

MINUTES OF REGULAR AND EXECUTIVE BOARD MEETING  
BOARD OF TRUSTEES OF JT. SCHOOL DISTRICT NO. 151  
THE GROVE HOTEL IN BOISE, IDAHO  
THURSDAY, NOVEMBER 15, 2018 AT 7:00 P.M.

<b>BOARD MEMBERS:</b>	Ryan Cranney	Zone 1, Board Chairman
	Jeff Rasmussen	Zone 2 (Excused)
	Darin Moon	Zone 3
	Bruce Thompson	Zone 4
	Heber Loughmiller	Zone 5, Board Vice-Chairman
<b>ADMINISTRATORS:</b>	James Shank	Superintendent
	Sandra Miller	Assistant Superintendent
<b>LEGAL ADVISOR:</b>	Lance Loveland (or representative from the law firm of Parsons, Smith Stone, Loveland, & Shirley LLC.) (Excused)	
<b>TREASURER:</b>	Chris James	
<b>CLERK:</b>	Pamela Teeter	
<b>NEWS/MEDIA:</b>	None	

The meeting was called to order by Chairman Cranney (7:00 p.m.)

**REGULAR SESSION:** (7:00 p.m.) Motion by Heber Loughmiller and seconded by Bruce Thompson to go into Open Session. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried.

Present: Chairman Ryan Cranney, Vice-Chairman Heber Loughmiller, Trustees: Bruce Thompson and Darin Moon, Superintendent James Shank, Assistant Superintendent Sandra Miller, Fiscal Manager/Treasurer Chris James, Clerk Pamela Teeter

**CONSENT AGENDA:** Motion by Heber Loughmiller and seconded by Bruce Thompson to approve the Consent Agenda with the exception of the New Hires and separations. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried.

Motion by Heber Loughmiller to amend the agenda to add approval of the corrected New Hires and Separations document. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. Page 1 of the document had the title of "New Hires" in error. It was changed to reflect the separations of the district.

Motion by Heber Loughmiller and seconded by Bruce Thompson to accept the New Hires and Separations as amended. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried.

- Minutes – October 18, 2018      Executive and Regular Board Meeting
- Bills –      October – November Accounts Payable
- Alternate Authorization(s)
- Early Graduation Waiver
- Separations and New Hires

## **ALTERNATE AUTHORIZATIONS:**

Alternative Authorization – Renewal Alternative Authorization Special Circumstances needed for Matthew Coats to continue teaching science at Burley Junior High School while he completes ABCTE requirements for certification, as an area of need exists for this position in this district.

## **EARLY GRADUATION WAIVER:**

Approval for an early graduation waiver for student A is requested due to the student's desire to attend a university early to play in an athletics program.

**SEPARATIONS:** The separations are as follows:

Certified: Heather Gibby, Declo High School Head Girls' Basketball Coach;

Classified: Tatum Martinez, Declo Elementary 21<sup>st</sup> Century Para; Mary Gibson, Declo Elementary 21<sup>st</sup> Century Para; Kaylee Gomske, White Pine 21<sup>st</sup> Century Para; Hilda Barajas, White Pine Food Service Cook; Burke Garner, Declo High School Assistant Girls' Basketball Coach; Naomi Pickup, Burley Jr. High School Para; Debra Rose, Declo Elementary Food Service Cook-Cashier

**NEW HIRES:** The new hires are as follows:

Certified: None

Classified: Joshua Searle, Oakley High School Jr. High Boys' Basketball Coach; Hayley Read, Oakley High School Assistant Girls' Basketball Coach; Nichelle Palomarez, Mountain View Para; Sadie Curiel, Declo High School Assistant Girls' Basketball Coach; Joseph Adams, Declo High School Custodian; Zane Mitton, Oakley High School Head Wrestling Coach; Shannon Tolman, Burley High School Assistant Girls' Softball Coach; Shaun Kidd, Declo Jr. High School 7<sup>th</sup> Grade Boys' Basketball Coach; Crystal Herbst, Substitute; Fay Curtiss, Substitute; Sarah Grant, Substitute; Leticia Gonzales, Substitute; Danielle Helms, Substitute; Krista Wayment, Substitute; Monica Rodriguez, Substitute; Lashelle Bailey, Substitute; Amy Baker, Substitute; Mariah Dickson, Substitute

## **EMERGENCY CLOSURE:**

Approval for an emergency closure is requested for Declo Elementary and Declo Jr. High School on October 29, 2018 per the shutdown of electricity by the City of Declo due to a fire within the block near the schools.

