



Open Minds and Open Doors

CAPE ELIZABETH SCHOOL DEPARTMENT

**BUDGET PRESENTATIONS ON TUESDAY, JANUARY 25, 2022:
PART II**

Enclosures:

Presentation Material:

1. Troy Patterson
2. Jeff Thoreck
3. Peter Esposito
4. Christopher Storer
5. David Bagdasarian
6. Chris Record



Open Minds and Open Doors

CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 25, 2022:

TECHNOLOGY

Report of Position or Program Evaluations that were new during FY 22

- Director of Educational Technology

Report of Requests for New Positions, Programs, or Equipment for FY 23

- No new personnel
- No new programs
- Equipment will be replaced
 - Incoming ninth grader devices

Current Staffing

- Troy Patterson - Director of Educational Technology
- Matthew Young - Network Administrator
- Jason Lund - Network Administrator
- Connor Hardimon - System Integrator
- Andrea Fuller - Data Manager
- Thomas Farmer - Technology Integration
- Hannah Hyde - Technology Integration
- Leesa Joiner - Technology Integration

Proposed Staffing

No change in staffing is proposed (*with the caveat of a Director of Technology for the town*).

- Troy Patterson - Director of Educational Technology
- Matthew Young - Network Administrator
- Jason Lund - Network Administrator
- Connor Hardimon - System Integrator
- Andrea Fuller - Data Manager

- Thomas Farmer - Technology Integration
- Hannah Hyde - Technology Integration
- Leesa Joiner - Technology Integration

Leasing

- Should be similar this year as last year
- 19,000 9th grade iPads
- Year 2 of 3
- Lease 4:
 - Finished as of 2022-2023 (52,664.41)
- Lease 5: (9th Grade iPads) - 9073-4430
 - 2023 is the 2nd year 19,898.33
 - 2024 will be 3rd year
- Lease 6
 - 2023 is year 2 (\$66,349.25)
 - 2024 year 3 (\$66,349.25)
 - MLTI paid first year, Cape pays year 2 & 3
 - 7th and 8th Grade Macbook Airs
- Lease 7 (MLTI for 2023)
 - 2023 would be year 1
 - 2024 cost to be determined
 - 2025 cost to be determined

Operating Budget Changes

- Under review
 - Completing [inventory](#) of devices in place
 - [Device Inventory by Grade](#)
 - Aligning current subscriptions with budgets
- Proposing very little [Budget](#) change from last year
- Coordinating Tech with Facilities
- NDS
- Addition of Securly (\$10,000) - Budget Code:
-

TOWN OF CAPE ELIZABETH

Budget Report

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 04							
Department 9070 TECHNOLOGY-DW							
3300	STAFF DEVELOPMENT	0.00	3700.00	750.00	3700.00	0.00	0
4430	REPAIRS & MAINTENANCE	7097.99	15000.00	2372.00	15000.00	0.00	0
	Repairs have increased due to remote learning						
	(keeping 7th & 8th grade laptops?)						
5300	INTERNET CONNECTION	3420.14	1900.00	591.88	1900.00	0.00	0
5320	CELL PHONES	0.00	1850.00	1467.02	1850.00	0.00	0
	Cost of cell phones for 5 staff members						
5800	TRAVEL	20.00	500.00	0.00	500.00	0.00	0
	Powerschool conference and ACTEM						
6500	TECH SUPPLIES & SOFTWARE	57789.19	49243.42	27409.91	83800.00	34556.58	70
	Power School \$18,823						
	Transfer of 36,000 from 9011						
	includes IXL \$25,181, 18k Thought Exchg						
7301	EQUIPMENT	38231.32	556.58	8325.45	20000.00	19443.42	3493
	Projectors for K rooms and a few rooms in the high school						
	batteries						
7349	COPIER LEASE-TECH	2371.40	2400.00	2372.38	2400.00	0.00	0
7351	SOFTWARE	9249.00	28300.00	23499.00	38300.00	10000.00	35
	CESD Website (Apptegy)						
	ZOOM \$19,000						
	Thrillshare 9,249; Securly \$10 k						
8100	DUES/FEES	370.00	350.00	330.00	350.00	0.00	0
Department 9070 Totals		118549.04	103800.00	67117.64	167800.00	64000.00	62
Department 9071 TECHNOLOGY-PC							
4430	COMPUTER LEASES	28650.70	24000.00	24000.00	26333.00	2333.00	10
	year 3 of 3 lease staff laptops for PC						
	\$26,333 and the other half is in						
	9073-4430 the remaining \$26,333						
6500	TECH SUPPLIES & SOFTWARE	7749.54	5000.00	0.00	7750.00	2750.00	55
7301	EQUIPMENT	14129.99	0.00	0.00	14130.00	14130.00	0
Department 9071 Totals		50530.23	29000.00	24000.00	48213.00	19213.00	66
Department 9072 TECHNOLOGY-MS							
4430	COMPUTER LEASES	0.00	11901.25	0.00	66350.00	54448.75	458
	MLTI lease 6 yr 2 of 3						
	7th and 8th grade student devices						
	66,350 for MacBook Air						
6500	TECH SUPPLIES & SOFTWARE	9383.13	18000.00	18000.00	9383.00	-8617.00	-48
7301	EQUIPMENT	21000.00	45098.75	45098.75	21000.00	-24098.75	-53
	Decrease because of CRF #1 and #2						

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	
Acct	Description	Last Year	Current	Current	Requested	(Department	%
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Department 9072 Totals		30383.13	75000.00	63098.75	96733.00	21733.00	29
Department 9073 TECHNOLOGY-HS							
4430	COMPUTER LEASES	90581.27	95092.90	48548.83	46232.00	-48860.90	-51
	Lease 4 split with Pond Cove \$26,333 ea						
	Lease 5 for 9th grade iPads \$19,899						
6500	TECH SUPPLIES & SOFTWARE	3676.00	6000.00	5100.00	3676.00	-2324.00	-39
7301	EQUIPMENT	19163.57	1907.10	0.00	19164.00	17256.90	905
Department 9073 Totals		113420.84	103000.00	53648.83	69072.00	-33928.00	-33
Interfund 04 Totals		312883.24	310800.00	207865.22	381818.00	71018.00	23
GRAND TOTALS		312883.24	310800.00	207865.22	381818.00	71018.00	23

