

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

March 14, 2019

5:30pm

MINUTES

**OPENING CEREMONY**

The Board of Education meeting called to order at 5:50pm by Board President, Alexandra Guerrero immediately following Special Board Meeting in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

**ATTENDANCE**

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:50	6:46	
Marisela Lopez, Clerk	5:50	6:46	
Yaneli V. Carrillo, Member	5:50	6:46	
Paul Cervantes, Member	5:50	6:46	
Martha Martinez, Member	5:50	6:46	
Mario Millan, Secretary	5:50	6:06	

**BOARD AGENDA**

The Board reviewed the board agenda as presented.

Motion

Motion by Mrs. Carrillo, seconded by Ms. Martinez to approve the board agenda as presented. Vote; 5-0

**BOARD MINUTES**

The Board reviewed the board minutes for the Regular Meeting (01-10-19) and Special Meeting (01-24-19) as provided.

Motion

Motion by Mrs. Lopez, seconded by Mrs. Carrillo to approve the board minutes for meetings; February 14, 2019 as presented. Vote; 5-0

**ASB REPORTS**

Ms. O'Shaughnessy provided the Board with the current month of the ASB Report for month of February. Informational, Non-Action Item.

**PUBLIC COMMENTS**

Judy Coble, Board Member  
Tulare Co. Bd. of Supervisors

Ms. Judy Coble, Trustee-Area 4, Tulare County Board of Supervisors addressed the Board and informed them that she had just been re-elected for another term; mentioned she has 13 school districts to which has attended almost every board meeting and would like to attend some of their graduations. Ms. Coble stated is working with the New Superintendent of Schools for Tulare County, Time Hire, who is working well with the staff.

**SUPERINTENDENT'S REPORTS**

The Board received the following information;  
**Campus Upgrades/Quotes for Future School Projects**; Mr. Millan reported that **Preschool Repairs** would start soon, Site Supervisor checking in with Licensing for current regulations on repairs; school

district qualified for funding for a new **Kinder Classroom** that includes student restrooms, sinks, etc., will take about 12-months for completion; Received bids for **HVAC/Chiller Yard Replacement Project** (6 classrooms, elementary office, gym district office, and middle school); lowest bidder ACCO Engineered Systems, Inc. for \$220,172.00; Bid copies provided to Board upon request; formal Board action to be taken on bidding at April board meeting.

**Conferences/Workshops;** Board received a list of conferences & workshops to which several employees are scheduled to attend during the month of April 2019).

**CONSENT AGENDA/  
ROUTINE BUSINESS ITEMS**

**District Warrants**

The Board reviewed the current Business Warrants (February 7, 2019 to March 7, 2019) along with the Student Inter-District Attendance Agreement as provided.

**Motion**

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the Business Warrants and the Inter-District Attendance Agreement as presented. Vote; 5-0

**Meeting Departure**

Mr. Millan left the Board Meeting.  
Time: 6:06pm

**NEW BUSINESS**

**Budget Revisions**

Ms. O'Shaughnessy provided the Board with the current Budget Revisions; Fund 010; Resource-00000/General, PowerSchool training budget increased by \$9,100 (both PowerSchool trainings fell in 1819 school year, July & June); sports official fees increased for 1819 \$1,500 moved from 52000 (travel/conferences) to 58000 (professional/consulting services); incurred additional auditor costs for new reports, incidental expenses and tax form preparation.. addition of \$2,913; Resource 07200-Supplemental Concentration; CSPP preschool contribution from Gen.Fund moved from resource 00000 to Supplemental concentration resource 07200; EL coach stipend adjusted to correct benefits, H/W benefit of \$16,500 originally included w/ stipend; 2<sup>nd</sup> Interim Report, supplemental concentration increased by \$62,771-not an increased of overall funds; Resource 30100, Title I and 42010-Title III Immigrant Student Program-indirect costs reduced in T-( and T-III Immigrant to align with corresponding Federal Indirect Costs; Resource 63000 Restricted Lottery;

Additional curriculum supplies needed for DLI classes for \$4,961; Resource 73110/classified employee professional development block grant-District received \$5,138 of classified employee professional development block grant, utilized to provide professional development to classified staff;

Fund 120/Expenditures-Resource 61050 and 61051-revision done to add preschool professional development for CSPP & CCTR programs; additional funds \$11,332 currently held in preschool reserve fund, to be transferred at end of year to cover the expenditures;

