

**RICHGROVE ELEMENTARY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING**

January 14, 2021

5:30 pm

MINUTES

**OPENING CEREMONY**

The Board of Education meeting called to order at 5:30 pm by Board Clerk, Yaneli Carrillo, in the Richgrove School District gymnasium located at 20908 Grove Drive in Richgrove, California.

**ATTENDANCE**

	Arrive	Leave	Absent
Alexandra Guerrero, President	5:30PM	7:14PM	
Yaneli V. Carrillo, Clerk	5:30PM	7:14PM	
Marisela Lopez, Member	5:30PM	7:14PM	
Diego Paniagua, Member	5:30PM	7:14PM	
Martha Martinez, Member	5:30PM	7:14PM	
Mario Millan, Secretary	5:30PM	7:14PM	

**BOARD AGENDA WITH ADDITIONS**

The Board reviewed the board agenda as presented and agreed to Mr. Millan's addition of **Item H**. Hire new Administrative Assistant as Irma Rivera is retiring and **Item I**. Approval of School Accountability Review Card 2020.

Motion

Motion by Marisela Lopez, seconded by Yaneli Carrillo to approve the board agenda with additional items H & I as presented by Mr. Millan. Vote; 5/0.

**BOARD MINUTES**

The Board reviewed the board minutes for the Meeting of (December 14, 2020).

Motion

Motion by Diego Paniagua, seconded by Yaneli Carrillo to approve the Organizational Board Minutes for the meeting of December 14, 2020. Vote; 5/0.

ASB Report

No ASB activity reported at this time.

**SUPERINTENDENT'S REPORTS**

The Board received the following information;

**Campus Upgrades-Repairs/Quotes for Future School Projects; Permanent Modular Classrooms (Modernization)**

We had several teachers present on Zoom, and Mr. Millan invited them to speak. Mr. Navarro thanked the board, staff and administration for all the hard work it does daily especially in the middle of this pandemic. Mrs. Guerrero, board president, thanked the teaching staff for their hard work and dedication to our students. Mr. Millan invited our newest board member, **Diego Paniagua**, to share a little bit about himself. He mentioned he is an ex-Richgrove student who went to Porterville High School and then to Cal State Northridge where he acquired his BA and is now working on his Masters. Very community oriented and would like to give back to the community he grew up in. Has also served as a coach here in Richgrove until the pandemic showed up. Is currently working at the Water District as well and hopes to get involved with Fire Dept. Very happy to be part of our Richgrove School Board.

Mr. Millan also mentioned that our **new road** is in place in back of campus. It looks very nice and Mr. Millan shared pictures. In case of emergency this road offers easy access to emergency vehicles. He also shared pictures of our new classrooms complete with Promethean boards, classroom within classroom, and each classroom bright and colorful. **Future projects** include an app that will allow staff and students to do COVID

health checks daily, temperature screening, testing information all COVID information in one app which should cost about \$8,500 a year for staff and students. Currently, Kern County is vaccinating those 65+ but it should open up to teachers and school staff next week. Decision will have to be made about those teachers who do not want to receive vaccine. TCOE will not be sending out vaccines after all, but will provide us with different locations where we can get a vaccine. Governor Newsom offered a new school budget, which is very generous, \$450 per student ADA if we return by February 1. We can think about **Returning to School** when the cases fall below 25 per 100k. Mrs. Martinez asked about the high electricity bill of \$5k. Louie Vasquez mentioned that some of our solar panels need servicing; some are damaged are being hit by boulders and some have bullet holes. When one panel is damaged it harms the whole string.

**CONSENT AGENDA/  
ROUTINE BUSINESS ITEMS**

District Warrants

The Board reviewed the current Business Warrants (12/10/20 – 01/07/21). The Board reviewed the information presented.

Motion

Motion by Martha Martinez, seconded by Diego Paniagua to approve the district warrants. Vote 5/0.

Interdistrict Agreements

Interdistrict Attendance Agreements. None at this time.

