

**RICHGROVE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING**

December 14, 2020

5:30 pm

MINUTES

OPENING CEREMONY

The Board of Education meeting called to order at 5:30 pm by Board Clerk, Marisela Lopez in the Richgrove School District gymnasium located at 20908 Grove Drive in Richgrove, California.

ATTENDANCE

	Arrive	Leave	Absent
Alexandra Guerrero, Member	5:30PM	7:46PM	_____
Marisela Lopez, Clerk	_____	_____	_____x_____
Yaneli V. Carrillo, Member	5:30PM	7:46PM	_____
Paul Cervantes, Member	_____	_____	_____x_____
Martha Martinez, Member	5:30PM	7:46PM	_____
Diego Paniagua, Member	5:30PM	7:46PM	_____
Mario Millan, Secretary	5:30PM	7:46PM	_____

**ANNUAL RE-ORGANIZATION
OF GOVERNING BOARD**

Oath of Office

Diego Paniagua recited his Oath of Office as a new board member and Yaneli Carrillo recited her Oath of Office as a continuing board member. They were warmly received by all board members present on Zoom. Mr. Millan also thanked Paul Cervantes for his 33 years of service and dedication to the students at Richgrove School and he also presented him with a plaque.

Open Nominations (President)

Agreement by Board Consensus to have Alexandra Guerrero serve as Board President.

Alexandra Guerrero accepted the position as Board President.

Open Nominations (Clerk)

Agreed by Board Consensus to have Yaneli Carrillo, serve as Board Clerk.

Yaneli Carrillo accepted the position as Board Clerk as per board policy.

Board Representative/Election
County Committee Members

Board consensus to have Marisela Lopez continue as Board Representative to participate in the 2021 Election of County Committee Members.

Authorized Signers

Authorized users are to remain the same for the 2021 school year.

Motion

Motion by Martha Martinez, seconded by Yaneli Carrillo to continue with the same authorized users in the 2020-21 school year. Vote 4/0. (M. Lopez absent)

BOARD AGENDA

The Board reviewed the board agenda as presented and agreed to add the following items: a) Revision of Board Policy AR #6174, b) Federal Program Monitoring – Notification of Findings Informational, c) Interdistrict Agreement – Hernandez Family.

Motion

Motion by Martha Martinez seconded by Yaneli Carrillo to approve the additional items to the board agenda as presented. Vote; 4/0. (M. Lopez absent)

BOARD MINUTES

The Board reviewed the board minutes for the Meeting of (November 12, 2020).

Motion

Motion by Martha Martinez, seconded by Yaneli Carrillo to approve the board minutes for regular meeting of November 12, 2020. Vote; 4/0. (M. Lopez absent)

SUPERINTENDENT'S REPORTS

The Board received the following information;

Campus Upgrades-Repairs/Quotes for Future School Projects;
Permanent Modular Classrooms (Modernization)
Lozano Smith Board Member Toolkit

Mr. Millan mentioned that the **300 wing** is now complete and open. We have 11 brand new classrooms that are up and running and ready to go. He thanked the board, Lou and Doris for their hard work. He also mentioned that the foundation has been set for the new Kinder classroom and they are currently working on the electrical. The **paved access road** on back of campus should begin in the next few weeks. This road is so that emergency vehicles can come in easily. **Lozano Smith** also provided the board with a Board Member Toolkit. Board was invited to attend workshops and trainings.

CONSENT AGENDA/ ROUTINE BUSINESS ITEMS

District Warrants

The Board reviewed the current Business Warrants (11/12/20 – 12/3/2020). The Board reviewed the information presented and approved the business warrants.

Interdistrict Agreements

The board had previously agreed to add the Hernandez Family Interdistrict Agreement to the board packet.

Motion

Motion by Martha Martinez, seconded by Yaneli Carrillo to approve the district warrants and the Interdistrict Agreement for the Hernandez boys. Vote 4/0. (M. Lopez absent)

NEW BUSINESS

Consider/Approve

Ms. O'Shaughnessy provided the following budget revision information: **Resource 90374** KVSPRison donation in the amount of \$14,275 was received and its distribution is yet to be determined. **Resource 000000 and 14000** \$555,520 in teacher salary and benefits was moved from General Funds 000000 to 14000 EPA account after CDE adjusted the amount going into EPA for 2021. **Resource 32200 CRF** was adjusted to increase revenue to the full entitlement and expenditures for the final use of funds. Availability of funds ends December 30, 2020. **Resource 33100 Special Ed IDEA** indirect cost was reduced \$164 to stay within the 3.98% limit. Object Code 89800 Contributions was also reduced to balance the budget lines. **Resource 53200 – Preschool Food Program** will not operate a separate food program. RSD will distribute through Summer Seamless Program which will serve all students ages 2-18 years of age. **Resources 61050 CSPP and 61051 CCTR** Revenue Object 85900 for both CSPP and CCTR were adjusted \$1,015.47 to balance expenditures. Preschool budget reduced \$1,656.00 in indirect costs as they were overstated at Budget Adoption.