## **POLICIES:**

**POLICY 630 DUAL ENROLLMENT:** Motion by Heber Loughmiller and seconded by Bruce Thompson to approve Policy 630 as amended. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. Policy 630 will read as follows:

The board is committed to providing educational opportunities for the school-age students residing within its boundaries, by providing dual enrollment to eligible students.

### **DEFINITIONS**

Dual Enrollment: Enrollment in a public school in this district, including a public charter school, by a student residing within the boundaries of this district who is legitimately enrolled in a private, parochial, or home school, public charter school, or other alternative public school program, or at a post-secondary institution, and has not graduated from high school.

Dually enrolled Student: A student who is enrolled in any public school, including a public charter school, and who is also legitimately enrolled in a private, online, parochial, home school, or at a post-secondary institution, and who has not graduated from high school. The term "dually enrolled student" may also mean a student who

is enrolled in both a public school, including a public charter school, and an alternative public school program in the district (also known as “jointly enrolled student”).

Nonpublic School Student: Any student who receives educational instruction outside a public school classroom; such instruction may include, but is not limited to, a private school, an online school or a home school.

Primary Education Provider: The provider in which the student is registered for the majority of his or her coursework.

Program and Activity: The terms “program” and “activity” include any program in the traditional public school available to other students. This includes any regularly scheduled course of study, student government or any regularly scheduled interscholastic activity recognized or sanctioned by the Idaho High School Activities Association.

## **ENROLLMENT**

A dually or jointly enrolled student wishing to enroll in this school district for academic and/or extracurricular programs or activities must:

1. Provide the same documentation and information required of all other students enrolling in the district, including evidence of residence in this district, acceptable evidence of date and place of birth, evidence of immunizations required by the State of Idaho (or a suitable waiver); and
2. Comply with the registration procedures required by the district and gain admission to a school in this district. In addition to routine procedures required for registration, a student’s parent/guardian must provide a complete record of the student’s academic history, as well as all other student records and testing information necessary to qualify for admission as a dually enrolled student and to identify appropriate placement for the student. Such registration and admission procedures are required even if a student is requesting dual enrollment status only for participation in an interscholastic or nonacademic activity.
3. Whether a student is applying to enroll in academic or nonacademic classes or activities, documentation must be provided that demonstrates grade level competency, ability level, and/or satisfactory prerequisite course completion for reading, math, written language/communications, social studies, science, or any other classes where deemed necessary by the district.
4. All dually enrolled students, grades kindergarten through ten (K-10), are required to participate in the comprehensive assessment programs approved by the State Board of Education. Dually enrolled students will take the same statewide assessments as required of all other student in the same grade.

If enrollment in a specific class or program reaches the maximum for the program, priority for enrollment will be given to a student who is enrolled full time in the traditional public school class or program. If a class or program is full and includes a part-time dually enrolled student when a regular full-time student transfers into the school during the semester, the district’s normal enrollment procedure will remain the same, and the dually enrolled student may not be disenrolled to provide space for the full-time student. Regular full-time students will be given priority for enrollment at the start of each semester.

Any student, including a dually enrolled student or a nonpublic student, who lives in a school’s attendance zone or who has been accepted to a school through the open enrollment process, is eligible to participate in any program or activity available at that school.

## **REGULATIONS AND POLICIES**

A dually or jointly enrolled school student participating in this district’s programs and activities will be given the same rights as all other students enrolled in this district. Dually enrolled school students will also be subject to compliance with the same rules and requirements that apply to full-time students.

## **PARENTAL RESPONSIBILITIES**

This district’s responsibility for any dually or jointly enrolled student extends only to the time that the student is attending the program or activity for which the student is enrolled in the district’s school. The parent or guardian of the student is responsible for the care and supervision of the student during all other times.

### **MIXED CURRICULUM**

Dually or jointly enrolled students are welcome to participate in classes or grades with a merged or integrated curriculum as long as space is available.

