

**BROWNS ELEMENTARY SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 13, 2022**

**Minutes**

**1. CALL TO ORDER**

Board President Joe Dickson, called the meeting to order at 5:58 PM

**ROLL CALL:**

Joe Dickson (Present)  
Lis Tuold (Present)  
Corey Bridge (Present)  
Matt Knieriem (Present)  
Darren Stokes (Absent)

**Board Present: 4**

**Board Absent: 1**

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Board President, Joe Dickson.

**\*\*\*OATH OF OFFICE FOR NEW TERMS\*\*\***

Corey Bridge and Matthew Knieriem were administered their oath of office for their new terms by Superintendent Corbridge.

**3. ANNUAL BOARD REORGANIZATION**

**3.1 Election of Board President - Open Nomination**

Trustee Lis Tuold made a motion to nominate Darren Stokes for Board President. The motion was seconded by Matthew Knieriem. Motion carried with a vote of 4:0.

**3.2 Election of Board Vice-President - Open Nomination**

Joe Dickson made a motion to nominate Corey Bridge for Board Vice-President. The motion was seconded by Matthew Knieriem. Motion carried with a vote of 4:0.

**4. APPROVAL OF AGENDA**

Trustee Joe Dickson moved to approve the Agenda. The motion was seconded by Trustee Matt Knieriem. Motion carried. Vote: 4:0.

**5. APPROVAL OF MINUTES OF NOVEMBER 8, 2022 MEETING**

Trustee Joe Dickson moved to approve the Minutes. The motion was seconded by Trustee Lis Tuold. Motion carried with a vote of 4:0.

## **6. PUBLIC DISCUSSION**

## **7. SUPERINTENDENT'S REPORTS**

Parent's Club met on December 7<sup>th</sup> to finalize the Pancakes with Santa event, which was held on Saturday, December 10<sup>th</sup>. The Honor Roll Pizza Lunch and Ice Cream was held Friday, December 9<sup>th</sup>. There will be a Minimum Day with a 12:00 dismissal on Friday, December 16<sup>th</sup>. There will be no school December 19-January 2 for Christmas Break. We will return to school Tuesday, January 3<sup>rd</sup>.

## **8. PRESENTATION: Jeff Johnston, NVSIG (Property and Liability Insurance)**

Jeff Johnston and Nancy Conner presented information to the board about property and liability insurance through NVSIG II.

## **9. CONSENT AGENDA**

### **9.1 Approve Accounts Payable Batches #11/08/2022, #11/17/2022, #11/22/2022, #12/06/22**

Motion to approve the Accounts Payable Batches as presented was made by Joe Dickson. Motion for approval was seconded by Lis Tuold. Motion carried 4:0.

## **10. APPROVAL ITEMS**

### **10.1 Approve School Board Authorization of Superintendent and Business Manager to Sign Warrant Orders, Cash Transfers, Contracts, and Payroll Authorizations.**

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Lis Tuold and carried. Vote: 4:0

### **10.2 Approve the 2023 Board Meeting Dates and Times.**

Trustee Lis Tuold moved to approve the motion.

Motion was seconded by Trustee Matthew Knieriem and carried. Vote: 4:0

### **10.3 Approve the 2022-2023 First Interim Budget.**

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Lis Tuold and carried. Vote: 4:0

### **10.4 Approve and Adopt Resolution # 22-23-04 – Intent to Withdrawal from Schools Excess Liability Fund JPA.**

Trustee Lis Tuold moved to approve the motion.

Motion was seconded by Trustee Joe Dickson and carried. Vote: 4:0

### **10.5 Approve and Adopt Resolution # 22-23-05 – Notice of Intent to Withdrawal from Property and Liability Programs with Tri-County Schools Insurance Group Joint Powers Authority.**

Trustee Lis Tuold moved to approve the motion.

Motion was seconded by Trustee Joe Dickson and carried. Vote: 4:0

**10.6 Approve and Adopt Resolution # 22-23-06 – Notice of Intent to Declare Membership in the North Valley Schools Insurance Group II Joint Powers Authority (NVSIG II JPA) Property and Liability Programs.**

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Matthew Knieriem and carried. Vote: 4:0

**10.7 Approval of Board Policy BP 5141.21**

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Lis Tuold and carried. Vote: 4:0

**10.8 Approve the 2021-2022 Audit and Corrective Actions.**

Trustee Joe Dickson moved to approve the motion.

Motion was seconded by Trustee Matthew Knieriem and carried. Vote: 4:0

**10.9 Approve moving forward with demolition and removal of debris of District owned residence at 1272 Pacific Avenue.**

Trustee Joe Dickson moved to table the motion until the January meeting.

Motion to table was seconded by Trustee Matthew Knieriem and carried. Vote: 4:0

**11. INFORMATION/DISCUSSION ITEM**

**11.1 Annual Developer Fee Report**

The annual Developer Fee Report was presented. This is available for review on the District website.

**11.2 5-Year Developer Fee Report**

The 5-Year Developer Fee Report was presented. This is available for review on the District website.

**11.3 California School Dashboard**

The CA School Dashboard was created to provide parents and educators with meaningful information on school and district progress so they can participate in decisions to improve student learning. The dashboard is scheduled to be releasing information to the public in late December.

**12. CORRESPONDENCE**

12.1 None

**13. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING**

*Next Board Meeting will be Tuesday, January 10, 2022.*

13.1 Quarterly Report on Valenzuela/Williams Uniform Complaints

13.2 Demolition and removal of debris of District owned property

13.3 Board/Brown Act Training

**14. CONVENE TO CLOSED SESSION**

**Start Time: 6:47 pm**

**14.1 Employee Discipline/Dismissal/Release Pursuant to Government Code section 54957**

14.2 Conference with Labor Negotiators Pursuant to Government Code section 54957.6  
District Designated Representatives: Superintendent and Legal Counsel  
Employee Organization: Browns School District Teachers Association

14.3 Inter-district Transfers. Student Services.

15. RECONVENE TO OPEN SESSION                      End Time: 6:59 pm

**16. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Actions: The board voted unanimously to approve a compromise agreement in Office of Administrative Hearings case number 2022090466, to resolve claims raised against the District in exchange for specified funding for an independent evaluation, compensatory services and Parents' attorneys' fees incurred in this matter.

**17. ADJOURNMENT**

There being no further business, motion to adjourn was presented by Trustee, Lis Turoid, and the motion was seconded by Trustee Matthew Knieriem.  
Motion carried 4:0.

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Darren Stokes, Board President  
Browns Elementary School District

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Date

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Kerrie Corbridge, Board Secretary/Superintendent  
Browns Elementary School District

\_\_\_\_\_  
Date