

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, September 13, 2021, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team ("CLT") was held on **Monday, September 13, 2021**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on September 9th.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Dr. Carlos Dominguez, Deputy Superintendent
3. Siugen Constanza, Board Member
4. Darlene Bruno, Board Member
5. Alice Ramirez, HEA President
6. Vince Gomez, HEA Vice-President
7. Cinthya Perez, CSEA President

Staff Absent:

Tabitha Hottendorf, CSEA 2nd Vice-President

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:08 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Motion 001: Ms. Ramirez motioned to adopt the agenda as submitted. Dr. Dominguez seconded and the motion passed upon a vote of 7 ayes and zero nays, with 1 absence (Hottendorf).

APPROVAL OF MINUTES OF THE REGULAR MEETING OF JUNE 14, 2021 – Item 4

Motion 002: Ms. Bruno motioned to adopt the minutes of the regular meeting of June 14, 2021. Ms. Constanza seconded and the motion passed upon a vote of 7 ayes and zero nays, with 1 absence (Hottendorf).

SHINE FEEDBACK – Item 5

Members of the CLT offered positive feedback about the SHINE back to school meeting that took place in August. Ms. Perez stated that employees liked the coffee vendor and thought the catered food was great. Ms. Ramirez enjoyed the outdoor setting and remarked that this should be the new venue for future meetings. Mr. Gomez also stated that the event didn't feel crowded and the setting provided a better opportunity for everyone to mingle.

STAFFING UPDATE– Item 6

Dr. Dominguez reported that it is currently difficult to hire for available positions in the district, as there are not enough applicants. He stated that the district will continue to post job openings and find ways to attract new employees. Dr. Walker also shared that the district is increasing the sub-pay rate in hopes that it will help with the staffing shortage.

COVID-19 SAFETY PROTOCOLS – Item 7

Dr. Walker informed the CLT that principals want to continue with temperature screenings at the school sites. She reported that the district is working to streamline contract tracing procedures, and that COVID testing will be up and running soon at Blackstock and Haycox for all students and staff.

LCAP AND EXPANDED LEARNING OPPORTUNITIES GRANT (ELOG) – Item 8

Dr. Walker stated that the LCAP committee will be meeting later this month to receive input on ESSER III dollars. Also, she talked about ELOG and shared that schools have been asked to come up with their own ELOG plans, as funds need to be spent by August 2022.

FUTURE AGENDA ITEMS – Item 9

There were no future agenda items suggested.

ADJOURN– Item 10

Dr. Walker adjourned the Collaborative Leadership Team meeting at 5:02 P.M.