



West Liberty-Salem Local School

Classified Application



An educational partnership dedicated to helping students reach their full potential.

Equal Opportunity Employer

DATE _____ SOCIAL SECURITY NUMBER _____

NAME _____
LAST FIRST MIDDLE

PRESENT ADDRESS _____
STREET/APT NO CITY/STATE/ZIP CODE

EMAIL PHONE _____

How long have you lived at the above address? _____

Position applied for _____ Rate of pay per week expected \$ _____

Would you prefer to work: Full-time _____ Part-time _____ Substitute _____

Specify days and hours if part-time or substitute _____

Were you previously employed by WL-S? _____ If yes, when? _____

What capacity? _____

List any friends or relatives working for us: Name(s) _____

Date available for work _____

Are there any other experiences, skills, or qualifications which would make you a good fit for the school environment?

EDUCATION AND BACKGROUND

	NAME OF SCHOOL AND ADDRESS OF SCHOOL	YEAR COMPLETED (CIRCLE ONE)				DIPLOMA OR DEGREES EARNED
ELEMENTARY		5	6	7	8	
HIGH SCHOOL		1	2	3	4	
COLLEGE		1	2	3	4	
COLLEGE		1	2	3	4	
OTHER (SPECIFY)		1	2	3	4	
OTHER (SPECIFY)		1	2	3	4	

PERSONAL REFERENCES

(Not former employers or relatives)

NAME	OCCUPATION	ADDRESS	TELEPHONE

PLEASE SUBMIT THREE (3) LETTERS OF REFERENCE WITH THIS COMPLETED APPLICATION

EMPLOYMENT

(PRESENT OR MOST RECENT FIRST)

DATES		COMPANY NAME AND COMPANY ADDRESS	POSITION	SUPERVISOR NAME	REASON FOR LEAVING
FROM					
TO					
FROM					
TO					
FROM					
TO					

May we contact the employers listed above? _____

If not, indicate by the number which one(s) you do not wish us to contact _____

The facts set forth above in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.

ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE, WHICH IS A MISDEMEANOR OF THE FIRST DEGREE

I acknowledge I have read and understand the above paragraphs.

Name: _____ Date: _____

DO NOT WRITE BELOW THIS LINE

REFERENCE CHECK

Position Number	Results of Reference
------------------------	-----------------------------

- | | |
|----|----------------|
| 1. | _____
_____ |
| 2. | _____
_____ |
| 3. | _____
_____ |

West Liberty-Salem Local Schools
Supplement to Employment Application
(to be completed by all job applicants)

Pursuant to sections 3319.39 and 109.57 of the revised code, The West Liberty-Salem School Board of Education does initiate an investigation of the Superintendent of the Bureau of Criminal Identification and Investigation of the State of Ohio (Hereafter C.I.) for all new employees to verify that no person has been convicted of or pleaded guilty to certain criminal offenses.

A violation of section 2903.01, 2903.02, 2903.03, 2903.04, 2903.11, 2903.12, 2903.13, 2903.16, 2903.21, 2903.34, 2905.01, 2905.02, 2905.05, 2907.02, 2907.03, 2907.04, 2907.05, 2907.06, 2907.07, 2907.08, 2907.09, 2907.21, 2907.22, 2907.23, 2907.25, 2907.31, 2907.32, 2907.321, 2907.322, 2907.323, 2911.01, 2911.02, 2911.11, 2911.12, 2919.12, 2919.22, 2919.24, 2919.25, 2923.12, 2923.13, 2923.161, 2925.02, 2925.03, 2925.04, 2925.05, 2925.06, or 3716.11 of the Revised Code, a violation of section 2905.04 of the Revised Code as it existed prior to July 1, 1996, a violation of section 2919.23 of the Revised Code that would have been a violation of section 2905.04 of the Revised Code as it existed prior to July 1, 1996, had the violation been committed prior to that date, a violation of section 2925.11 of the Revised Code that is not a minor drug possession offense, or felonious sexual penetration in violation of former section 2907.12 of the Revised Code. The West Liberty-Salem Board of Education may be unable to offer you employment or may be required to terminate your employment with the Board of Education.

I acknowledge I have read and understand the above paragraphs.

Name: _____ **Date:** _____

READ CAREFULLY

Due to the length of time required for completion of the records check, it may occasionally be necessary to employ a person prior to West Liberty-Salem Schools having received the results of the criminal records investigation. By signing this document, I specifically agree that if I am employed by the West Liberty-Salem School Board of Education prior to receiving a report from B.C.I., the action of my employment by the West Liberty-Salem Board of Education SHALL BE VOID without any further action by either party and that my employment will terminate immediately without the necessity of proceedings to formally terminate my contract of employment

I acknowledge I have read and understand the above paragraphs.

Name: _____ **Date:** _____

CRIMINAL OFFENSES LISTED IN ORC 3319.39

2903.01 Aggravated Murder	2907.25 Prostitution
2903.02 Murder	2907.31 Disseminating Matter Harmful to Juveniles
2903.03 Voluntary Manslaughter	2907.32 Pandering Obscenity
2903.04 Involuntary Manslaughter	2907.321-Involving a minor
2903.11 Felonious Assault	2907.322-Sexually oriented matter involving a minor
2903.12 Aggravated Assault	2907.323-Illegal use of a minor in nudity-oriented material
2903.13 Assault	or performance
2903.16 Failure to provide for a functionally Impaired person	2911.01 Aggravated Robbery
2903.21 Aggravated Menacing	2911.02 Robbery
2903.34 Patient Abuse, Neglect	2911.11 Aggravated Burglary
2905.01 Kidnapping	2911.12 Burglary
2905.02 Abduction	2919.12 Unlawful Abortion
2905.04 Child Stealing	2919.22 Endangering Children
2905.05 Child Enticement	2919.23 Interference with Custody
2907.02 Rape	2919.24 Contributing to Unruliness or Delinquency of a Child
2907.03 Sexual Battery	2919.25 Domestic Violence
2907.04 Corruption of a Minor	2923.12 Carrying Concealed Weapons
2907.05 Gross Sexual Imposition	2923.13 Having Weapons Under Disability
2907.06 Sexual Imposition	2923.161 Improperly Discharging a Firearm at or into a Habitation or School
2907.07 Importuning	2925.02 Corrupting Another with Drugs
2907.08 Voyeurism	2925.03 Trafficking in Drugs
2907.09 Public Indecency	2925.04 Illegal Cultivation of Marihuana
2907.12 Felonious Sexual Penetration	2925.05 Funding, Aggravated Funding of Drug or Marihuana Trafficking
2907.21 Compelling Prostitution of a Child	2925.06 Illegal Administration or Distribution of Anabolic Steroids
2907.22 Promoting Prostitution	2925.11 Possession of Controlled Substances
2907.23 Procuring	3716.11 Placing Harmful Objects or Substances in Food