

July 9, 2018

## **BOARD AGENDA**

REGULAR BOARD MEETING

MIDWEST CITY – DEL CITY PUBLIC SCHOOLS

JULY 9, 2018

6:00 P.M.

MID-DEL BOARD OF EDUCATION, BOARD ROOM

7217 S.E. 15<sup>TH</sup> STREET

MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the agenda
  - B. Vote to approve Minutes of the following:
    - 1. June 11, 2018, Regular Board meeting
    - 2. June 28, 2018, Special Board meeting
  - C. Vote to approve the following items:
    - 1. Monthly Financial Report ending June 22, 2018
      - a. Treasurer's Report
      - b. Encumbrances through June 30, 2018
      - c. Warrant Register
      - d. Lease Revenue
    - 2. School Activity Funds:
      - a. Transfers within Bank
      - b. Addendum
      - c. New Accounts
  - D. Vote to approve encumbrances for FY 2018-2019.
  - E. Vote to approve blanket position salary reserves report FY 2017-2018.
  - F. Vote to approve blanket position salary reserves report FY 2018-2019.
  - G. Vote to approve out-of-state or overnight travel requests:
    - 1. Andy Collier, Administration, to attend the Midwest City High School

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football game against Bentonville High School in Bentonville, AR, on August 25-26, 2018. Expenses to be paid by Athletics & School Relations, Project Code 137.

- H. Vote to approve a renewal agreement for FY 2018-19 between New Beginnings Learning Center operating at the Mid-Del Technology Center and Mid-Del Schools Child Nutrition Department to provide meals to daycare children who participate in the Child and Adult Care Feeding Program (CACFP). The meals provided meet CACFP meal patterns and allow New Beginnings to claim reimbursement through the federal program.
- I. Vote to approve the Interlocal Cooperative Agreements for FY 2018-2019 between the Board of Trustees for the Rose State College Technical Area Education District and the Board of Education for the Midwest City-Del City Lewis Eubanks Technology Center, School District I-52.
- J. Vote to approve renewal of vending (drinks/snacks) annual contracts for the 2018-19 school year, renewable annually, for various sites (including Elementary, Secondary Departments/Central Office). This is the third year of a three-year agreement. These contracts do not include Coca-Cola Southwest contracts. They will be on the August 13, 2018, Board agenda.
- K. Vote to approve renewal contract for Coca-Cola Southwest #1713 for Child Nutrition Department's beverages for the FY 2018-2019 with blanket purchase orders exceeding \$15,000.00 to be paid by Child Nutrition Fund 22.
- III. Information
  - A. Public Participation
  - B. Superintendent's Report – Dr. Cobb
- IV. Vote to approve or not approve a recommendation for Mid-Del Schools to use the hourly method (1080 hours) to operate during the 2018-2019 school year. This option will allow the District more flexibility should the need arise for schools to be closed. – Mrs. Dunn
- V. Vote to approve or not approve the McKinney-Vento Act, 2018-2019 Transportation of Homeless Students agreement. – Mrs. Dunn
- VI. Vote to approve or not approve an Agreement for Education Services between Mid-Del Schools and Community Works Day Treatment Services. – Mrs. Dunn
- VII. Vote to approve or not approve contract with Cedar Ridge for FY 19 and FY 20. – Mrs. Dunn

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- VIII. Vote to approve or not approve contract for Kathleen Simmons to provide school psychological services to the Midwest City-Del City School District for the 2018-2019 school year. The cost for this contract is up to fifteen thousand dollars (\$15,000.00) for the entire 2018-2019 school year to be funded from Special Services Flow Through Fund, Project Code 621. – Mrs. Dunn
- IX. Vote to approve or not approve Memorandum of Understanding between Mid-Del Schools and Community Action Agency to provide Special Services for students in the Head Start Program located at Steed Elementary. – Mrs. Dunn
- X. Vote to approve or not approve bids and requests to purchase: – Ms. Medcalf
  - A. Purchase of fourteen EarthWalk Saver Series HE-ZP2 charging carts for Chromebook laptops from EarthWalk Technology. The total cost of the charging carts will be \$20,286.00 to be paid by Title IA, Project Code 511. EarthWalk Technology is a sole source vendor.
  - B. Purchase of five Triumph Interactive Flat Panels from SHI for instructional technology at Country Estates, Highland Park and Schwartz Elementary Schools in the amount of \$16,325.00 to be paid from Bond Fund 34. These interactive boards, software and licenses are included in the National TIPS Contract – Electronic Goods and Appliances, Contract #161202.
  - C. Purchase 300 HP Chrome G5 Chromebooks and ten Chromebook carts for Midwest City High School. The Chromebooks will be purchased from SHI for a total cost of \$59,364.00 to be paid from Fund 11, Project Code 121 and the Chromebook carts will be purchased from EarthWalk for a total cost of \$12,990.00 to be paid from Fund 11, Project Code 121. The Chromebooks are included in the National contract – NASPO ValuePoint – Computer equipment, Contract #MNNVP-133. EarthWalk is a sole source provider of these carts.
- XI. Vote to approve or not approve new Policy D-20, Federal Program Policy. – Ms. Medcalf
- XII. Vote to approve or not approve revisions to the Mid-Del Technology Center Adult Handbook, Policy M-1. – Mr. Mendenhall
- XIII. Vote to approve or not approve revisions to the Mid-Del Technology Center Practical Nursing Program Student Handbook. – Mr. Mendenhall
- XIV. Vote to approve or not approve a contract between Mid-Del Schools' Tinker Technology Center and Tinker Air Force Base for Vocational Training Services. Revenue generated and costs related to this agreement will be deposited to and paid from MDTC Fund 12, Project Code 776. – Mr. Mendenhall
- XV. Vote to approve or not approve a fund source revision for the Oklahoma Copier Solutions agreement for copiers and maintenance services during FY 2018-2019. The contract renewal for FY19 was approved on June 28, 2018. The funding source

