

Tuxedo Union Free School District Board of Education
Regular Meeting Agenda
Tuesday, December 21, 2021

Generated by Kristine DiFrancesco on Wednesday, December 22, 2021

Members present

Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Meeting called to order at 6:02 PM

1. Meeting Opening

Procedural: 1.1 Call to Order

Procedural: 1.2 Pledge of Allegiance

Procedural: 1.3 Roll Call and Quorum Check

Action: 1.4 Approval of the Agenda

Motion to approve the agenda.

Motion by Joe Rickard, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

2. Executive Session

Action: 2.1 Enter into Executive Session

Motion to enter into Executive Session for the purpose of discussing system security matters.

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff

Not Present at Vote: Joe Rickard

Action: 2.2 Return to Open Session

Motion to return to Open Session

Motion by Gary Heavner, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

Action: 2.3 Possible Action from Executive Session Item

None

3. Public Comment

Information, Procedural: 3.1 Guidelines for Public Comment

4. Hearing

Action: 4.1 SMART Bond

Mr. Paul Caputo presented information on the district's SMART Bond. Upgrades to Servers and Storage were included in the plan. Presentation will be available on the district website after the meeting.

Motion to approve the preliminary SMART bond plan.

Motion by Gary Heavner, second by Alyssa Horneff.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

5. Administrators' Reports

Reports: 5.1 Superintendent's Report

Superintendent White gave his report. He reported on his meeting with Related Properties, owners of Tuxedo Farms. Many donations were received for the holiday. Concerts from both GFB and GGM were successful. New dates were offered to the board for a board retreat.

Mr. Reese reported that the 8th grade had been split to improve performance.

Mr. White informed the board that with the rising COVID rates, schools are contemplating closing and going remote after the holidays.

Mrs. Terlecky shared a student video with the board.

Action, Information: 5.2 Energy Performance Contract

Terence Guiry presented an Energy & Facility Renewal Solution for the Tuxedo Union Free School District.

WHEREAS, on December 7, 2021, the Board of Education of the Tuxedo UFSD ("School District") solicited requests for proposals from energy services companies for the design and implementation of energy conservation measures at all district facilities ("Project") on a Energy Performance Contract basis; and

WHEREAS, the School District received two proposals in response to the request for proposals, which were opened by the School District on December 16, 2021; and

WHEREAS, the School District's consultant engineer, ECG Engineering, PC ("ECG"), and the School District Administration reviewed and evaluated the proposals from the energy services companies to determine which proposal for energy efficient capital improvements identified realistic comprehensive energy efficient approaches and technologies, thereby reducing the District's energy consumption and generating cost savings to the District; and

WHEREAS, based upon said review and evaluation of the proposals, ECG and School District Administration recommended that Honeywell proceed with a comprehensive energy audit ("CEA") of its property to determine what energy conservation measures might be installed under an energy performance contract;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the School District herewith appoints Honeywell as the School District's Energy Performance Contractor.

Motion by Bill Givens, second by Gary Heavner.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Gary Heavner, Alyssa Horneff, Joe Rickard

6. Consent Agenda

Action (Consent): 6.1 Approval of Consent Agenda Items

Resolution: Motion to approve consent agenda items 6.1-6.10.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent), Minutes: 6.2 Meeting Minutes 11-17-21

Resolution: Motion to Approve Minutes from the 11-17-21 meeting.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent), Minutes: 6.3 Meeting Minutes 11-22-21

Resolution: Motion to Approve Minutes from the 11-22-21 meeting.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent), Minutes: 6.4 Meeting Minutes 12-15-21

Resolution: Motion to Approve Minutes from the 12-15-21 meeting.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.5 Personnel Instructional Appointments

Resolution: Motion to approve Personnel Instructional Appointments as presented.

NAME	POSITION	EFFECTIVE DATE	SALARY
Sean Piacente	Student Teacher	1/3/21	NA
Diane Winne	Special Education Teacher .6 FTE	1/3/21	\$278.42/Day MA16

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.6 Personnel Non-Instructional Appointments

Resolution: BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint Ryan McKenna, effective December 6, 2021, to a one-year probationary appointment from 12/6/2021 to 12/5/2021, to serve as Teacher's Aide at the annual contractual salary of \$34,342. BE IT RESOLVED, the Board of Education, upon Superintendent' recommendation, appoint Dolores Terlecky, effective December 22, 2021, to a three-year probationary appointment from December 22, 2021 to December 21, 2024, to serve as Elementary School Principal at the George Grant Mason Elementary School at the annual contractual salary of \$144,000.