<u>Motion</u>	<u>Motion by Yaneli Carrillo seconded by Martha Martinez to approve budget revisions. Vote; 4/0. (M. Lopez absent)</u>
First Interim Report Report 2021.	Doris O'Shaughnessy provided the board with the information on the First Interim Report 2021.
<u>Motion</u>	<u>Motion by Martha Martinez seconded by Yaneli Carrillo to approve First Interim Report 2021. Vote; 4/0 (M. Lopez absent)</u>
Developer Fee Report 2020-21	The board reviewed the information provided on the Developer Fee Report.
<u>Motion</u>	<u>Motion by Martha Martinez seconded by Yaneli Carrillo to approve the 2021 Developer Fee Report. Vote; 4/0 (M. Lopez absent)</u>
Budget Overview for Parents	The board reviewed the information provided on the Budget Overview for Parents. The Learning Continuity Plan provides districts with the opportunity to describe how they are planning to provide high-quality, social and emotional support to students during the COVID-19 pandemic.
<u>Motion</u>	<u>Motion by Diego Paniagua seconded by Martha Martinez to approve the Budget Overview for Parents as presented. Vote; 4/0 (M. Lopez absent)</u>
Preschool Handbook 2020-21	Erika Rosique presented some minimal changes that had to be made to the Preschool Handbook as part of the FPM audit we recently had; procedure in dropping off children and car seat safety information.
<u>Motion</u>	<u>Motion by Martha Martinez seconded by Diego Paniagua to approve the updated Preschool Handbook as presented by Erika Rosique. Vote; 4/0 (M. Lopez absent)</u>
Title I-III UCP/SBAC Parent Information	This item was tabled as it had been previously discussed.
Kern Valley State Prison Donation	By board consensus it was agreed to accept the generous donation of \$14,275 from Kern Valley State Prison and to explore options so every child can benefit; proposed were \$25 gift cards and/or hoodies. Also proposed were ideas as to how to thank KVSP for their generous donation.
<u>Motion</u>	<u>Motion by Diego Paniagua seconded by Yaneli Carrillo to approve the Kern Valley State Prison donation. Vote; 4/0 (M. Lopez absent)</u>
Summer Assistance Benefits	By board consensus it was agreed to decline the Summer Assistance Benefits Program for Classified Employees.
<u>Motion</u>	<u>Motion by Yaneli Carrillo seconded by Martha Martinez to decline the Summer Assistance Benefits Program for Classified Employees. Vote; 4/0 (M. Lopez absent)</u>
Title III-Federal Addendum Consortium Plan	The board approved the language updates to our Federal Addendum Consortium Plan after the review of the FPM and what we do to support our EL and which programs we have available for them.

Motion

Motion by Yaneli Carrillo and seconded by Diego Paniagua to approve the Title III- Federal Addendum Consortium Plan. Vote; 4/0 (M. Lopez absent)

Adoption: Time and Effort Policy

By board consensus it was approved to adopt the Time and Effort Policy as presented which requires we track the time for employees who work through more than one federal program.

Motion

Motion by Martha Martinez seconded by Diego Paniagua to approve the Time and Effort Policy. Vote; 4/0 (M. Lopez absent)

Board Policy #6171 Title I Program; Instruction

By board consensus it was approved to adopt the Board Policy #6171 Title 1 – Instruction to update the new language required by FPM.

Motion

Motion by Martha Martinez seconded by Diego Paniagua to approve the Board Policy #6171 Title I Program - Instruction. Vote; 4/0 (M. Lopez absent)

Renewal; Board Policy #6174 Education English Language Learners

By board consensus it was approved to adopt the renewal of Board Policy #6174 – Education English Language Learners to include missing language regarding Parent Choice.

Motion

Motion by Martha Martinez seconded by Diego Paniagua to approve the Board Policy #6174 Title I Program – Education English Language Learners. Vote; 4/0 (M. Lopez absent)

Adopt Revision of Master Plan for 2020-21

After the review of FPM it was noted that some changes were required of the Master Plan 2020-21.

Motion

Motion by Martha Martinez seconded by Diego Paniagua to approve the Master Plan 2020-21. Vote; 4/0 (M. Lopez absent)

Approve Parent Involvement Plan

In the past only the Parent Compact had been presented and as per FPM it requires that the Parent Involvement Plan be presented as well.

Motion

Motion by Diego Paniagua seconded by Yaneli Carrillo to approve the Master Plan 2020-21. Vote; 4/0 (M. Lopez absent).

Added to Agenda as per Earlier Vote
FPM Notification of Findings Informational

Mr. Millan mentioned that we had recently gone through an FPM audit which required the work of several months. More than 138 areas were reviewed and more than 240 documents submitted. Preschool did an amazing job with 0 findings. PE also had 0 findings, but it was suggested our PE teacher also work with the lower grades. Compensatory Education had 4 findings; and SSC/ELAC also was reviewed. Staff, teachers, and parents were all interviewed and all did an incredible job. Overall, we only had 5 findings and Mr. Millan thanked Mrs. Gomez, Mrs. Paquette, Mr. Bolanos and all the other staff whose hard work gave us this great outcome!

Scheduling of Regular Board Meeting January 14, 2021

By board consensus it was approved to schedule the regular meeting for January 14, 2021 @ 5:30PM.

CLOSED SESSION

Board went into Closed Session to discuss Business Department Staffing, student suspension/expulsion, personnel items, and collective bargaining matters or to confer with legal counsel.

Time:

OPEN SESSION

Board returned to Open Session with the following action items.
Time:

Motion

Motion by Martha Martinez, seconded by Yaneli Carrillo to adjourn the Regular meeting of . Vote; 4-0 (M. Lopez absent)

Adjournment

The meeting adjourned. Time: 7:46 PM

Respectfully submitted,

Mario Millan, Secretary

Yaneli V. Carrillo, Clerk

