**WALWORTH POLICY: 260**

**TEMPORARY ADMINISTRATIVE ARRANGEMENTS**

In any organization, it is important that the responsibility for decision-making be clearly established in the event of the absence of the District Administrator.

When the District Administrator is absent from the District, the Administrator will assign a designee to serve as the acting administrator. Any decisions that need to be made before the return of the District Administrator will be the responsibility of the designee, with the support of the District Administrator.

In the case of a long-term absence of the District Administrator the Board of Education will appoint a designee to serve as the acting administrator.

Walworth Jt. District #1 does not discriminate on admissions to any school, class, program, or activity on the basis of sex, gender identification, race, religion, national origin, creed, pregnancy, marital status, parental status, sexual orientation, or physical, learning, emotional or mental disability. All discrimination complaints shall be processed in accordance with established procedures.

**ADOPTED:**  August 11, 1997

**REVISED:** December 17, 2001

April 27, 2015

July 22, 2019