

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

May 13, 2021

5:30 pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:30 pm by Board Clerk, Yaneli Carrillo, in the Richgrove School District gymnasium located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:35		
Yaneli V. Carrillo, Clerk	6:15		
Marisela Lopez, Member	5:35		
Diego Paniagua, Member	5:35		
Martha Martinez, Member	5:35		
Mario Millan, Secretary	5:35		

BOARD AGENDA

The Board reviewed the board agenda as presented.

Motion

Motion by Diego Paniagua, seconded by Marth Martinez to approve the board agenda as presented. Vote; 4-0

Mr. Millan informed Board that there was a change on agenda as follows: Item M-a (Classified Confidential Management) is an Action Item. Item M-b (Pre-School Salary Scale) will be considered Closed Session.

BOARD MINUTES

The Board reviewed the board minutes for the Meeting of April 8, 2021.

Motion

Motion by Marisela Lopez, seconded by Martha Martinez to approve the board minutes for regular meeting of April 8, 2021. Vote; 4/0.

ASB Report

No ASB report was provided at this time.

PUBLIC COMMENTS

Diego Paniagua: wanted to make a comment recreational park in Richgrove. He notices how the park is in very bad shape grass needs to be cut and only wanted to mention what plan RSD has to continuer to service the park and cut the grass.

Mr. Millan: responded that the park is both Water District and RSD commitment. Water District has been informed that they cannot overwater the grass because the grass is always wet. RSD has not been able to cut the grass because of this. At this point it is in the Water Districts ball right now. If they stop watering the grass, RSD can cut the grass. In an ideal situation; RSD custodians should go once a week to cut the grass. On a side note, Mr. Millan address that Delano is also trying to put some fields for youth soccer camp, Water District will be approved to release for soccer field with turf. Albert will be talking more about this to them.

PUBLIC HEARING

None

SUPERINTENDENT’S REPORTS

The Board received the following information;
Campus Upgrades and Repairs – All classes are done. We have all new class rooms,
Quotes for Future School Projects for Pre-k install the right window’s in each classroom.
install non-touch faucets, toddler playground. RSD future upgrades: install new windows
to add more ventilation, concession stands; we are waiting on some quotes for
concession stands and storage with bathroom because we are currently using classroom
bathrooms and it will be ideal to avoid people going in to school to use restroom.
Currently quote for concession stand \$150k; if storage and bathroom added \$350k
Return to School – all classes k-8 have returned to class with up to 80% of students
attending in person with is full capacity. Alex Guerrero: Why are classroom full capacity?
Mario Millan: State mandate is 3ft spacing between each student. Each classroom will fit
19-20 student. The few that are DL are mostly because their parents have requested
that they stay home. COVID Update: currently we are on orange tier, we must
continue to wear mask indoors, CDC has confirmed that 12+ years and over can get
vaccinated. Diego Paniagua asked for an update on T-Mobile tower. Mario Millan
they are no current updates.

**CONSENT AGENDA/
ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (04.08.2021 – 04.29.2021). The Board reviewed the information presented.

Interdistrict Agreements
Ratification of New Hires

Interdistrict Attendance Agreements approved.

- a. Rafael Ledezma, Sanitation Tech – Started: 4/15/2021
- b. Maria Simental, Cafeteria Cook 5.5 hours– Started: 4/19/2021
- c. Linda Salmeron, Attendance Secretary– Start date: 6/1/2021
- d. Erika Mendoza, Food Service Director– Start date: 5/24/2021
- e. Yasmin Valencia, Intervention Teacher– Start Date: 6/7/2021

Ratification Acceptance
of Employee Retirement

- a. Frank Casas, Opportunity Teacher (20 years of service)
- b. Celia Murguia, 2nd Grade DLI Teacher (32 years of service)
- c. Lori Delgado, Attendance Secretary (27 years of service)
- d. Julie Martin, Food Service Director (41 years of service)

Motion

Motion by Martha Martinez, seconded by Diego Paniagua to approve: District Warrants, Interdistrict Agreements, Ratification of New Hires, Ratification Acceptance of Employee Retirement. Vote 4-0

At this point Board Member: Yaneli Villagomez arrived at 6:15PM

NEW BUSINESS

Consider/Approve
Budget Revisions

Ms. O’Shaughnessy mentioned the following Budget Revision report #51353765:
Fund 010 General Expenditures and Revenues
Resource 00000 General -A revision was done to adjust the Transportation Budget to cover Bus Driver Training. There was no increase to the budget. The Grant from San Joaquin Valley Air Pollution District