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is being revised to include the following: District General Fund 11 and/or District Building Fund 21, MDTC General Fund 12 and/or Building Fund 23 and Child Nutrition Fund 22. – Mr. Bryan

XVI. Discussion and possible Board action on any resignation received to date. – Mr. Porter

XVII. Human Resources:

A. Vote to approve or not approve all employment actions recommended in the Human Resources Report: – Dr. Perez

1. Certified
2. Non-Certified
3. Child Nutrition
4. Transportation

B. Vote to approve or not approve 2018-19 staff stipends that are Administrative or are not governed in the negotiated agreement. – Dr. Perez

C. Vote to approve or not approve 2018-19 travel stipends that are Administrative or are not governed in the negotiated agreement. – Dr. Perez

XVIII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this Board meeting.

XIX. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on July 3, 2018, at 10:15 A.M., in accordance with the Open Meeting Law.

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Minutes Clerk

The next Regular Board Meeting is scheduled for August 13, 2018, at 6:00 P.M.



Dr. Rick Cobb  
Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Dr. Jason Perez, Chief Human Resources Officer *JBP*  
Re: Certified Human Resources Report  
Date: July 9, 2018

Based upon information provided by the appropriate supervisory personnel as of June 25, 2018, the following actions are recommended.

**Approve Temporary Employment  
New Teachers/Administrators**

	Site/Assignment	University	Degree/Step	Effective
Aman, Jordan	Country Estates/Elementary Ed.	UCO	BS/0	2018/19
Bannister, Lori	DCHS/German	PC	MS/4	2018/19
Barbee, Lauren	DCHS/English	Tarleton	BS/0	2018/19
Barber, Nicole	JMS/Critical Issues	UOPX	BS/1	2018/19
Bastarache, Cameron	Epperly/PE	OSU	BS/0	2018/19
Binegar, Cosmo	MCHS/Science	OSU	BS/0	2018/19
Carreno, Yaleli	Epperly/Elementary Ed.	OU	BS/2	2018/19
Chu, Kyo-Eun	JMS/Spanish	ORU	BS/1	2018/19
Davis, Lara	MWC Elem./KDGN	SWOSU	BS/11	2018/19
Dejean, Shantae	Highland Park/Elementary Ed.	SNU	BS/1	2018/19
Delp, Toni	MWC Elem./Elementary Ed.	OU	BS/21	2018/19
Duggins, Crystal	Steed/Pre-K	OU	BS/2	2018/19
Easley, Janet	MWC Elem./STEM	UCO	BS/21	2018/19
Ehrich, Cordell	Admin./Exec. Director Secondary	UCO	1EXD/31	2018/19
Evans, Michael	CAHS/Math	Webster U.	MS/0	2018/19
Francis, Rocio	DCHS/Spanish	UEC	BS/0	2018/19
Gaddis, Jasmine	Soldier Creek/PE	UCO	BS/0	2018/19
Guest, Kelly	Steed/Elementary Ed.	APUS	MS/0	2018/19
Hall, Caitlin	CAHS/Social Studies	USAO	BS/0	2018/19
Harless, Adrienne	CAMS/Counselor	JBU	MS/7	2018/19
Harrelson, Annie	Epperly/SPED	UCO	BS/1	2018/19
Huang, Chi-Chu	DCHS/Counselor	OSU	MS/0	2018/19
Johnson, Erica	P. Hill/Elementary Ed.	ECU	BS/4	2018/19
Jones, Lakaisha	MCHS/SPED	SWCU	BS/2	2018/19