REPORT COMPLETE



Open Minds and Open Doors
CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 26, 2022:

ATHLETICS

Enrollment by Season

School Year	Fall	Winter
2021-2022	274	225
<u>Pre-COVID</u>		
2018-2019	246	227

Detailed Reports Enclosed

Operating Budget Changes:

No changes for Fiscal Year 2022-2023

2021-22 CEHS Fall Athletic Participation Numbers

Fall Team	Field Hockey	Football	Boys Golf	Girls Golf	Boys Soccer	Girls Soccer	Boys XC	Girls XC	Girls Volleyball	Total Grade
Freshman	3	11	1	0	12	18	2	6	11	64
Sophomore	10	9	2	4	16	13	11	7	5	77
Junior	6	8	11	0	17	7	7	4	8	68
Senior	5	14	2	0	11	12	10	5	6	65
SPORT TOTALS	24	42	16	4	56	50	30	22	30	274

Fall Enroll - Part %	Boys	Girls	Part Totals			Boys Enroll - Part%	Girls Enroll - Part%		Total Enroll.	Total Part %
Freshman	26	38	64			56 - 46%	66 - 58%		122	52%
Sophomore	38	39	77			85 - 45%	64 - 61%		149	52%
Junior	43	25	68			68 - 63%	54 - 46%		122	56%
Senior	37	28	65			78 - 47%	67 - 42%		145	49%
TOTAL	144	130	274			287 - 50%	251 - 52%		538	51%

2021-22 CEHS Winter Athletic Participation Numbers

Winter Team	Boys Alpine	Girls Alpine	Boys Basketball	Girls Basketball	Boys Ice Hockey	Girls Ice Hockey	B Indoor Track	G Indoor Track	Boys Swim/Dive	Girls Swim/Dive	Total Grade
Freshman	5	5	13	5	2	5	2	2	5	8	52
Sophomore	2	8	16	2	6	8	7	5	7	2	63
Junior	2	2	14	4	14	2	4	3	5	9	59
Senior	3	3	5	2	7	3	8	5	7	8	51
SPORT TOTALS	12	18	48	13	29	18	21	15	24	27	225

Winter Enroll - Part %	Boys	Girls	Part Totals	Boys Enroll -	Girls Enroll -	Total Enroll.	Total Part %
Freshman	27	25	52	56 - 48%	66 - 39%	122	43%
Sophomore	38	25	63	85 - 45%	64 - 39%	149	42%
Junior	39	20	59	68 - 57%	54 - 37%	122	48%
Senior	30	21	51	78 - 38%	67 - 31%	145	35%
TOTAL	134	91	225	287 - 47%	251 - 36%	538	42%

2018-19 CEHS Fall Athletic Participation Numbers

Fall Team	Field Hockey	Football	Boys Golf	Girls Golf	Boys Soccer	Girls Soccer	Boys XC	Girls XC	Girls Volleyball	Total Grade
Freshman	5	11	1	0	14	17	9	6	9	72
Sophomore	3	12	5	0	6	9	5	7	8	55
Junior	9	7	7	0	11	6	2	10	5	57
Senior	3	14	4	1	11	6	7	4	12	62
SPORT TOTALS	20	44	17	1	42	38	23	27	34	246

Fall Enroll - Part %	Boys	Girls	Part Totals			Boys Enroll - Part%	Girls Enroll - Part%		Total Enroll.	Total Part %
Freshman	35	37	72			74 - 47%	65 - 57%		139	52%
Sophomore	28	27	55			71 - 39%	64 - 42%		135	41%
Junior	27	30	57			57 - 47%	59 - 51%		116	49%
Senior	36	26	62			80 - 45%	64 - 41%		144	43%
TOTAL	126	120	246			282 - 45%	252 - 48%		534	46%

2018-19 CEHS Winter Athletic Participation Numbers

Winter Team	Boys Alpine	Girls Alpine	Boys Basketball	Girls Basketball	Boys Ice Hockey	Girls Ice Hockey	B Indoor Track	G Indoor Track	Boys Swim/Dive	Girls Swim/Dive	Boys Misc	Girls Misc	Total Grade
Freshman	3	4	8	7	5	1	9	3	11	11		1	63
Sophomore	3	1	14	2	4	7	9	8	11	10			69
Junior	1	2	5	5	4	2	2	4	5	8	1		40
Senior	8	2	9	3	8	1	3	2	3	13	1	2	55
SPORT TOTALS	15	9	36	17	21	11	23	17	30	42	2	4	227

Winter Enroll - Part %	Boys	Girls	Part Totals	Boys Enroll -	Girls Enroll -	Total Enroll.	Total Part %
Freshman	36	27	63	75 - 48%	66 - 41%	141	45%
Sophomore	41	28	69	70 - 59%	66 - 42%	136	51%
Junior	18	22	40	58 - 31%	60 - 36%	118	39%
Senior	32	23	55	80 - 40%	64 - 36%	144	38%
TOTAL	127	100	227	283 - 45%	256 - 39%	539	42%

2018-19 CEHS Spring Athletic Participation Numbers

Spring Team	Baseball	Boys Lacrosse	Girls Lacrosse	Boys Out T&F	Girls Out T&F	Softball	Boys Tennis	Girls Tennis	Total Grade
Freshman	6	15	18	11	7	8	10	5	80
Sophomore	11	16	14	11	7	3	5	7	74
Junior	6	8	6	6	11	3	10	13	63
Senior	5	11	6	7	2	2	1	11	45
SPORT TOTALS	28	50	44	35	27	16	26	36	262

Spring Enroll - Part %	Boys	Girls	Part Totals	Boys Enroll -	Girls Enroll -	Total Enroll.	Total Part %
Freshman	42	38	80	75 - 56%	65 - 58%	140	57%
Sophomore	43	31	74	71 - 61%	66 - 50%	137	54%
Junior	30	33	63	58 - 52%	59 - 56%	117	54%
Senior	24	21	45	80 - 30%	65 - 32%	145	31%
TOTAL	139	123	262	284 - 49%	255 - 48%	539	49%