**NEW BUSINESS**

Consider/Approve  
Budget Revisions

Ms. O'Shaughnessy mentioned that **Resource 30100 Title I 000000 General and Special Ed 65000** a revision was done resulting from the FPM to redistribute the salary of ET after we were informed thru the FPM review that her redesignation duties cannot be charged to Title I. **Resource 30100 Title I Object 43000** a revision was done to move the \$36,930 redesignation salary expense to Instructional Supplies 43000 as appropriate. **Resource 32200 CRF** a revision was done to reflect the actual amounts available as of 12.15.20 to assure full expenditure of the funds before 12.30.20. **Resource 42030 Title III** it was determined during FPM that the ELAC stipend of \$2,500 annually could not be funded by Title III. The expenditures were moved and a budget revision done to move the cost of that stipend to Supplemental Concentration 07200. \$3,646 was moved to Title III Object 43000 Instructional Materials to be used for other purposes. **Funds 210, 251, 303, 351, and 400** each of these funds had small amounts remaining after project completion. To qualify for Financial Hardship we transferred the remaining amounts to Fund 365 so they could be used in the Kinder Classroom Project. Total amount was \$17,051. **Fund 510 Bond Interest and Redemption** was paid off on 6.27.18 with a balance remaining in that fund. Because there would be no more transactions, TCOE was notified and they transferred those remaining funds of \$187,173.83 to the Richgrove General Fund. The budget was revised to reflect this transfer.

Motion

Motion by Yaneli Carrillo, seconded by Martha Martinez to approve budget revisions. Vote; 5/0.



2019-20 Audit Informational	Ms. O'Shaughnessy mentioned that during our 2019-20 audit we had 2 findings – One was in Attendance and it was regarding English Learners. There was an understatement for 19/20 school year of 10.66. On the financial side it did not affect us because they used our prior year numbers to fund us for the 19/20 school year. This was not a repeat finding. The second finding was addressed by Mrs. Paquette and she mentioned a lack of communication between the CalPads person and the EL person. In the future, Mrs. Paquette will have a joint meeting between all departments to determine who is responsible for which item. Ms. O'Shaughnessy did mention that with only two findings it was a fairly clean audit.
Annual Budget Meeting Set up Date and Time Informational	The board agreed that the Annual Budget Meeting would be held in the gym on Wednesday, February 10 beginning at 9am. Board members were invited but only two at a time as three members at one time constitutes a board meeting.
MOU Certificated Retirement Incentive	Mr. Millan proposed the MOU Certificated Retirement Incentive of \$30K if one teacher applies and retires, \$40K if two teachers apply and retire. Great savings to district as many of our teacher are at the highest end of the pay scale.
Motion	<u>Motion by Maricela Lopez, seconded by Diego Paniagua to approve the MOU Retirement Incentive of \$30K/\$40K. Vote; 5/0.</u>
Wonderful Company Donations	By board consensus it was approved to accept the Wonderful Company Donations of \$1,000 to Mrs. Girarte's class, \$400 to Mr. Pagalan's band class and \$500 to Mr. Ochoa's Science class.
Motion	<u>Motion by Martha Martinez, seconded by Yaneli Carrillo to accept and approve the Wonderful Donations in the amount of \$1,900. Vote; 5/0.</u>
Extend COVID Leave Time	COVID Leave Time offer allows 10 days of paid illness/quarantine time for employees. This leave offer ended on 12.31.20, but considering COVID is still with us, Mr. Millan proposed that RSD extend the COVID Leave offer until we see what the new WH administration offers. Doris also mentioned that this money comes from District funds.
Motion	<u>Motion by Marisela Lopez, seconded by Yaneli Carrillo to accept and extend the COVID Leave Time offer. Vote; 5/0.</u>
San Joaquin Valley Air Pollution Grant	The board approved the SJVAPG's offer of 5 electrical carts to replace the five we currently have as they would be helpful in daily operations. The carts are valued at approximately \$19K each and there would be no cost to district. The grant numbers are: <b>G-86361, G-86362, G-86363, G-86365, and G-86368.</b>
Motion	<u>Motion to approve all 5 electrical carts made by Yaneli Carrillo, seconded by Martha Martinez. Vote; 5/0.</u>
Hiring of New Administrative Assistant	The board voted to fly for 30 days the position of new Administrative Assistant as Irma Rivera is retiring. We will be using Bakersfield Californian, which includes Monster and Edjoin.
Motion	<u>Motion to hire and post position of Administrative Assistant was made by Marisela Lopez, seconded by Diego Paniagua. Vote; 5/0.</u>
School Accountability	Annually we are required to post our SARC on our website. The SARC offers a snapshot

Report Card 2020

of Richgrove; population per grade level, staff credentialing, misassignments and other relevant information.

Motion

Motion to accept the School Accountability Report Card as presented was made by Martha Martinez, seconded by Diego Paniagua. Vote; 5/0.

Scheduling of Regular Board Meeting

By board consensus it was approved to schedule the next Regular Board meeting for February 11, 2021 @ 5:30PM.

Motion

Motion by Martha Martinez, seconded by Yaneli Carrillo to adjourn the Regular meeting of January 14, 2021. Vote; 5-0.

Adjournment

The meeting adjourned. Time: 7:14 pm.

Respectfully submitted,

Mario Millan, Secretary



Yaneli V. Carrillo, Clerk