***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

## Certified Personnel Report, Cont'd

LeVan, Audrey	DC Elem./Elementary Ed.	UCO	BS/0	2018/19
Lubbers, Lauren	Ridgecrest/Counselor	UCO	BS/0	2018/19
Marvin, Samantha	Epperly/Elementary Ed.	UCO	BS/0	2018/19
Matheson, Mary	Steed/Elementary Ed.	OU	MS/11	2018/19
Messiah, Joyette	Steed/Elementary Ed.	MACU	BS/0	2018/19
Miller-Samuels, Sharlette	Steed/Counselor	UCO	MS/20	2018/19
Peele, Christopher	DCHS/Math	UNCP	BS/7	2018/19
Phillips, Hannah	Country Estates/Elementary Ed.	OBUE	BS/0	2018/19
Porter, Amy	Townsend/Pre-K	UCO	BS/1	2018/19
Rhea, Jordan	MCHS/SPED	OCU	BS/8	2018/19
Richmond, Christine	Country Estates/Elementary Ed.	UCO	BS/5	2018/19
Russell, Angel	JMS/English	NSULA	MS/20	2018/19
Siebert, Gary	DC Elem./Elementary Ed.	SWOSU	BS/2	2018/19
Smith, Melissa	Townsend/PE	OC	BS/12	2018/19
Stevens, Rebekah	Townsend/Elementary Ed.	UCO	BS/0	2018/19
Tankersley, Darleen	Steed/Elementary Ed.	OC	BS/0	2018/19
Taylor, Meghan	MWC Elem./Elementary Ed.	OSU	BS/5	2018/19
Wartchow, Maria	DCHS/Math	UCO	BS/8	2018/19
Williams, Brenda	JMS/Communications	OU	BS/11	2018/19
Williams, Diana	CAHS/Band	MSU	MS/18	2018/19
Wilson, Amy	CAHS/English	Columbia U.	MS/14	2018/19

### Approve Temporary

Teachers Rehired	Site/Assignment	Effective
Coplin, Katie (2 <sup>nd</sup> Yr Temp)	Country Estates/KDGN	2018/19
Davis, Robert (2 <sup>nd</sup> Yr Temp)	MCHS/Math	2018/19
Gant, Jessica (2 <sup>nd</sup> Yr Temp)	Highland Park/Elementary Ed.	2018/19
King, Deonne	CAMS/Communications	2018/19
Seibel, Ryan (2 <sup>nd</sup> Yr Temp)	Parkview/Elementary Ed.	2018/19

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
Deering, Heather	Barnes/Inst. Coach	MS/12	MWC Elem./Asst. Principal	PAEL/1	2018/19
Harry, Erin	Admin./Health Coord. (11 mo)	2CCT/1	Admin./Health Coord. (12 mo)	1CCT/1	2018/19
Hunt, Charita	Parkview/Asst. Principal	PAEL/4	Barnes/Principal	PHL/1	2018/19
NC - No Change					

Approve Teachers- Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
Bridges, Meghan	DC Elem./Elementary Ed.	DC Elem./Counselor	2018/19
Brown, Kelly	JMS/Math	DCHS/Math	2018/19
Neely, Leigh	Career Academy/Counselor	DCHS/Counselor	2018/19
Wetherington, Jessica	MMS/Science	MCHS/Counselor	2018/19
White, Colin	CAHS/Math	CAHS/Instructional Specialist	2018/19

### Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Richardson, Sara	DCMS	FMLA	8/10/18-10/1/18

## Certified Personnel Report, Cont'd

### Accept Resignations/Retirements and/or Resignation Agreements

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
Arbuckle, Amy	MCHS/FACS	5/29/18
Brown, Rachel	MWC Elem./Elementary Ed.	5/29/18
Coombs, Keith	MCHS/Science	5/29/18
Dienna, Katina	Townsend/Pre-K	5/29/18
Frazier, Kelly	Steed/Music	5/29/18
Hancock, John	MCHS/Asst. Principal	6/14/18
Harp, Michael	CAHS/Band	5/29/18
Hibbard, Cody	CAHS/Math	5/29/18
Johnson, Jace	DCHS/Math	5/29/18
Ruger, Shannon	CAHS/Science	5/29/18
Skokowski, Adam	MCHS/Math	5/29/18
Skokowski, Brandi	MWC Elem./Principal	6/7/18
Smith, Kelly	MWC Elem./Art	5/29/18
Stockinger, Gilbert	MDTC/Drafting	6/13/18
Sullivan, Mary	Townsend/Elementary Ed.	5/29/18
Taylor, Mark	MMS/SPED	5/29/18
Werth, Carley	DC Elem./Elementary Ed.	5/29/18
Whitford, Jentri	Epperly/Art	5/29/18
Willis, Kara	Epperly/Counselor	5/29/18