2018-19 CEHS Athletic Participation Numbers

PARTICIPATION BY SEASON

Boys Participation		Girls Participation		Total Participation		Boys Enroll Part %	Girls Enroll Part %	Total Enroll Part %
Fall	126	Fall	120	Fall	246	282 - 48%	252 - 60%	538 - 53%
Winter	127	Winter	100	Winter	227	283 - 48%	256 - 43%	539 - 46%
Spring	139	Spring	123	Spring	262	284 - 53%	255 - 47%	539 - 47%

PARTICIPATION BY CLASS

Boys	Part. #'s	Enrollment	Girls	Part. #'s	Enrollment	Total Part.	Total Enroll.	Percentage
Freshman	60	75	Freshman	50	65	110	140	79%
Sophomore	57	71	Sophomore	52	65	109	136	80%
Junior	42	58	Junior	41	59	83	117	71%
Senior	52	80	Senior	44	64	96	144	67%
Total	211	284	Total	187	253	398	537	75%

NUMBER OF SEASONS PLAYED

Boys	Freshman	Sophomore	Junior	Senior	Total
1 Sport	22	18	17	28	85
2 Sports	20	22	16	14	72
3 Sports	18	17	9	10	54
Total	60	57	42	52	211
Girls	Freshman	Sophomore	Junior	Senior	Total
1 Sport	11	28	17	25	81
2 Sports	25	15	15	15	70
3 Sports	14	9	9	4	36
Total	50	52	41	44	187

Date: 01/21/2022

Time: 15:42

TOWN OF CAPE ELIZABETH

Budget Report

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		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 04							
Department 9040 ATHLETIC-MIDDLE SCHOOL							
3490	OFFICIALS & OTHER PROF SVCS	0.00	13000.00	3072.98	13000.00	0.00	0
	Officials						
4400	RENTALS	0.00	1000.00	0.00	1000.00	0.00	0
	Port-O-Potty Rentals for field use						
5140	CHARTER TRANSPORTATION	0.00	2000.00	0.00	2000.00	0.00	0
	Charter Bus Rentals if no school buses are available						
6100	ATHLETIC SUPPLIES	11976.32	12430.00	207.00	12430.00	0.00	0
8100	DUES/FEES	0.00	3650.00	1987.00	3650.00	0.00	0
	Team Memberships and Tourney Fees						
8500	TEAM TRAVEL	0.00	12675.00	0.00	12675.00	0.00	0
	Team Trips using school buses						
Department 9040 Totals		11976.32	44755.00	5266.98	44755.00	0.00	0
Department 9041 ATHLETICS-HIGH SCHOOL							
3490	OFFICIALS AND OTHER PROF SVCS	49604.90	70479.00	26102.94	70479.00	0.00	0
	Official fees & Athletic Trainer inc						
4400	RENTALS	1355.38	4000.00	3575.98	4000.00	0.00	0
	Port-O-Potty Rental for field						
5140	CHARTER TRANSPORTATION	950.00	4000.00	0.00	4000.00	0.00	0
	Charter Bus Rentals if no school buses are available						
6100	ATHLETIC SUPPLIES	14212.91	24048.00	6451.76	24048.00	0.00	0
7301	ATHLETIC EQUIPMENT	0.00	12000.00	0.00	12000.00	0.00	0
	\$6,000 Storage Shed; \$3,000 Bleachers						
	These are the portable bleachers						
7302	REPLACEMENT EQUIPMENT	7000.00	7000.00	0.00	7000.00	0.00	0
8100	DUES/FEES	13923.71	41516.00	5093.85	41516.00	0.00	0
	Team Memberships and Tourney Fees						
8500	TEAM TRAVEL	0.00	50432.00	0.00	50432.00	0.00	0
	Team Trips using school buses						
Department 9041 Totals		87046.90	213475.00	41224.53	213475.00	0.00	0
Department 9042 ATHLETICS-SYSTEM WIDE							
3400	ATHLETIC TRAINER	8666.67	0.00	0.00	0.00	0.00	0
Department 9042 Totals		8666.67	0.00	0.00	0.00	0.00	0
Interfund 04 Totals		107689.89	258230.00	46491.51	258230.00	0.00	0
GRAND TOTALS		107689.89	258230.00	46491.51	258230.00	0.00	0

REPORT COMPLETE



Open Minds and Open Doors

CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 25, 2022:

SCHOOL NUTRITION PROGRAM

Report of Request for New Position, Program, or Equipment for FY 23: Administrative Assistant

Cape Elizabeth School Nutrition Program

The Cape Elizabeth School Nutrition Program provides safe, healthy and appetizing meals for our students. Our meals are planned using nutrient analysis which defines amounts of protein, calories, fat, and Vitamin A, Vitamin C, calcium and sodium that must be served for each age group. The food is prepared and served in a clean safe environment. All school nutrition workers are trained and certified as sanitarians.

Our healthy school meals help the students achieve academically and physically to the best of their abilities. It is well-documented in scientific data that a hungry child will not reach his/her greatest level of achievement. Healthy school meals provide a learning laboratory for the child to make good food choices that he/she will carry into his/her adult life

The nutrition department currently has the following employee's that prepare and serve an average of 18,300 meals to the students of Cape Elizabeth Schools per month this is an increase of roughly 13,000 more meals per month than pre-pandemic.

Staffing

Administrators

1 .30 Time Director of Nutrition

1 Assistant Director of Nutrition

Cooks

1 Cook CEMS

1 Cook Pond Cove

1 Cook CEHS

Food Service Workers

4 PC/MS

3 CEHS

Proposed New Position

Part Time Administrative Assistant to both the Director and the Assistant Director. I would like to contract Scarborough School District to utilize my current Scarborough Administrative Assistant. I believe that sharing services is cost effective and very beneficial.. Adding this position would be very beneficial as currently myself and the Assistant Director are responsible for all data entry , menu planning and menu data entry, state data entry , current waivers , subsidy claims , deposits , food ordering , free and reduced application , verification process , subsidy food ordering , scheduling of employees , district meetings ,state meetings, purchasing co-op responsibilities, training of employees , supervising employees, parent phone calls, parent emails,

Cape Elizabeth School Department
New Position or Program Request for Fiscal Year 2022-2023

