

Measure I Oversight Committee

January 24, 2022

4:00 PM

Willits Unified School District

Meeting Minutes

Via Zoom at <https://zoom.us/j/95654416935?pwd=L3RKMHIaRHJtNFIBOWozNWJsbldzQT09>

Duties and Responsibilities of the Bond Oversight Committee

The Measure I Citizens' Bond Oversight Committee (BOC) is tasked (by the State of California Constitution, Article XIII, Section 1 and by the State of California Education Code, Sections 15278 through 15282) with informing the public concerning the expenditure and uses of WUSD's (the District) Measure I bond revenues, specifically, by actively reviewing and reporting on the expenditure of taxpayer money for school repair in accordance with voter-approved projects.

This charge is further spelled out in the BOC's bylaws as follows:

Inform the Public: The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communication to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee.

Review Expenditures: The Committee shall review expenditure reports produced by the District to (a) ensure that bond proceeds were expended only for the purposes set forth in Measure I; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses except in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

Annual Report: The Committee shall present to the Board, in public session, an annual written report for Measure I which shall include the following: (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and (b) A summary of the Committee's proceedings and activities for the preceding year, either calendar or fiscal.

1. Call to Order- The meeting was called to order at 4:05
2. Roll Call and Establishment of a Quorum
 - i. Present: Richard Baker, Saprina Rodriguez, Eric Glassey, Cynthia Carney, Joe Aldridge. Guests: Jeanne King, Nikki Agenbroad, Willits Weekly
 - ii. Absent: Chris Neary, Jerry Gutierrez, Erin Orth, Christine Kelsay, Jenny Nelson
3. Approval of Agenda
 - i. A Quorum was not present, but the agenda did not contain other approval items.
4. Review of Scope of Projects of Measure I - In order to:
 - Repair aging classrooms and school facilities,
 - Fix deteriorating roofs, plumbing,
 - heating/cooling, and electric systems,
 - Improve student safety and security,
 - Upgrade, acquire, construct, and equip classrooms,
 - labs and facilities supporting college and career readiness
5. Discussion of completed projects
 - i. Joe Aldridge presented a list of completed projects to the committee. A discussion was held regarding the impacts of the completed projects. The projects include roofs at BLES, BGMS, WHS, and BRKS, paving at WHS, fire alarm at SHS, flooring at SHER, BLES, and WHS, soccer goals for BGMS and BLES, and a Bobcat for

- ii. maintenance.
- ii. Joe Aldridge presented a list of in process projects. The district is working with a consultant to assess the district facilities and help in creating a prioritized list of facilities needs for the long term. In addition, the pool bubble, entry ramps, and planning for BRKS west wing were discussed.
- 6. Discussion of Budget and Upcoming Priorities
 - i. Nikki Agenbroad and Joe Aldridge presented the budget and expenses. The remaining budget is \$800,000. There is also a possible reimbursement for some of the costs for the diesel tank removal at WHS per our MOU with the City of Willits.
 - ii. Upcoming priorities were discussed. BLES will need a completely new fire alarm system. This could cost as much as \$800,000. The West Wing project at BRKS was also discussed. The cost could be as much as \$2 million to replace just 2 classrooms.
- 7. Question and Answers
 - i. Committee members shared questions.
 - 1. Can the district work with local vendors to secure discounts on labor or materials? The district is required to pay prevailing wages for any project over \$1000.
 - 2. Have the science rooms at BGMS and WHS been renovated? The rooms at BGMS have had some upgrades this past summer and are believed to be finished. Joe Aldridge will check on this status. The science lab at WHS had some improvements completed, but still needs to have the work surfaces refurbished.
 - 3. When are the ramps for portables throughout the district going to be installed? WUSD Maintenance Dept is currently severely understaffed. Until we have more people working in the department, the ramps will remain in storage. Joe Aldridge also mentioned the possibility of contracting with someone to finish the installation if needed.
 - 4. Were any upgrades to the culinary arts room completed? Not to date. However, SHS has received a grant from Mendocino College to refurbish the kitchen. A class will be taught there starting in March.
- 8. Next Meeting
 - i. The next meeting will be held on May 9, 2022 at 4:00. The goal of the meeting will be to complete the year end report for the board and complete a site walkthrough.
- 9. Adjournment
 - i. The meeting was adjourned at 4:43.