



ROXBORO COMMUNITY SCHOOL

PRE-EMPLOYMENT DISCLOSURE AUTHORIZATION AND RELEASE

I understand that Roxboro Community School ("RCS"), or authorized third parties, may be conducting a background check in connection with my application for employment or placement with RCS. This background check may include an inquiry into my employment history, education, general character or reputation, work experience, driving history (MVR), criminal history, credit history and such other information that may be required.

I understand that RCS may rely on all or any part of this information in determining whether to extend an offer of employment or placement. I further understand that if any adverse action is taken by RCS based upon any of this information, that I will be provided a copy of such information along with a summary of my rights under the Fair Credit Reporting Act.

I understand that a background check may be performed by RCS or its representatives as a part of the screening process in order to evaluate the suitability of an applicant for employment or placement and is not conducted for any other purpose other than in connection with an application for employment or placement with RCS. I understand that the information supplied by me to RCS shall be used solely for the purposes of obtaining information, validating or verifying information received, as a part of the background check.

I, the undersigned applicant, have read this Pre-employment Disclosure and by signing below, hereby authorize RCS, its representatives, agents and authorized third parties, including SOI Online, to conduct a background check, as described herein, in conjunction with my application for employment or placement and hereby release said parties from any and all liabilities related to the use, procurement or disclosure of any information provided by me or obtained about me in connection with my application for employment or placement and a background check that may be performed. I further direct and authorize such third parties who may be the custodians of or who may be in possession of requested records or information to disclose such information or records to RCS, SOI Online or their representatives and agents, in connection with this authorization and release. I voluntarily provide my date of birth and SSN in order to obtain records, and to verify records obtained, in connection with the background check.

Signature _____ Date _____

Printed Name _____

***** THE INFORMATION SUPPLIED BELOW SHALL ONLY BE USED TO REQUEST AND VERIFY RECORDS *****

Current Address: _____

Check ☐ if you have lived in any other State within the past 7 years.

Other States: _____

Maiden/Prior Names: _____

Social Security Number: _____ DOB: _____

Driver License #: _____ State: _____ Exp. Date: _____