Ret. = Retirement R.A. = Resignation Agreement

### Terminations

None



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Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

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To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *[Signature]*  
Dr. Jason Perez, Chief Human Resources Officer *[Signature]*  
Re: Non-Certified Human Resources Report  
Date: July 9, 2018

Based upon information provided by the appropriate supervisory personnel as of June 25, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Bortz, John	CAMS/Paraprofessional	K. Treat	BB/4	2018/19
Chamberlin, Barbara	Tinker/Secretary	L. Warlick	N/3	2018/19
Day, Traci	DCHS/Paraprofessional	Added	BB/1	2018/19
Devinish, Crystal	Parkview/Pre-K Teacher Asst.	W. Long	BB/1	2018/19
Ellis, Debra	CAMS/.50 Library Media Asst.	D. Seirafi-Pour	PP/2	2018/19
Emery, Christian	Maintenance/Painter	J. Tolbert	WII/1	6/19/18
Howard, Rufus	Steed/Financial Secretary	S. Roy	L/6	2018/19
Keefover, Rina	MDTC/Secretary to Director	L. Abbott	CT/4	2018/19
O'Brien, Kristen	Steed/Paraprofessional	Added	JJ/1	2018/19
Reiner, Stacey	MDTC/Teacher Assistant	K. Davis	BBT/1	2018/19
Stell, Sydney	MCHS/LPN	M. Hankins	BB/3	2018/19
Steyaert, Rebecca	DCHS/Financial Secretary	K. Britt	I/3	2018/19
Trujillo, Monica	Country Estates/Paraprofessional	Added	JJ/1	2018/19

**Approve Transfers,  
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Baker, Susan	DCMS/Secretary	M/20	CAMS/Secretary	N/21	2018/19
Braddy, Jessica	Epperly/TA	BB/6	DCHS/Para	NC	2018/19
Davis, Emma	DC Elem./Title 1 TA	BB/1	DC Elem./Para	NC	2018/19
Kelton, Lori	Admin./S.A. Assistant	C/3	DCHS/Secretary	K/11	2018/19
Scales, Philnicka	Transportation/Driver	TT-I/1	DCHS/Para	BB/3	2018/19
Thompson, Pamela	Soldier Creek/Para	JJ/6	DCMS/Secretary	M/6	2018/19
Williams, Matthew	Maint./Electrician	WIII/1	Maint./Int. Sound Tech	V/2	4/25/18

\*NC = No Change

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## Non-Certified Personnel Report, Cont'd

### Approve Employment of Summer School Staff:

#### Paraprofessionals:

Breeden, Dianna

Bly, Cheryl

Norman, Elizabeth

### Approve Resignations/Retirements/Resignation Agreements

<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>Effective</b>
Barber, Nicole	JMS	Paraprofessional	5/25/18
Britt, Katie	DCHS	Attendance Secretary	6/15/18
Francis, Rocio	Career Academy	Paraprofessional	5/25/18
LeVan, Audrey	DC Elem.	Secretary	6/4/18
Mosley, Darla (Ret.)	MWC Elem.	Secretary	6/4/18

**Ret. = Retirement**      **R.A. = Resignation Agreement**

### Terminations

None



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Superintendent

Dr. Jason Perez  
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Resources Officer

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To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Dr. Jason Perez, Chief Human Resources Officer *JPG*  
Shelly Fox, Director of Child Nutrition *sf*  
Re: Child Nutrition Human Resources Report  
Date: July 9, 2018

Based upon information provided by the appropriate supervisory personnel as of June 25, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
None				

Approve Transfers, Promotions & Change of Status	From	Sch/Step/Hrs	To	Sch/Step/Hrs	Effective
None					

\*NC = No Change

Approve Resignations/Retirements/Resignation Agreements			
Name	Site	Position	Effective
None			

Ret. = Retirement      R.A. = Resignation Agreement

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To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Dr. Jason Perez, Chief Human Resources Officer  
Ron Stearns, Director of Transportation  
Re: Transportation Human Resources Report  
Date: July 9, 2018

Based upon information provided by the appropriate supervisory personnel as of June 25, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Bell, Dawn	Transportation/Bus Driver	K. Wilburn	TT-I/3	8/15/18
Davis, Ryan	Transportation/Bus Driver	R. Davis	TT-I/6	8/15/18
Stanhouse, Michelle	Transportation/Bus Driver	S. Patterson	TT-I/2	8/15/18

Approve Transfers,  
Promotions &  
Change of Status

From	Sch/Step	To	Sch/Step	Effective
None				

\*NC = No Change

Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
None			

Ret. = Retirement      R.A. = Resignation Agreement

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