SCHOOL/DEPT:	School Nutrition
PROGRAM/POSITION NAME:	Administrative Assistant
PROGRAM/POSITION DESCRIPTION:	Admin Assistant
PROGRAM/POSITION PURPOSE:	Help with clerical work ,data entry,phone calls.
PROGRAM/POSITION GOALS & OBJECTIVES:	To assist both School Nutrition Director and Assistant Nutrition Director
NUMBER OF STAFF INVOLVED:	3
NUMBER OF STUDENTS SERVED:	1500
OTHERS IMPACTED BY PROGRAM/POSITION:	
PROGRAM COSTS: (SALARIES/BENEFITS, SUPPLIES, ALLOCATED SPACE, ETC.)	Stipend paid to Scarborough as I would use my current Admin Assistant that I have in Scarborough \$10,000

Date: 01/18/2022

Time: 13:34

TOWN OF CAPE ELIZABETH

Budget Report

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		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 30							
Department 9100 CAFETERIA							
1431	PC/MS FOOD PURCHASES	43040.01	105500.00	86561.89	110500.00	5000.00	5
	Increased costs						
1433	PC/MS OTHER PURCHASES	13548.26	30000.00	9368.05	31000.00	1000.00	3
	Increased costs						
1531	HS FOOD PURCHASES	60106.22	90000.00	68707.59	95000.00	5000.00	6
	Increased costs						
1533	HS OTHER PURCHASES	7620.67	13000.00	26300.86	14000.00	1000.00	8
	Increased costs						
3300	STAFF DEVELOPMENT	318.85	1200.00	0.00	1200.00	0.00	0
4300	REPAIR AND MAINTENANCE	0.00	2000.00	0.00	2000.00	0.00	0
5300	COMMUNICATIONS	636.00	1272.00	260.60	1271.00	-1.00	0
5800	TRAVEL	729.76	2700.00	0.00	2700.00	0.00	0
6500	Online Subscriptions	0.00	3000.00	2196.00	3500.00	500.00	17
6900	Other Supplies	0.00	0.00	0.00	0.00	0.00	0
7300	EQUIPMENT	68765.00	5000.00	5142.58	6000.00	1000.00	20
7301	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
Department 9100 Totals		194764.77	253672.00	198537.57	267171.00	13499.00	5
Interfund 30 Totals							
		194764.77	253672.00	198537.57	267171.00	13499.00	5
GRAND TOTALS							
		194764.77	253672.00	198537.57	267171.00	13499.00	5

REPORT COMPLETE



Open Minds and Open Doors
CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 26, 2022:

TRANSPORTATION

Students Transported

High School: 336

Middle School: 359

Pond Cove: 396

Total Student Count: 1091

Transportation Positions

Full Time School Year only: 1 Bus Driver 1 Van Driver

Full Time Year-round: 5 Bus Drivers

Part Time Employees School Year Only: 3 Bus Drivers

Per Diem Employees: 4 Bus Drivers

Total Number of Employees: 14

Open Positions

Spare / Trip CDL Bus Drivers : 3

Vehicle Information

Regular Route Buses: 9

Trip/Spare Buses: 5

Vans: 4

Total Vehicle's: 18

Operating Budget Changes

- Increase of \$2,000 for new state federal law for training
- Increase of \$40,000 for potentially painting three buses
- \$5,000 increase for rising costs on fuel
- \$5,000 increase for rising costs of vehicle maintenance, and the annual software maintenance for Tyler Drive.
- Increase of \$1,133 for the purchase of cameras, radios and GPS systems if we lease purchase a new bus this coming fiscal year.

Cape Elizabeth School Department
New Equipment Request for Fiscal Year 2022-2023

SCHOOL/DEPT:	Transportation
EQUIPMENT NAME:	Painting three school buses
EQUIPMENT DESCRIPTION:	Painting three buses includes the undercarriage blasting to prevent rust and decay from the salt air. This process extends the life of each bus by three years.
EQUIPMENT PURPOSE:	To extend the current life of each bus. The goal is to change the equipment replacement plan from one year, to every other year.
NUMBER OF STAFF INVOLVED:	
NUMBER OF STUDENTS SERVED:	
OTHERS IMPACTED BY EQUIPMENT:	
EQUIPMENT COSTS:	\$40,000 for all three buses
ACCOUNT CODE(S) BEING USED FOR EQUIPMENT:	9005-4301



CHAMPION AUTO BODY, LLC.

CHAMP96@ROADRUNNER.COM
1632 PORTLAND RD, ARUNDEL, ME 04046
Phone: (207) 985-7445
FAX: (207) 985-7356

Workfile ID: 2e808a01
PartsShare: 6bgF2Z
Federal ID: 260750784
State ID: 26075078400
Resale Number: 1099411

Preliminary Estimate

Customer: CAPE ELIZABETH, *

Written By: Luke Brochu

Insured: CAPE ELIZABETH, *
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
CAPE ELIZABETH, *
(207) 615-7548 Business

Inspection Location:
CHAMPION AUTO BODY, LLC.
1632 PORTLAND RD
ARUNDEL, ME 04046
Repair Facility
(207) 985-7445 Business

Insurance Company:

VEHICLE

BUS #1

VIN:	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State:	Production Date:	Condition:	Job #:

3 Buses Grand
Total
\$ 37,254.00

Preliminary Estimate

Customer: CAPE ELIZABETH, *

BUS #1

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Repl CHANGE LT REAR PANEL		1	600.00 X	12.0	
2	#	Rpr SAND/PAINT OVER ALL BUS				70.0	45.0
3	#	Repl NEW DECALS		1		8.0	
4	#	Rpr REPAIR RUST ON LT/RT SIDE				10.0	
5	#	R&I R/I ALL PARTS FOR PAINT				16.0	
SUBTOTALS					600.00	116.0	45.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	116.0 hrs @	\$ 75.00 /hr	8,700.00
Paint Labor	45.0 hrs @	\$ 75.00 /hr	3,375.00
Paint Supplies	45.0 hrs @	\$ 30.00 /hr	1,350.00
Body Supplies	100.0 hrs @	\$ 5.00 /hr	500.00
Miscellaneous			600.00
Subtotal			14,525.00
Grand Total			14,525.00
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			14,525.00

All work performed by Champion Auto Body excluding rust, is guaranteed against defects in workmanship for as long as you own the vehicle.

