

# Douglas Unified School District No. 27

Administrative Offices

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Ana Samaniego  
Superintendent

Cesar Soto  
Chief Financial & Operations Officer

Denise Cox  
Assistant Superintendent

Board Room  
Central Administration Building

5:00 P.M.  
February 1, 2022

*You are respectfully requested to turn off all cell phones during this meeting. Thank you.*

## **REGULAR BOARD MEETING** **NOTICE AND AGENDA**

**(Agenda is subject to change 24 hours prior to the scheduled meeting)**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Douglas Unified School District Board of Education #27 and to the general public that the Douglas Unified School District Board of Education will hold a regular meeting open to the public on **Tuesday, February 1, 2022**, beginning at **5:00 P.M.** in the Board hearing room located in the Central Administration building, 1132 12th Street, Douglas, Arizona. Pursuant to A.R.S. §38-431.03 and as may be indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.

### **I. PRELIMINARY MATTERS:**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes:
  - 1. October 5, 2021 – Regular
  - 2. November 2, 2021 – Regular
  - 3. November 10, 2021 – Special
  - 4. December 7, 2021 – Regular
  - 5. December 7, 2021 – Public Hearing
- E. Summary of Current Events
  - 1. Superintendent
  - 2. Governing Board Members
- F. Reports
  - 1. School Activity Reports – Kamila Barrios
  - 2. Year to Date Budget Balance Reports – Cesar Soto
  - 3. Human Resources Staffing Update & Student Enrollment Report – Denise Cox
- G. Public Comments--(Comments shall be limited to 3 minutes)

**The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held and limited to issues, which are under the jurisdiction of the Governing Board. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda, but may instruct the Superintendent to schedule discussion later. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda. The President may allow individuals from the public to address the Board on items listed on the agenda and the agenda and at the time, the agenda item is presented for discussion by the board by filling out and turning in a request specific to the agenda item to the Executive Assistant prior to the beginning of the meeting. Comments shall be limited to three (3) minutes.**

Pursuant to A.R.S. §38-431.03 (A)(2) the Board will be able to go into executive session to Discuss or consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Pursuant to A.R.S. §38-431.03 (A)(3) the Board may choose to discuss or consult with the Board's attorney in person or via telephonic conference call for legal advice regarding on any matter listed on the agenda.

## **II. CONSENT AGENDA ITEMS:**

*(Items on the Consent Agenda will be enacted without separate discussion of each entry, but may be removed from the Consent agenda item and placed as a separate action item per a Governing Board Member request for discussion/action.)*

### **A. Approval of the following consent agenda items:**

#### **1. Payroll and Expense Vouchers/Reports:**

(If there are any questions regarding vouchers, details may be obtained at the District Office, Monday through Friday from 7:00 am-4:00 pm).

- i. Expense Vouchers: 2230, 2231, 2232
- ii. Student Activities & Auxiliary Reports
- iii. Payroll Vouchers: 15

## **III. ACTION ITEMS:**

*(Items for Consideration, Discussion, Direction, and Possible Approval)*

### **A. Discussion/action on the approval of certified hires.**

- Norma Ramos Afterschool Enrichment Program Coordinator (Joe Carlson)
- Yannette Hernandez Afterschool Enrichment Program Teacher (Joe Carlson)
- Marie Goncero Afterschool Enrichment Program Teacher (Joe Carlson)
- Karen Ramirez Afterschool Enrichment Program Teacher (Joe Carlson)
- Michael Starkey Afterschool Enrichment Program Teacher (Joe Carlson)
- Karina Bermudez Afterschool Enrichment Program Teacher (Joe Carlson)
- Alejandra Lomeli Emergency Substitute Teacher (Districtwide)
- Gisselle Arvayo Emergency Substitute Teacher (Districtwide)
- Ximena Buzane Emergency Substitute Teacher (Districtwide)
- Nohelia Holguin Emergency Substitute Teacher (Districtwide)
- Alejandra Felix Emergency Substitute Teacher (Districtwide)

### **B. Discussion/action on the approval of classified hires.**

- Josue De La Ree Afterschool Enrichment Program Instructional Aide (Clawson)
- Nereyda Acosta Afterschool Enrichment Program Instructional Aide (Clawson)
- Guy Altamirano Afterschool Enrichment Program Instructional Aide (Clawson)
- Amber Ramirez Afterschool Enrichment Program Instructional Aide (Clawson)
- Mariah Miramontes Afterschool Enrichment Program Instructional Aide (Joe Carlson)
- Maria Lopez Instructional Aide (Joe Carlson)

### **C. Discussion/action on the approval of classified resignations & retirement.**

- Carlos Trevino Maintenance Worker Resignation effective 01/14/22 (2 yrs.)
- Jovanka Friend ESS Instructional Aide (DHS) Resignation effective 02/02/22 (3 yrs.)
- Menegilda Gomez NSC Supervisor Retirement effective 05/26/22 (32.5 years)

### **D. Discussion/action on the approval of classified transfer.**

- Danielle Quiñonez From Instructional Aide (JC) to Parent Liaison (JC)

### **E. Discussion/action on the approval of athletic hire.**

- Luis Cañez Assistant Baseball Coach (DHS)

### **F. Discussion/action on the approval of athletic resignation.**

- Maria Sexton Assistant Track Coach (DHS) Resignation effective immediately

### **G. Discussion/action on the approval of volunteer.**

- Michael Quiñonez Baseball (DHS)

### **H. Discussion/action on the approval of student teachers.**

- Marlene Preciado Student Teacher (Districtwide) through UA South Pathways
- Priscilla Polanco Student Teacher (Districtwide) through UA South Pathways

### **I. Discussion/action on the approval of donations received for DUSD #27:**

- *Donation of a Mapex Tornado Drum Kit with cymbals and hardware from Mr. Mike Sadler to DHS Band (est. value \$300.00).*

- *Donation of \$500.00 from ICF International (2021 AZ Youth Risk Behavior Survey) to Douglas High School (gifts & donations account).*

**J. Discussion/action on the approval of emergency procurement purchases related to COVID-19.**

**K. Discussion/action pursuant to Policy BGF to temporarily suspend Policy BGB, requiring two readings of the proposed policies prior to approval of the adoption in order to approve the below Policy immediately upon the first reading.**

- *GCG, Part-Time and Substitute Professional Staff Employment*

**IV. INFORMATION ITEMS:**

A. Request for future agenda items

B. Announcements

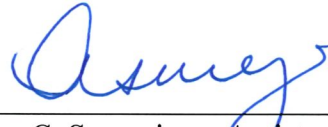
- Virtual Parent/Teacher Conferences ..... February 3, 2022
- No School (All District Offices Open) ..... February 7, 2022
- Presidents’ Day (No School & All District Offices Closed) ..... February 21, 2022
- Next Regular Board Meeting ..... March 1, 2022

**V. ADJOURNMENT:**

*(The District does not exclude any disabled person from participation in services, programs or activities or discriminate against any qualified person with a disability. Any disabled person who has an inquiry regarding accessibility or who needs an accommodation should notify the District Superintendent’s Office in advance of the scheduled Board meeting. The District wishes to accommodate those individuals who may be precluded from participation due to a language barrier; such individuals are requested to inform the District of the need for a translator at least one workday prior to a scheduled Board meeting so that a translator may be secured.)*

Certification of posting:

I, Ana C. Samaniego, certify that this notice of the public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on this 28<sup>th</sup> day of January 2022 at 1:35 PM

  
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 Ana C. Samaniego, Assistant Superintendent