

Fairview Alpha School, Family and Community Involvement Policy

School-level Parent and Community Engagement (P.A.C.E.) Plan

School Year: 2021-2022

School: Fairview Alpha School

Principal: Brooke Williams

Susan Yocum

May 21, 2021

Parent Engagement Contact Person

Date of Approval

Student Agendas (Handbook)

August 2021 to May 2022

Method of Distribution

Planned Date of Evaluation

Mission Statement

Our mission at Fairview Alpha is to Prepare students academically, promote Attitudes of respect, cultivate a strong Work ethic, and maintain a Safe environment.

Belief Statements

We, at Fairview Alpha School, believe that it takes active communication and cooperation between home and school for students to be successful academically and socially.

Parents, students, teachers, and administrators working cooperatively will ensure students have the opportunity to become well-rounded, productive members of society.

Introduction

Fairview Alpha School will provide the following activities and strategies to ensure parents have an opportunity to play an integral role in the educational process afforded their children.

Parental Involvement Standard 1: Welcoming All Families	
NPSB is committed to creating a welcoming school climate and building a respectful, inclusive school community.	
Activities/Strategies	Timeline/Evidence
a. The School PACE Advisory Council will develop customer (parent) service guidelines to be used by school staff. <ul style="list-style-type: none">Council members will meet to develop guidelines for the following: conferencing with parents, late check-in and early check-out of students, car line, parent volunteers, and communication with parents.Venues to share guidelines with school visitors will be produced (brochure, map, display board, etc.).Parent representative will be chosen to serve on committee.Parent representative will attend district meetings to share school info.	Aug. 10 Sign-In Sheet, Agenda, and Products
b. Schools will hold annual meetings, at convenient, flexible times, for the purpose of keeping family members informed and involved in school planning as well as their child's education process. <ul style="list-style-type: none">Open House at Fairview Alpha School, August 6, 2021- 5:30 p.m.Parent Conference, October 15 – 12:00-5:00 PM.Parent Conference, January 14 – 3:30-6:30, January 15 – 8:00-12:00.	August 2021-January 2022/ Sign-In sheets
c. Conduct <i>Family Friendly Strategies Checklist Survey</i> and <i>The Power of Partnerships Family Survey</i> two times per year and provide parents with feedback from the surveys. <ul style="list-style-type: none">Parent Conference October 15 and Parent Conference January 14.	October 2021-January 2022/Sign-In Sheets, Surveys, and Newsletters
d. Provide opportunities for family and community members to volunteer in the school. <ul style="list-style-type: none">Library assistants to shelve books, mend books, and help with Book Fair.Decorate for award programs and other seasonal programsJudges for Red Ribbon Week.Fall Carnival workers.Judges for Social Studies Fair.Judges for Science Fair.Monitor during statewide testing.Assist with activities for our Celebration of Learning Field Day.	August 2021-May 2022/Volunteer Sign-In Sheets October 2021 November 2021 Spring 2022 Spring 2022 Spring 2022 May 2022

Parental Involvement Standard 2: Communicating Effectively
NPSB is committed to providing effective two-way communication with parents.

Activities/Strategies	Timeline/Evidence
<p>a. Each student will receive a parent/student handbook with school/district rules, procedures, school/district policies, calendars and school parent involvement plan in a student planner/agenda.</p> <ul style="list-style-type: none"> • School will develop an Agenda/Handbook Implementation and Usage Plan and communicate the plan to parents. • Title I Informational Meeting Day, August 6, 2021 <p>b. School staff will maintain/update the Parent Command Center and host Parent Command Center (PCC) Parent Training Sessions with parents.</p> <ul style="list-style-type: none"> • Family Math Day, October 15, 2021 • Family Reading Day, January 14, 2022 • Family State Assessment Testing Rally, March 2022 <p>c. Principal will be accessible to parents.</p> <ul style="list-style-type: none"> • Principal will be available to meet with parents before school each day, during parent conference hours, via phone call, e-mail, or appointment. <p>d. School will collect unresolved school-wide parental concerns and share these concerns with the regional Parent Advisory Council Parental Concerns Committee.</p> <ul style="list-style-type: none"> • Parent surveys will be given during Parent Conferences. • PACE Committee will review surveys completed and compile data to report to administration and parents via newsletter. <p>e. School shall provide, to the extent possible, full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing necessary information and school reports related to school and family programs in an understandable language and format.</p> <ul style="list-style-type: none"> • All information will be shared in a parent friendly manner. • ESL materials will be provided as needed. <p>f. Describe method to ensure that information and materials are provided to those family members who cannot attend meetings and/or conferences.</p> <ul style="list-style-type: none"> • Newsletters sent home each month. • Information shared via school website. • Materials available at parent conference or upon request. 	<p>August 2021/Sign-In sheet and Agenda</p> <p>October 2021-May 2022/Sign-In Sheet/Informational Flyers</p> <p>August 2021 to May 2022. Communication Log October 2021-January 2022/Surveys and Newsletter</p> <p>August 2021-May 2022</p> <p>August 2021-May 2022/Newsletters</p>

