

BOARD OF EDUCATION
LINCOLN UNIFIED SCHOOL DISTRICT NO. 298
LINCOLN, KANSAS

REGULAR MEETING

MINUTES

BOE MEETING ROOM
MONDAY, JUNE 4, 2018
7:00 P.M.

Board Members:

M. Breneman
J. Eckhart
P. Winters
R. Wright
D. Zachgo

Others:

Kathy Robertson, Superintendent
Greta Obermueller, Clerk
Steve Koch, LES Principal
Christi Walter, LJSHS Principal
Shari Pittenger
Dustin Patee
Brenda White
Kris Heinze

1. The meeting was called to order at 7:00 p.m. by President, Monty Breneman. David Bell and TJ Jonsson will not be in attendance at the meeting tonight.
2. Motion by Jeana Eckhart, seconded by Deb Zachgo, to adopt the amended agenda. Aye-5 No-0
3. There were no delegations to address the board.
4. Motion by Rhonda Wright, seconded by Patti Winters, to approve the minutes of the regular meeting of May 7, 2018. Aye-5 No-0
5. Motion by Jeana Eckhart, seconded by Rhonda Wright, to accept the Clerk's and Treasurer's Reports. Aye-5 No-0
6. Motion by Debora Zachgo, seconded by Jeana Eckhart, to accept the bills for payment. Aye-5 No-0
7. Dustin Patee, LHS Football Coach, was present to display the new Lincoln High School and Junior High football uniforms that have recently arrived. They were ordered under the buy one get one free promotion from Nike™. Mr. Patee distributed a pamphlet regarding the one day football camp being held through Sterling College at Burrton, Kansas. He is requesting the use of high school equipment and transportation for hopefully about 15 student athletes. Athletes will buy their own registration and insurance for camp. Since this is not an out of state camp, the Board of Education will not need to take action on this request but agree to allow the use of equipment and for transportation.

8. Mrs. Robertson explained an email from Dale Dennis, State Department of Education, regarding the Special Education funding shortfall. The State of Kansas will have more dollars than earlier anticipated. She stated that the numbers will need to shake out before we have an actual figure but the district will have a lesser out of pocket payment than administration had been informed of earlier.
9. Kathy Robertson has been visiting with Mrs. Walter and Mr. Koch regarding catastrophic insurance through Student Assurance. This insurance would be for claims over \$10,000 incurred by PK – 12 students. The cost would be \$6/each a year for all students. This would cover injury non-KSHAA injuries. This would not cover any football related injury, but would cover a student injured in a physical education class or throughout the course of a school day.
10. Discussion regarding the July Reorganization of the Board was on the agenda. Mr. Breneman encouraged board members to look at the current committees and consider which committee they would like to be a part of or choose one of the various groups. Some of the committees requiring board member participation are as follows: PDC Committee, Negotiations Committee, Technology Committee, Calendar Committee, USD 298 Lincoln Facilities Committee, Lincoln County Recreation Board, President, and Vice-President. He stated that these leadership positions need all board member input.
11. Kathy Robertson stated that she had applied for mentor stipends and the district will receive those stipends in the next KSDE payment. Those payments will be prorated for the upcoming fiscal year. Mrs. Robertson reported that the bid she received from Geisler Roofing for the roof on the west portion of the board office is \$12,637.50. Athletic jerseys and cheerleading uniforms no longer in use, will be sold with proceeds going to the respective activity. A grant has been written for 16 Little HP Stream Pros from Dollar General. The district has met the requirements for determination for IDEA, actually earning the highest level. Mrs. Robertson has contacted ImageQuest regarding the price increase in the copier lease. There will be no price increase for the life of the contract.
12. Mr. Koch, Lincoln Elementary Principal, stated that his report was before board members and added that assessments went well; he reported that custodial staff, with the help of Mr. Pittenger are doing an awesome job. Christi Walter, Lincoln Jr./Str. High School Principal, stated her report was included in the board packet this month. She added that there are so many fantastic things happening in our schools and not just in athletics.
13. Jeana Eckhart, board member representing Lincoln County Recreation, stated that she had attended the LHS Academic Banquet the night of the Recreation

Commission meeting. She had requested minutes from the secretary but at this point in time, had not received anything. She had no report for the board members at this time.

