulare County School Insurance Group (JPA and Bylaws) as recommended. Vote; 4-1-0 (M.Lopez being absent)

Public Hearings-Scheduling  
Budget/LCAP/EPA

Mr. Millan provided the Board with the dates for the recommended "Public Hearings and Board Adoption" of the Budget and LCAP;

- June 13, 2019 – Public Hearings
- June 20, 2019 – Adoption of Budget/LCAP & EPA

Motion

Motion by Ms. Martinez, seconded by Mr. Cervantes to approve the dates scheduled for "public hearing" as recommended. Voted; 4-1-0 (M.Lopez being absent)

Retirement Compensation &  
Benefits for Mgmnt. Team &  
Class.Confidential Mgmnt.  
Employees  
**Board Policy- 2<sup>nd</sup> Reading**

Mr. Millan provided the Board with the Board Policy #4212 for the 2nd Reading reflecting the changes relative to Retirement Benefits for the Management Team and Classified Confidential Management Personnel; in January 2019 the District amended the policy to align management benefits to follow the CSEA contract; however, due to an oversight, the age of "55" will be changed to "60" so District pays retirement benefits for 5 years with 15 calendar years of service. One employee informed the District of retiring at "55"; therefore, needs to be grandfathered into the current board policy.



#18/19-10

**Resolution of the  
Board of the Richgrove Elementary School District  
to Approve Amendment of the  
Tulare County Schools Insurance Group  
Joint Exercise of Powers Agreement and Bylaws**

WHEREAS, a joint powers entity has been established and designated as the Tulare County Schools Insurance Group; and

WHEREAS, Richgrove Elementary School District is an individual California school public agency/district or county office of education that is a Member of the Authority; and

WHEREAS, the Executive Board, the governing board of the Authority, has determined that it is in the best interests of this Joint Program for Workers' Compensation protection to amend the Joint Exercise of Powers Agreement and Bylaws as proposed in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED that the proposed amendments to the JPA Agreement and Bylaws, in substantially the form attached hereto as Exhibit A, are hereby approved.

PASSED AND ADOPTED by the following vote of the members of the Board of Richgrove Elementary this 10th day of April 2018, by  
the following vote: 19

AYES: Paul Cervantes, Yaneli V. Carrillo, Martha Martinez

NOES: -0-

ABSENT: Marisela Lopez, Alexandra Guerrero

STATE OF CALIFORNIA     )  
COUNTY OF TULARE     )

I, Mario Millan, Secretary of Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

  
\_\_\_\_\_  
Secretary of Governing Board

Also, addition to policy stating; "Waiving of the Cap" to be revised to read; "At the District's discretion, should the "Cap be waived" at the year of retirement, the benefits for that retiring employees, "H/W cap will remain current" though it is being waived for the current district employees.

Motion

Motion by Ms. Martinez, seconded by Mr. Cervantes to approve the changes to Board Policy #4212 reflecting employee retiring age of "60" and at the District discretion, should the "Cap be Waived" at the year of retirement, benefits for retiring employee, H/W cap will remain current; also grandfather employee informing District of retirement at age "55" before revision of board policy. Vote; 4-1-0 (M.Lopez being absent)

Interquest Detection Canines  
19-20 Agreement

Mr. Millan provided the Board with the Interquest Detection Canines Agreement for 2019-20... recommended board approval.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Interquest Detection Canine Agreement for 2019-20 as recommended. Vote; 4-1-0 (M.Lopez being absent)

2019-20 TCOE Library Media  
Services Contract

The Board received the information for the 2019-20 TCOE Library Media Services Contract... board approval recommended for routine item.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the TCOE Library Media Services Contract for 2019-20 as presented. Vote; 4-1-0 (M.Lopez being absent)

HVAC/Chiller Yard  
Replacement Project-  
Awarding of Bid

Mr. Millan provided the Board with the bid information for the HVAC Replacement Project;

- \* American Incorporated; \$262,770.00
- ACCO Engineered Systems, Inc.; \$220,172.00
- Journey Air Conditioning Co.,Inc.; \$328,524.00
- Mesa Energy Systems, Inc.; \$285,300.00
- Brannon,Inc. dba Smith Electric Service; \$350,482.00

All bids were reviewed by Project Manager (Colombo Construction) and recommends awarding ACCO Engineered Systems, Inc. with lower bid of \$220,172.00.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to approve the lower bid from ACCO Engineered Systems, Inc. in the amount of \$220,172.00 for the HVAC/Chiller Yard Replacement Project. Vote; 4-1-0 (M.Lopez being absent)

**CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

**OPEN SESSION**

Board returned to Open Session with the following action items.  
Time: 0:00pm

**Motion**

Motion by Ms. Martinez, seconded by Mrs. Carrillo to adjourn the regular board meeting of April 10, 2019. Vote; 4-1-0 (M.Lopez being absent)

**Adjournment**

The meeting adjourned.  
Time: 6:16pm

Respectfully submitted,

Handwritten signature of Mario Millan in black ink, consisting of stylized initials and a surname.

Mario Millan, Secretary

Handwritten signature of Marisela Lopez in black ink, featuring a cursive style with a prominent initial 'M'.

Marisela Lopez, Clerk