Fund 130/Expenditures-Cafeteria indirect costs adjusted to the allowable \$4.01%.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to approve the budget revisions as presented. Vote; 5-0

Second Interim Report

Doris provided the Board with the information on the 2<sup>nd</sup> Interim Report; also provided Board with a list of planned school construction projects for 1920-21, purchase of new curriculum, floor replacement, sidewalks being repaired throughout the campus; mentioned school district will have a positive balance for next few years with state required reserves.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to approve the Second Interim Report as presented. Vote; 5-0

Financial Auditor; Addendum  
OPEB Accounting Disclosures

Ms. O'Shaughnessy informed the Board of the new audit standards requiring the District auditors to extend for test work & disclosures for GASB75, additional work includes census testing and additional calculations to expand disclosure of each for an increase of \$425.00 for remaining years covered by current contract.

Motion

Motion by Ms. Martinez, seconded by Mrs. Lopez to approve the increase of \$425.00 for remaining years covered by the current auditor contract as recommended. Vote; 5-0

Management & Classified  
Confidential Mgmnt-  
Retirement Compensation  
**Board Policy – 1<sup>st</sup> Reading**

Ms. O'Shaughnessy provided the Board with the updated changes to the Board Policy #4212 relative to Retirement Benefits for the Management Team and Classified Confidential Management Personnel. In January 2019 the District amended the policy to align management benefits to follow the CSEA contract; however, due to an oversight, the age of "55" will be changed to "60" so District pays retirement benefits for 5 and not 10 years with 15 calendar years of service. One employee informed the District of retiring at "55"; therefore, needs to be grandfathered into the current board policy.



Also, addition to policy stating; "Waiving of the Cap" to be revised to read; "At the District's discretion, should the "Cap be waived" at the year of retirement, the benefits for that retiring employees, "H/W cap will remain current" though it is being waived for the current employees.

Title Change; Director of Curriculum "& Instruction"

The Board was informed that due to an oversight, when Ms. Morris was initially hired, her title should have been "Director of Curriculum and Instruction". Board approval recommended adding "Instruction" to the Director's title.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to add "Instruction" to Ms. Morris title showing as "Director of Curriculum and Instruction" as recommended. Vote; 5-0

Band Coach- New Hourly Rate

Ms. O'Shaughnessy informed The Board that Administration would like to offer the Band Coach a "new" hourly rate of \$20 and it would be covered under supplementary services. The Board went into discussion.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve to offer the Band Coach a new hourly rate of \$20/hour effective March 1, 2019. Vote; 5-0

Beyond Bond Authority  
(Modernization) Res#18/19-09

Ms. O'Shaughnessy provided the Board with the information on the Board Resolution #18/19-09 indicating that although the school district submitted an application for "School Facility Program Funds" for future construction project/s, the school board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on said application and acknowledges that the State of California is not expected nor obligated to provide funding for the project/s and the acceptance of the application does not provide a guarantee of future State funding. It is further acknowledged that, if bond authority becomes available for the SAB to provide funding for the submitted application/s, the School District must apply for financial hardship status.

Motion

Motion by Ms. Martinez, seconded by Mr. Cervantes to approve Resolution #18/19-09 relative to the Beyond Bond Authority (Modernization Project) stating School Facility Program bond authority is currently exhausted for funds being requested and school district acknowledges that State of California is not expected nor obligated to provide State funding. Vote; 5-0

April Board Meeting  
Reschedule

Ms. O'Shaughnessy informed the Board of the need to reschedule the April Board Meeting from April 11, 2019 to April 10, 2019 due to conflict in schedules.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve the

rescheduling of April Board Meeting to April 10, 2019 as recommended.  
Vote; 5-0

Superintendent 45-Day

The Board agreed to not provide the Superintendent/Principal his 45-Day Release Notice from his current employment contract.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to not provide the District Superintendent/Principal, Mario Millan, the 45-Day Release Notice. Vote; 5-0

**CLOSED SESSION**

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

**OPEN SESSION**

Board returned to Open Session with the following action items.

Time: 0:00pm

Next Meeting Date

The next board meeting scheduled for Thursday, April 10, 2019 at 5:30pm in the District Office Conference Room.

Motion


Motion by Ms. Martinez, seconded by Mrs. Carrillo to adjourn the regular board meeting of February 14, 2019. Vote; 5-0

Adjournment

The meeting adjourned.

Time: 6:46pm

Respectfully submitted,



Mario Millan, Secretary



Marisela Lopez, Clerk