NPSB Parental Involvement Standard 3: Supporting Student Success
NPSB is committed to sharing information about student progress and supporting learning by engaging families.

Activities/Strategies	Timeline/Evidence
<p>a. Hold family conferences regularly.</p> <ul style="list-style-type: none"> • October 15 • January 14 • Other conferences as requested by parent or school staff. <p>b. Develop with family members a home-school compact that would involve the student, teacher and parent.</p> <ul style="list-style-type: none"> • Compact included in student agenda/handbook. • Compact completed at Open House, August 6, 2021 – 5:30. <p>c. Provide assistance to family members in interpreting and understanding the new State Content Standards and benchmarks, the Louisiana State Accountability System, and State and local assessments.</p> <ul style="list-style-type: none"> • Open House, August 6, 2021 <p>d. School and Regional PACE Teams will conduct Home Environment School Supply Kit workshops for parents.</p> <ul style="list-style-type: none"> • August 2021 – 5:30 • January 2022 – 5:30 <p>e. Offer meetings and trainings to help family members work with their children to improve their child(ren)'s school achievement.</p> <ul style="list-style-type: none"> • Parent Meeting – September 2021 – 5:30 • Family Math Night; Family Reading Night; State Assessment Testing Rally. 	<p>October 2021-January 2022/Sign-In Sheets/Logs</p> <p>August 2021/Signed Compacts</p> <p>August 2021 Agenda/Sign-In sheets</p> <p>August 2021 – May 2022/Sign-In sheets</p> <p>September 2021 – March 2022/Sign-In Sheets and Evaluations</p>

<p>f. Provide family members with their child's required school performance profiles and assessment results including interpretation of the results.</p> <ul style="list-style-type: none"> • Parent/Teacher Conferences – Grades, IRLA, Star 360, Freckle • State Assessment results sent home. Release date for scores. <p>g. Provide family members with a description of the curriculum in use and the forms of assessment used to measure student progress.</p> <ul style="list-style-type: none"> • Open House • Parent Conferences <p>h. Participate in the district's P.A.C.E. Reflections and Celebration of Learning to showcase schools parent engagement program, student/family writing, art, science, math and social studies projects</p> <p>i. Report frequently to family members about their child's progress.</p> <ul style="list-style-type: none"> • Communication via student agenda weekly. • Interim grade reports. Sept. Nov., February, and April. • Report Cards. Oct. 15, Jan 14, March, May 	<p>October 2021-May 2022/Sign-In Sheets</p> <p>Aug. 2021, Oct. 2021, Jan. 2022/Sign-In sheets</p> <p>May 2022</p> <p>August 2021-May 2022/ Parent Signatures</p>
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Parental Involvement Standard 4: Speaking Up for Every Child
NPSB is committed to assisting parents in developing an understanding of how the school and district work and empowering families to support child(ren)'s success in school.

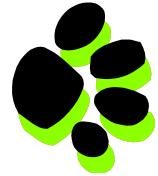
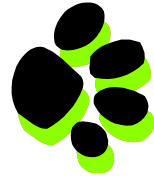
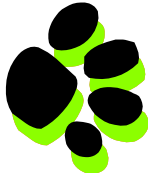
Activities/Strategies	Timeline/Evidence
<p>a. School staff and parents will share information in languages that parents can understand about federal and state laws and school report card.</p> <ul style="list-style-type: none"> • Will be made available as needed. <p>b. School and district staff will ensure that transitions to the school, to the next grade, school or other transitions will be smooth.</p> <ul style="list-style-type: none"> • New student orientation. • Communication with sending or receiving schools when transfer is made. <p>c. Coordinate and integrate Parent and Community Engagement activities with Pre-K, Head Start, Right Start and/or other programs with a parent involvement component.</p> <ul style="list-style-type: none"> • Head Start students and teachers will be invited to school programs. • Kindergarten teachers and principal will visit Head Start and discuss Common Core State Standards. • Kindergarten and Pre-K teachers will collaborate during cross-grade level meetings. 	<p>As needed. Copies retained.</p> <p>August 2021-May 2022/Log of students and dates.</p> <p>August 2021-May 2022/Letters of Invitation</p>

Parental Involvement Standard 5: Sharing Power
NPSB is committed to strengthening the family's voice in shared decision making.

