

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

December 13, 2018

6:00pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 6:01pm by Board President, Alexandra Guerrero in the Richgrove School District Conference Room located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	6:00	7:26	
Marisela Lopez, Clerk	6:00	7:26	
Yaneli V. Carrillo, Member	6:00	7:26	
Paul Cervantes, Member	6:00	7:26	
Martha Martinez, Member	6:00	7:26	
Mario Millan, Secretary	6:00	7:26	

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Carrillo to approve the board agenda as presented and to include information on the Drinking Water Grant. Vote; 5-0

**ANNUAL RE-ORGANIZATION
OF GOVERNING BOARD**

Alexandra Guerrero

Mrs. Guerrero thanked Mr. Hernan Hernandez for his service as the Richgrove Elementary School District's Governing Board of Trustees.

Hernan Hernandez

Mr. Hernandez stated was thankful for the opportunity to serve as school board member for Richgrove ESD and looked forward to the future.

Mario Millan

Mr. Millan thanked Mr. Hernandez for providing the Board with other options with different issues as he had a fresh perspective on things.

Oath of Office; New Board Members

Mr. Millan provided the newly elected Board Members with the Oath of Office (Alexandra Guerrero, Marisela Lopez, and Martha Martinez).

**Open Nominations
BOARD PRESIDENT**

Mr. Millan opened board nominations for position of Board President.

Nominations received for Alexandra Guerrero to continue as Board President.

Mrs. Alexandra Guerrero accepted the position as Board President.

Open Nominations
BOARD CLERK

Mrs. Guerrero opened board nominations for position of Board Clerk.

Nominations received for Mariela Lopez for position of Board Clerk.

Mrs. Marisela Lopez accepted the position as Board Clerk.

Board Representative/Election Board consensus to have Alexandra Guerrero as Board Representative
County Committee Members to participate in the 2019 Election of
Members to the County Committee on School District Organization.

Authorized Signers Authorized signers are to remain the same for 2019 school year.
Board Rep-2018 Co. Election Alexandra Guerrero accepted to be Board Representative for 2019.

BOARD MINUTES

The Board reviewed the board minutes for the Regular Meeting of
November 7, 2018 as provided.

Motion

Motion by Mrs. Lopez, seconded by Ms. Martinez to approve the board
minutes for meetings; November 7, 2018 as presented. Vote; 5-0

ASB REPORTS

Ms. O'Shaughnessy provided the Board with the current month of the
ASB Report for month of October. Informational, non-action.

SUPERINTENDENT'S REPORTS

The Board received the following information;
Campus Upgrades/Quotes for Future School Projects; Mr. Millan
informed the Board that cement was poured next to school cafeteria for
the installment of the automatic gate; School District received grant
approval for the financial assistance for replacement of water fountains,
water filters, water pressure, bottle fillers, etc. (upon receipt of official
documents from State, the work will be scheduled to begin); redoing
windows Room #505-\$3K/classroom; cabinets being redone in one
room; shade structures have been completed; gym floor lines have been
repainted.

Modular Classrooms; Mr. Millan reported that modular classrooms
would cost about \$4 million; mentioned district is debt free and
recommends to consider a loan, Board decision if go ahead with project
as the existing modular classrooms need replacement soon. (Board to
discuss again in January and make decision in February)

Conferences/Workshops; Board received a list of conferences &
workshops to which several employees are scheduled to attend during
the month of December & January).

School District Calendar;

- Winter Break; December 13, 2018 to January 4, 2019
- Parent Workshop/Meeting; January 24, 2019
- Offices Closed; Friday, Dec21, 2018, Dec.24-26, 31 & Jan.1
- Office Hours; Dec17-20, 2018 from 6:30a-4:30p
- School Resumes; January 7, 2019

CONSENT AGENDA/

ROUTINE BUSINESS ITEMS

District Warrants

The Board reviewed the current Business Warrants (November 8, 2018 to December 6, 2018) and Ratification of Employment; Adrian Rubio as District Maintenance Custodian.

Motion

Motion by Mrs. Carrillo, seconded by Mrs. Lopez to approve the Business Warrants, Student Inter-district Attendance Requests for 1819 along with employment of Maintenance/Custodian & Instructional Aide as presented. Vote; 5-0

NEW BUSINESS

Budget Revisions

Ms. O'Shaughnessy provided the Board with the current **Budget Revisions**; Fund 010 General Expenditures; Resource 30100- Title I/ instructional supplies reduced to cover increased payroll & benefit cost for salary schedule column change due to certificated unit submission; Resource 0000; budget revision done to correct coding for change order on shade structure cement costs (no overall bdtg increase for project); Fund 130-Expenditures; Resource 53100-revision done to set up project type number (#8548) for cafeteria storage remodel (no budget increase overall); north kitchen freezer failed/rebuilt needed, USDA approved & assigned project #8548 at cost of \$15K.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to approve the budget revisions as presented. Vote; 5-0

First Interim Report

Ms. O'Shaughnessy provided the Board with the 1st Interim Report for the Board members to review.

Motion

Motion by Mr. Cervantes, seconded by Mrs. Lopez to approve the 1st Interim Report as presented. Vote; 5-0

Staff Reimbursement

Board Policy (REVISED-1st Rdg.)

Mr. Millan provided the Board with the "first reading" on the Board Policy for Staff Reimbursement for Travel Expenses. Second reading to be provided for the January board meeting.

Classified Employee Summer Asst. Prog. Res. #18/19-06

The Board received the information for the participation in the Classified Employee Summer Assistance Program along with Resolution #18/19-06.

Motion

Motion by Mr. Cervantes, seconded by Ms. Martinez to decline the participation with the Classified Employee Summer Assistance Program (Resolution #18/19-06 as presented. Vote; 5-0

Request to Discard District Equipment/Supplies

Mr. Millan provided the Board with a request to discard school equipment and supplies that are old and/or damaged.

Motion

Motion by Ms. Martinez, seconded by Mrs. Carrillo to approve request to discard school equipment/supplies as recommended. Vote; 5-0

Board Consensus

After a brief discussion, it was agreed with a Board consensus to reschedule the board meetings to 5:30pm until further notice.

CLOSED SESSION

Board went into Closed Session to discuss student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time: 0:00pm

OPEN SESSION

Board returned to Open Session with the following action items.
Time: 0:00pm

Next Meeting Date

The next board meeting scheduled for Thursday, January 10, 2019 at 5:30pm in the District Office Conference Room.

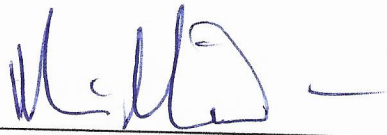
Motion

Motion by Ms. Martinez, seconded by Mrs. Lopez to adjourn the regular board meeting of December 13, 2018. Vote; 5-0

Adjournment

The meeting adjourned.
Time: 7:26pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mario Millan', followed by a horizontal line.

Mario Millan, Secretary

A handwritten signature in blue ink, appearing to read 'Marisela Lopez', followed by a horizontal line.

Marisela Lopez, Board Clerk