Due to Manufacturer restocking fees, we are obligated to charge a 30% restocking fee for any Cancelled or no Showed appointments involving part returns.

As of January 1st 2013 there will be a 25% monthly charge added on to all unpaid balances.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



CHAMPION AUTO BODY, LLC.

CHAMP96@ROADRUNNER.COM
1632 PORTLAND RD, ARUNDEL, ME 04046
Phone: (207) 985-7445
FAX: (207) 985-7356

Workfile ID: 12ad51bc
PartsShare: 6bgHSJ
Federal ID: 260750784
State ID: 26075078400
Resale Number: 1099411

Preliminary Estimate

Customer: CAPE ELIZABETH, *

Written By: Luke Brochu

Insured: CAPE ELIZABETH, *
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
CAPE ELIZABETH, *
(207) 615-7548 Business

Inspection Location:
CHAMPION AUTO BODY, LLC.
1632 PORTLAND RD
ARUNDEL, ME 04046
Repair Facility
(207) 985-7445 Business

Insurance Company:

VEHICLE

BUS#7

VIN:	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	Job #:
State:	Production Date:	Condition:	

Preliminary Estimate

Customer: CAPE ELIZABETH, *

BUS#7

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	SAND/PAINT OVER ALL BUS			70.0	45.0
2	#		NEW DECALS	1		8.0	
3	#	Rpr	RUST ON SIDES			10.0	
4	#	R&I	ALL PARTS FOR PAINT			16.0	
SUBTOTALS					0.00	104.0	45.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	104.0 hrs @	\$ 75.00 /hr	7,800.00
Paint Labor	45.0 hrs @	\$ 75.00 /hr	3,375.00
Paint Supplies	45.0 hrs @	\$ 30.00 /hr	1,350.00
Body Supplies	80.0 hrs @	\$ 5.00 /hr	400.00
Subtotal			12,925.00
Grand Total			12,925.00
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			12,925.00

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CHAMPION AUTO BODY, LLC.

CHAMP96@ROADRUNNER.COM
1632 PORTLAND RD, ARUNDEL, ME 04046
Phone: (207) 985-7445
FAX: (207) 985-7356

Workfile ID: 6ec2c58e
PartsShare: 6w8p4w
Federal ID: 260750784
State ID: 26075078400
Resale Number: 1099411

Preliminary Estimate

Customer: CAPE ELIZABETH, *

Written By: Luke Brochu

Insured: CAPE ELIZABETH, *
Type of Loss:
Point of Impact:

Policy #:
Date of Loss: 11/11/2021 12:00 AM

Claim #:
Days to Repair: 0

Owner:
CAPE ELIZABETH, *
(207) 615-7548 Business

Inspection Location:
CHAMPION AUTO BODY, LLC.
1632 PORTLAND RD
ARUNDEL, ME 04046
Repair Facility
(207) 985-7445 Business

Insurance Company:

VEHICLE

BUS#14

VIN: BUS#14
License:
State:

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

Preliminary Estimate

Customer: CAPE ELIZABETH, *

BUS#14

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rpr	SAND/PAINT OVER ALL BUS	0	0.00	70.0	45.0
2	#	Repl	NEW DECALS	1	350.00 X	8.0	0.0
3	#	Rpr	RUST ON SIDES	0	0.00	10.0	0.0
4	#	R&I	ALL PARTS FOR PAINT	0	0.00	16.0	0.0
5	#		COVER FOR PRIMER	1	15.00 X	1.0	0.0
6	#		HAZARDOUS WASTE	1	4.00 X	0.0	0.0
7	#		OVER SPRAY PROTECTION	1	15.00 X	1.0	0.0
SUBTOTALS					384.00	106.0	45.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			0.00
Body Labor	106.0 hrs @	\$ 50.00 /hr	5,300.00
Paint Labor	45.0 hrs @	\$ 50.00 /hr	2,250.00
Paint Supplies	45.0 hrs @	\$ 30.00 /hr	1,350.00
Body Supplies	104.0 hrs @	\$ 5.00 /hr	520.00
Miscellaneous			384.00
Subtotal			9,804.00
Grand Total			9,804.00

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Date: 01/18/2022

Time: 13:45

TOWN OF CAPE ELIZABETH

Budget Report

Page: 00001

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 04							
Department 9020 STUDENT TRANSPORTATION							
3000	EYE EXAMS/DRUG TESTING	2323.50	3200.00	1853.50	3200.00	0.00	0
3300	STAFF DEVELOPMENT	0.00	1000.00	0.00	3000.00	2000.00	200
	New ELDT training cost as well as MAPT						
	trainers; new law in Feb for state and						
	federal training / MAPT training						
3400	EYE GLASSES (CBA)	0.00	1000.00	0.00	1200.00	200.00	20
4300	CONTRACT REPAIR/TOWN	24923.29	0.00	0.00	0.00	0.00	0
4301	CONTRACT REPAIR/OTHER	416.00	5200.00	0.00	45500.00	40300.00	775
	Bus repairs by outside companies						
	\$40,000 for painting 3 buses						
5000	INSURANCE	9064.00	9500.00	16715.00	16715.00	7215.00	76
5100	PURCHASED TRANSPORTATION	0.00	820.00	0.00	820.00	0.00	0
	Rental of Vans or Chartered Buses						
5800	TRAVEL	-589.76	350.00	346.99	500.00	150.00	43
	MAPT and state conferences						
6000	SUPPLIES-GENERAL	3344.54	10000.00	2872.72	10000.00	0.00	0
6260	GASOLINE	26299.38	50000.00	14249.43	55000.00	5000.00	10
	Cost of fuel and increase in trips						
6261	DIESEL	0.00	0.00	1830.86	0.00	0.00	0
6700	SUPPLIES-TIRES	2249.20	4950.00	774.69	5000.00	50.00	1
	Supply chain has						
	affected this price						
6701	SUPPLIES	1053.10	1600.00	285.36	1800.00	200.00	12
6702	VEHICLE MAINTENANCE	0.00	32000.00	22391.79	37000.00	5000.00	16
	Bus computer software						
7301	EQUIPMENT	5218.82	18867.00	11932.13	20000.00	1133.00	6
	Camera, radio, SD, GPS						
8100	DUES/FEES	175.00	1200.00	531.00	1500.00	300.00	25
	MAPT, NAPT, FMCSA						
8310	BUS LEASE-PRINCIPAL	99689.71	68142.00	32906.37	70458.00	2316.00	3
	FY21 Bus Lease \$33,457.19 final payment						
	FY23 New Bus Lease \$37,000 new lease						
8320	BUS LEASE-INTEREST	1512.00	2280.00	0.00	501.86	-1778.14	-78
	FY23 0 for year 1 of new lease						
	FY21 Bus new lease 501.86						
Department 9020 Totals		175678.78	210109.00	106689.84	272194.86	62085.86	30
Interfund 04 Totals		175678.78	210109.00	106689.84	272194.86	62085.86	30
GRAND TOTALS		175678.78	210109.00	106689.84	272194.86	62085.86	30