Activities/Strategies	Timeline/Evidence
<p>a. Principal will organize at least one parent organization that represents all families. (e.g. PTO, PTSO, PTA, PTSA, PIE)</p> <ul style="list-style-type: none"> • Principal will send out an invitation in August for all parents to attend an initial PTO meeting to be held in September. • PTO group will meet November, March, and May. <p>b. School Parent Advisory Council (PAC) will annually review, revise and evaluate the School's Family Engagement Program using the <i>National Standards for Family-School Partnerships Assessment Guide</i> and produce a Report to the Community from findings.</p> <ul style="list-style-type: none"> • Parent representative will attend district meetings. <p>c. Our school will operate an active School Improvement Team (SIT) including parents.</p> <ul style="list-style-type: none"> • School is committed to involving families in policy development and decision-making. • Our school Advisory Councils will support NPSB on educational programs and activities, advise the Superintendent on parent concerns, support development of strong parent organizations and provide input to District Family Engagement Policy and Plan. <p>d. Involve parents in an organized, ongoing way in the planning, review and improvement of Title I programs, (if applicable), and Parent and Community Engagement (P.A.C.E) Plans.</p> <ul style="list-style-type: none"> • Parent surveys will be completed at Parent/Teacher Conferences. Oct. and Jan. <p>e. Describe how parents are involved in the decisions regarding how funds are allotted for parental engagement activities.</p> <ul style="list-style-type: none"> • Title I budget is discussed at the informational meeting and parent suggestions are accepted. August 6, 2021 • Questionnaire and surveys completed by parents 	<p>August 2021-May 2022/Letter, Sign-In Sheets, Meeting Notes</p> <p>August 2021, May 2022/ Meeting Notes and Sign-In sheets</p> <p>October 2021 and January 2022/Survey Results</p> <p>August 2021/Sign-In Sheet/Agenda Oct. 2021 and Jan. 2022/Results</p>

NPSB Parental Involvement Standard 6: Collaborating with Community
NPSB is committed to connecting the school with community resources.

Activities/Strategies	Timeline/Evidence
<p>a. Principal will ensure that the school participates in the NPSB PACE Regional Resource Fair to highlight school programs that support the cultural, recreational, academic, health, and social needs of students and families.</p> <ul style="list-style-type: none">• Display board to showcase family activities.• Binder of evidence.• Evaluation form completed by parents. <p>b. Develop appropriate roles for community-based organizations.</p> <ul style="list-style-type: none">• Local Volunteer Fire Dept. will demonstrate fire safety procedures.• Kiwanis Club• Freedom School	<p>May 2022/Products</p> <p>August 2021-May 2022</p>



Parent-Student-Teacher Compact 2021-2022

SHARED RESPONSIBILITY FOR HIGH ACADEMIC ACHIEVEMENT

SCHOOL AGREEMENT

The entire school staff will share the responsibility for improved student achievement, therefore we will do the following:

- Hold parent/teacher conferences.
- Send frequent reports to parents on their child's progress.
- Provide an environment conducive to learning.
- Respect the student, their parents and the diverse culture of the school.
- Provide high quality curriculum and instruction.
- Allow on-going communication with parents.

School/Teacher Signature _____

PARENT/GUARDIAN AGREEMENT

I want my child to reach his/her full academic potential, therefore I will do the following to support my child's learning:

- Have on-going communication with my child's school; including parent-teacher conferences, reading school notes, and phone calls.
- See that my child attends school regularly and is punctual.
- Supports the school staff and respects cultural differences of others.
- Establishes a time and place for homework and checks it regularly.
- Monitor television and movie viewing.
- Will help to make positive use of extra-curricular time.
- Serve on advisory groups.

Parent/Guardian Signature _____

STUDENT AGREEMENT

It is important that I do the best that I can; therefore, I will do the following:

- Come to school each day on time with my homework completed with the supplies that I need.
- Always try to work to the best of my ability.
- Believe that I can learn and I will learn.
- Conform to the rules of conduct at my school.
- Show respect for my school, myself, other students and have consideration for cultural differences.

Student Signature _____