<u>In-Person – CSEA</u>	for school year 2020-21. Any classified employee that has returned to work on campus before April 19, 2021, any employee that is assisting in giving instruction to students both in-person and virtually simultaneously. The one-time Pandemic Pay to be paid to each eligible classified employee as follows: Return to campus to work on site will receive \$1,500. Anyone who assisted in giving instruction to students in-person and virtually simultaneously; \$1000.
Motion	<u>Motion by Yaneli Villagomez, seconded by Diego Paniagua to approve MOU Pandemic Pay Related to COVID and Return to in-person - CSEA. Vote; 5/0</u>
<u>Pre-K: Program Self-evaluation ELCD 400 M</u>	Erika Rosique explained that every year Pre-k has an evaluation to make sure we are complying. This evaluation includes Program Instrument and the desired Results parent Survey or Alternative Payment and or reserves and Referral Parent Survey as applicable.
Motion	<u>Motion by Martha Martinez, seconded by Yaneli Villagomez to approve Pre-K Program Self Evaluation ELCD 400 M. Vote; 5/0</u>
<u>Pre-K School Calendar 2021-2022</u>	School Calendar 2021-2022 as presented
Motion	<u>Motion by Marisela Lopez, seconded by Martha Martinez to approve Pre-K Calendar 2021-22. Vote; 5/0</u>
<u>Tulare County Schools Legal Consortium</u>	We currently use Lozano Smith to provide legal advice & guidance or we can ask questions. This is the amount calculated for 2021-22 school year in projected legal fees.
Motion	<u>Motion by Martha Martinez, seconded by Diego Paniagua to approve TC School legal Consortium. Vote; 5/0</u>
<u>Assumption of the Risk & Waiver of Liability Relating to COVID-19</u>	This is a COVID waiver form that will be used for Athletics, Music and other activities parents will need to sign if their child will be attending.
Motion	<u>Motion by Yaneli Villagomez, seconded by Maricela Lopez to approve TC School legal Consortium. Vote; 5/0</u>
<u>Graduation 2021 Plan</u>	Mr. Millan spoke regarding graduation. Graduation will be held on June 2, 2021 and will be held in football field, each graduate will receive a total of 5 tickets. We will section a pod of 6 chairs for each graduate and their attendees to keep them social distance from each group. A visual is on or website as well. Depending on delivery of cap and gowns we are looking at an alternative attire if we do not get caps and gowns on time. Time for graduation will be 6 or 7PM depending on weather. So far those are the plans for Graduation 2021. Diego asked if we have enough lighting in he fields? MM: yes, we do.
Motion	<u>Motion by Martha Martinez, seconded by Yaneli Villagomez to approve Graduation 2021. Vote; 5/0</u>
<u>Discuss Salary Scale Changes Confidential Management</u>	Doris is working on a fair salary and clean up a few positions. One of them is for the Food service Director and the other is for the Attendance Tech. These positions have not been evaluated for so long and Doris is making sure there is a fair pay and also to take in consideration that minimum wage will be going up to \$15.00 in Jan. 2022.

was received and the expenditure for the five new Electric Carts was added to the budget, a total of \$99,546.30.

Resource 07200 Supplemental Concentration- The Music budget was adjusted between Supplies and Non-Capital Assets to allow the purchase of needed supplies. There was no increase to the budget.

Resource 32100 ESSER I - Expenditures in ESSER I were increased to cover the following: Increase Summer School Staffing, Adjust Custodial for Sanitizing, Pressure Washer, Technology for teachers, Promethean Boards.

Resource 41270 Title IV - Title IV Enrichment funds were redistributed to Technology and Music expenditures. There was no increase to the budget.

Resource 73880 SB117- A revision was done for the expenditure for cleaning supplies using the final amount of the SB117 Grant. This will fully expend this grant.

Resource 74220 In Person Instruction Grant - The Revenue of \$284,488.00 was established. A total expenditure of \$225,239 was budgeted for Pandemic Pay and Hybrid Instruction Pay and Indirect Costs. The balance will be carried over to 2021-22.

Fund 120 Child Development - For the 2020-21 Year both CSPP and CCTR Programs are operating under a "Hold Harmless" due to COVID 19 and the allowed Waivers. Because of this both programs will be reimbursed at either the Maximum Reimbursable Amount (MRA) of the contract or the actual amount expended to operate the program, whichever is less. A revision was done to budget for the MRA of each program, CSPP \$823,529 and CCTR \$586,608. The overall budget of the Preschool was increase \$45,124 for Pandemic Pay to be paid out in May 2021. This will be a one-time payment.

Fund 356 Full Day Kinder Facility- The Inter Fund Contribution from the General Fund was increased \$10.88 to adjust a shortage in another Fund. A redistribution of expenditures was done between Buildings and Engineering and Inspections. There was no increase to the budget.