REPORT COMPLETE



Open Minds and Open Doors
CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 25, 2022:

FACILITIES

Current Staffing

Lead Custodians:	2
Regular Custodians:	18
Night Shift Custodian:	1
Maintenance Foreman:	1
Maintenance Worker:	3
Operations Manager:	1
Director:	1

Operating Budget Changes

- Increases for anticipated utility costs
- Repair and maintenance lines have increased

Date: 01/21/2022

Time: 15:42

TOWN OF CAPE ELIZABETH

Budget Report

Page: 00001

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 04							
Department 9002 CUSTODIAL & BLDG OPERATION K-8							
4100	WATER	9548.58	11400.00	6373.75	11400.00	0.00	0
4101	SEWER	28308.34	36000.00	17450.60	36000.00	0.00	0
4300	REPAIRS & MAINTENANCE	83737.15	90000.00	93096.10	150000.00	60000.00	67
5200	INSURANCE	30822.00	33000.00	33160.50	33000.00	0.00	0
	Property & Casualty through MMA						
5320	TELEPHONE	9338.59	11000.00	7551.19	15000.00	4000.00	36
6000	CUSTODIAL SUPPLIES	43891.80	55000.00	22900.18	55000.00	0.00	0
6220	ELECTRICITY	87169.90	105000.00	34749.45	105000.00	0.00	0
	Expecting 60% increase in January						
6240	HEATING FUEL	166120.55	132000.00	26163.04	132000.00	0.00	0
7301	EQUIPMENT	11103.99	10000.00	0.00	10000.00	0.00	0
	Replacing Older Custodial Equipment						
8100	DUES/FEES	441.00	500.00	360.00	500.00	0.00	0
8310	BOND-PRINCIPAL	101348.44	85435.00	0.00	85435.00	0.00	0
	2015 Roof & HVAC & Library \$85,435						
8320	BOND-INTEREST	27283.17	38002.00	9500.26	34584.00	-3418.00	-9
	2015 Roof & HVAC Bond \$34,584						
Department 9002 Totals		599113.51	607337.00	251305.07	667919.00	60582.00	10
Department 9003 CUSTODIAL & BLDG OPERATION 9-1							
4100	WATER	5553.27	9000.00	3216.31	9000.00	0.00	0
4101	SEWER	4862.92	14500.00	3131.32	14500.00	0.00	0
4300	REPAIRS & MAINTENANCE	67716.61	80000.00	58530.36	90000.00	10000.00	12
5200	INSURANCE	20450.00	22000.00	18145.50	22000.00	0.00	0
5320	TELEPHONE	13699.92	13000.00	10760.14	20000.00	7000.00	54
6000	CUSTODIAL SUPPLIES	37999.50	40000.00	20966.06	40000.00	0.00	0
6220	ELECTRICITY	107387.74	80000.00	42526.04	115000.00	35000.00	44
6240	HEATING FUEL	111138.99	115000.00	33194.16	115000.00	0.00	0
7301	EQUIPMENT	12247.78	10000.00	0.00	10000.00	0.00	0
	Replacing Older Custodial Equipment						
8100	DUES&FEES	664.00	500.00	120.00	500.00	0.00	0
8310	BOND-PRINCIPAL	63010.39	135208.00	0.00	232695.00	97487.00	72
	.2008 school portion \$20,293						
	2020 SRRF \$54,607, \$95,762						
	CEMS Boiler \$62,033						
8320	BOND-INTEREST	27137.50	12427.00	13051.57	9688.00	-2739.00	-22
	2008 HS \$6,088						
	No interest for SRRF						
	CEMS Boiler \$3,600						
Department 9003 Totals		471868.62	531635.00	203641.46	678383.00	146748.00	28
Department 9005 FACILITIES MANAGEMENT K-12							
3000	PROFESSIONAL SERVICES	10256.31	20000.00	0.00	20000.00	0.00	0
	Engineering Services						

TOWN OF CAPE ELIZABETH

Budget Report

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
3300	STAFF DEVELOPMENT	790.00	1728.00	5308.12	5000.00	3272.00	189
	Staff Training						
3400	PROFESSIONAL SERVICES	0.00	4472.00	2001.01	4000.00	-472.00	-11
	Concept Design for Pond Cove/ Middle Sch						
	Interest payment for Concept Design						
4300	REPAIRS & MAINTENANCE	110301.05	187206.00	89623.78	190000.00	2794.00	1
	Anticipated Contractual Increases						
	HVAC Contract						
4301	CAPITAL IMPROVEMENTS	421297.33	500000.00	152255.98	500000.00	0.00	0
	Continued Building Improvements						
4302	TURF FIELD REPLACEMENT	15000.00	15000.00	15000.00	15000.00	0.00	0
	Hannaford Field						
5320	CELL PHONES	1759.90	4800.00	1896.44	4800.00	0.00	0
	Estimating 8 staff with phones						
5800	TRAVEL	0.00	200.00	0.00	200.00	0.00	0
6000	MAINTENANCE SUPPLIES	43633.68	47250.00	29354.03	47250.00	0.00	0
6260	GASOLINE	733.25	1700.00	490.68	1700.00	0.00	0
6261	DIESEL	0.00	0.00	0.00	0.00	0.00	0
6500	TECH SUPPLIES & SOFTWARE	4920.30	5000.00	3695.57	5000.00	0.00	0
	Frontline \$4746, NDS PR notif \$425						
	SchoolDude 700, Payroll Portal, PO, and						
	Frontline apps						
6702	VEHICLE MAINTENANCE	0.00	0.00	998.31	2000.00	2000.00	0
7301	EQUIPMENT	11316.59	21000.00	6519.10	21000.00	0.00	0
7341	K-12 TECHNOLOGY	2370.01	2780.00	0.00	2780.00	0.00	0
	Computer replacement schedule						
7390	FIELD BLDG.MAINT.	467.88	2500.00	44.46	2500.00	0.00	0
7391	FUEL ISLAND MAINT.	381.65	2500.00	0.00	2500.00	0.00	0
	Shared gas pump service.						
8100	DUES/FEES	201.91	1000.00	150.00	1000.00	0.00	0
	Membership Increases						
Department 9005 Totals		623429.86	817136.00	307337.48	824730.00	7594.00	1
Interfund 04 Totals		1694411.99	1956108.00	762284.01	2171032.00	214924.00	11
GRAND TOTALS		1694411.99	1956108.00	762284.01	2171032.00	214924.00	11