NAME	POSITION	EFFECTIVE DATE	SALARY
Cheryl Gardner	Substitute Nurse	12/22/21	\$185/Day
Ryan McKenna	Teacher Aide	12/6/21	\$34,342
Dolores Terlecky	Elementary Principal	12/22/21	\$144,000

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.7 Salary Adjustments

Resolution: Motion to approve salary adjustments as presented.

NAME	POSITION	EFFECTIVE	SALARY
Audrey Coviello	Greeter	12/22/21	\$18.57/hr
Bernice Feest	CSE Secretary/Claims Auditor	12/22/21	\$19.20/hr
Jennifer Hudson	Food Service Helper	12/22/21	\$17.34/hr
Gary Parker	Greeter	12/22/21	\$15.10/hr
Laura Vaccarino	Food Service Helper	12/22/21	\$15.10/hr
Andrew Hackett	Custodian PT	12/22/21	\$16.18/hr
Travis Jennings	Custodian PT	12/22/21	\$16.18/hr
Christine Mints	School Monitor	12/22/21	\$14.51/hr

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.8 Custodial Sub Rate

Resolution: Motion to increase the Custodial Sub rate to \$13.20/hr effective January 1, 2022.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.9 Business Office Report

Resolution: Motion to accept the business office report for 12-21-21.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action (Consent): 6.10 CSE Recommendations

Resolution: Motion to approve the CSE/CPSE recommendations report for 12-21-21.

Motion to approve consent agenda items 6.1-6.10.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

7. Items for Discussion

Action: 7.1 Donation

Motion to approve the donation of a Kodak Ngeniuty 9090DC high volume scanner from New York State Uniformed System of Courts.

Motion by Lucy Cerezo Scully, second by Bill Givens.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action, Discussion: 7.2 Committee Charges & Appointments

Joe Rickard recommended there be a budget committee.

Mr. White said the Strategic Planning committee and the Budget calendar would be available at the next meeting.

Alyssa made suggestions to the advocacy committee charges.

Policy Committee- Dan, Gary, Lucy, Jeff

Audit Committee- Joe, Bill, Alyssa Hasbrouck, Jeff

Advocacy Committee- Alyssa, Lucy, Dan

District Wide Safety Team- Joe, Gary

Health and Safety Committee- Joe, Gary

Be it resolved that the board adopts the charters/charges as ammended by Alyssa Horneff. for the following committees and teams.

Motion by Bill Givens, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

Not Present at Vote: Gary Heavner

Action, Discussion: 7.3 Board Policies

The Board discussed policies that should be reviewed and discussed in the policy committee.

- The Board vote for a comprehensive analysis to be conducted of District "Delegations" "Federations" and "Server Rules" regarding the exchanges and email affiliations, particularly with emails not school district affiliated, in line with CSIG recommendations.
- All employees and District staff and administrators should receive training on the use of email, the confidentiality of email and, to the extent any delegations or federations remain, on their use. The Board could consider a moratorium of email communications by the Board until the training occurs.
- The Board should develop a whistleblower policy that actually sets a chain of command and which directs those on what to do and not do with complaints and concerns.
- If the board is setting strict protocols to require Board members to return all items shared in executive session or is setting other requirements, these should be codified in the Board policy.

8. New Business

Discussion, Future Agenda Items: 8.1 Possible Items for New Business

None

9. Public Comment

Information, Procedural: 9.1 Guidelines for Public Comment

None

10. Adjournment

Action: 10.1 Adjourn Meeting

Motion to adjourn the meeting.

Motion by Alyssa Horneff, second by Lucy Cerezo Scully.

Final Resolution: Motion Passed

Yes: Daniel Castricone, Lucy Cerezo Scully, Bill Givens, Alyssa Horneff, Joe Rickard

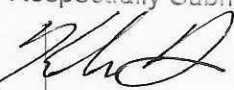
Not Present at Vote: Gary Heavner

11. Additional Attachments

Information, Reports: 11.1 Enrollment Report

Information: 11.2 College Acceptances

Respectfully Submitted,



Kristine DiFrancesco
District Clerk