Motion Motion by Marisela Lopez, seconded by Diego Paniagua to approve budget revisions.
Vote: 5/0

Consider/ Approve: Year-end budget transfers: Resolution # 20/21-14
Resolution # 20/21-14

Motion Motion by Yaneli Villagomez, seconded by Marisela Lopez to approve Resolution
#20/21-14. Vote: 5/0

Colombo – Prime Contract Change order for capping of gas line to \$323.69
Order # 001

Motion Motion by Marisela Lopez, seconded by Martha Martinez to approve Colombo – Prime
Contract 001. Vote: 5/0

Colombo – Prime Contract Change order for: Install gate valve \$1700,77
Order 002

Motion Motion by Yaneli Villagomez, seconded by Diego Paniagua to approve Colombo-Prime
Contract 002. Vote: 5/0

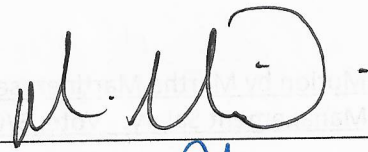
MOU Pandemic pay Related Mr. Millan informed that this pay is for staff for returning to work and teaching hybrid
To COVID 19 and Return to during COVID. Certificated Staff will receive a pandemic pay of \$1,500 as a
In Person – CTA one-time stipend for returning to work on campus for school year 2020-21

Motion Motion by Yaneli Villagomez, seconded by Martha Martinez to approve MOU Pandemic
Pay Related to COVID and Return to in-person - CTA. Vote: 5/0

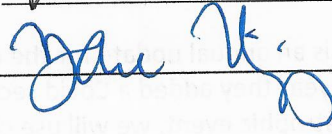
MOU Pandemic pay Related Mr. Millan informed that this pay is to staff for returning to work on campus during
To COVID 19 and Return to COVID. Classified staff will receive a one time stipend for returning to work on campus

Motion	<u>Motion by Martha Martinez, seconded by Maricela Lopez to approve Confidential Management Salary. Vote; 5/0</u>
<u>Comprehensive School Safety Plan 2021-22</u>	This is an annual update for the comprehensive School Safety Plan for school year 21-22 This year they added a Covid section. Mr. Millan mentioned that in case of a catastrophic event, we will use classrooms, gym, football field, and even memorial hall.
Motion	<u>Motion by Martha Martinez, seconded by Diego Paniagua to approve Comprehensive School Safety Plan 2021-22. Vote; 5/0</u>
<u>Fingerprinting for Board Members</u>	Mr. Millan explained that this has been a previous discussion but we have not made a decision in regards to having Board members Fingerprinted. Board decided to leave as is and not to fingerprint board members.
Motion	<u>Motion by Diego Paniagua, seconded by Martha Martinez to leave as is for Fingerprinting for Board members. Vote; 5/0</u>
Certificated Assignments w/ Required Upper Division Semester Units (Victor Reyes)	Mr. Millan presented the Board with information on Certificated Assignments for Victor Reyes to teach Computer Class with the required 6 upper division or 12 semester units in Technology under EC\$44256(b) as required for FY2021-22.
Motion	<u>Motion by Martha Martinez, seconded by Marisela Lopez to approve Cert. Assignments w/upper division for Victor Reyes. Vote; 5/0</u>
Certificated Assignments w/ Required Upper Division Semester Units (Mary Casas)	Mr. Millan also presented the Board with the information on Certificated Assignments for Mary Casas to teach the Math Class in the Middle School setting with the required 6 upper division or 12 semester units in the area of Math under EC\$44256(b) as required for FY2021-22.
Motion	<u>Motion by Diego Paniagua, seconded by Yaneli Villagomez to approve Cert. Assignments w/upper division for Mary Casas. Vote; 5/0</u>
Scheduling of Regular Board Meeting	By board consensus it was approved to schedule the Regular Board meeting for June 10, 2021 @ 5:30PM.
<u>CLOSED SESSION</u>	Board went into Closed Session to discuss/review Superintendent Evaluation and Pre-School Salary Scale Time:
<u>OPEN SESSION</u>	Board returned to Open Session with the following action items. Time:
Motion	<u>Motion by , seconded by to adjourn the Regular meeting of . Vote; 5-0.</u>
Adjournment	The meeting adjourned. Time: pm. Respectfully submitted,

Mario Millan, Secretary



Yaneli V. Carrillo, Clerk



Motion

Motion

Proposed for Board Approval

Motion

Motion

Motion

Meeting

CLOSED SESSION

OPEN SESSION

Motion

Adjournment

Motion by [Name] regarding [Topic]...
The board discussed the motion and decided to [Action].

Motion by [Name] regarding [Topic]...
The board discussed the motion and decided to [Action].

Mr. Millan presented the board with information on [Topic]...
The board discussed the information and decided to [Action].

Motion by [Name] regarding [Topic]...
The board discussed the motion and decided to [Action].

Mr. Millan also presented the board with the information on [Topic]...
The board discussed the information and decided to [Action].

Motion by [Name] regarding [Topic]...
The board discussed the motion and decided to [Action].

The board discussed the motion and decided to [Action].

The board discussed the motion and decided to [Action].

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