REPORT COMPLETE



Open Minds and Open Doors
CAPE ELIZABETH SCHOOL DEPARTMENT

Budget Presentation on January 25, 2022:

SUPERINTENDENT

Report of Position or Program Evaluations that were new during FY 22: attached

Report of Requests for New Positions, Programs, or Equipment for FY 23: attached

Operating Budget Changes

- The only change is from course reimbursement to photocopier maintenance. In the process of evaluating the maintenance agreement, so allowing for additional funds if needed.

Cape Elizabeth School Department
New Program or Position **Evaluation from FY 2021-2022 Approved Budget**
Fiscal Year 2022-2023

SCHOOL/DEPT:	Superintendent
PROGRAM/POSITION NAME:	Director of Educational Technology
PROGRAM/POSITION DESCRIPTION:	
PROGRAM/POSITION PURPOSE:	To provide leadership, coordination, and innovation in the development and implementation of a comprehensive K-12 technology education program.
PROGRAM/POSITION GOALS & OBJECTIVES:	<ul style="list-style-type: none"> ○ Provides vision and leadership for developing and implementing educational technology initiatives, including through serving as a member of the district administrative team; ○ Co-chairs the Technology Committee and oversees the development of a long-range technology plan for the use of present and emerging technologies designed to improve the teaching and learning process; ○ Coordinates development and implementation of district computer science and digital technology curriculum and program in partnership with the Assistant Superintendent. ○ Provides leadership and serves as a resource for district staff in the area of technology and helps facilitate effective integration of technology in instruction; ○ Evaluates on an annual basis the overall computer science and digital technology educational program of the district and makes resultant recommendations regarding the program to the Superintendent. ○ Develops and manages the district-wide technology budget; ○ Interprets the philosophy of educational technology to staff, students, and the community at large; ○ Reports as requested to the School Board on the status of the technology plan and technology use in the schools; ○ Acts as the district's technology liaison with parent groups and statewide technology organizations and initiatives. ○ Oversees the school department's website; ○ Coordinates the evaluation, purchase, distribution, and repair of technology equipment and materials in alignment with district goals;

	<ul style="list-style-type: none"> ○ Maintains an inventory of technology equipment and materials for the district; ○ <u>Ensures school systems and users follow security best-practices and adhere to applicable laws and regulations including FERPA requirements.</u> ○ <u>In collaboration with the Town Tech Director,</u> develops and implements procedures to safeguard the integrity and security of all district devices including network security, back-up procedures, and maintenance; ○ <u>In collaboration with the Town Tech Director,</u> oversees the administration of district network services, serves as liaison with contracted maintenance vendors, and coordinates on-site technicians' work; ○ Meets regularly with district technology staff.
NUMBER OF STAFF INVOLVED:	6
NUMBER OF STUDENTS SERVED:	~ 1,500
OTHERS IMPACTED BY PROGRAM/POSITION:	
PROGRAM COSTS: (SALARIES/BENEFITS, SUPPLIES, ALLOCATED SPACE, ETC.)	
ACCOUNT CODE(S) BEING USED FOR PROGRAM/POSITION:	
EVALUATION OF OUTCOMES (DATA AVAILABLE):	

Cape Elizabeth School Department
New Program or Position Evaluation from FY 2021-2022 Approved Budget
Fiscal Year 2022-2023

SCHOOL/DEPT:	Superintendent's Office - Central Office
PROGRAM/POSITION NAME:	Accountant
PROGRAM/POSITION DESCRIPTION:	This position is shared between the Town of Cape Elizabeth and The Cape Elizabeth School Department. The Town pays for half of this position, for both wages and benefits.
PROGRAM/POSITION PURPOSE:	To do all accounting work for both the Town and School related to receivables, payroll, and the general ledger. This includes reconciling all health and dental insurance bills each month, the bank reconciliation each month, and any other accounts and journal entries that need to be made for balancing all accounts.
PROGRAM/POSITION GOALS & OBJECTIVES:	To keep the Town and School in good order for our annual audit, as well as keeping the finances balanced for each month-end and year-end functions.
NUMBER OF STAFF INVOLVED:	1
NUMBER OF STUDENTS SERVED:	
OTHERS IMPACTED BY PROGRAM/POSITION:	The business office now can have separation of duties for proper accounting policies.
PROGRAM COSTS: (SALARIES/BENEFITS, SUPPLIES, ALLOCATED SPACE, ETC.)	