14. Mrs. Robertson thanked committee members, Steve Koch, Jeana Eckhart, Rhonda Wright, Patti Winters, Greta Obermueller, and Norma Kobbeman for serving on the Insurance RFP interviews. Two insurance companies returned their packets wishing to be considered to supply district insurance. Insurance Planning, Inc. of Hays, Kansas, was selected by the committee after meeting with both interviewees. The 2018-19 statement will be a lesser premium than last fiscal year but including the same benefits and stability of the same company.
15. Mrs. Robertson introduced 3M™ Security Window Film as a safety glass for the front entrances to both buildings at the board of education meeting last month. She has since obtained prices for the Lincoln Elementary School entrance of \$6,092.50; and for the Lincoln Jr./Sr. High School entrance of \$4,513.57. Five million dollars has been released by the State of Kansas for school security. Districts are encouraged to apply to KSDE for these monies through a grant process which is due June 22, 2018. Discussion was held on securing entry ways into both buildings by remodeling and entering directly into the offices at both buildings. Grant money may be used for metal detectors and remodeling projects.
16. Under the Beef to School program, Mrs. Robertson reported that the freezer, potentially to be placed in the room adjacent to the LHS kitchen, can be added to the EPM system in case of electrical or mechanical failure and/or to monitor temperature. A Beef for School poster was distributed for approval by board members. Kathy Robertson will contact David Bell to further cement logistics of the program. She will have something by available by the June 26, 2018, meeting.
17. The next Facilities Committee meeting will be held tomorrow meeting at 6:00 p.m. at the district board office. Monty Breneman stated that he will not be able to attend and he is not sure about TJ Jonsson. Jeana Eckhart and Kathy Robertson will be in attendance. The agenda for the meeting at this time is to put together a proposal to take to the County Commissioners utilizing funds from the WebFund for HVAC at Lincoln Elementary and a storm shelter at the Lincoln Jr./Sr. High School. Mr. Stecklein of USD 299 will also be doing a presentation for the same purpose. Mrs. Robertson reported that she had taken Alexa Pflugh, County Commissioner, on a tour of district buildings on May 21, 2018.

18. Motion by Debora Zachgo, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the revised time schedule for Lincoln Preschool as follows: 8:03 a.m. to 11:06 a.m. Monday through Friday; and 12:25 p.m. to 3:28 p.m. Monday through Friday for the 2018-19 school year. Aye-5 No-0
19. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the Lincoln Elementary School and Lincoln Jr./Sr. High School fees for the 2018-19 school year as proposed. Aye-5 No-0
20. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve holding the end-of-year fiscal meeting on Tuesday, June 26, 2018, at 7:00 a.m. to review final transfers and close out the current fiscal year. Aye-5 No-0

7:42 p.m. Jeana Eckhart left the meeting.

21. Motion by Monty Breneman, seconded by Patti Winters, that U.S.D. #298 Board of Education approve the four year lease purchase of the following devices: 55 chromebooks for 7 and 8 graders at a cost of \$350 each for a total of \$19,250; 60 staff laptops at \$500 for a total of \$30,000; 15 LES Computer Lab PC's at a cost of \$500 each for a total of \$7,500; and 6 LJSHS Shop Lab PC's at a cost of \$500 for a total of \$3,000. Bids for a four year total lease of \$59,750 at 3.55% with an annual payment of \$14,968 with no additional fees to the Bank of Tescott will finance this purchase. Aye-4 No-0

7:47 p.m. Jeana Eckhart joined the meeting.

22. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve changes in the sick leave portion of the 2018-19 Classified Employee Handbook and to include the early retirement policy section. Aye-5 No-0
23. Motion by Rhonda Wright, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve the Chaperone Guidelines for Field/Overnight Trips as presented last month, effective immediately. Aye-5 No-0
24. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go into executive session at 7:51 p.m. for 10 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 8:01 p.m. in the Board of Education room. The executive session is required to protect the district's

right to the confidentiality of its negotiating position, and the public interest. Aye-5
No-0

8:01 p.m. The Board returned to open session.

25. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go into executive session at 8:03 p.m. for 20 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 8:23 p.m. in the Board of Education room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-5 No-0

8:03 p.m. Mrs. Walter joined executive session.

8:23 p.m. The Board returned to open session.

Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 8:25 p.m. for 15 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the board return to open meeting at 8:40 p.m. in the Board of Education room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-5 No-0

8:25 p.m. Mr. Koch joined executive session.

8:31 p.m. Mr. Koch left executive session.

8:40 p.m. The Board returned to open meeting.

26. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go into executive session at 8:40 p.m. for 5 minutes with the Superintendent for the purpose of discussing confidential student information; and that the board return to open meeting 8:45 p.m. in the Board of Education Room. The executive session is required to protect the exception relating to actions adversely or favorably affecting a student(s) under Kansas Open Meetings Act. Aye-5 No-0

8:40 p.m. Mrs. Walter joined executive session.

8:45 p.m. The Board returned to open meeting.

27. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the resignation of Jolene Wirth as 2018-19 Elementary teacher, effective June 4, 2018. Aye-5 No-0
28. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education accept the resignation of Nate Naasz, as Junior High Science Instructor, Activity Director, and Head High School and Junior High Wrestling Coach, effective immediately. Aye-5 No-0
29. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve hiring Sawyer Ptacek as K-8 social worker for the 2018-19 school year. Aye-5 No-0
30. Motion by Jeana Eckhart, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve hiring Colleen Biggs as the 2018-19 High School Cheerleading Sponsor. Aye-5 No-0
31. Motion by Patti Winters, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve hiring Shaylyn Krone as the 2018-19 Assistant High School Volleyball Coach. Aye-5 No-0
32. There were no Board Information Requests.
33. Motion by Jeana Eckhart, seconded by Rhonda Wright, that the meeting be adjourned. Aye-5 No-0

Time: 8:49 p.m.

Greta Obermueller, Clerk

Approved:

Monty Breneman, President