If a dually or jointly enrolled student wishes to attend activities or programs in a particular discipline in a class or grade where the curriculum is merged or integrated, such request must be made in writing particularizing the subject matter presentation that the student desires to attend (e.g., art instruction in the third grade). The teacher and principal of the school will, upon request, provide scheduling information to the dually or jointly enrolled student. It will be the responsibility of the dually or jointly enrolled student's parent to contact the district and ascertain when such subject matter will be presented. Where certain subject matter is integrated into a mixed curriculum, no change in the presentation need be made because of a dually or jointly enrolled student's request for attendance. It is also the intent of this policy to ensure that the teacher's right to integrate disciplines and be flexible in planning and modifying the daily classroom presentations will not be hindered or restricted in any way.

### **IDEA/SECTION 504/ADA STUDENTS**

A dually or jointly enrolled school student's parent/guardian who wishes to enroll the child in special programs, or who desires special accommodations consistent with the child's disability, must provide appropriate documentation showing the child meets the requirements of the Individuals with Disabilities Education Act (IDEA), Section 504 of the 1973 Rehabilitation Act, or the Americans with Disabilities Act (ADA).

### **GRADUATION**

Dually or jointly enrolled students must meet all graduation requirements of the State and this district in order to graduate, take part in the commencement ceremony, and obtain a diploma from this district. Dually or jointly enrolled students must be enrolled in a program approved by the school during their last semester prior to graduation.

### **TRANSPORTATION**

A dually enrolled student may ride a school bus on a regularly scheduled route so long as the student is eligible for transportation and space is available. No alterations of routes or new bus stops will be established. If a dually or jointly enrolled student attends part time, the student may receive transportation at the regularly scheduled time closest to the time period for which the student is enrolled.

### **INTERIM PERIODS**

Dually or jointly enrolled students are not allowed to be present on school premises during the school day unless participating in a class or program. If a student is dually or jointly enrolled in classes or activities that are not contiguous in time (e.g., a first period and a fourth period class), the student must not be on the school premises during the interim time period. The district will not be responsible for the care or supervision of the student for periods before, in between, or after the programs or activities for which the student is properly enrolled. Any transportation needs for such students not provided for otherwise under this policy during the school day will be the sole responsibility of the student and his or her parent/guardian.

### **EXTRACURRICULAR NONACADEMIC ACTIVITIES**

A dually or jointly enrolled student involved in an extracurricular activity is subject to the same eligibility standards and participation requirements as a regular full-time student. Oversight of academic standards relating to participation in nonacademic public school activities is the responsibility of the primary education provider of each dually or jointly enrolled student.

Before participating in extracurricular nonacademic activities, the dually or jointly enrolled student shall demonstrate composite grade-level academic proficiency on any State Board of Education recognized achievement test, portfolio, or other mechanism as provided for in State Board of Education rules. Additionally, a student shall be eligible if he/she achieves a minimum composite, core, or survey test score within the average or higher than

average range as established by the test service utilized on any nationally normed test. Demonstrated proficiency shall be used to determine eligibility for the current and next following school years.

Nonpublic school students who wish to participate in dual enrollment activities shall be provided the opportunity to take state tests or other standardized tests given to all regularly enrolled students. The testing is at the expense of the parent/guardian, and the test results are valid for twelve (12) months from the release date.

A public school student who has been unable to maintain academic eligibility is ineligible to participate in nonacademic public school activities as a nonpublic school or public charter school student for the duration of the school year in which the student becomes academically ineligible and for the following academic year.

A nonpublic school or public school student participating in nonacademic public school activities must reside within the attendance boundaries of the school for which the student participates.



#### **LEGAL REFERENCE:**

Idaho Code Section § 33-203

*Norman v. Cassia County Joint School District Case no. 4:16-CV-163 BLW (review Case before modifying)*

**ADOPTED:** May 8, 2000  
**AMENDED:** September 08, 2016  
**AMENDED:** November 16, 2017  
**AMENDED:** October 18, 2018  
**AMENDED:** November 15, 2018

#### **INFORMATION AND REPORTS:**

**FACILITIES:** Superintendent Shank discussed the needs of the facilities in Cassia County Joint School District and his recommendation to run a bond in March 2019. Superintendent Shank discussed the items listed on the handout of needs presented to the Board of Trustees. Following are items discussed by Superintendent Shank, Assistant Superintendent Miller and the members of the board:

- ✓ Trustee Moon – the inclusion of the management fee by Mr. Michael Arrington and architect fees in the amount of \$56.4 million dollar bond.
- ✓ Trustee Thompson –the need of adding fees from Desert West and Land Title in the amount of the bond.
- ✓ The trustees – the faith and trust placed in Starr Corporation and particularly, in Mr. Michael Arrington.
- ✓ Superintendent Shank – when finished, all projects will be turnkey with no unfinished projects.
- ✓ Superintendent Shank –Albion Elementary and the importance of keeping the building up and adding the multipurpose building.
- ✓ Trustee Moon – the need to go forward as a new day and a new project.

It is the consensus of the Board to vote on the resolution for the bond at the next regular board meeting. It is also the consensus of the Board of Trustees do everything correctly, with all the projects addressed and completed.

Superintendent Shank updated the Board of Trustees on the following items:

- The maintenance project – He discussed the vast majority of work orders which have come back with satisfaction by the technicians. Superintendent Shank discussed the work ethics program

which is now working with very few dissatisfied remarks and work orders are being completed. He discussed the need for a new software program which will track all the equipment owned by the District and has the capability to create a survey of satisfaction after jobs are completed. Superintendent Shank stated that School Dude, the currently used program does not have the capability to process surveys or do inventories. He told the trustees that there are a few programs the District is looking into which will satisfy these needs. Superintendent Shank reported that Supervisor Hamilton is excited to be able to utilize the program in Transportation, also. It was discussed by the board of Trustees of having a program and utilizing it to the fullest. Superintendent Shank, Maintenance Supervisor Bennett, Mr. James and Transportation Supervisor Hamilton are looking at buying a program, FMX which will satisfy all the above requirements.

- Grounds keeping vs. working inside – Custodial and Maintenance. Superintendent Shank informed the Board of Trustees that Maintenance spent three (3) weeks working on grounds this past year. He has concerns that staff from two departments (maintenance and custodial) are being taken from their duties to work on grounds and discussed ideas about the various grounds projects. Mr. James discussed the sprinkling systems currently in use on the grounds which he feels are wearing out. Trustee Moon discussed the importance of an eye-appealing appearance on the outside as well as the inside of each facility. He inquired about the possibility of hiring or contracting outside the district to take care of the facilities' sprinkling systems and grounds.

#### **ACTION ITEMS:**

**TRIP REQUESTS:** Motion by Heber Loughmiller and seconded by Darin Moon to approve a request from Ms. Jennifer Woodbury and Sandra Miller to attend a Mastery Connect Conference in Salt Lake City, UT in January 2019. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried.

Motion by Heber Loughmiller and seconded by Darin Moon to approve a request from Transportation Supervisor James Hamilton that four (4) members of his staff attend a Transporting Students with Disabilities (TSD) Conference in Texas March 15-20, 2019. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. This request will be in lieu of the Reno, NV conference as special need are prevalent in this district.

**AGENDA AMENDMENT:** Motion by Darin Moon and seconded by Bruce Thompson to amend the agenda to go into Executive Meeting after a three (3) minute break. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. (8:26 p.m.)

**EXECUTIVE SESSION:** Motion by Heber Loughmiller and seconded by Bruce Thompson to go into Executive Session in accordance with Idaho Code § 74-206(1)(b) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, or individual staff member or individual agent, or public school student. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. (8:29 p.m.)

(8:34 p.m.) To discuss personnel issues. Ending conversation (8:43 p.m.)

(8:44 p.m.) To discuss suicide prevention training/mental health issues in the District. Ending conversation (8:55 p.m.).

(8:55 p.m.) To discuss an additional personnel issue. Ending (9:02 p.m.)

**OPEN SESSION:** Motion by Darin Moon and seconded by Bruce Thompson to resume into Open Session. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. (9:03 p.m.)

**ADJOURN:** Motion by Heber Loughmiller and seconded by Darin Moon to adjourn. Voting Aye: Loughmiller, Thompson, Moon, Cranney; motion carried. (9:04 p.m.)

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Ryan Cranney, Board Chairman

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Pamela Teeter, Board Clerk