Cape Elizabeth School Department
New Position or Program Request for Fiscal Year 2022-2023

SCHOOL/DEPT:	Superintendent
PROGRAM/POSITION NAME:	Part-time Volunteer Coordinator
PROGRAM/POSITION DESCRIPTION:	The Volunteer Coordinator will coordinate volunteers for anything needed in all three buildings. This will include field trips, and anything needed in the classrooms.
PROGRAM/POSITION PURPOSE:	
PROGRAM/POSITION GOALS & OBJECTIVES:	<ul style="list-style-type: none"> • Process volunteer applications • Coordinate the background check for each volunteer w/HR • Offer volunteer orientation training • Identify activities in which volunteers are needed through collaboration with admin & staff • Coordinate the number of volunteers needed for each event •
NUMBER OF STAFF INVOLVED:	.5 FTE
NUMBER OF STUDENTS SERVED:	Approximately 1500
OTHERS IMPACTED BY PROGRAM/POSITION:	This position will assist coordinate volunteers for all three buildings
PROGRAM COSTS: (SALARIES/BENEFITS, SUPPLIES, ALLOCATED SPACE, ETC.)	\$26,539

ACCOUNT CODE(S) BEING USED FOR PROGRAM/POSITION:	9000
EVALUATION OF OUTCOMES (DATA AVAILABLE):	Increase efficiency needed for coordinating volunteers.
RECOMMENDATIONS:	

Cape Elizabeth School Department
New Position or Program Request for Fiscal Year 2022-2023

SCHOOL/DEPT:	Superintendent
PROGRAM/POSITION NAME:	FTE Nurse
PROGRAM/POSITION DESCRIPTION:	An additional nurse needed to help coordinate all COVID-19 mitigation and assist all three nurses with clinic operations.
PROGRAM/POSITION PURPOSE:	To provide the three nurses with additional support.
PROGRAM/POSITION GOALS & OBJECTIVES:	<ul style="list-style-type: none"> • Assist with clinic operations • Assist with administrative meetings regarding COVID mitigation, policies and procedures. • Assist with pooled testing. • Assist with physicals in August for pre-season Fall sports. • Assist with data tracking • Assist with vaccine tracking
NUMBER OF STAFF INVOLVED:	1 FTE (½ Federal Funds & ½ local budget)
NUMBER OF STUDENTS SERVED:	Approximately 1500
OTHERS IMPACTED BY PROGRAM/POSITION:	This position will assist with all nursing requirements for COVID-19.
PROGRAM COSTS: (SALARIES/BENEFITS, SUPPLIES, ALLOCATED SPACE, ETC.)	\$101,795

ACCOUNT CODE(S) BEING USED FOR PROGRAM/POSITION:	
EVALUATION OF OUTCOMES (DATA AVAILABLE):	Increase efficiency and effectiveness needed for COVID-19 mitigation and offer clinic support.
RECOMMENDATIONS:	

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	%
Acct	Description	Last Year	Current	Current	Requested	(Department	
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
Interfund 04							
Department 9000 OFFICE OF THE SUPERINTENDENT							
2540	COURSE REIMBURSEMENT	22734.72	29000.00	16181.41	12000.00	-17000.00	-59
3000	PROFESSIONAL SERVICES	7340.16	14000.00	9487.00	14000.00	0.00	0
	A-Team Retreat and Opening Staff day						
	plus consultants						
	Add single audit for federal grants 8500						
3300	STAFF DEVELOPMENT	3935.91	7000.00	4282.00	7000.00	0.00	0
	Conferences and Workshops for Supt and Staff						
3450	LEGAL	32963.10	35710.00	12692.50	35710.00	0.00	0
	this includes bond council for annual						
	bus lease \$3,500						
4300	PHOTOCOPIER MAINTENANCE	1650.90	2000.00	45.98	19000.00	17000.00	850
	Copier Maintenance Agreement costs						
	Potential increase this year - not purch						
	all new equipment FY 23						
4445	PHOTOCOPIER LEASE	2372.00	2372.00	2372.00	2372.00	0.00	0
5310	POSTAGE	3784.51	4300.00	2658.57	4300.00	0.00	0
	postage meter						
5320	TELEPHONE	7633.76	6737.00	4367.80	6737.00	0.00	0
5400	CLASSIFIED ADVERTISING	9114.20	3000.00	802.00	3000.00	0.00	0
5500	PRINTING	1857.78	1500.00	857.87	1500.00	0.00	0
	Printing of Envelopes and 1099's/W-2's						
5800	TRAVEL	0.00	500.00	0.00	500.00	0.00	0
	Funds for meals, mileage, tolls, and						
	hotels for Central Office Staff						
	McKinney Vento training travel						
6000	SUPPLIES	9029.38	9600.00	5850.77	9600.00	0.00	0
6400	BOOKS/PERIODICALS	236.00	787.00	745.09	787.00	0.00	0
6500	TECH SUPPLIES & SOFTWARE	20638.20	10235.00	9011.41	10235.00	0.00	0
	Payroll Portal, timeclock, absence,						
	hiring software, PO, ACA 1095, plus						
	Frontline Central software						
7301	EQUIPMENT	4500.00	4500.00	3241.14	4500.00	0.00	0
	1 computer/yr						
	Fire Proof Cabinet for I-9's						
8100	DUES/FEES	3228.00	5040.00	5698.00	5040.00	0.00	0
	MSMA, MSSA, MeASBO, ASCD						
Department 9000 Totals		131018.62	136281.00	78293.54	136281.00	0.00	0
Department 9001 SCHOOL BOARD							
3000	PROFESSIONAL SERVICES	4179.00	3000.00	1765.00	3000.00	0.00	0
	Negotiations						
	retreat, and audit.						
5210	INSURANCE-SB LIABILITY	22765.00	24000.00	22407.00	24000.00	0.00	0
5800	TRAVEL	0.00	1000.00	0.00	1000.00	0.00	0
	Travel, hotel, and meals for conferences						

TOWN OF CAPE ELIZABETH

Budget Report

		Department					
Sub		Expended	Budget	Expended	Department	\$ Variance	
Acct	Description	Last Year	Current	Current	Requested	(Department	%
		2020-2021	2021-2022	2021-2022	2022-2023	Requested)	
6000	SUPPLIES	3715.94	1576.00	539.81	1576.00	0.00	0
	Gifts for staff who are leaving etc.						
	Maine School Law Publication.						
8100	DUES/FEES	4598.00	6026.00	5027.00	6026.00	0.00	0
	MSMA Dues						
	MSBA \$5,529-notice given 12.8.2021						
	Retreat Dues						
Department 9001 Totals		35257.94	35602.00	29738.81	35602.00	0.00	0
Interfund 04 Totals		166276.56	171883.00	108032.35	171883.00	0.00	0
GRAND TOTALS		166276.56	171883.00	108032.35	171883.00	0.00	0

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